



**AGENDA: Special Meeting of the  
 Desert Regional Steering Committee**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO CALIFORNIA  
 GOVERNMENT CODE SECTION 54953(e)**

OPENING REMARKS	PRESENTER
A. Call to Order B. Pledge of Allegiance/Invocation C. Introductions D. Protocols	Sharon Green Designee Regional Board Members Sharon Green
PUBLIC COMMENTS	
Open to the public for comments. Members of the public wishing to address the Regional Steering Committee Board will need to submit a request to speak before the time the Chair calls for public comment. The public can submit a <i>Public Comment Request form</i> or if virtual by typing in the <i>chat box</i> that you have a public comment. The Chair will call on you in order that the requests are received. Once your name has been called, please stand, or unmute yourself and you will then have up to 2 minutes to speak.	Public
REPORTS (18 mins)	
<b>E. Regional Board Member Representatives (2 mins each)</b>  a. City of Hesperia Representative b. City of Barstow Representative c. Town of Apple Valley Representative d. City of Victorville Representative e. City of Adelanto f. Desert HPN Chair / Regional Steering Committee g. Family Assistance Program h. Victor Valley Family Resource Center VVFR/Countywide Chair i. Rescue Mission	Member/Designee Member/Designee Member/Designee Member/Designee Member/Designee Jimmy Waldron/Designee Kevin Mahany/Designee Sharon Green/Designee Dawn Quigg/Designee
CONSENT CALENDAR (10 mins)	
F. Approve Minutes from the April 9, 2024, Meeting G. Ratify Vote for Assemblyman Carillo's Office	Lieutenant Allen-Hesperia Sharon Green
PRESENTATIONS	
H. Fair Housing Presentation (15 Mins) I. Adopt Regional funding Recommendations for the Homeless Housing Assistance & Prevention Program Grant, Round 4 (HHAP-4) a. Comments from the Regional Project Applicants (3 min max) b. Review of the Regional Evaluation Committee Recommendations c. Vote to Adopt HHAP – 4 Regional Project Funding Recommendations	Lieutenant Allen/Hesp. PD Dr. Courtney/Co-Chair

DISCUSSIONS (15 mins)	
A. CES Desert Regional Update (7 mins) B. Update on CoC, ICH, and Funding Opportunities (HHAP 4 & 5, Kaiser	S Waldron/FAP Antoinette Jackson/Symba Center
CLOSING	
Roundtable - Announcements Adjournment	HPN Members/Attendees Sharon Green
Next Meeting: High Desert Regional Steering Committee will next meeting:	
LIFE CHURCH 12199 Industrial Blvd. Victorville, CA 92395  Tuesday, July 9, 2024, 2:00 pm – 3:30 pm	

**Mission Statement:** *The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well-planned, coordinated, and evaluated and is accessible to all who are homeless and those at risk of becoming homeless.*

THE SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 873-4423 AND THE OFFICE IS LOCATED AT 850 E. FOOTHILL BLVD. RIALTO, CA. 92376. <http://hss.sbcounty.gov/ohs/>

AGENDA AND SUPPORTING DOCUMENTATION IS AVAILABLE ON THE INTERNET: N/A OR CAN BE OBTAINED AT 850 E. FOOTHILL BLVD. RIALTO, CA 92376.

## MEETING MINUTES for San Bernardino County Office of Homeless Services Desert Regional Steering Committee Meeting

May 14, 2024  
 2:00 P.M. – 3:30 P.M.  
 Life Community Church  
 12199 Industrial Blvd., Victorville, CA  
 92395

Minutes were recorded and transcribed by Leslie Earl/designee, Victor Valley Family Resources

	PRESENTER	OPENING REMARKS
Call to Order Invocation/Pledge  Welcome and Introductions Introductions	Sharon Green Sharon Green	<ul style="list-style-type: none"> <li>▪ The meeting was called to order.</li>   <li>▪ Attendees were welcomed.</li> <li>▪ Sharon Green – Victor Valley Family Resource Center</li> <li>▪ Kevin Mahany – Family Assistance Program</li> <li>▪ City of Adelanto – Mayor Reyes</li> <li>▪ Dawn Quigg – Victor Valley Rescue Mission</li> <li>▪ Jimmy Waldron – High Desert Homeless Services</li> <li>▪ Town of Apple Valley – Kanisha Withers</li> <li>▪ City of Hesperia – Melinda Sayre</li> <li>▪ Hope Team – Emmanuel Triston</li> </ul> <p>Introductions were made by all attendees.</p>
<b>PUBLIC COMMENT</b>		
		<ul style="list-style-type: none"> <li>▪ There were two public comments</li> </ul>

	PRESENTER	REPORTS AND UPDATES
ITEM NUMBER		CONSENT ITEMS
Approval of Minutes of April 9, 2024, of the Desert Regional Steering Committee.	Sharon Green Co-Chair	<ul style="list-style-type: none"> <li>▪ Dr. Courtney made a motion to approve the minutes. A public comment was made requesting the start time of April 9, 2024, be corrected. Jimmy Waldron revised the motion to include correcting the start time to 2:12 PM. Kevin Mahany seconded the motion.</li> <li>▪ The minutes were approved unanimously with the approved corrections.</li> <li>▪</li> </ul>
PRESENTATIONS	PRESENTER	DISCUSSIONS
Victorville Wellness Center	Andrea / Symba Center	<ul style="list-style-type: none"> <li>▪ Andrea described the Wellness Center and provided current participants at the center. <ul style="list-style-type: none"> <li>○ 132 Individuals have transitioned out of the Wellness Center</li> <li>○ 23 were housed into permanent housing</li> <li>○ There are currently 20 available beds at the Wellness Center</li> <li>○ There is a waiting/working list of approximately 15 people in need of housing.</li> <li>○ The family section of the Wellness Center, representing 7 rooms and 21 beds is anticipated to open mid-June 2024. Safety is the highest priority to ensure all families are safe while at the Center.</li> <li>○ The Wellness Center is working with the CES for family access and intake prioritization.</li> <li>○ Limited permanent housing solutions continues to be the largest barrier to transitioning participants from the Wellness Center into a permanent housing solution.</li> <li>○ Andrea addressed a question regarding the Wellness Center providing pediatric services once the family are at the center. Currently, the Wellness Center has partnerships in place for pediatric services. However, the goal is to ultimately hire staff to provide medical-related services to anyone under 18.</li> <li>○ Andrea confirmed the Wellness Center is designated for and priority is given to the residents of Victorville.</li> </ul> </li> </ul>
CES Desert Regional Update	Zazette Scott	<ul style="list-style-type: none"> <li>▪ Zazette Scott from the Family Assistance Program reported on the outreach data for April 2024. <ul style="list-style-type: none"> <li>○ The Desert Regional CES received 99 referrals for housing. This includes 211 referrals.</li> <li>○ Of the 23 referrals, 23 were transitioned into temporary housing/shelter.</li> <li>○ There is a new HMIS CES feature rolling out to providers and outreach teams to streamline the referral process.</li> <li>○ An announcement was made that Countywide Case Conferencing will take place May 16, 2024.</li> <li>○ Homeless Youth – Eleven youth are still counted as homeless in the region. One new referral was received. There were 8 follow ups, and one youth was successfully housed.</li> </ul> </li> </ul>
Grant Review Committee/HHAP-4	William Lamas	<ul style="list-style-type: none"> <li>▪ William reported the proposals have not been released by OHS for review and grading.</li> </ul>

		<ul style="list-style-type: none"> <li>○ There is an existing Grant Review Committee (GRC) for the region.</li> <li>○ Mrs. Green urged the grant review committee to review prior grantee progress/performance with other similar funding to make sure no funds are returned.</li> </ul>
<p>Update on CoC, ICH, and Funding Opportunities (HHAP 4 &amp; 5) and discussions.</p>	<p>Sharon Green</p>	<ul style="list-style-type: none"> <li>▪ Mrs. Green shared that Kaiser announced they are accepting LOI's for grants up to \$25,000. The deadline for the grant is May 15, 2024.</li> <li>▪ Mrs. Green urged the recipients of the HHAP-3 Funding to receive technical assistance training from the OHS to assure all grantees are successful.</li> </ul>

**Homeless Housing, Assistance and Prevention Program – Round 4 (HHAP-4)**

**RFA 24-01**

**Regional Steering Committee- Evaluators Summary Sheet and Recommendations**

**Date:** 6/7/24

**Region:** Desert Region

**Evaluators:** Dawn Quigg, Melinda Sayre and Israel Riley

**Proctor:** Claudia Doyle, Office of Homeless Services; Stephanie Navarro, Community Development and Housing

**Application(s):**

1. Barstow Foursquare Church AKA New Life Fellowship
2. Children’s Fund Inc.
3. Desert Manna
4. High Desert Homeless Services
5. Inland Housing Solutions
6. Reentry Coordinating and Housing Supportive Services
7. Step Up on Second, Inc.
8. Symba Center
9. The Artisan’s House
10. Victor Valley Family Resource Center

**Evaluation Summary/Final Score:**

		<b>Applicant(s)</b>	<b>Evaluator 1</b>	<b>Evaluator 2</b>	<b>Evaluator 3</b>	<b>Avg. Score</b>	<b>Ranking</b>
<b>Points</b>	<b>Cat.</b>	<b>Symba Center</b>	<b>85.8</b>	<b>81.6</b>	<b>100</b>	<b>89.13</b>	<b>1</b>
30	A	<i>Addressing Regional Needs</i>	27	25	30	27.33	
30	B	<i>Project Focus</i>	25	25	30	26.67	
20	C	<i>Coordination and Collaboration</i>	17	16	20	17.67	
20	D	<i>Experience and Capacity</i>	16.8	15.6	20	17.47	
<b>Points</b>	<b>Cat.</b>	<b>Victor Valley Family Resource Center</b>	<b>85.1</b>	<b>74.1</b>	<b>98.8</b>	<b>86</b>	<b>2</b>
30	A	<i>Addressing Regional Needs</i>	26	20	30	25.33	
30	B	<i>Project Focus</i>	24	24	30	26	
20	C	<i>Coordination and Collaboration</i>	17.5	14.5	20	17.33	
20	D	<i>Experience and Capacity</i>	17.6	15.6	18.8	17.33	
<b>Points</b>	<b>Cat.</b>	<b>High Desert Homeless Services</b>	<b>89</b>	<b>73.4</b>	<b>95.4</b>	<b>85.93</b>	<b>3</b>
30	A	<i>Addressing Regional Needs</i>	29	24	27	26.67	
30	B	<i>Project Focus</i>	28	21	30	26.33	
20	C	<i>Coordination and Collaboration</i>	16	14	20	16.67	
20	D	<i>Experience and Capacity</i>	16	14.4	18.4	16.27	

		<b>Applicant(s)</b>	<b>Evaluator 1</b>	<b>Evaluator 2</b>	<b>Evaluator 3</b>	<b>Avg. Score</b>	<b>Ranking</b>
<b>Points</b>	<b>Cat.</b>	<b>Barstow Foursquare Church AKA New Life Fellowship</b>	<b>88.8</b>	<b>63.8</b>	<b>96.9</b>	<b>83.17</b>	<b>4</b>
30	A	<i>Addressing Regional Needs</i>	27	20	30	25.67	
30	B	<i>Project Focus</i>	27	18	30	25	
20	C	<i>Coordination and Collaboration</i>	18	13	18.5	16.5	
20	D	<i>Experience and Capacity</i>	16.8	12.8	18.4	16	
<b>Points</b>	<b>Cat.</b>	<b>Inland Housing Solutions</b>	<b>82.8</b>	<b>68.6</b>	<b>94</b>	<b>81.80</b>	<b>5</b>
30	A	<i>Addressing Regional Needs</i>	26	21	25	24	
30	B	<i>Project Focus</i>	24	20	30	24.67	
20	C	<i>Coordination and Collaboration</i>	16	14	19	16.33	
20	D	<i>Experience and Capacity</i>	16.8	13.6	20	16.8	
<b>Points</b>	<b>Cat.</b>	<b>Children's Fund Inc.</b>	<b>73.8</b>	<b>70.9</b>	<b>95</b>	<b>79.90</b>	<b>6</b>
30	A	<i>Addressing Regional Needs</i>	22	20	28	23.33	
30	B	<i>Project Focus</i>	22	22	30	24.67	
20	C	<i>Coordination and Collaboration</i>	15	14.5	17	15.5	
20	D	<i>Experience and Capacity</i>	14.8	14.4	20	16.4	
<b>Points</b>	<b>Cat.</b>	<b>Step Up on Second Street, Inc.</b>	<b>73.1</b>	<b>73.7</b>	<b>87.5</b>	<b>78.10</b>	<b>7</b>
30	A	<i>Addressing Regional Needs</i>	22	22	25	23	
30	B	<i>Project Focus</i>	21	21	25	22.33	
20	C	<i>Coordination and Collaboration</i>	14.5	15.5	17.5	15.83	
20	D	<i>Experience and Capacity</i>	15.6	15.2	20	16.93	
<b>Points</b>	<b>Cat.</b>	<b>Desert Manna</b>	<b>80.1</b>	<b>68.9</b>	<b>83.2</b>	<b>77.40</b>	<b>8</b>
30	A	<i>Addressing Regional Needs</i>	25	20	26	23.67	
30	B	<i>Project Focus</i>	24	20	28	24	
20	C	<i>Coordination and Collaboration</i>	15.5	14.5	10	13.33	
20	D	<i>Experience and Capacity</i>	15.6	14.4	19.2	16.4	
<b>Points</b>	<b>Cat.</b>	<b>Reentry Coordinating and Housing Supportive Services</b>	<b>73.7</b>	<b>72.6</b>	<b>83.9</b>	<b>76.73</b>	<b>9</b>
30	A	<i>Addressing Regional Needs</i>	22	20	20	20.67	
30	B	<i>Project Focus</i>	21	21	30	24	
20	C	<i>Coordination and Collaboration</i>	15.5	16	15.5	15.67	
20	D	<i>Experience and Capacity</i>	15.2	15.6	18.4	16.4	
<b>Points</b>	<b>Cat.</b>	<b>The Artisan's House</b>	<b>57.4</b>	<b>63.3</b>	<b>73.8</b>	<b>64.83</b>	<b>10</b>
30	A	<i>Addressing Regional Needs</i>	16	19	20	18.33	
30	B	<i>Project Focus</i>	19	19	28	22	
20	C	<i>Coordination and Collaboration</i>	12	12.5	9	11.17	

20	D	<i>Experience and Capacity</i>	10.4	12.8	16.8	13.33	
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**Evaluator’s Recommendations:**

Based on the scoring and discussion, the Regional Evaluator’s have recommended funding the top four applicants in following manner, contingent upon completion of the Financial Review and acceptance by the Interagency Council on Homelessness (ICH) Board:

- Symba Center be awarded \$200,000.00
- Victor Valley Family Resource Center be awarded \$179,846.43
- High Desert Homeless Services be awarded \$179,846.42
- Barstow Foursquare Church AKA New Life Fellowship be awarded \$179,846.42

Should the ICH Board choose not to accept a recommendation for an agency, based on the Financial Review, or if an agency declines the recommended award, the Regional Evaluator’s have recommended funding the applicants in the following manner:

- Splitting the remaining allocation evenly between the recommended highest-ranking applicants.