



San Bernardino County Homeless Partnership
Desert Regional Steering Committee
Tuesday, April 11, 2023 • 2:00 p.m. to 3:30 p.m.
Victorville City Hall, Room D
14343 Civic Dr., Victorville, CA 92392

The Desert Regional Steering Committee (DRSC) holds its business meetings in public in accordance with the requirements of the Ralph M. Brown Act, its established policies and procedures, and its adopted parliamentary authority. The DRSC strives to carry out its meetings in an atmosphere of professionalism with full participation by members of the body and the public. As such, the Presiding Officer, is empowered to govern meetings to foster the efficient and fair administration of City business.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary at (760) 243-6334 no later than 72 hours prior to the meeting.

AGENDA

OPENING REMARKS	PRESENTER
A. Call to Order (3 minutes)	Sharon Green, Co-Chair
CONSENT ITEM	
B. Approve Meeting Minutes from the March 14, 2023 Regular Meeting	Sharon Green, Co-Chair
DISCUSSION ITEMS & PRESENTATION	
C. Domestic Violence Services Presentation – Partners Against Violence	Sandra Harris, Victim Services Coordinator
D. Homeless Housing, Assistance & Prevention Program (HHAP) Round III <ul style="list-style-type: none"> • HHAP III Initial Disbursement Funds Continue discussion on HHAP III funding proposals and project allocation that shall be submitted to ICH. Desert Region allocation is \$518,169.00. All proposals must be in alignment with the identified outcome goals and strategies of the CoC HHAP III Homelessness Action Plan adopted by the ICH. 	Sharon Green, Co-Chair
UPDATES	
E. DRSC Member News, Updates & Announcements	DRSC Members
CLOSING	
F. Public Comment (3 mins)	Sharon Green, Co-Chair
G. Adjournment	
Next Meeting: Desert Regional Steering Committee will meet next on: May 9, 2023 at Victorville City Hall, Room D, 14343 Civic Dr., Victorville, CA 92392	

Mission Statement

The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

THE SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 501-0610 AND THE OFFICE IS LOCATED AT 560 E. HOSPITALITY LANE, SUITE 200, SAN BERNARDINO, CA 9240-0044. <https://sbchp.sbcounty.gov/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 560 E. HOSPITALITY LANE, SUITE 200, SAN BERNARDINO, CA 9240-0044 OR BY EMAIL: HOMELESSRFP@HSS.SBCOUNTY.GOV.

Minutes for San Bernardino County Office of Homeless Services Desert Regional Steering Committee Meeting

March 14, 2023
2:00 P.M. – 3:30 P.M.
Victorville City Hall, Conference Room D
14343 Civic Dr., Victorville, CA 92392

Minutes recorded and transcribed by Heather Barber, Executive Assistant to the City Manager, City of Victorville, City Manager Department.

OPENING REMARKS	PRESENTER	ACTION / OUTCOME
A. Call to Order (3 minutes)	Sophie Smith, Co-Chair	<ul style="list-style-type: none"> ▪ Meeting was called to order at 2:15 pm.
CONSENT ITEM		
B. Approval of Minutes	Sophie Smith, Co-Chair	<ul style="list-style-type: none"> ▪ Motion to approve meeting minutes from the February 14, 2023, Regular Meeting. Dawn Quigg made a motion to approve the meeting minutes. Darryl Evey made the 2nd motion. Roll call vote was taken and motion passed unanimously.
DISCUSSION ITEMS & PRESENTATION		
C. Upcoming Changes to the Coordinated Entry System presentation D. Victor Valley Rescue Mission Presentation E. Homeless Housing, Assistance & Prevention Program (HHAP) Round III <ul style="list-style-type: none"> ○ Round III allocations for the San Bernardino County CoC and the County of San Bernardino are as follows: CoC \$3,901,874.80 County \$3,641,749.82 	Darryl Evey, Family Assistance Program Dawn Quigg, Victor Valley Rescue Mission Sharon Green, Co-Chair	<ul style="list-style-type: none"> ▪ Darryl Evey gave a presentation about the upcoming changes to the Coordinated Entry System ▪ Dawn Quigg gave a presentation about the Victor Valley Rescue Mission ▪ Open discussion regarding the upcoming HHAP III Funding goals and outcome goals provided by ICH. <ul style="list-style-type: none"> ○ Motion to committee being open to applications submitted for any criteria under the outcome goals defined by the CoC. Steveonna Evans made a motion to accept applications submitted for any criteria under the outcome goals. Sophie Smith made the 2nd motion. Roll call vote was taken and motion passed unanimously. ○ Motion to committee not setting a minimum or maximum on the funding award amount for the HHAP III funding. Steveonna made a motion for not setting a minimum or maximum award amount. Sophie Smith made the 2nd motion. Roll call vote was taken and motion passed unanimously.
UPDATES		
F. DRSC Member News, Updates & Announcements	DRSC Members	<ul style="list-style-type: none"> ▪ No member updates provided.
CLOSING		

G. Public Comment (3 minutes)	Sophie Smith, Co-Chair	<ul style="list-style-type: none">▪ No public comments provided.▪ Being no further business to discuss, meeting was adjourned at 3:57 pm.
H. Adjournment		

Voting Members in Attendance:

Darryl Evey, Family Assistance Program

Sharon Green, Victor Valley Family Resource Center

Dawn Quigg, Victor Valley Rescue Mission

Stevevonna Evans, City of Adelanto

Sophie Smith, City of Victorville

Jimmy Waldron, High Desert Homeless

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FROM: HPN Regional Representatives to the ICH

SUBJECT: Recommendations for the distribution, implementation, and oversight of the HHAP Round 3 program funding allocated to the San Bernardino City & County CoC.

DATE: January 25, 2023

RECOMMENDATIONS

That the SBC&C CoC Interagency Council on Homelessness (ICH) adopt the following recommendations for the distribution, implementation, and oversight of the **\$3,901,874.80 in Homeless Housing, Assistance and Prevention, Round 3** (HHAP-3) grant funding allocated to the San Bernardino City & County CoC:

1. Establish a **HHAP-3 Implementation & Oversight Committee**, with at least one representative from each region, to work with the Office of Homeless Services (OHS), as the CoC designated HHAP-3 Administrative Entity, on the implementation of HHAP-3 system support activities and the project funding application process.
2. Authorize the **HHAP-3 Implementation & Oversight Committee** and OHS to initiate the Systems Improvement and Supports activities approved by ICH with the 20% initial disbursement of HHAP-3 funds, \$780,374.96, which include:
 - a. **\$300,000** for Capacity Building/Workforce Development activities for system service providers
 - b. **\$200,000** for systems support activities necessary to create regional partnerships and maintain a homeless services & housing delivery system.
 - c. **\$147,711** to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes.
 - d. **\$78,037.50** to support development of the CoC Youth Advisory Board and youth-specific coordinated entry system activities
3. Approve the distribution of the 80% remainder balance of funds, \$3,121,499.84, as follows:
 - a. **\$218,504.99** for Administration (7%)
 - b. **\$312,149.98** for services for homeless youth populations (10%)
 - c. **\$2,590,844.87** for regional service projects with a baseline of **\$100,000 per region** and the balance distributed based on 2022 PITC numbers:
 - **\$1,417,232.87** Central Valley Region
 - **\$518,169** Desert Region
 - **\$162,725** East Valley Region
 - **\$141,817** Mountain Region
 - **\$350,901** West Valley Region
4. Authorize OHS to work with the HHAP-3 Implementation & Oversight Committee to initiate the project funding application process.

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BACKGROUND INFORMATION

On December 17, 2021, the State of California Homeless Coordinating and Financing Council (HCFC), now the known as the California Interagency Council on Homelessness (Cal ICH), released a Notice of Funding Availability for the Homeless Housing, Assistance and Prevention (HHAP) Program, Round 3 grant funding. HHAP Round 3 is a \$1 billion block grant program authorized by AB 140 (Health & Safety Code § 50218.6, et seq.), which was signed into law by Governor Gavin Newsom on July 19, 2021.

Cal ICH allocated **\$3,901,874.80 in HHAP Round 3 funding to the San Bernardino City & County CoC and \$3,641,749.82 to the County of San Bernardino.**

HHAP Round 3 funding is designed to build on regional coordination developed through previous rounds of HHAP grant funding, as well as the Homeless Emergency Aid Program (HEAP) and COVID-19 funding administered by Cal ICH. HHAP Round 3 funds should be used to continue to build regional coordination and a unified regional response to reduce and end homelessness informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.

In order to successfully reduce homelessness through this funding, Cal ICH also expects applicants to:

- Strategically pair these funds with other local, state, and federal funds to reduce and end homelessness as laid out in the Putting the Funding Pieces Together: Guide to Strategic Uses of New and Recent State and Federal Funds to Prevent and End Homelessness.
- Demonstrate a commitment to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes for Black, Native, and Indigenous, Latinx, Asian, Pacific Islanders and other People of Color who are disproportionately impacted by homelessness and COVID-19.
- Establish a mechanism for people with lived experience of homelessness to have meaningful and purposeful opportunities to inform and shape all levels of planning and implementation, including through opportunities to hire people with lived experience.
- Fund projects that provide housing and services that are Housing First compliant, per Health and Safety Code Section 50220.5(g), and delivered in a low barrier, trauma informed, and culturally responsive manner. Individuals and families assisted with these funds must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used. Housing First should be adopted within the entire local homelessness response system, including outreach and emergency shelter, short-term interventions like rapid re-housing, and longer-term interventions like supportive housing.

Health and Safety Code section 50218.6(e) requires that a program recipient use at least 10 percent of its allocation for services for homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness. No more than 7 percent of an applicant's Round 3 program allocation may be expended on administrative costs incurred by the city, county, or continuum of care to administer its program allocation. "Administrative costs" do not include staff or other

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costs directly related to implementing activities funded by the program allocation. In addition, a program

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recipient shall not use HHAP grant funding to supplant existing local funds for homelessness services (HSC Section 50218.7(c)).

USE OF INITIAL DISBURSEMENT (20%)

Per the statute, allocations of HHAP Round 3 program funds to cities, counties, and continuums of care, requires Cal ICH to allocate 20% as an initial disbursement prior to the submittal of an application due by June 30, 2022. As stipulated in the HHAP-3 Initial Disbursement Contract for Funds, recipients may expend the initial disbursement to complete the local homelessness action plan, including paying for any technical assistance or contracted entities to support the completion of the homelessness action plan.

For Funds not spent on the Grantee's homelessness action plan, priority for those initial funds shall be for systems improvement, including, but not limited to:

- (A) Capacity building and workforce development for service providers within the jurisdiction, including removing barriers to contracting with culturally specific service providers and building capacity of providers to administer culturally specific services.
- (B) Funding existing evidence-based programs serving people experiencing homelessness.
- (C) Investing in data systems to meet reporting requirements or strengthen the recipient's Homeless Management Information System.
- (D) Improving homeless Point-in-Time counts.
- (E) Improving coordinated entry systems to eliminate racial bias or to create a youth-specific coordinated entry system.

On June 22, 2022, the ICH adopted the following recommendations for the expenditure of the 20% initial disbursement of HHAP-3 funds, \$780,374.96, allocated to the CoC -

- **\$54,626.25** (7% Admin)
- **\$78,037.50** (10% Youth Set-Aside) to support development of the **CoC Youth Advisory Board** and youth-specific coordinated entry system activity
- **\$647,711.21** (balance – System Improvements)
 - **\$300,000 – Capacity Building/Workforce Development for system service providers** (*recommended use*) to include education and training activities covering
 - Racial, Ethnic, Gender Equity & Cultural Competencies
 - Promising & Evidence-based practice service delivery strategies and activities
 - Organizational capacity building, fund development & govt. contract compliance
 - College student apprenticeship program
 - **\$200,000 – Systems support for activities necessary to create regional partnerships** and maintain a homeless services & housing delivery system (*HHAP-3 eligible activity*)
 - Regional Planning activities linked to systemwide coordination and service delivery improvement.
 - Recommendations to facilitate improvements to intra-system and cross-system data collection, analysis & resource alignment.

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- **\$147,711.21 – Commitment to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes (HHAP-3 Program Objectives)**
 - Comprehensive evaluation of racial, ethnic, and gender disproportionality and cultural biases in accessing resources and services within the countywide homeless service system
 - Recommendations to facilitate system improvements to help achieve equitable provision of services & outcomes

USE OF REMAINDER DISBURSEMENT (80%)

As stated in Health and Safety Code section 50220.7 (e), the remainder disbursement of HHAP Round 3 funds must be expended on one or more of the following eligible uses:

1. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregant shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.
3. Street outreach to assist persons experiencing homelessness to access permanent housing and services.
4. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.
6. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
7. Prevention and shelter diversion to permanent housing, including rental subsidies.
8. Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need. Demonstrated need for purposes of this paragraph shall be based on the following:
 - a. The number of available shelter beds in the city, county, or region served by a continuum of care.
 - b. The number of people experiencing unsheltered homelessness in the homeless point-in-time count.
 - c. Shelter vacancy rate in the summer and winter months.
 - d. Percentage of exits from emergency shelters to permanent housing solutions.
 - e. A plan to connect residents to permanent housing.
 - f. Any new interim sheltering funded by round 3 funds must be low barrier, comply with Housing First, and prioritize interventions other than congregate shelters.
9. Improvements to existing emergency shelters to lower barriers and increase privacy.

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LOCAL HOMELESSNESS ACTION PLAN

In order to receive the remainder disbursement of its round 3 allocation, recipient jurisdictions were required to submit an application to the Cal ICH by June 30, 2022, that includes a local homelessness action plan and specific outcome goals developed in accordance with specified requirements that addresses, in detail, local actions to prevent and reduce the number of individuals experiencing homelessness at the community level.

The plans must include a landscape analysis that assesses the current number of people experiencing homelessness in a given community and identify all existing programs, and all sources of funding aimed at tackling this crisis. Additionally, the plans must include outcome-driven results and strategies for achieving these goals using clear metrics to track success.

HHAP-3 applicant jurisdictions were required to establish Outcome Goals and strategies for achieving those goals within the local homelessness action plan across the following performance measures:

- Reducing the number of persons experiencing homelessness.
- Reducing the number of persons who become homeless for the first time.
- Increasing the number of people exiting homelessness into permanent housing.
- Reducing the length of time persons remain homeless.
- Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.
- Increasing successful placements from street outreach.
- Trackable data goals related to the Outcome Goals as they apply to underserved populations and populations disproportionately impacted by homelessness.

Please note that the Local Homelessness Action Plan Outcomes Goals are not intended to be related to HHAP-3-funded activities alone, but rather are intended to represent jurisdictional or system-wide goals for making progress on preventing and ending homelessness through the implementation of the full range of federal, state, and local funding sources and through many other kinds of strategies and activities.

On June 22, 2022, the ICH adopted a Local Homelessness Action Plan and Outcome Goals for inclusion with the CoC HHAP Round 3 Application pursuant to Health and Safety Code Section 50220.7(b)(1)-(3) and authorized the OHS to submit the CoC HHAP Round 3 Application to the Cal ICH by June 30, 2022.

OUTCOME GOALS AND STRATEGIES FOR ACHIEVING THOSE GOALS

HHAP-3 applicant jurisdictions were required to establish Outcome Goals for the progress that they will make in preventing and reducing homelessness over the three-year period of July 1, 2021, through June 30, 2024, informed by the findings from the local landscape analysis information completed for the local homelessness action plan and the jurisdiction's base system performance measures from the 2020 calendar year data in the Homeless Data Integration System.

The following two tables include the numeric Outcome Goals (Table 4) established by the CoC in the Local Homelessness Action Plan and the strategies identified to achieve the outcome goals (Table 5).



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CA-609 San Bernardino City & County CoC

Table 4. Outcome Goals

Outcome Goal #1a: Reducing the number of persons experiencing homelessness.		
Baseline Data: Annual estimate of number of people accessing services who are experiencing homelessness	Outcome Goals July 1, 2021 - June 30, 2024	
	Decrease/Increase in # of People	Decrease/Increase as % Change from Baseline
8,962	1,930	22%
Outcome Goal #1b: Reducing the number of persons experiencing homelessness on a daily basis		
Baseline Data: Daily Estimate of # of people experiencing unsheltered homelessness	Outcome Goals July 1, 2021 - June 30, 2024	
	Reduction in # of People	Reduction as % Change from Baseline
2,390	234	-10%
Outcome Goal #2: Reducing the number of persons who become homeless for the first time.		
Baseline Data: Annual Estimate of # of people who become homeless for the first time	Outcome Goals July 1, 2021 - June 30, 2024	
	Reduction in # of People	Reduction as % Change from Baseline
4,723	472	-10%
Outcome Goal #3: Increasing the number of people exiting homelessness into permanent housing.		
Baseline Data: Annual Estimate of # of people exiting homelessness into permanent housing	Outcome Goals July 1, 2021 - June 30, 2024	
	Increase in # of People	Increase as % Change from Baseline
3,030	477	16%
Outcome Goal #4: Reducing the length of time persons remain homeless.		
Baseline Data: Average length of time (in # of days) persons enrolled in street outreach, emergency shelter, transitional housing, safe haven projects and time prior to move-in for persons enrolled in rapid rehousing and permanent housing projects	Outcome Goals July 1, 2021 - June 30, 2024	
	Decrease in Average # of Days	Decrease as % Change from Baseline
131	31	-24%
Outcome Goal #5: Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.		
Baseline Data: % of people who return to homelessness after having exited homelessness to permanent housing	Outcome Goals July 1, 2021 - June 30, 2024	
	Decrease in % of People who return to Homelessness	Decrease as % Change from Baseline
8.18%	2%	-24%
Outcome Goal #6: Increasing successful placements from street outreach.		
Baseline Data: Annual # of people served in street outreach projects who exit to emergency shelter, safe haven, transitional housing, or permanent housing destinations.	Outcome Goals July 1, 2021 - June 30, 2024	
	Increase in # of People Successfully Placed from Street Outreach	Increase as % of Baseline
239	239	100%

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Table 5 - Strategies to Achieve Outcome Goals

1. Facilitate innovative housing solutions focusing on smaller scale projects using alternative typologies (such as tiny homes, accessory dwelling units and shared living environments) and alternative housing production delivery methods (such as prefab manufactured, shipping container and 3-D printed housing units), as well as public-private partnerships and innovative financing, to create new units of permanent supportive and/or service-enriched affordable housing.

➤ **At least 300 new units of permanent supportive and/or service-enriched housing will be occupied by June 2024.**

2. Expand funding resources committed to rapid rehousing programs implemented through a coordinated, standardized, systematic approach as outlined in the SBCHP Rapid Re-Housing Program Standards, Practices & Model Guidelines to increase the number of people/households achieving successful exits into permanent housing stability.

➤ **The number of households exiting homelessness and achieving permanent housing stability through rapid rehousing activities will increase by 300 households by June 2024.**

3. Expand the pool of CoC system-engaged, year-round shelter beds and interim housing units using a combination of facility-based programs, voucher-based programs and other innovative approaches and focus a greater percentage of resources on successful shelter exits to permanent housing.

➤ **At least 200 additional shelter/interim housing beds will be occupied by January 2024.**

4. Establish a coordinated, collaborative, multi-source flexible funding pool along with system-wide standards and practices to facilitate targeted **homeless diversion and prevention strategies** to reduce the number of people and households that become homeless for the first time by 10% annually.

➤ **At least 500 households living housing insecure and/or at-risk of homelessness will be prevented from becoming homeless through systemwide diversion and prevention strategies and practices.**

5. Establish a multi-source flexible funding pool to implement a comprehensive, coordinated, countywide **eviction prevention program** prioritizing households with income at/or below 80% AMI.

➤ **At least 500 households at imminent risk of homelessness will be prevented from becoming homeless through eviction prevention strategies.**

6. Establish a Coordinated Outreach Resources & Engagement (CORE) system to facilitate coordinated and collaborative street outreach activities which shall include the targeting of resources to "high utilizers of safety net services" and other persons experiencing chronic and/or long-term homelessness to provide a concentrated level of services and activities to facilitate successful placements from street outreach leading to permanent housing.

➤ **At least 100 high utilizers of safety net services and experiencing chronic homelessness will achieve permanent housing stability by January 2024.**

7. Implement system improvement and capacity building activities to facilitate greater system coordination, collaboration, resource alignment and performance outcomes to include but not limited to comprehensive systemwide workforce development activities, system supports to maintain homeless services & housing delivery system, and commitment to address racial disproportionality and equitable provision of services and outcomes.

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In order to initiate and build upon the CoC's Multi-Jurisdictional Homelessness Action Plan strategy "designed to address the specific needs of the various regions throughout the county", beginning with the initial round of funding the ICH has committed to applying the CoC allocation of state HHAP funds to support projects and activities based on identified regional priorities and service needs.

To that end, the HPN Regional Representatives to the ICH make the following recommendations for the distribution of the 80% remainder disbursement of CoC HHAP-3 funding, \$3,121,499.84:

- a. \$218,504.99 for Administration (7%)
- b. \$312,149.98 for services for homeless youth populations (10%)
- c. \$2,590,844.87 for regional service projects with a baseline of \$100,000 per region and the balance distributed based on 2022 PITC numbers:
 - \$1,417,232.87 Central Valley Region
 - \$518,169 Desert Region
 - \$162,725 East Valley Region
 - \$141,817 Mountain Region
 - \$350,901 West Valley Region

The CoC Regional Steering Committees shall be charged with reviewing HHAP-3 funding proposals and make recommendations for funding regional project activities **in alignment with the identified outcome goals and strategies to achieve the outcome goals** outlined in the CoC HHAP-3 Local Homelessness Action Plan adopted by the ICH.

We also recommend that the Office of Homeless Services, as the designated Administrative Entity for the CoC HHAP-3 funding, initiate and administer the HHAP-3 project application process *and* that a CoC HHAP-3 Implementation and Oversight Committee be established, with at least one representative from each region, to work with the OHS on the implementation of HHAP-3 system improvements and supports activities and the project funding application process.