



**Office of Homeless Services**  
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## Agenda for the meeting of the Interagency Council on Homelessness (ICH)

**Meeting date,  
time, and place**

Date: **August 23, 2023**  
 Time: **9:00 am – 11:00 am**  
 Place: **Dorothy Inghram Learning Center- North Entrance  
 670 E Carnegie Dr. San Bernardino, CA 92408**

ICH members must attend the meeting in person.

The public may observe the meeting online at:

<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=m91efb74b1662b9b91712650a265f8aa9>

- Access #: 1-408-418-9388 • Access Code: 2499 514 1559  
 Password: MHvsMRMN333 (173243268 from phones)

Note: Please remember to **MUTE** your phones. **DO NOT** place this call on hold should you get another call. Hang up and then rejoin the meeting.

		Time
<b>Call to Order</b>	Chair or Designee will call the meeting to order	9:00 – 9:01 am
<b>Invocation/Pledge</b>	Chair or Designee will lead the Invocation and Pledge of Allegiance	9:01 – 9:03 am
<b>Introductions</b>	Chair or Designee will lead the Introductions of the ICH Members by roll call.	9:03 – 9:05 am
<b>Agenda Items:</b>	The following items are presented for informational, consent, and discussion purposes.	
<b>Public Comment</b>	Open to the public for comments. Members of the public wishing to address the ICH Board on items within the subject matter jurisdiction of the ICH and the items on the agenda, please submit a Public Comment Request form or if you're joining us virtually, indicate by typing "Public Comment" in the chat box. Your name will be called in the order they are received. When your name is called, please proceed to the microphone, or unmute yourself and you will then have up to 3 minutes to address the council.	
	<b>Consent</b>	
<b>1</b>	Approve Minutes of the June 28, 2023, ICH Meeting -Jessica Alexander, Chair <span style="float: right;"><i>Pages 5-22</i></span>	9:05 – 9:07 am
<b>2</b>	Authorize Grant Review Committee (GRC) Chair to remove and appoint members to the GRC Committee. – Jessica Alexander, Chair <span style="float: right;"><i>Pages 23</i></span>	9:07 – 9:10 am
	<b>Information Sharing</b>	
<b>3</b>	Office of Homeless Services (OHS) Update -Kristin Stevens, Office of Homeless Services <span style="float: right;"><i>Pages 24-27</i></span>	9:10 – 9:20 am



	The Time for Change Foundation	6-Homes of Hope	\$433,560	PSH
	United States Veterans Initiative	7-U.S. VETS SB PSH Renewal	\$1,255,841	PSH
	Housing Authority of the County of San Bernardino	8-Laurelbrook	\$433,004	PSH
	Lighthouse Social Service Centers	9-Hope for Heroes	\$1,003,477	PSH
	Knowledge and Education for Your Success	10-KEYS for Life	\$281,281	RRH
	Housing Authority of the County of San Bernardino	11-Lantern Woods	\$186,134	PSH
	ITH dba Inland Housing Solutions	12-Infinite Horizons	\$581,602	RRH
	Lutheran Social Services of Southern California	13-PH for Homeless with HIV/AIDS	\$84,696	PSH
	Housing Authority of the County of San Bernardino	14-Project Gateway	\$228,918	PSH
	Inland Valley HOPE Partners	15-Family Stabilization Program	\$170,621	RRH
	Knowledge and Education for Your Success	16-KEYS for Success	\$341,736	RRH
	Housing Authority of the County of San Bernardino	17a-Cornerstone (Straddle Tier 1))	\$2,627,011	PSH
	Total Renewal Request Tier One		\$13,370,896.00	
	<b>Not Ranked</b>			
Office of Homeless Services	Planning Grant	\$820,251.00		
Total Planning Funds		\$820,251.00		
<b>Tier 2</b>				
Housing Authority of the County of San Bernardino	17b-Cornerstone (Straddle Tier 2)	\$1,006,412	PSH	
Family Assistance Program	18-DV Services and Support In SBC	\$1,640,501	Joint TH-RRH	
Inland Housing Solutions	19-IHS-IEHP: RRH FY2023	\$643,601	PSH	
Desert Manna	20-Desert Manna PH/PHS 2023	\$241,740	PSH	
Step Up on Second Street	21-Step Up in Redlands	\$263,010	PSH	
<i>Pages 66-80</i>				
<b>Council Roundtable</b>				
Open to comments by the Council		10:45 – 11:00 am		
<b>Adjournment</b>			<b>11:00 am</b>	



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Next ICH Meeting	<p>The next regularly scheduled Interagency Council on Homelessness meeting is scheduled for:</p> <p><b>ICH Meeting (Regular) In Person</b> <b>Wednesday, September 27, 2023</b> <b>9:00 am – 11:00 am</b> <b>Address: West End Educational Service Center</b> <b>8265 Aspen Avenue Rancho Cucamonga, CA 91730</b></p>
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*Mission Statement*

*The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated, and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.*

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETINGS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 501-0610 AND THE OFFICE IS LOCATED AT 560 E. HOSPITALITY LANE, SUITE 200, SAN BERNARDINO, CA 92408-0044. <https://sbchp.sbcounty.gov/> AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 560 E. HOSPITALITY LANE, SUITE 200, SAN BERNARDINO, CA 92408-0044.



**Minutes for San Bernardino County  
Homeless Partnership  
Interagency Council on  
Homelessness (ICH) Meeting**

June 28, 2023  
9:00 a.m. – 11:00 a.m.  
In Person

**Minutes Recorded and Transcribed by Joy Woodard (Secretary), Office of Homeless Services**

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Jessica Alexander, Chair	The meeting was called to order at 9:03 a.m.
ICH Board Member Introductions	Jessica Alexander, Chair	Tom Hernandez took ICH Member roll call. Members of the public are not introduced. There were 91 members of the public who joined the ICH meeting via Webex and/or telephone.
ICH Board Members Present		<ul style="list-style-type: none"> <li>The following ICH members or their alternates were present for the meeting: <ul style="list-style-type: none"> <li>Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisy Esparza, Carrie Harmon, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li> </ul> </li> <li>Late: Paul Fournier, Sharon Green</li> <li>Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> </ul>
PUBLIC COMMENTS	PRESENTER	ACTION/OUTCOME
		<p>The Chair recognized Public Comments from:</p> <ul style="list-style-type: none"> <li>Andrea Laughlin (Public Comment)</li> <li>David Rabindranath (Public Comment)</li> <li>Natalie Komuro (Public Comment)</li> <li>Lakita Johnson (Public Comment)</li> <li>Leslie Earl (Public Comment)</li> <li>Desiree Sanchez (Public Comment)</li> <li>Jasmond Nelson (Public Comment)</li> </ul> <p>The Chair closed Public Comment.</p>
NEW MEMBERS	PRESENTER	ACTION/OUTCOME
Introduction of New ICH Members and Alternates	Jessica Alexander, Chair	The Chair formally recognized new ICH Board and Alternate Members: Dr. Paul Anthony Courtney, Mayor of the City of Barstow, Carrie Harmon, Director of Community Development and Housing Authority, Dr. Alyce Belford-Saldana, Deputy Director of Forensic and Homeless and Community Support Services for the County of San Bernardino, alternate for Dr.

		<p>Georgina Yoshioka Diane Rundles, Human Resources Director for the County of San Bernardino, alternate for Diana Alexander, and Paul Fournier Lutheran Social Services of Southern California, alternate for Quinton Page.</p> <p>Mayor Paul Anthony Courtney and Carrie Harmon gave the following brief introductions:</p> <ul style="list-style-type: none"> <li>Mayor Paul Anthony Courtney – Stated that the City of Barstow is called the heart of the High Desert. Mr. Courtney informed that he is the Co-Chair for the Desert Valley Regional Steering Committee. Mr. Courtney stated he is honored to be part of the ICH board representing the Desert region, but specifically the City of Barstow.</li> <li>Carrie Harmon – Stated she is the new Director of Community Development and Housing (CDH) for the County of San Bernardino. Mrs. Harmon stated she started her career as Homeless Outreach Worker, so the homeless side of the house is very near and dear to her. Mrs. Harmon informed that in her work in community development and housing she is looking forward to partnering with the cities and working with the nonprofit agencies.</li> </ul>
CONSENT	PRESENTER	ACTION/OUTCOME
<p>Approve Minutes of the May 24, 2023, ICH Meeting, Ratify the action of the Chair to Approve a Form of Support to the Traditional Age Youth (TAY) Homekey Round 3 Coordinated Entry System (CES) Participation and Continuum of Care (CoC) Coordination Application for TAY Tiny Home Village Project, Ratify the action of the Chair to Approve a Letter of Support to the Youth Homeless Demonstration Program (YHDP) Grant, and Ratify the action of the Chair to Approve a Letter of Support for Administrative Entity for State Emergency Solutions Grant 2023-24 Continuum of Care Funding Application</p>	<p>Jessica Alexander, Chair</p>	<p>The Chair requested a motion to be made for the consent calendar portion of the agenda.</p> <p>Don Smith made a motion to pull item #5 which is ratifying the action of the Chair to Approve a Letter of Support for Administrative Entity for State Emergency Solutions Grant 2023-24 Continuum of Care Funding Application from the consent calendar and approve the rest of the consent calendar and was second by Diana Alexander.</p> <p>The Chair opened item #'s 1, 2, 3, and 4 for discussion.</p> <ul style="list-style-type: none"> <li>A roll call vote was taken. 17 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisy Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Sharon Green, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li> <li>0 members were opposed.</li> <li>Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> </ul> <p>The motion made towards the consent calendar was approved.</p> <p>The Chair requested a motion to be made for the consent of item #5 of the agenda.</p> <p>Don Smith made a motion to approve item #5 of the consent calendar and was second by Councilmember Sandra Ibarra.</p> <p>The Chair opened item # 5 for discussion.</p> <p>Discussion ensued:</p> <ul style="list-style-type: none"> <li>Don Smith – Stated that the State Emergency Solutions Grant (ESG) funding is awarded to the Continuum of Care</li> </ul>

		<p>(CoC) and the CoC is responsible for designating an administrative entity to oversee and administer that funding. Mr. Smith stated that it is important to understand that it is the CoC's responsibility, and he is counting on CDH to come back to the ICH Board to share the plans for the use of the funds, releasing the RFP, and the progress on the administration of the funding going forward. Mr. Smith informed that by state law there should be a written agreement between the CoC and the administrative entity regarding the state ESG funding.</p> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 17 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Sharon Green, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> </ul> <p>The motion made towards item #5 in the consent calendar was approved.</p>
INFORMATION SHARING	PRESENTER	
Office of Homeless Services (OHS) Update – Homeless Housing, Assistance and Prevention (HHAP) round 3 and 4 Updates, California Emergency Solutions and Housing (CESH) Update, HHAP 3 Trainings, Consultant RFP Contract, Ethics Training Update, YHDP Update	Kristin Stevens, Office of Homeless Services	<p>The Chair recognized Kristin Stevens, on behalf of the Office of Homeless Services (OHS) to provide updates on the Homeless Housing, Assistance and Prevention (HHAP) round 3 and 4 Updates, California Emergency Solutions and Housing (CESH) Update, HHAP 3 Trainings, Consultant RFP Contract, Ethics Training Update, YHDP Update.</p> <p>The Chair opened the item for comment by the ICH Board members.</p> <p>Discussion ensued:</p> <ul style="list-style-type: none"> <li>• Don Smith – Thanked Kristin Stevens for the hard work she does at OHS and Stephanie Navarro for the work she did with the HHAP 3. Mr. Smith asked if once the Grant Inventory Worksheet is completed if it could be brought to the next meeting for the ICH Board to look at. Mr. Smith stated that the January 2<sup>nd</sup> meeting was amazing with standing room only and it was a phenomenal opportunity to hear from young people with experience articulate their needs and concerns. Mr Smith requested Kristen Stevens to include HMIS updates in her reports going forward.</li> <li>• Paul Fournier- Asked if the state ethics training, he previously conducted can be used for the ICH Board.</li> <li>• Jessica Alexander- Stated that the training is required every two years and it must be completed by the end of July.</li> <li>• Tom Hernandez- Commented that Darryl Evey and his staff from the Youth Advisor Board produced a phenomenal ten-minute film and suggested that it is shown at next month's meeting.</li> <li>• Acquanetta Warren- Asked if Urban Initiatives was the only applicate that applied for the consultant contract and if there is a prior relationship with that particular firm.</li> <li>• Kristin Stevens- Stated that Urban Initiatives was the only consultant that applied, and they have been assisting OHS in this capacity previously.</li> </ul> <p>The Chair closed item # 6 for discussion.</p>

Youth Advisory Board (YAB) Update, Introduction of Angus Comford, YAB Chair	Ruben Mendoza, Youth with Lived Experience of Homelessness	<p>The Chair recognized Ruben Mendoza, on behalf of the Youth with Lived Experience of Homelessness to provide an update.</p> <p>The Chair opened the item for comment by the ICH Board members.</p> <p>Discussion ensued:</p> <ul style="list-style-type: none"> <li>Sharon Green – Stated that Ruben Mendoza is doing an amazing job and she is happy to have him on the Board. Mrs. Green thanked Darryl Evey for his commitment to the youth.</li> </ul> <p>The Chair closed item # 7 for discussion.</p>
PRESENTATION	PRESENTER	ACTION/OUTCOME
Kaiser Permanente Community Health Investments in Housing for Health	Martha Valencia and Cody Ruedaflores, Kaiser Permanente	<p>The Chair recognized Martha Valencia and Cody Ruedaflores on behalf of Kaiser Permanente, to present on Kaiser Permanente Community Health Investments in Housing for Health.</p> <p>Martha Valencia and Cody Ruedaflores presented Kaiser's multi-pronged strategy that includes five core components to address homelessness and affordable housing in the communities.</p> <p>The Chair opened the item for comment by the ICH Board members.</p> <p>Discussion ensued:</p> <ul style="list-style-type: none"> <li>Jessica Alexander – Asked who they are working with locally on the Built for Zero initiative.</li> <li>Cody Ruedaflores- Stated he is working with Don Smith and his colleagues to introduce the model and support their team if it is adopted in San Bernardino County. Mr. Ruedaflores stated they are providing a grant to Community Solutions to provide training and technical assistance to any CoC that signs on to the Built for Zero initiative.</li> <li>Jessica Alexander – Asked if Kaiser is providing funding to introduce these initiatives to the CoC.</li> <li>Cody Ruedaflores – Stated that was correct.</li> <li>Martha Valencia – Stated the local hospitals in the service area have completed a community health needs assessment and redeveloping their implementation plan similar to Kaiser Permanente's. Mrs. Valencia informed there is also an interest among the hospitals to adopt and support and/or endorse Community Solutions Built for Zero. Mrs. Valencia stated collectively they are trying to engage other stakeholders and make them aware of Community Solutions strategy. Mrs. Valencia stated that the focus is increasing awareness and readiness for the possible commitment.</li> <li>Councilmember Sandra Ibarra – Thanked Kaiser for their presentation. Mrs. Ibarra stated that the City of San Bernardino provided some of the money they get from the federal government to build housing for low-income families who are currently renters. Mrs. Ibarra stated that any elected officials in the city that don't have contracts with Neighborhood Partnership Housing Services (NPHS), and you have vacant lots where you need to build affordable housing should contact NPHS.</li> <li>Rishad Mitha- Asked for Kaiser to elaborate on who they already partner with within the county for the development</li> </ul>



		<p>of affordable housing and what does that process look like.</p> <ul style="list-style-type: none"> <li>• Cody Ruedaflares- Stated that the investment funds slide from the presentation are two examples of the investments that they are primarily focused on within Los Angeles County and they haven't had exploratory conversations for San Bernardino County organizations.</li> <li>• Carrie Harmon- Stated that we would love to be a partner in the affordable housing development world.</li> <li>• Don Smith- Thanked Kaiser for their presentation and stated that Kaiser is exciting because of their involvement with the community. Mr. Smith invited everyone to look through the packet because there is a wealth of information of all the things Kaiser is doing nationwide.</li> <li>• Martha Valencia- Stated it is nice to see many of their community partners present at the meeting and her office is in Fontana and she is the local contact.</li> </ul> <p>The Chair closed item # 8 for discussion.</p>
DISCUSSION/ ACTION ITEM	PRESENTER	
Adoption of the updated Violence Against Women Act (VAWA) Policies and Procedures	Darryl Evey on behalf of the San Bernardino County Coalition of Domestic Violence Shelters	<p>The Chair stated that the complete policy and procedures were not included in the agenda so the conversation will be done today but the adoption will be tabled.</p> <p>The Chair recognized Darryl Evey on behalf of the San Bernardino County Coalition of Domestic Violence Shelters.</p> <ul style="list-style-type: none"> <li>• Darryl Evey- Stated that what is tricky about the VAWA is that it has been state law for years, but now it is federal law which means any housing that is funded through any HUD housing sources also must abide by VAWA. Mr. Evey highlighted several policies within the VAWA.</li> </ul> <p>The Chair thanked Mr. Evey and stated that the complete policy and procedures were not in the agenda so adoption will be tabled for a later meeting.</p> <p>The Chair closed the item # 9 for discussion.</p>
Adoption of the Amendments to the Bylaws of the ICH	Jessica Alexander, Chair	<p>The Chair recognized Public Comments from:</p> <ul style="list-style-type: none"> <li>• Darryl Evey (Public Comment)</li> </ul> <p>The Chair closed Public Comment.</p> <p>The Chair requested a motion to be made for the Adoption of the Amendments to the Bylaws of the ICH.</p> <p>Paul Fournier made a motion to approve the Adoption of the Amendments to the Bylaws of the ICH and was second by Paul Courtney.</p> <p>The Chair opened item #10 for discussion.</p>

Discussion ensued:

- Acquanetta Warren- Asked about page # 4 item C “Membership Terms of Service” which states that the member shall serve an unlimited term of service is there a reason why it is not looked at to changeout the homeless providers.
- Jessica Alexander- Stated that the committee did consider that and informed that the homeless providers on the Board can change annually when there is an election. Mrs. Alexander informed that the providers would elect who they want to sit on the Board. Mrs. Alexander stated that the term limits were considered and decided by the recommendation of the consultants was to have this item addressed at the Ad Hoc Governance committee. Mrs. Alexander informed that some of the pressing concerns were address and reserved items like this for broader stakeholder input.
- Don Smith- Clarified that the Homeless Provider Network regional representative is elected every two years. Mr. Smith stated that the unlimited term of service is for the position not for the people. Mr. Smith stated that the point of these changes was to address some of the membership issues and clarify roles and participation. Mr. Smith would like to make an amendment to allow the Youth Advisory Board (YAB) to be the board that selects the youth with lived experience at the table.
- Jessica Alexander- Stated on the bottom of page 384 there is a footnote of a preference for transition youth age youth as recommended by the YAB.

Don Smith made a motion to approve item #10 with the amendment and was second by Ruben Mendoza.

- Jessica Alexander- Clarified that the amendment is to allow the YAB to chose who among their members will sit on the ICH board. Mrs. Alexander stated she and the Bylaws committee had a concern about the maturity of the individual that would be sitting in the youth’s seat. Mrs. Alexander informed that the YAB has individuals from ages twelve to twenty-five and that is why the Bylaws committee recommended that the YAB should make the recommendation, but it should be go through the Bylaws committee.
- Acquanetta Warren- Stated that the bylaws state there is a limit to the number of times their alternates can attend. Mrs. Warren suggested that the bylaws be reviewed again and not only half of them get adopted and wait until it can be completed the first time.
- Jessica Alexander- Mentioned that the board is required to review the bylaws annually and bring changes forward and these bylaws are changed continuously. Mrs. Alexander requested the consultant Dr. Pat Leslie to address why she recommended why the committee not look at other changes.
- Dr. Pat Leslie- Stated one of the major reasons that it was recommended to come back to the ad hoc governance committee is that they’re looking at also integrating the bylaws into the governance charter itself. Dr. Leslie stated the process that the committee is using is being guided by the regulations as well as input that will also come back to this body. Dr. Leslie informed that when pertaining to the YAB seat it is recognizing the HUD preference in terms of the YHDP granting. Dr. Leslie stated that if the YHDP application is successful, there will be a greater emphasis on insuring that the YAB has an equal voice and equal processes for their representation at the table.

		<ul style="list-style-type: none"> <li>• Paul Fournier- Asked if Dr. Leslie could clarify equal representation by the YAB.</li> <li>• Dr. Pat Leslie- Stated what is looked for in the YHDP application is the description of how the YAB is integrated into the structures, governance, and decision-making powers of the full CoC. Dr. Leslie stated that when talking about representation, we're talking about equality in terms of the process. Dr. Leslie stated that the committee recognizes that there may be some issues where being eighteen or over may be an important factor and that has not been discussed by the ad hoc governance committee yet, but the committee intends to do that during our roles and responsibilities discussion, which is underway now.</li> <li>• Jessica Alexander- Mentioned that the Bylaw committee did not touch the board composition because they wanted that to go through the ad hoc committee that's using data to look at who we already have on the board and who we may need to add. Mrs. Alexander stated that the board matrix is going to aid the work of the ad hoc governance committee.</li> <li>• Sophie Curtis-Stated the proposed amendment for clarification.</li> <li>• Acquanetta Warren- Requested clarification on alternate members shall not attend more than three regularly scheduled ICH meetings.</li> <li>• Sophie Curtis- Stated the bylaws had been revised to specify that designated members or members that are designated for a specific seat can be designated as an alternative to the member that is listed. Mrs. Curtis stated that there's a differentiation now in the bylaws between a designated member and the alternate member. Mrs. Curtis informed that if you are a designated in lieu of a listed seat, you're considered to be a designated member and you're not subject to the three-meeting limit.</li> <li>• Diana Alexander-Asked if all the board members knew if they were the designee or the alternate.</li> <li>• Jessica Alexander-Stated OHS will be sending a form to clarify roll distinctions.</li> <li>• Don Smith- Stated that the changes to this bylaw was for consistency.</li> <li>• Supervisor Baca- Stated that the concern about the youth is that the ICH meets in the morning and the representative may be in school so availability may be a concern.</li> <li>• Sharon Green- Stated the committee should trust the YAB with their board and their ability to decide schedules when it pertains to the ICH board.</li> <li>• Ruben Mendoza- Stated if the youth doesn't have autonomy to make our own decisions and elect their representatives how are they being inclusive of what we want to represent far as the youth and young adults.</li> </ul> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 17 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Paul Fournier, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Sharon Green, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> </ul> <p>The motion was approved.</p> <p>The Chair closed item # 10 for discussion.</p>
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<p>Consider appeals from the following applicants for the Homeless Housing, Assistance and Prevention (HHAP) Round 3 Grant: Inland Empire Rebound and Water of Life Community Church</p>	<p>Diana Alexander, Vice-Chair</p>	<p>This item is to Consider appeals from the following applicants for the Homeless Housing, Assistance and Prevention (HHAP) Round 3 Grant for the Central Valley Region.</p> <ul style="list-style-type: none"> <li>Jessica Alexander and Councilmember Ibarra had a conflict of interest for the Central Valley Region and recused themselves. The meeting was turned over to Diana Alexander to chair.</li> </ul> <p>Diana Alexander requested a representative from Inland Empire Rebound to come forth to state their appeal, but no representative was present.</p> <p>The Chair requested a motion to be made for the Appeal of the HHAP Round 3 for Inland Empire Rebound for the Central Valley Region.</p> <p>Don Smith made a motion to reject the appeal of the HHAP Round 3 for Inland Empire Rebound for the Central Valley Region and was second by Jerry Gutierrez.</p> <p>The Chair opened item #11a for Inland Empire Rebound for Central Valley for discussion.</p> <ul style="list-style-type: none"> <li>Don Smith- stated that appeals are general defined through violations or missteps in the process and in the future the RFQ will clearly define what are appealable types of situations. Mr. Smith stated to the committee that a well-established process is in place and asked that the board doesn't take it upon itself to reject the whole process and select agencies over those that were properly scored at the regional level.</li> <li>Acquanetta Warren- Asked if it is part of the process to contact those that are not moved to let them know what the mishap may be in process and if the system is at the level where you don't have to question what has happened, then why are there appeals.</li> <li>Diana Alexander- Stated that part of the process is to allow contact with the applicants and asked Stephanie Navarro to speak to the process.</li> <li>Stephanie Navarro- Stated that all the applicants that were not recommended for funding were notified by email and a letter. Mrs. Navarro informed that if the applicant was not recommended due to a threshold issue, they would've been notified in the letter the reason why they didn't meet threshold and would reference the section of the RFP. Mrs. Navarro stated that the applicants that were not recommended for funding as result of the evaluation committees the scoring and ranking, the scores and rankings for each of the regional steering committees was posted in the agenda when those items were presented to the regional steering committees. Mrs. Navarro informed that all the categories that were scored were listed and in some of the regions the evaluators recommended to award the top two or three applicants.</li> <li>Sharon Green- Stated that there is a conflict of interest at the table because of a letter of support from Acquanetta Warren for Water of Life who is appealing. Mrs. Green stated Acquanetta Warren should recuse herself.</li> <li>Diana Alexander- Stated that the issue was taken to council and council confirmed that a letter of support does not mean an individual has to recuse themselves.</li> </ul>
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		<ul style="list-style-type: none"> <li>• Sharon Green- Asked if the board should be concerned about a perceived conflict.</li> <li>• Don Smith- Stated defining the appeals process needs a little work in the next round and every agency that applied had the opportunity to speak at the regional steering committee before the full committee made their decisions. Mr. Smith stated that unless there was an issue with the process hopes the board is not going to get in the business of questioning the evaluation panel members and how they scored.</li> <li>• Diana Alexander- Stated the process allows for more than one opportunity for the agencies to come forward which gives the positive perception for the regional steering committees and the ICH board that we are considering their applications with due diligence.</li> </ul> <ul style="list-style-type: none"> <li>• A vote was taken. 15 members were in favor: Supervisor Baca, Acquanetta Warren, Dr. Paul Courtney, Paul Fournier, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Sharon Green, Don Smith, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> <li>• Recused: Councilmember Sandra Ibarra, Jessica Alexander</li> </ul> <p>The motion was approved to reject the appeal of the HHAP Round 3 for I.E. Rebound for the Central Valley Region.</p> <p>The Chair closed item # 11a the appeal of the HHAP Round 3 for I.E. Rebound for the Central Valley Region for discussion.</p> <p>This item is to consider appeals from the following applicants for the Homeless Housing, Assistance and Prevention (HHAP) Round 3 Grant for Water of Life for the Central Valley.</p> <p>Diana Alexander requested a representative from Water of Life Community Church to come forth to state their appeal.</p> <ul style="list-style-type: none"> <li>• Mark Nuaimi presented for Water of Life Community Church for the Central Valley.</li> </ul> <p>The Chair requested a motion to be made to uphold the recommendation and reject the appeal or to have the regional steering committee revisit this application.</p> <p>Supervisor Baca made a motion to have the regional steering committee revisit the application for Water of Life Community Church for the Central Valley Region and was second by Jerry Gutierrez.</p> <p>The Chair opened item #11a appeal of the HHAP Round 3 for Water of Life Community Church for the Central Valley Region for discussion.</p> <ul style="list-style-type: none"> <li>• Supervisor Baca- Stated that when doing the Point in Time Count and assessment of the County capacity is the biggest issue. Supervisor Baca stated we must consider the fact Water of Life will provide 24-30 beds.</li> <li>• Don Smith- Appreciates the great work that CityLink has been doing. Mr. Smith stated that if the board starts getting in the process of questioning the process, then they need to start over.</li> </ul>
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		<ul style="list-style-type: none"> <li>• Sharon Green- Stated that the committee is set up for the purpose of reviewing and the work that the committee did will be thrown out and she struggles with that.</li> <li>• Paul Fournier- Stated that if the board gets into the business of second guessing the evaluation committee, then they are going down a dangerous path.</li> <li>• Carrie Harmon- Asked if delaying the vote will have an impact of the HHAP submittal.</li> <li>• Stephanie Navarro- Stated the expectations are they will go into contract negotiation with the applicants upon approval from the ICH to move forward and would like the contracts to go to the Board of Supervisors by the end of September. Mrs. Navarro stated it may result in a delay but cannot guarantee it.</li> <li>• Diana Alexander- Asked if this process was not built into the timeline.</li> <li>• Stephanie Navarro- Stated that in terms of receiving the appeals there is time and the September date is not set in stone, and she can move forward with some of the applicants but delay the Central Valley applicants.</li> <li>• Don Smith- Stated that the evaluation committee would have to look at all the applications if you are questioning the scoring.</li> <li>• Sharon Green- Stated it would minimize the work that the evaluation committee did.</li> <li>• Acquanetta Warren- Stated Supervisor Jesse Armendarez feels strongly that we honor the appeal. Mrs. Warren stated that no one is disrespecting the work of the committee. Mrs. Warren stated that a motion has been made to allow a program that services people and relates directly to the efforts that the board is trying to put forth.</li> <li>• Sophie Curtis- Stated that for clarification that if the motion upholds it impacts item 12a from the agenda the recommended awards of the Central Valley Regional Steering Committee to be pulled and referred to the committee and no action will be taken.</li> <li>• Paul Fournier- Asked for clarification if this is sent back to evaluate an application or does it restart the process of the Central Valley.</li> <li>• Stephanie Navarro- Stated she would like to confirm with council that it would be all nine of the applicants in the Central Valley</li> <li>• Sophie Curtis- Stated she was not involved in the RFA process and would refer to the County's council.</li> <li>• Diana Alexander- Stated they board must go by the process in front of them which is that the board vote to have the regional steering committee revisit the application.</li> </ul> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 9 members were in favor: Supervisor Baca, Acquanetta Warren, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Diana Alexander, Georgina Yoshioka, Rishad Mitha</li> <li>• 5 members were opposed: Sharon Green, Don Smith, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li> <li>• 1 member Abstain: Paul Fournier</li> <li>• Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> <li>• Recused: Councilmember Sandra Ibarra, Jessica Alexander</li> </ul> <p>The motion was approved to revisit the application for Water of Life Community Church for the Central Valley Region Steering Committee.</p> <p>The Chair closed item # 11a for discussion.</p>
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Item# 11b is to consider the appeal from I.E. Rebound for the HHAP Round 3 West Valley Region.

- Jessica Alexander and Don Smith had a conflict and exited the meeting for the West Valley Region.
- Diana Alexander requested a representative from I.E. Rebound to come forth to state their appeal, but no representative was present.

The Chair requested a motion to be made for the Appeal of the HHAP Round 3 for I.E. Rebound for the West Valley Region.

Rishad Mitha made a motion to reject the appeal of the HHAP Round 3 for I.E. Rebound for the West Valley Region and was second by Councilmember Ibarra.

The Chair opened item #11b to consider the appeal from I.E. Rebound for the HHAP Round 3 West Valley Region for discussion.

No discussion ensued.

- A roll call vote was taken. 9 members were in favor: Supervisor Baca, Acquanetta Warren, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Councilmember Sandra Ibarra
- 5 members were opposed: Sharon Green, Don Smith, Wendell Wilson, Astrid Johnson, Ruben Mendoza
- Absent: Erika Lewis Huntley, Councilmember Jim Schooler, Paul Fournier
- Recused: Don Smith, Jessica Alexander

The motion was approved to reject the appeal of the HHAP Round 3 for I.E. Rebound for the West Valley Region

Item# 11b is to consider appeals from Water of Life Community Church for the HHAP Round 3 Grant for the West Valley Region.

Diana Alexander requested a representative from Water of Life Community Church to come forth to state their appeal.

- Mark Nuaimi stated they are not appealing for the West Valley Region

No action taken on item# 11b.

Jessica Alexander and Don Smith returned to the meeting and the meeting was turned back over the chair Jessica

		Alexander.												
Approve the following contract award recommendations from each of the five (5) regions for the HHAP Round 3 Grant and the Youth Set Aside:	Jessica Alexander, Chair	<p>The Chair stated item 12a is pulled from the agenda.</p> <p>Item# 12b approve the following contract award recommendations from the Desert Region</p> <p><b>b. Desert</b></p> <table><tr><td>Recommended Applications</td><td>Recommended Awards</td></tr><tr><td>Victor Valley Family Resource Center</td><td>\$388,626.75</td></tr><tr><td>Desert Manna</td><td>\$64,771.13</td></tr><tr><td>Growing Outreach Growing Opportunities</td><td>\$64,771.13</td></tr></table> <p>Sharon Green had a conflict and recused herself from the meeting.</p> <p>The Chair requested a motion to be made to approve the following contract award recommendations from the Desert Region.</p> <p>Supervisor Baca made a motion to approve the following contract award recommendations from the Desert Region and was second by Paul Courtney.</p> <ul style="list-style-type: none"><li>• A roll call vote was taken. 16 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, Ruben Mendoza</li><li>• 0 members were opposed.</li><li>• Recused: Sharon Green</li><li>• Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li></ul> <p>The motion made towards item #12b in the agenda was approved.</p> <p>Item# 12c approve the following contract award recommendations from the East Valley Region</p> <p><b>c. East Valley</b></p> <table><tr><td>Recommended Applications</td><td>Recommended Awards</td></tr><tr><td>Morongo Basin ARCH</td><td>\$162,725</td></tr></table>	Recommended Applications	Recommended Awards	Victor Valley Family Resource Center	\$388,626.75	Desert Manna	\$64,771.13	Growing Outreach Growing Opportunities	\$64,771.13	Recommended Applications	Recommended Awards	Morongo Basin ARCH	\$162,725
Recommended Applications	Recommended Awards													
Victor Valley Family Resource Center	\$388,626.75													
Desert Manna	\$64,771.13													
Growing Outreach Growing Opportunities	\$64,771.13													
Recommended Applications	Recommended Awards													
Morongo Basin ARCH	\$162,725													



Sharon Green returned to the meeting and Astrid Johnson had a conflict and recused herself from the meeting.

The Chair requested a motion to be made to approve the following contract award recommendations from the East Valley Region.

Supervisor Baca made a motion to approve the following contract award recommendations from the East Valley Region and was second by Acquanetta Warren.

- A roll call vote was taken. 16 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Don Smith, Jessica Alexander, Wendell Wilson, Sharon Green, Ruben Mendoza
- 0 members were opposed.
- Recused: Astrid Johnson
- Absent: Erika Lewis Huntley, Councilmember Jim Schooler

The motion made towards item #12c in the agenda was approved.

Item# 12d approve the following contract award recommendations from the Mountain Region

**d. Mountain**

Recommended Applications	Recommended Awards
Mountain Homeless Coalition	\$141,817

Astrid Johnson returned to the meeting and Wendell Wilson had a conflict and recused himself from the meeting.

The Chair requested a motion to be made to approve the following contract award recommendations from the Mountain Region.

Diana Alexander made a motion to approve the following contract award recommendations from the Mountain Region and was second by Astrid Johnson.

- A roll call vote was taken. 16 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Don Smith, Jessica Alexander, Astrid Johnson, Sharon Green, Ruben Mendoza
- 0 members were opposed.

- Recused: Wendell Wilson
- Absent: Erika Lewis Huntley, Councilmember Jim Schooler

The motion made towards item # 12d in the agenda was approved.

Item# 12e approve the following contract award recommendations from the West Valley Region

**e. West Valley**

Recommended Applications	Recommended Awards
City of Ontario	\$135,000
Impact Southern California	\$120,000
City of Montclair	\$95,901

Wendell Wilson returned to the meeting and Don Smith had a conflict and recused himself from the meeting.

The Chair requested a motion to be made to approve the following contract award recommendations from the West Valley Region.

Paul Courtney made a motion to approve the following contract award recommendations from the West Valley Region and was second by Supervisor Baca.

- A roll call vote was taken. 16 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Wendell Wilson, Jessica Alexander, Astrid Johnson, Sharon Green, Ruben Mendoza
- 0 members were opposed.
- Recused: Don Smith
- Absent: Erika Lewis Huntley, Councilmember Jim Schooler

The motion made towards item # 12e in the agenda was approved.

Item# 12f approve the following contract award recommendations from the Youth Set Aside.

**f. Youth**

Recommended Applications	Recommended Awards
Family Assistance	\$312,149.98

		<div>Program</div> <p>Don Smith returned to the meeting and Ruben Mendoza had a conflict and recused himself from the meeting.</p> <p>The Chair requested a motion to be made to approve the following contract award recommendations from the Youth Set Aside.</p> <p>Paul Courtney made a motion to approve the following contract award recommendations from the Youth Set Aside and was second by Acquanetta Warren.</p> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 16 members were in favor: Supervisor Baca, Acquanetta Warren, Councilmember Sandra Ibarra, Dr. Paul Courtney, Jerry Gutierrez, Daisey Esparza, Carrie Harmon, Paul Fournier, Diana Alexander, Georgina Yoshioka, Rishad Mitha, Wendell Wilson, Jessica Alexander, Astrid Johnson, Sharon Green, Don Smith.</li> <li>• 0 members were opposed.</li> <li>• Recused: Ruben Mendoza</li> <li>• Absent: Erika Lewis Huntley, Councilmember Jim Schooler</li> </ul> <p>The motion made towards item # 12f in the agenda was approved.</p>
<b>COUNCIL ROUNDTABLE</b>	<b>PRESENTER</b>	
	Jessica Alexander, Chair	<p>The Chair opened the floor for comment to the ICH Board members.</p> <p>Discussion ensued:</p> <ul style="list-style-type: none"> <li>• Astrid Johnson – Stated the Homekey project 2 is underway and open to veterans. Mrs. Johnson informed she is working with IEHP so that is another source of funding besides Kaiser.</li> <li>• Wendell Wilson – Stated the region successful completed 2.5 years of the Georgia street cabins and thanked the San Bernardino Housing Authority for being their public entity and assisting them. Mr. Wilson informed that they have four cabins and duplexes with six families. Mr. Wilson stated they are in the middle of writing another Homekey grant where the City of Big Bear is their partner.</li> <li>• Don Smith – Stated the San Bernardino County 2023 Affordable Housing report showed that you need to earn 2.3 times minimum wage to afford the average rent in San Bernardino County. Mr. Smith informed that the poorest spent 81 percent on housing and we were the tenth highest in the nation in the increase of rent in our Metropolitan region. Mr. Smith stated there will be capacity building and training exercises for the service providers with the HHAP 3 funding. Mr. Smith encourage those that want to get more involved and connected to attend the regional steering committee meetings. Mr. Smith stated he is disturbed by the message that was sent to the public that if you are politically connected you can go around the process and ignore the work that was done by the people at the regional level.</li> </ul>

- Sharon Green- Stated she got a text asking how is it that Acquanea Warren does not have a conflict of interest since Water of Life is her personal church and as mayor has CityLink as their city homeless agency. Mrs. Green stated that the board must be careful with the message that they are sending because if they are making decisions that impact the community and service providers, we need to make sure they are operating above board. Mrs. Green stated that if there is a perceived conflict it needs to be looked at. Mrs. Green stated she is supporting the restructuring of the composition of the board because it is a government heavy board. Mrs. Green stated she is concerned about the message that was just sent.
- Ruben Mendoza – Stated Chris Shaughnessy which is the youth coordinator for the YAB has been taking the youth to the San Bernardino City Council to provide public comment regarding the need for rapid rehousing funds and the development of affordable housing. Mr. Mendoza informed that the Youth Point In Time Count has two main efforts to achieve which is community site-based survey where they can collect data from homeless youth and young adults and the second effort launching the Youth PITC in January. Mr. Mendoza stated that the YAB is looking forward to having more special guest attend the YAB meetings and asked that if you are an adult and you would like to come to the meetings to bring a youth with you.
- Daisy Esparza- Stated that the San Bernardino County Intendent of Schools has partnered with various community and faith-based partners to host backpack events and there is an event on July 20<sup>th</sup> in the High Desert at Victorville Fairgrounds and July 21<sup>st</sup> at Youth Visionary's new location from 9am to 12pm with registration required for both events. Mrs. Esparza stated the college and job exploration fair for the system involved youth will be held at the University of Redlands on October 21<sup>st</sup> for ages 12-24. Mrs. Esparza informed that The Homeless Youth Task force will be in-person on August 23<sup>rd</sup> from 1:30-3pm at the TAY Center in the Hollywood Room.
- Jerry Gutierrez- Stated the vote was to relook at the application and wasn't to question the integrity of anyone. Mr. Gutierrez stated that if the board didn't want the process to meaningfully allow a review, then why have it.
- Diana Alexander- Stated that there was a study that came out from UC San Francisco about why people are homeless. Mrs. Alexander informed that it was one of the largest studies and it was amazing that some of the data showed that \$300 would've made a difference in the household's income in order just to not be homeless. Mrs. Alexander stated that as the board dive into this more to look at different ways or strategies. Mrs. Alexander stated that when there's a process built into what the ICH does, the last thing, we want is a perception that the process means nothing. Mrs. Alexander stated that she doesn't think anyone is questioning the committee's decision, but are holding an opportunity to appeal, which is part of our Democratic process.
- Supervisor Baca- Stated the County is in negotiations with a private provider to provide 73 psychiatric beds for adults and minors. Supervisor Baca stated that an additional \$20 million dollars was added to the budget for capacity building. Supervisor Baca mentioned the great partnership between the San Bernardino Police Department, County Fire, and County Behavior Health and they created something similar like the City of Fontana did like the COAST team and they provided stats and data. Supervisor Baca informed that for the month of April, they made a lot of calls that prevented trips to the hospital. It is important that we have a collaboration and not point fingers at each other. Supervisor Baca stated that we need to remember why we are here.
- Acquanea Warren- Stated homelessness is very important to Supervisor Armendarez and he is reaching out to all the cities to develop capacity. Mrs. Warren stated Supervisor Armendarez invited everyone to his open house of his district office on August 3<sup>rd</sup> from 5-7:30 pm where they will be featuring various county departments and making sure that the public is aware of services offer to them.

		<ul style="list-style-type: none"> <li>• Carrie Harmon- Stated that these meetings sometimes can be very heavy and there's challenging things coming before them, but, if they will activate their superpowers there's a lot that can be accomplished. Mrs. Harmon stated that between the public side and the private side, we do have the resources where we can really make an impact.</li> <li>• Paul Courtney- Stated he is looking forward to welcoming Kaiser into the City of Barstow because currently they don't exist. Mr. Courtney stated that if the appeals process wasn't part of the process, obviously wouldn't necessary. Mr. Courtney stated he encourages the board to revisit the mission statement and what they are working towards. Mr. Courtney stated that he is just a citizen trying to make a difference and he feels blessed with the opportunity to be elected to that position and be a policy maker and a world changer that can address homeless needs.</li> <li>• Paul Fournier- Stated that he acknowledges Carrie Harmon's statement that each person from the county comes with different budgets and needs to manage but he was eyewitness to very clear pressure for the departments to vote a certain way in the past. Mr. Fournier stated that there is a balance in this.</li> <li>• Councilmember Sandra Ibarra- Expressed gratitude to all the nonprofits that stepped up to the plate and contacted the city and let them know how many beds they had. Mrs. Ibarra stated that if any providers are operating in the City of San Bernardino and have beds available notify the city staff because they are trying to address homelessness. Mrs. Ibarra stated that everybody that wants to get housed should be getting housed and not be rejected just because the funding is not from a particular agency.</li> <li>• Jessica Alexander- Reminded all board members that Ethics training needs to be completed by the end of July and if you need the link to get it from OHS. Mrs. Alexander encouraged the ICH members to attend the committee level processes because some of the things can be impacted there and cause the work at the ICH board meetings to go smoother. Mrs. Alexander informed that the next ICH / All CoC meeting will be held at the Water of Life Community Church in Fontana on July 26<sup>th</sup> from 9-12pm.</li> </ul>
Adjournment		Being no further business, the meeting was adjourned at 11:45 a.m.
Next Meeting		<p>The next ICH meeting will be held as follows:</p> <p style="text-align: center;"> <u><b>ICH Meeting (Regular) /All CoC In Person</b></u>  <u><b>Wednesday, July 26, 2023</b></u>  <u><b>9:00 am – 12:00 pm</b></u>  <u><b>Water of Life Community Church</b></u>  <u><b>765 East Ave. Fontana, CA 92336</b></u> </p>

Office of Homeless Services  
560 E. Hospitality Lane, Suite 200 • San Bernardino, CA 92408  
Phone: (909) 501-0610 • Fax: (909) 501-0622  
Email: [homelessrfrp@hss.sbcounty.gov](mailto:homelessrfrp@hss.sbcounty.gov) • Website: <https://sbchp.sbcounty.gov/>

Attendees on June 28, 2023, • Interagency Council on Homelessness – In-Person			
LAST NAME	FIRST NAME	ORGANIZATION	EMAIL
Alexander	Diana	San Bernardino County CAO	diana.alexander@cao.sbcounty.gov

Alexander	Jessica	Operation Grace	pastorjessicaalexander@gmail.com
Baca Jr	Joe	5th District – BOS	Joe.Baca@bos.sbcounty.gov
Courtney	Paul	City of Barstow	pcourtney@barstowca.org
Curtis	Sophie	County Counsel	Sophie.curtis@cc.sbcounty.gov
Esparza	Daisy	San Bernardino County Superintendent of Schools	Daisy.esparza@sbcss.net
Fournier	Paul	Mountain Region	Paul.fournier@lsssc.org
Green	Sharon	Victor Valley Family Resource Center	sgreen@vvfrc.com
Gutierrez	Jerry	County Sheriff Department	jgutierrez@sbcasd.org
Harmon	Carrie	Community Development and Housing	Carrie.harmon@cdh.sbcounty.gov
Hernandez	Tom	Office of Homeless Services	Tom.Hernandez@hss.sbcounty.gov
Ibarra	Sandra	City of San Bernardino	lbarra_sa@sbcity.org
Johnson	Astrid	Morongo Basin ARCH	skyviewfarm29@gmail.com
Mendoza	Ruben	Youth Advisory Board	mendoza.ruben65@gmail.com
Mitha	Rishad	Housing Authority of the San Bernardino County	rmitha@hacsb.com
Smith	Don	Creating Community Solutions	donsmithsolutions@outlook.com
Warren	Acquanetta	2 <sup>nd</sup> District – BOS	acquanetta.warren@bos.sbcounty.gov
Wilson	Wendell	Mountain Homeless Coalition	Wendellcw200@gmail.com
Yoshioka	Georgina	San Bernardino County Behavioral Health	georgina.yoshioka@dbh.sbcounty.gov

\*Please note we do not take attendance of members of the public that joined via tele-conference

## Interagency Council on Homelessness

Administrative Office  
560 E. Hospitality Lane, Suite 200, San Bernardino, CA 92415-0044  
Office: (909) 501-0610

FROM: Jessica Alexander, Chair of the Bylaws & Membership Committee

SUBJECT: Approval of the Grant Review Committee (GRC) Chair to appoint members to the GRC committee.

DATE: August 23, 2023

### RECOMMENDATION

Approve the Grant Review Committee (GRC) Chair to appoint members to the GRC committee.

### BACKGROUND INFORMATION

The Grant Review Committee (GRC) is a chosen group of individuals selected by the CoC to provide recommendations to the governing board, the Interagency Council on Homelessness (ICH), to recommend new applications, renewal funding, and the rating and ranking of renewals and new programs for the U.S. Department of Housing and Urban Development (HUD) Notice of Funding Opportunity (NOFO) Collaborative Application Process and Submission.

On May 24, 2023 the ICH approved to implement the GRC as a standing committee and appointed the following members:

- Chair-ZaZette Scott, Foothill Aids Project
- Co-Chair, Daniel Belew, Rescue + Residence
- Astrid Johnson, Morongo Basin ARCH
- Councilmember Damon Alexander, City of San Bernardino
- Ben Jauregui, Inland Empire Health Plan
- Erika Lewis-Huntley, City of Rancho Cucamonga
- Steevonna Evans, Victor Valley Family Resource Center
- Deputy Mike Jones, Law & Justice Group
- Shonnie Perry, San Bernardino County Superintendent of Schools

The Chair of the Bylaws and Membership Committee is requesting the ICH Board authorize the GRC chair to appoint members on GRC as needed to ensure the committee has sufficient participation and input to carry out the work required of this committee.



## County of San Bernardino Office of Homeless Services

Item# 3

560 E. Hospitality Lane, Suite 200 • San Bernardino, CA 92415-0044

Phone: (909) 501-0610 • Fax: (909) 501-0622

Email: [homelessrfp@hss.sbcounty.gov](mailto:homelessrfp@hss.sbcounty.gov) • Website: <https://sbchp.sbcounty.gov/>

### OHS Update

Date August 23, 2023

Presenter Kristin Stevens, Administrative Operations Manager

Announcements The table below lists the announcements for today's meeting.

Announcements	
<b>Homeless Housing, Assistance and Prevention (HHAP) Program Round 3 (Continuum of Care [CoC] Allocation)</b>	
<ul style="list-style-type: none"> <li>• On January 25, 2023, the Interagency Council on Homelessness (ICH) adopted the recommendation to establish a HHAP-3 Implementation &amp; Oversight Committee, with at least one representative from each region working with the Office of Homeless Services (OHS) in its role as the CoC-designated HHAP-3 Administrative Entity, on the implementation of HHAP-3 system support activities and the project funding application process.               <ul style="list-style-type: none"> <li>- Authorized the HHAP-3 Implementation &amp; Oversight Committee and OHS to initiate the Systems Improvement and Supports activities approved by ICH with the 20% initial disbursement of HHAP-3 funds, \$780,374.96, which include:                   <ol style="list-style-type: none"> <li>i. \$300,000 for Capacity Building/Workforce Development activities for system service providers.</li> <li>ii. \$200,000 for systems support activities necessary to create regional partnerships and maintain a homeless services &amp; housing delivery system.</li> <li>iii. \$147,711 to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes.</li> <li>iv. \$78,037.50 to support development of the CoC Youth Advisory Board and youth-specific coordinated entry system activities.</li> </ol> </li> <li>- Approved the distribution of the 80% remainder balance of funds, \$3,121,499.84, as follows:                   <ol style="list-style-type: none"> <li>i. \$218,504.99 for administration (7%)</li> <li>ii. \$312,149.98 for services for homeless youth populations (10%)</li> <li>iii. \$2,590,844.87 for regional service projects with a baseline of \$100,000 per region and the balance distributed based on the 2022 PITC numbers:                       <ol style="list-style-type: none"> <li>1) \$1,417,232.87 - Central Valley Region</li> <li>2) \$518,169 - Desert Region</li> <li>3) \$162,725 - East Valley Region</li> <li>4) \$141,817 - Mountain Region</li> <li>5) \$350,901 - West Valley Region</li> </ol> </li> </ol> </li> <li>- Authorized OHS to work with the HHAP-3 Implementation &amp; Oversight Committee to initiate the project funding application process.</li> </ul> </li> </ul>	



**UPDATE:**

- On February 27, 2023, OHS began meeting weekly with the HHAP-3 Implementation and Oversight Committee to initiate the recommendations from the ICH for the initial awards disbursement and for the development of a Request for Applications (RFA) for the remainder of HHAP-3 CoC funds.
- OHS released the RFA on April 24, 2023, for the distribution of the \$2,591,844.87 in HHAP 3 funds for regional service projects. OHS is on track to meet the following timeline:
  - April 24 – HHAP-3 Project Application RFP released.
  - May 1 – HHAP-3 Project Application workshop.
  - May 3 – HHAP-3 Q&A closed.
  - May 17 – HHAP-3 Project Applications due.
  - May 22 – Regional Evaluation Committee Member Orientation
  - May 22 - June 9<sup>th</sup> – Regional Evaluation Committees met/produced project funding recommendations.
  - June 7-23 – Regional Steering Committees met to adopt HHAP-3 Project Funding Recommendations. OHS attended the meetings to assist with the steering committee selection process.
  - June 28 – ICH meeting: Consider approving the recommendations from each of the Regional Steering Committees.
  - August 23 - ICH meeting to consider approving the recommendation from the Central Valley Regional Steering committee.
  - September 26, 2023- Contracts are expected to go to Board
- The ICH Regional Steering Committees worked with OHS to develop an RFP for the capacity building/ workforce development activities for system service providers. This was released on Monday, August 21, 2023.
- OHS received the budget from Family Assistance Program and the Youth Advisory Board, we are finalizing the contract and expect to go to the Board on September 26, 2023.
- OHS is actively working with the HHAP 3 Committee to develop RFP's for the \$200,000 for systems supports activities to create regional partnerships and maintain a homeless services and housing delivery system and the \$147,711 to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes.

**HHAP Round 4 Background and Update:**

On October 26, 2022, ICH approved and directed the OHS to submit the HHAP Round 4 application on behalf of the CA-609 San Bernardino City and County Continuum of Care (SBC CoC). OHS received the Standard Agreement from the State on April 28, 2023. On May 4, 2023, OHS received a letter of support from the ICH Chair to take the necessary steps to have the authorized signatory execute the Standard Agreement for HHAP-4 funding on behalf of the SBC CoC. The County Board of Supervisors approved the acceptance of the award on behalf of OHS for the County and SBC CoC

on May 9, 2023. The Standard Agreement was submitted to Cal-ICH, meeting the May 25, 2023, deadline.

- This fourth round of HHAP funds has a five-year expenditure timeline with an initial disbursement of 50% of the funds. The remaining funds will be distributed as outcomes are achieved and reported to the State.
- On August 10, 2023, OHS received the initial disbursement of \$2,215,50.61 from the state.
- OHS is drafting the RFA while the Ad hoc committee is determining the prioritization of funding for regional allocations.

#### **HMIS**

- Staffing update: We are pleased to announce Larry Taylor, Automated Systems Technician accepted a promotion within the County. While we seek to fill this position, Jevita Webster and Terri Rojo will be the point of contact for any HMIS questions or technical assistance needs.
- OHS developed and launched an HMIS new user training on August 16, 2023, 16 participants attended, and it was well received. We will continue to offer this training for new users on the second Wednesday of the month at 8:30am. Agencies can enroll in the training by sending a request to the HMIS helpdesk at
  - [DBH-HMISHelpdesk@hss.sbcounty.gov](mailto:DBH-HMISHelpdesk@hss.sbcounty.gov)
- OHS is currently working with Bit Focus to migrate the custom file types. The migration will consist of two phases, each file type can take 3-6 weeks to migrate depending on the level of work required to complete each migration type.

##### **Phase I**

- Custom Assessments
- Custom Services
- Custom Notes
- Custom Files
- Custom Coordinated Entry Events

##### **Phase II**

- Custom Location
- Custom Contact
- Custom Release of Information (ROI)
- Custom Photos
- Custom Alerts

The order listed above was determined based the number of inquiries we have received from agencies.

#### **Roll Distinction Form**

- On June 28, 2023, the ICH Board adopted the amended Bylaws which states that all designated members are expected to attend all ICH meetings and alternates shall not attend more than three regularly scheduled meetings each calendar year. OHS sent all ICH board members a copy of the amended bylaws and a Member Roll Distinction Form. Please complete the Member Roll Distinction form and



**County of San Bernardino  
Office of Homeless Services**

Item# 3

560 E. Hospitality Lane, Suite 200 • San Bernardino, CA 92415-0044

Phone: (909) 501-0610 • Fax: (909) 501-0622

Email: [homelessrfp@hss.sbcounty.gov](mailto:homelessrfp@hss.sbcounty.gov) • Website: <https://sbchp.sbcounty.gov/>

submit to OHS by September 13, 2023. We will use this information to update our ICH Designated Member and Alternate list.

**Homeless Summit**

- If you would like the good work you are doing to be featured in a slide show that will be presented during the Homeless Summit, please submit photos to Yesenia Olague, Program Specialist I at [Yesenia.Olague@hss.sbcounty.gov](mailto:Yesenia.Olague@hss.sbcounty.gov) by September 15, 2023.

# EMERGENCY HOUSING VOUCHER PROGRAM

Rishad Mitha  
Deputy Executive Director

# BACKGROUND

- Emergency Housing Vouchers authorized through the American Rescue Plan Act of 2021 (Act).
- The Act provided \$1.9 trillion to address the continued impact of Covid-19 on the economy.
- The Act provided \$5 billion dollars nationally for incremental Emergency Housing Vouchers (EHV).
- The funding is for leasing, security deposit assistance and other costs related to supporting and retaining landlords.
- Approximately 70,000 vouchers to be awarded nationwide.

# OVERVIEW

1. **EHV Award:** HUD awarded 455 Emergency Housing Vouchers (EHV) to the Housing Authority of the County of San Bernardino (HACSB). The award was accepted by HACSB on May 24, 2021.
2. **Referral Partner Engagement:** HACSB engaged community partners to share information about the EHV program and obtain feedback about the referral process at two meetings:
  - a. June 9, 2021: General Partnership Meeting with CoC members and other potential referral partners. Invitee list was solicited from the Office of Homeless Services.
  - b. June 21, 2021: Victim Services Provider (VSP) Meeting. Was an agenda item on VSP's routine meeting as a group.

# ELIGIBILITY

- Low-income families that meet one of the following criteria:
  - a. homeless
  - b. at risk of being homeless
  - c. fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking;
  - d. recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.

# IMPLEMENTATION

3. **Memorandum of Understanding (MOU):** The requirement for HACSB to enter into a MOU with the Continuum of Care (CoC) by July 31, 2021, was met.
  - a. The MOU was approved by the ICH at their board meeting on June 23, 2021.
  - b. The MOU was approved by the HACSB Board of Commissioners on July 13, 2021.
  - c. The MOU has been determined to be compliant with all HUD regulations, notices, and guidance for the EHV program. The MOU was reviewed by HUD EHV technical assistance staff, Quadel Consulting (affordable housing expert), and HACSB's HUD subject-matter expert attorney.



# CHALLENGES

The program is designed to be referral based:

- a. Leasing is based on referrals received
- b. Sometimes there are delays in the process
- c. HACSB can only control the process after an eligible referral is received
- d. Available housing inventory - there is a lack of available housing inventory in the County for low-income households to access.
  - a. HACSB had hundreds of its participants searching for units with EHV, Mainstream, VASH and MTW families searching for housing within the same time period and region.
  - b. Rental market was very strong and as such there is competition with market rate renters for the same units.

# SUPPORT FOR FAMILIES

- First tranche of voucher received with supportive services funds
- HACSB received \$3,500 per voucher.
- Supportive services required were housing navigation, security deposit assistance, application fees and other costs.
- HUD funding was not enough and a great partnership was established with the County of San Bernardino to supplement supportive services costs through ESG funds.
- This partnership was crucial, ESG funds were used for 510 voucher holders.

# ACCOMPLISHMENTS

- Award of vouchers to launch of program in a few months.
- Program was a great partnership between HACSB and the CoC.
- Program was fully utilized (all vouchers used) several months before HUD deadline of September 2023.
- Program fully utilized by July 2023.
- HACSB well ahead of State and National performance for this program

# EHV DASHBOARD- CALIFORNIA

Total EHV Awards\*

**17,206**

Total Households Served by EHV Program

**14,872**

Current EHV Units Leased

**14,073**

Current EHV Leasing Utilization

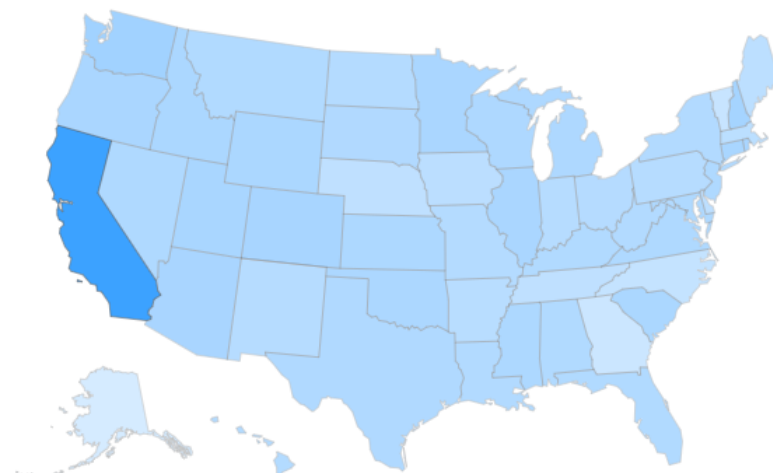
**81.79%**

## Summary of EHV Award, Current Issuances and Leased Vouchers ⓘ

PHA Code	PHA Name	Total Awards	Active Issuances	Current Leased Vouchers	Unit Utilization
CA004	Housing Authority of the City of Los Angeles	3,365	1,774	2,358	70.07%
CA002	Housing Authority of the County of Los Angeles	1,964	411	1,949	99.24%
CA001	Housing Authority of the City & County of Sf	906	212	613	67.66%
CA059	Housing Authority of the County Santa Clara	664	110	536	80.72%
CA068	City of Long Beach Housing Authority	582	277	583	100.17%
CA094	Orange County Housing Authority	557	118	447	80.25%
CA003	Oakland Housing Authority	515	59	567	110.10%
CA063	San Diego Housing Commission	501	12	476	95.01%
CA007	County of Sacramento Housing Authority	494	237	356	72.06%
CA019	Housing Authority of the County of San Bernardino	455	76	453	99.56%
CA056	Housing Authority of the City of San Jose	369	54	304	82.38%
CA027	Housing Authority of the County of Riverside	354	64	280	79.10%
CA072	Santa Cruz County Hsg Auth	280	111	299	106.79%
CA104	City of Anaheim Housing Authority	278	27	233	83.81%
CA033	County of Monterey Hsg Auth	269	105	177	65.80%
CA108	Housing Authority of the County of San Diego	264	68	176	66.67%
<b>Total</b>		<b>17,206</b>	<b>5,173</b>	<b>14,073</b>	<b>81.79%</b>

\* Note: 70,000 EHV's were awarded to PHAs across the United States. The reduction in Total Award Amount is due to PHAs that have returned their EHV awards.

## Map of EHV Leasing Utilization by State



Note: The color saturation is based on the leasing utilization of EHV vouchers for that state. The darker the color saturation the higher the EHV leasing utilization. The user can hover over the state to see the total number of vouchers issued, vouchers leased, leasing utilization and the total EHV award for that state.

# EHV DASHBOARD – NATIONWIDE

Total EHV Awards\*

**69,985**

Total Households Served by EHV Program

**62,430**

Current EHV Units Leased

**56,852**

Current EHV Leasing Utilization

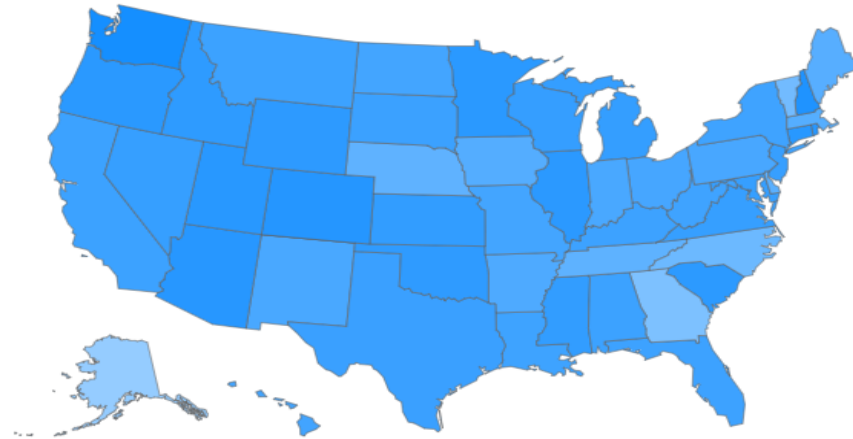
**81.23%**

## Summary of EHV Award, Current Issuances and Leased Vouchers ⓘ

PHA Code	PHA Name	Total Awards	Active Issuances	Current Leased Vouchers	Unit Utilization
NY005	New York City Housing Authority	5,738	5,181	4,514	78.67%
CA004	Housing Authority of the City of Los Angeles	3,365	1,774	2,358	70.07%
NY110	New York City Department of Housing Preservation & Dev.	2,050	1,033	1,566	76.39%
CA002	Housing Authority of the County of Los Angeles	1,964	411	1,949	99.24%
NY904	NYS Housing Trust Fund Corporation	1,566	471	1,414	90.29%
IL002	Chicago Housing Authority	1,165	75	1,168	100.26%
NJ912	State of NJ Dept. of Comm. Affairs	996	144	851	85.44%
MA901	Department of Housing & Community Development	917	260	503	54.85%
CA001	Housing Authority of the City & County of Sf	906	212	613	67.66%
PA002	Philadelphia Housing Authority	863	285	654	75.78%
GA901	Georgia Residential Finance	798	163	251	31.45%
TX901	Texas Department of Housing & Community Affairs	798	296	257	32.21%
WA002	HA of King County	794	391	835	105.16%
MI901	Michigan State Housing Development Authority	779	118	692	88.83%
<b>Total</b>		<b>69,985</b>	<b>22,552</b>	<b>56,852</b>	<b>81.23%</b>

\* Note: 70,000 EHV's were awarded to PHAs across the United States. The reduction in Total Award Amount is due to PHAs that have returned their EHV awards.

## Map of EHV Leasing Utilization by State



Note: The color saturation is based on the leasing utilization of EHV vouchers for that state. The darker the color saturation the higher the EHV leasing utilization. The user can hover over the state to see the total number of vouchers issued, vouchers leased, leasing utilization and the total EHV award for that state.

# PARTNERING WAS KEY – THANK YOU!

- This was a GREAT partnership with our Continuum of Care

AART	HOPE Team	Operation Grace
Central City Lutheran Mission	House of Ruth	Option House
Citadel Community Development	Illumination Foundation	Rolling Start
City of Colton	Jewish Family Services	San Bernardino City Act Program
Department of Behavioral Health	KEYS Nonprofit	Search Light Society
Desert Sanctuary	Mental Health Services	Social Work Action Group
Family Assistance Program	Mercy House	Step Up on Second
Foothill AIDS Project	Morongo Basin ARCH	US Vets
High Desert Homeless Shelter	Mountain Homeless Coalition	Victor Valley/A Better Way
With Open Arms	Water of Life	

# San Bernardino County Homeless Partnership

## Interagency Council on Homelessness

Administrative Office  
250 E. Hospitality Lane Suite 200, San Bernardino, CA 92408-0044  
Office: (909) 501-0610



FROM: Don Smith, West Valley Regional HPN Representative

SUBJECT: Recommendation that the San Bernardino County Homeless Partnership join the national Built for Zero movement and commit to implementing the BFZ methodology to measurably and equitably end homelessness in San Bernardino County.

DATE: August 23, 2023

### RECOMMENDATION

That the **San Bernardino County Homeless Partnership** (aka San Bernardino City & County CoC) commit to measurably and equitably solving homelessness in our community and enter into a **Services Agreement** with **Community Solutions International, Inc.** (attached as Exhibit A) to participate in the Built for Zero Collaborative and agree to implement the Built for Zero methodology to redesign our homelessness service system to reach functional zero for all populations experiencing homelessness in San Bernardino County.

### BACKGROUND INFORMATION

#### ***What is Built for Zero?***

Built for Zero is a movement, led by the nonprofit **Community Solutions**, of more than 100 communities in the United States committed to measurably ending homelessness — and proving that it is possible. Built for Zero communities work to render homelessness rare and brief for populations, by reaching functional zero, a dynamic end state when they can sustain “net zero” homelessness, where fewer people are experiencing homelessness than can routinely exit homelessness in a month.

Since 2015, Community Solutions has worked with communities to understand what it takes to drive homelessness toward zero, not just for an individual, but for entire populations. Built for Zero emerged as a movement of communities — across the country and the world — proving it is possible to create a reality where homelessness is rare and brief. In 2021, Community Solutions was awarded the MacArthur Foundation’s *100andChange* grant, which provided \$100 million to accelerate the progress of its Built for Zero initiative. Currently, 105 communities participate in the Built for Zero Collaborative.

#### ***What is the Built for Zero Methodology?***

There is no single, magic bullet for driving homelessness to zero across a city or county — but that does not mean it is not possible. Making homelessness rare and brief takes more than a single intervention or sector — it takes the full force of a community-wide system designed to solve the problem. Communities in Built for Zero are working to prove it.

Built for Zero is a national initiative that helps communities develop data-driven systems that are designed to reduce homelessness toward a state where homelessness is rare and brief for a population, known as ***functional zero***.



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Many people are aware that making progress on reducing homelessness requires resources and access to dignified, safe, and affordable housing. But what has often been underappreciated is the power of reimagining how homeless response systems work to prevent homelessness before it occurs, detect it when it does, and resolve it quickly. Many communities have described the change as shifting from being designed to *respond* to the problem, to being designed to *measurably end* it. By focusing on systems change, and using data as a north star, more than half of those cities and counties have driven reductions in a population of people experiencing homelessness.

Communities have proven that building that system often requires five key changes:

### **Creating a shared definition of the right end state**

The first step to solving homelessness is having a shared definition of what we are trying to achieve. Communities in Built for Zero use **functional zero**, a milestone that indicates that homelessness is measurably rare and brief for a population. They often work to achieve functional zero for various target populations (veteran, chronic, family, youth, all singles) as steps on the way to making homelessness rare and brief for everyone. This dynamic milestone enables communities to continuously confirm whether they are driving homelessness toward zero.

### **Assembling an accountable, community-wide team**

One of the key challenges to ending homelessness is the distributed and fragmented system of homelessness response. In any community, dozens or even hundreds of organizations may serve people experiencing homelessness, each defining success by their own program measures. Communities in Built for Zero begin by breaking down these siloes to establish a unified team that creates shared accountability for driving homelessness toward zero. In many communities, these teams are committed to working together weekly to examine how they can connect people to permanent housing, moving from a mentality of “my client” to “our clients.” They can see the system as a whole and collectively remove barriers that are impacting the whole population of people experiencing homelessness.

### **Using real-time data, which accounts for everyone by name and need**

Achieving real-time, person-specific data is a necessary step for driving toward functional zero. **By-name data** is a comprehensive source of information that accounts for every person in a community experiencing homelessness, updated in real time. Using information collected and shared with their consent, each person on the list has a file that includes their name, homeless history, health, and housing needs. With this by-name list — updated monthly, at a minimum — the community is able to better match housing solutions with the needs of the individuals. At the population level, this information enables them to prioritize resources, test changes to their system, and understand whether their efforts are driving overall homelessness toward zero.

### **Centering racial equity**

Racism and homelessness are inextricably linked. Research shows that Black and Native Americans experience homelessness at disproportionately high rates, even when we control for disparities in poverty level. This means that, like so many other systems of care in America impacted by racism, the



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homeless response system produces racial disparities. The system can maintain or exacerbate these disparities — or work to dismantle them. Communities are using data to understand and improve the racial equity of a community's homeless response system.

### Targeted, data-driven housing investments

Built for Zero communities use real-time data to secure the housing resources they need and target them for the greatest possible reductions in homelessness. Often, housing investments are disconnected from the systems responsible for supporting people experiencing homelessness, or they focus on maintaining legacy efforts that do not help a community reduce homelessness. With the real-time understanding of changing dynamics of homelessness within a city or county, partners can work together to make strategic investments that will contribute to population-level results, like community infrastructure and affordable housing.

### ***What does it mean for a community to be a part of Built for Zero?***

Joining Built for Zero means that the community has committed to measurable and equitable solving homelessness. By joining the movement, they are committed to implementing the Built for Zero methodology and redesigning their systems to reach functional zero.

By agreeing to join the Built for Zero Collaborative, the San Bernardino County Homeless Partnership makes three broad commitments in order to participate in Built for Zero:

1. **End chronic and/or veteran homelessness** according to our *functional zero standard*<sup>1</sup> and sustaining that progress; then move on to **end all homelessness**, including youth, families, and all single adults. It is imperative that each Built for Zero community commits to end homelessness, instead of managing it;
2. **Pursue racial equity** in your local system-building work, which includes using our racial equity measurement framework; note that the framework may evolve with our learning.
3. **Execute continuous improvement work with a diverse team** that includes local system managers, frontline staff, people with lived experience of homelessness, and people of color. The Client will form an improvement team to act as the liaisons to Community Solutions. This team will coordinate and implement efforts to end homelessness. The team must include at minimum the roles and responsibilities related to local coordination outlined in Section A of the BFZ Services Agreement.

In addition, the SBCHP agrees to meet the eight threshold criteria for participation in Built for Zero:

### ***Threshold Criteria for Participation in Built for Zero***

<sup>1</sup> **A community has reached** functional zero for veterans when the total number of veterans on its by-name list is fewer than the number of veterans it has proven it can house in a routine month. This functional zero threshold will be displayed on your Performance Management Tracker.

**A community has reached** functional zero for chronic homelessness when it has no more than 3 chronically homeless people on its by-name list, or .1% of its most recent point-in-time count—whichever is greater.

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### Approach to the work of ending homelessness

1. **Develop and continuously improve a coordinated system** for maintaining functional zero over time;
2. **Achieve and measure the continuous reduction of the number of people** experiencing homelessness, as measured by the reported data described above;
3. **Bring joy and celebration** to this national effort in order to demonstrate that it is possible to end homelessness; and
4. **Actively contribute to the Built for Zero national peer support** network to rapidly spread ideas and solutions to other communities, as well as learn from them.

### Collecting data and reporting to BFZ

5. **Obtain quality data:** CS will work with the Client to improve the reach and quality of the client's data through a real-time, by-name list that meets CS data quality standards.
6. **Maintain quality data:** The Client will maintain a standard of accurate and consistent data. If the community's data reliability score falls below an acceptable level, CS staff will consult with the local Data Lead to improve the reporting system or methods.
7. **Report data to BFZ:** To the best of its ability, the Client agrees that itself or its partners will report aggregate, community-wide data for the populations in which the community is working to end homelessness through Built for Zero. [i.e., veterans, chronic]. This data will be reported to CS on a monthly basis for the duration of participation, even before the client's data meets CS standards and continues after reaching functional zero to track sustaining this outcome. Beginning in late 2020, this monthly data submission will include metrics for the racial equity measurement framework. The Client commits to reporting all data by the monthly due date.
8. **Share aggregate data:** For learning, CS may share aggregate data reported through our reporting mechanism, e.g., total number of people actively experiencing homelessness at the end of the previous month or total number of people who became newly homeless in the previous month.

### ***Community Solutions Scope of Services***

Community Solutions is pleased to deliver the following scope of services through Built for Zero to support participating communities to end homelessness, *free of charge* to the Client. The specific forms of support and services will change and evolve over time to meet and adapt to the specific needs of your community.

Under the proposed Agreement with the SBCHP, Community Solutions will make the following services available through the BFZ Collaborative:

- **Two National Learning Sessions** - A virtual or in-person multi-day peer Learning Session where you will compare notes with other communities, tap into expert guidance from federal agencies and partner organizations, and build an action plan to get results in your community.
- **Two Action Cycles** - An action cycle is the six-month period between Learning Sessions. Our tailored support may include:

# San Bernardino County Homeless Partnership

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- Coaching to develop system-level improvements that reduce the number of people experiencing homelessness in your community;
- Team strategy sessions to analyze data and identify near-term improvement priorities;
- Structured peer learning;
- Trainings and coaching on Quality Improvement, facilitation, data systems, data analysis, program administration, or other topics selected by Built for Zero staff;
- Quick answers, resources, and technical assistance when appropriate;
- Participation in experimental interventions and projects intended to accelerate your community's progress in ending homelessness;
- Access to experts from federal agencies and partner organizations; and
- Learning and innovation spotlights from other Built for Zero communities.
- **Data Capacity-Building and Performance Management Infrastructure** - Our tools and capacity-building resources will make data a catalyst for your work ending homelessness. We will provide access to Tableau software and training, peer-to-peer learning opportunities, and data analytics training and support. With Tableau Foundation's investment in the data analytics capacities of Built for Zero, we aim to build these competencies in your community:
  - Capacity, skills, and infrastructure to cultivate real-time, quality data, and use it regularly to drive decisions;
  - Team members who understand how to analyze and interpret data and are confident in basic data analytics concepts; and
  - Demonstrated comfort with data visualization, quality improvement measurement concepts, and Tableau data infrastructure.
- **Goal Setting** - Each Client who enters the Built for Zero Collaborative adopts the goal of ending homelessness, as defined by our functional zero standard. We will coach you through a rhythm of setting ambitious long-term aims and smaller strategic milestone goals. You will enroll local coalition members in believing and achieving goals to end homelessness.
- **Built for Zero Change Package** - Your community will have access to the Built for Zero Change Package, a digital compendium of proven ideas and strategies from communities like yours. We'll teach you how to use the Change Package as a playbook for breakthroughs, helping you unlock progress when you get stuck or hit a wall.

# Built for Zero

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## About Community Solutions

[Community Solutions](#) is a national nonprofit that fuels Built for Zero, an initiative of more than 100 communities in the United States working to measurably and equitably end homelessness. In 2021, the organization was awarded the MacArthur Foundation's *100andChange* grant, which provided \$100 million to accelerate the progress of its Built for Zero initiative.

*[More about Community Solutions' story can be found here.](#)*

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## About Built for Zero

### THE MOVEMENT

[Built for Zero](#) is a movement of more than 100 communities in the United States committed to measurably ending homelessness — and proving that it is possible. Built for Zero communities work to render homelessness rare and brief for populations, working to achieve functional zero, a dynamic end state when they can sustain “net zero” homelessness, where fewer people are experiencing homelessness than can routinely exit homelessness in a month.

*Participating communities can be found [here](#).*



## PROOF THAT HOMELESSNESS IS SOLVABLE.

- **14 communities have made homelessness rare and brief for a population**, reaching a milestone known as functional zero. By achieving functional zero, communities have reduced homelessness toward zero, and maintain a state of “net zero” homelessness, where fewer people are experiencing homelessness than are routinely exiting it. Functional zero is not a one time achievement, but must be sustained over time. *You can find the list of communities that have reached functional zero [here](#).*
- **64 communities have achieved population-level reductions** in homelessness. Communities in Built for Zero have often described the shift from *responding* to homelessness to *ending* it. This means ensuring that all their efforts to help individuals are adding up to fewer people experiencing homelessness overall, which we refer to as population-level reductions.
- **45 communities have real time, person-specific data**, also known as by name data, which enables them to deliver more tailored solutions for each individual and understand whether the overall number is going up or down, month over month.

Please refer to the [dashboard](#) at this website for the real-time numbers.

## THE METHODOLOGY

- Built for Zero is a national initiative that helps communities develop data-driven systems that are designed to reduce homelessness toward a state where homelessness is rare and brief for a population, known as functional zero.
- There is no single, magic bullet for driving homelessness to zero across a city or county — but that does not mean it is not possible. Making homelessness rare and brief takes more than a single intervention or sector — it takes the full force of a community-wide system designed to solve the problem. Communities in Built for Zero are working to proving it.
- Many people are aware that making progress on reducing homelessness requires resources and access to dignified, safe, and affordable housing. But what has often been underappreciated is the power of reimagining how homeless response systems work to prevent homelessness before it occurs, detect it when it does, and resolve it quickly. Many communities have described the change as shifting from being designed to *respond* to the problem, to being designed to *measurably end* it.
- By focusing on systems change, and using data as north star, more than half of those cities and counties have driven reductions in a population of people experiencing homelessness.

## 1. Creating a shared definition of the right end state

 <b>FROM</b>	<b>A definition of success limited to program outcomes.</b> Success is widely measured by the success of housing programs, not on whether a community reduces the number of people experiencing homelessness..	 <b>TO</b>	<b>A commitment to functional zero.</b> The command center operates under a unified aim of reducing the number of individuals experiencing homelessness as the key measure of their results — all the way down to zero.
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The first step to solving homelessness is having a shared definition of what we are trying to achieve. Communities in Built for Zero use functional zero, a milestone that indicates that homelessness is measurably rare and brief for a population. They often work to achieve functional zero for various target populations (veteran, chronic, family, youth, all singles) as steps on the way to making homelessness rare and brief for everyone. This dynamic milestone enables communities to continuously confirm whether they are driving homelessness toward zero.

## 2. Assembling an accountable, community-wide team and system



 <b>FROM</b>	<b>No single actor is fully accountable for ending homelessness in a community.</b> Each local agency or program holds its own small piece of the solution, but no one has their eye on how the pieces fit together.	 <b>TO</b>	<b>Command center that shares accountability.</b> Key agencies, like the Continuum of Care, the housing authority, local government, and the VA, work together every week toward a shared definition of zero.
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One of the key challenges to ending homelessness is the distributed and fragmented system of homelessness response. In any community, dozens or even hundreds of organizations may serve people experiencing homelessness, each defining success by their own program measures.

Communities in Built for Zero begin by breaking down these siloes to establish a unified team that creates shared accountability for driving homelessness toward zero. In many communities, these teams are committed to working together weekly to examine how they can connect people to permanent housing, moving from a mentality of “my client” to “our clients.”

They can see the system as a whole and collectively remove barriers that are impacting the whole population of people experiencing homelessness.

### 3. Using real-time data, which accounts for everyone by name and need

 <b>FROM</b>	<b>A once-a-year count of a problem that changes nightly.</b> You can't solve a problem you can't see. Homelessness is constantly changing, but communities working on solving it rely on annual, anonymized street counts.	 <b>TO</b>	<b>Comprehensive, real-time, by-name data.</b> Built for Zero communities know everyone experiencing homelessness by name, in real time. The result is more tailored solutions for individuals and a clearer picture of the system as a whole.
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Achieving real-time, person-specific data is a necessary step for driving toward functional zero. By-name data is a comprehensive source of information that accounts for every person in a community experiencing homelessness, updated in real time. Using information collected and shared with their consent, each person on the list has a file that includes their name, homeless history, health, and housing needs.

With this by-name list — updated monthly, at a minimum — the community is able to better match housing solutions with the needs of the individuals. At the population level, this information enables them to prioritize resources, test changes to their system, and understand whether their efforts are driving overall homelessness toward zero.

### 4. Centering racial equity

Racism and homelessness are inextricably linked. Research shows that Black and Native Americans experience homelessness at disproportionately high rates, even when we control for disparities in poverty level.

This means that, like so many other systems of care in America impacted by racism, the homeless response system produces racial disparities. The system can maintain or exacerbate these disparities — or work to dismantle them. Communities are using data to understand and improve the racial equity of a community's homeless response system.

Communities work to track disparities in outcomes, such as:

- The length of time people spend homeless
- Rates of return from housing, which tell us about the level of support folks are afforded and the sustainability of our interventions
- Rates of exit to permanent housing, which can help us think about resource allocation and who is being underserved by our current systems of care.

They also look at system decision-making power and the experiences of people being served by the systems.



## 5. Making targeted, data-driven housing investments

<b>FROM</b> 	<b>Housing supply paralysis.</b> Expanded housing resources are crucial, but many cities have dramatically expanded housing supply without making a dent in homelessness.	<b>TO</b> 	<b>Strategic, data-driven housing investments.</b> Built for Zero communities use real-time data to secure the housing resources they need and target them for the greatest possible reductions in homelessness.
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Built for Zero communities use real-time data to secure the housing resources they need and target them for the greatest possible reductions in homelessness. Often, housing investments are disconnected from the systems responsible for supporting people experiencing homelessness, or they focus on maintaining legacy efforts that do not help a community reduce homelessness. With the real-time understanding of changing dynamics of homelessness within a city or county, partners can work together to make strategic investments that will contribute to population-level results, like community infrastructure and affordable housing.

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## Functional Zero

### What is Functional Zero?

- Functional zero is a dynamic milestone that indicates a community is continuously rendering homelessness rare overall and brief when it occurs, for a population.
- Functional zero does not mean nobody is experiencing homelessness, or that no one will experience homelessness. It does mean that a community has driven that number down toward zero, and is keeping it below the community's capacity to ensure positive exits from homelessness.
- Imagine if the homeless system operated like a well-functioning hospital. That hospital will not necessarily prevent people from ever becoming sick. But it will ensure people are triaged appropriately, promptly receive the services they need, and address the illness, preventing further harm.

### How is Functional Zero calculated for specific populations?

- **Functional zero for veteran homelessness:** A community has ended veteran homelessness when the number of veterans experiencing homelessness is less than the number of veterans a community has proven it can house in a month, with a minimum threshold of 3.
- **Functional zero for chronic homelessness:** A community has ended chronic homelessness when the number of people experiencing chronic homelessness is zero, or if not zero, than either 3 or .1% of the total number of individuals reported in the most recent point-in-time count, whichever is greater.



- **Functional zero for all populations** ([More details on the definition are here](#))
  - **A community has ended homelessness for all populations when:**
    - **Rare.** The number of people experiencing homelessness across all populations must consistently remain below a level, known as their functional zero threshold.
    - **Brief.** When homelessness does occur, it must be an experience that quickly passes. Communities at functional zero ensure that the average length of time from identification to move-in is 45 days or less.
    - **Nonrecurring.** Homelessness should be resolved, for good. No more than 5% of exits should result in a return to homelessness within two years of the system's service or support.
    - **Equitable.** Communities must close racial and ethnic disproportionality in housing placements, return to homelessness, and the average length of time from identification to housing.
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## By-Name Data

**RESOURCE:** [By-Name Data Page](#)

### What is by-name data?

By-name data is a comprehensive database of every person in a community experiencing homelessness, updated in real time. Using information collected and shared with their consent, each person on the list has a file that includes their name, homeless history, health, and housing needs. This data is updated monthly, at minimum. Quality by-name data enables teams to account for every person experiencing homelessness in real time. Achieving it is a necessary and catalytic step toward solving homelessness.

### Why is by-name data critical for ending homelessness?

- **By-name data helps improve outcomes for individuals.** By maintaining a by-name list, communities have current and detailed information on every unhoused person in a population. With this detailed information, they are able to better match housing solutions with the needs of the individuals. By-name lists often form the basis for case conferencing meetings, where all the providers within a community meet to coordinate and drive forward with housing solutions for people.
- **By-name data enables communities to understand if they are reducing overall homelessness and target systems changes to make progress.** Communities are able to track the changing size, composition, and dynamics of their homeless population. This information enables them to prioritize resources, test changes to their system, and understand whether their efforts are helping to drive those numbers down toward zero.

- **Equipped with this data, communities can understand where to direct their attention and implement strategies that are as dynamic as the problem.** By-name, real-time data is modeled off approaches to other public health challenges, like COVID-19. An annual snapshot of cases doesn't equip public health officials with the information they need to know if they are making progress on ending the pandemic. They have real-time data to know the scale and scope of the problem, if their strategies are driving numbers down, and if not, whether they need to pivot. Without this information, communities can get stuck in a cycle of solving yesterday's problem, without knowing if they are moving any closer to zero homelessness.

### **What six data points can communities track through their by-name data?**

**Inflow.** When a person loses housing and enters into homelessness, they're part of what we call inflow. Inflow data captures people who are:

- **Newly identified, or new to homelessness.**
- **Returned from housing,** or people who experienced homelessness before, got connected with housing, and now are homeless again
- **Returned from Inactive,** or *people who experienced homelessness before and exited to unknown destinations (left town, were institutionalized for 90+ days etc), and now are homeless again*

**Actively homeless.** People who are currently experiencing homelessness are categorized as being actively homeless.

**Outflow.** Outflow refers to people who have exited homelessness. This typically includes two groups:

- Housing placements, or people who have been connected to permanent housing
- Moved to inactive, or people who exit homelessness without support from the homeless response system, such as finding their own housing, moving out of the community, or entering a long-term stay in an institution

# SERVICES AGREEMENT

This **AGREEMENT**, dated as of **August 23, 2023** between **SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP aka San Bernardino City & County CoC** ("Client"), a HUD-designated Continuum of Care organization, with offices in San Bernardino, CA and **COMMUNITY SOLUTIONS INTERNATIONAL, INC** ("CS"), a Delaware not-for-profit corporation with offices in New York, NY, Washington, D.C., Los Angeles, CA and Hartford, CT, sets forth the terms and conditions under which the Client has retained CS to provide the services described herein.

1. **Acceptance of Engagement:** CS hereby accepts engagement on the terms and conditions provided hereunder and CS agrees to render the services to be provided hereunder to the best of its ability. Furthermore, CS agrees, except where otherwise noted, to furnish all personnel, facilities, equipment, materials, supplies required to perform the Scope of Services as specified in Exhibit 1.
2. **Scope of Services:** Client has requested provision of the services referred to in Exhibit 1. Payment is not required by Client per execution of this contract, as this fee has been underwritten by an outside funder or through a scholarship provided by Community Solutions for the contract costs of \$10,000. Client has also agreed to fulfill its obligations, as laid out in Exhibit 1.
3. **Term of Agreement:** The term of this Agreement is described in Exhibit 1.
4. **Termination:** This Agreement can be terminated by either party with or without cause at any time upon thirty (30) days prior, with written notice to the other party. If this agreement is terminated prior to the anticipated end date; Client will be required to pay for services and CS will be required to provide services until the actual termination date occurs.
5. **Project Officers:** CS and Client designate as project officers the persons named in Exhibit 1 ("Project Officers"). These individuals will be the primary points of contact and source of instructions. The Project Officers are authorized to give notices and consents and to agree to variation to the terms of this Agreement on behalf of the respective parties. Either CS or Client may change its designated Project Officer from time to time by notice in writing to the other party. Any changes to any part of this Agreement will only be binding on the parties if agreed to and approved in writing by the Project Officers.
6. **Confidentiality:** In order for CS to perform the services, Client may provide confidential information regarding Client's business and products. Such information will be clearly identified as such prior to dissemination to CS. Client will rely upon CS's integrity and prudent judgment to use this information only in the best interests of Client during and after the term of this Agreement. CS shall not be permitted to distribute or share such confidential information with any third party without the express written consent of Client.
7. **Intellectual Property:** For purposes of this Agreement, Intellectual Property shall mean patented and unpatented inventions, copyrighted works, methodologies, processes, technologies, algorithms, trade secrets, know-how and proprietary information of either Party ("Intellectual Party"). It is mutually

understood and agreed that neither Party shall acquire, directly or by implication, any rights in any Intellectual Property of the other Party which is owned, controlled, acquired, developed, authored, conceived or reduced to practice independent of this Agreement or prior to the date of this Agreement, regardless of whether such Intellectual Property is embodied in any materials provided to the other hereunder.

Each party shall retain title to any Intellectual Property if developed, authored, conceived, or reduced to practice independently and solely by that Party during the performance of this Agreement with the other Party's Intellectual Property. In such event, no license, express or implied, shall inure to the benefit of the other participating Party to prepare copies and derivative works of such copyrighted works or to make, use or sell products or processes incorporating such Intellectual Property, except as expressly provided herein or in subsequent agreements between the Parties.

In the event Intellectual Property is developed jointly by the Parties during the performance of this Agreement, unless expressly provided otherwise, such Intellectual Property shall be owned jointly by the Parties unless one of the Parties elects not to participate in such joint ownership. Neither Party shall take action with respect thereto which will adversely affect the rights of the other Party without the prior written consent of that Party, which consent shall not be unreasonably withheld or delayed. As to all such jointly owned Intellectual Property, each owning Party shall agree to use, practice and license non-exclusively such jointly owned Intellectual Property, without in any way accounting to the other owning Party, except that each owning Party agrees to use reasonable efforts to maintain such jointly owned Intellectual Property as confidential and proprietary in the same manner it treats its own Intellectual Property of a similar character. Procedures for seeking and maintaining protection such as patents or copyrights for jointly owned Intellectual Property shall be mutually agreed in good faith by the owning parties. Any Party which does not bear its proportionate share of expenses in securing and maintaining patent protection on jointly owned Intellectual Property in any particular country or countries shall surrender its joint ownership under any resulting patents in such country or countries.

Intellectual Property that is (A) owned, controlled, acquired, developed, authored, conceived or reduced to practice independent of this Agreement or prior to the date of this Agreement, including, without limitation, preexisting data, or (B) developed, authored, conceived, or reduced to practice independently and solely by a Party or jointly by the Parties during the performance of this Agreement, including, without limitation, data collected during the performance of this Agreement, shall be referred to herein as "Independent Intellectual Property"). Although the ownership rights to any Independent Intellectual Property of the original-owning Party that is embodied in any materials provided to the other hereunder are retained by the other Party, notwithstanding anything to the contrary herein (including, for example, the expression that no license to use certain Intellectual Property is granted except as expressly provided herein or in subsequent agreements between the Parties), the original-owning Party hereby grants a non-exclusive, non-revocable, worldwide right and license to use its Independent Intellectual Property as embodied or embedded in jointly developed Intellectual Property and derivatives thereof, provided that such using-Party uses its reasonable efforts to maintain such Independent Intellectual Property that is customarily considered to be confidential and proprietary in the same manner it treats its own confidential and proprietary Intellectual Property of a similar character.

The Parties agree that the use of data in the aggregate that is not personally identifying shall be deemed as maintaining such data that is Independent Intellectual Property and such data that is jointly

owned Intellectual Property in a confidential and proprietary manner (i.e., in the same manner it treats its own Intellectual Property of a similar character).

Client hereby acknowledges and agrees that, given the purpose of the services and work performed by CS hereunder and the benefits of sharing and otherwise using certain results of such work as developed by CS during the terms of this Agreement, including, for example, case studies, learning sessions, reports, evaluation, blogs, toolkits, frameworks, lessons learned reports, quality data scorecards, annual reports, housing operations checklists and standard operating procedures, policy position papers, and training, storytelling videos, data that is not personally identifiable ("Work Product"), CS may, in its sole discretion and without prior notification, or a charge payable to Client, share, disseminate, or otherwise use such Work Product in connection with CS contractors, employees and agents, its financial sponsors, including but not limited to the MacArthur Foundation, and any and all other people and entities to which CS reasonably provides access to such Work Product, with no payment due Client or any third party. Such right to share, disseminate, and otherwise use the Work Product includes, but is not limited to, the right to publish the Work Product on the CS website, to share the Work Product through the CS newsletter and social media channels, to share the Work Product with its networks with attribution, and to share the Work Product through any and all MacArthur Foundation information distribution channels.

8. **Nature of Services:** CS is responsible for ensuring that it can fulfill its obligations under this Agreement and must provide Client advance notice of any proposed change in regards to scope and all conditions stipulated in Exhibit 1 before making said change. This Agreement is solely between CS and Client and there are no third parties. CS agrees to devote such time to the performance of services hereunder as is necessary to successfully complete the scope as described above. CS agrees to act under the direction of Client in providing all services under this agreement.
9. **Non-Competition:** Other than with the express written consent of Client, which will not be unreasonably withheld, CS will not, during the continuance of this Agreement, be directly or indirectly involved with a business which is in direct competition with the particular business line of Client, divert or attempt to divert from the Client any business Client has enjoyed, solicited, or attempted to solicit, from other individuals or corporations, prior to termination of this Agreement.
10. **Non-Solicitation of Employees:** Without the prior written consent of the other Party, neither Party shall directly recruit or hire any personnel of the other Party who are or have been assigned to perform work on this Program during the duration of this Agreement; provided, however, the foregoing provision will not prevent either Party from hiring any such person: i) who contacts that Party on his or her own initiative without any direct solicitation by or encouragement from or on behalf of the other Party; ii) as a result of placing general advertisements in trade journals, newspapers or similar publications which are not directed at the other Party or its employees; or iii) as a result of the efforts of recruiters who contact such persons on their own initiative without any encouragement or direction from or on behalf of the other Party relating to that Party or its employees.
11. **Return of Property:** Upon the expiration or termination of this Agreement, CS will return to Client any property, documentation, records, or confidential information which is its rightful property.
12. **Assignment:** Neither Party may assign, transfer, sell or in any way encumber its interest, in whole or in part herein without the prior written consent of the other, which consent shall not be unreasonably

withheld or delayed. For the purpose of this Agreement, any corporate merger, acquisition, or similar change in ownership shall not be considered an assignment.

13. **Indemnification:** Both parties hereby agree to defend, indemnify and save the other party, its officers, directors, employees, agents, subcontractors and affiliates harmless from and against all claims, suits, fines, penalties, and attorneys fees (all of the foregoing, collectively, "Claims") that arise out of or are related to this Agreement and the services provided hereunder. Furthermore, Client will indemnify CS against any actual losses suffered by CS as a result of successful claims filed against CS by another party with whom Client has dealt on behalf of CS arising from:
  - (a) any breach of this Agreement by Client, and/or its agents, representatives, and/or employees;
  - (b) any violation by Client, and/or its agents, representatives and/or employees, of any statutes, laws, ordinances, rules or regulations during the performance of this Agreement; and/or
  - (c) any intentional tort by Client, and/or its agents, representatives and/or employees, or negligent action taken by Client, and/or its agents, representatives, and/or employees, except any such negligent action that may have been directed, either expressly or by necessary implication, by CS, its agents, representatives, employees, officers or directors.
14. **Limitation of Liability:** Client assumes no liability, expressed or implied, for the actions or failure to act by CS. CS is solely responsible for its conduct.
15. **Publicity:** No news release, public announcement, advertisement or publicity concerning this Agreement, any proposals, any resulting contracts, or any subcontracts to be carried out hereunder, shall be released by CS without the prior written consent of Client, which consent shall not be unreasonably withheld or delayed.
16. **Force Majeure:** Neither party shall be liable to the other for any loss, claim or damage as a result of any delay or failure in the performance of any obligation hereunder, directly or indirectly caused by or resulting from: acts of God; acts of terrorism; acts of third persons; acts of Clients; strikes, embargoes, delays in the mail, transportation and delivery, power failures and shortages, weather conditions; or other causes beyond the reasonable control of such Party.
17. **Severability:** If any part of this agreement is determined to be invalid by a court of law or other agency, this agreement will continue in full force and effect, as if the affected provision had not been included, unless such provisions are integral to the full agreement, making it impossible to complete. If a provision is deemed to be invalid, the parties will have the opportunity to revise the agreement to reflect their intent.
18. **Independent Contractor:** The Parties are independent contractors with respect to each other, and nothing in this Agreement shall constitute, create or give effect to any employer-employee relationship, association, affiliation, partnership, joint venture, any type of formal business relationship, legal entity, or agency relationship between the Parties. The rights and obligations of the Parties shall be limited to those expressly set forth herein. Neither Party is the agent of the other nor may either Party bind the other. Each Party shall be fully responsible for all supervision, performance, activities, and liabilities due to, incurred by, or because of its personnel, and its personnel shall in no sense be

considered employees of the other. While engaged throughout the Term of this Agreement, CS indemnifies Client in respect to any liability CS may have to its resources in the event that CS is injured working at, or in the course of traveling to or from, any Sites.

19. **Limitation of Authority:** This Agreement does not authorize CS, its agents, employees or subcontractors to execute any agreements, or bind Client in any manner, or make any charges or incur or assume any obligations, liabilities or responsibilities of Client to perform any other act in the name of, or on behalf of, Client other than in accordance with the terms and conditions specified herein.
20. **Controlling Document:** In the event of any conflict between this Agreement and any document, instrument, or agreement prepared by Contractor (including without limitation Contractor's purchase orders, invoices, warranties, and proposals), the terms of this Agreement shall control.
21. **Dispute Resolution:** Any claim, controversy, or dispute concerning questions of fact or law arising out of or relating to this Agreement, to performance by either party hereunder, or to the threatened, alleged, or actual breach thereof by either party, which is not disposed of by mutual agreement within a period of thirty (30) days after one party has provided written notice of the dispute to the other, shall be subject to Executive level review by CS and the Client. If this review is not successful within a reasonable period of time, then the dispute shall be arbitrated pursuant to the Commercial Rules of the American Arbitration Association, before an arbitrator mutually agreed to by the parties. Any such arbitration shall occur in the New York City metropolitan area or elsewhere as mutually agreed to by the parties. The decision of the arbitrator shall be final and conclusive upon the parties. Judgment upon an award rendered by the arbitrator may be entered in any court of competent jurisdiction. Each party shall bear its own costs and shall equally share the American Arbitration Association costs attributed to the resolution of the Parties' matter. The Parties further agree that no decision rendered by the arbitrators shall include punitive, special, incidental or consequential damages against either Party.
22. **Costs and Legal Expenses:** In the event that legal action is brought to enforce or interpret any term of this Agreement, the prevailing party will be entitled to recover, in addition to any other damages or award, all reasonable legal costs and fees associated with the action.
23. **Waiver:** The waiver by either party of a breach, default, delay or omission of any of the provisions of this Agreement by the other party will not be construed as a waiver of any subsequent breach of the same or other provisions.
24. **Jointly Drafted:** The terms of this Agreement have been negotiated at arm's length between the Parties and shall be deemed to have been drafted by both Parties.
25. **Time of the Essence:** Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.
26. **Applicable Law, etc:** This Agreement is being executed and delivered in, and shall be construed and enforced for all purposes and in all respects in accordance with the laws of the State of New York United States of America.

27. **Headings:** The headings herein are for convenience of reference only and shall not be deemed to be part of the substance of this Agreement.

28. **Mail and Notices:**

All mail directed to Client shall be sent to:

San Bernardino County Homeless Partnership  
c/o County Office of Homeless Services  
560 E. Hospitality Lane, Suite 200  
San Bernardino, CA 92408-0044

All mail directed to CS shall be sent to:

Moeed Ishrat, Director of Contracts and Compliance Manager  
Community Solutions  
Church Street Station  
P.O. Box 2354  
New York, NY 10008

29. **Entire Agreement:** This Agreement sets forth the entire Agreement between the parties with respect to the subject hereof and may be changed only by a written Agreement signed by both parties. The parties acknowledge that they have read this Agreement and agree to be bound by its terms.
30. **Automatic Renewal:** This Agreement shall be automatically extended for one additional year, through March 31, 2025, unless terminated in accordance with Section 4 herein.

**SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP**

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Jessica Alexander  
Chair, SBCHP Interagency Council on Homelessness

**COMMUNITY SOLUTIONS INTERNATIONAL, INC**

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Paulette Martin  
Chief Operations Officer



## **EXHIBIT 1**

### **Term:**

Commencement Date: August 23, 2023

Completion Date: March 31, 2025

### **Compensation:**

A total contract cost of \$10,000.00 USD, payable as follows:

Community Solutions will provide a total contract cost of \$10,000 USD.

This fee has been underwritten by an outside funder or through a community scholarship to cover the otherwise required compensation by the participating community. Thus, this contract is provided with no expectation of payment by the participating community." OR "Community Solutions will invoice for total contract cost upon execution of this agreement. Invoice is payable within 30 days after receipt of invoice from Community Solutions.

### **Project Officers:**

1. Community Solutions International, Inc: Beth Sandor, Principal, Built for Zero
2. San Bernardino County Homeless Partnership: Don Smith, Built for Zero Project Lead

### **Scope of Services:**

Community Solutions is pleased to deliver this scope of services to the Client through Built for Zero to support participating communities to end homelessness. The specific forms of support and services will change and evolve over time to meet and adapt to the specific needs of your community.

The term associated with participation in Built for Zero begins in August 2023 and will auto-renew every 12 months through March 31, 2025.

Community Solutions will make the following services available to the client through the Collaborative:

- **Two National Learning Sessions** - A virtual or in-person multi-day peer Learning Session where you will compare notes with other communities, tap into expert guidance from federal agencies and partner organizations, and build an action plan to get results in your community.
- **Two Action Cycles** - An action cycle is the six-month period between Learning Sessions. Our tailored support may include:
  - Coaching to develop system-level improvements that reduce the number of people experiencing homelessness in your community;
  - Team strategy sessions to analyze data and identify near-term improvement priorities;
  - Structured peer learning;
  - Trainings and coaching on Quality Improvement, facilitation, data systems, data analysis, program administration, or other topics selected by Built for Zero staff;

- Quick answers, resources, and technical assistance when appropriate;
- Participation in experimental interventions and projects intended to accelerate your community's progress in ending homelessness;
- Access to experts from federal agencies and partner organizations; and
- Learning and innovation spotlights from other Built for Zero communities.
- **Data Capacity-Building and Performance Management Infrastructure** - Our tools and capacity-building resources will make data a catalyst for your work ending homelessness. We will provide access to Tableau software and training, peer-to-peer learning opportunities, and data analytics training and support. With Tableau Foundation's investment in the data analytics capacities of Built for Zero, we aim to build these competencies in your community:
  - Capacity, skills, and infrastructure to cultivate real-time, quality data, and use it regularly to drive decisions;
  - Team members who understand how to analyze and interpret data and are confident in basic data analytics concepts; and
  - Demonstrated comfort with data visualization, quality improvement measurement concepts, and Tableau data infrastructure.
- **Goal Setting** - Each Client who enters the Built for Zero Collaborative adopts the goal of ending homelessness, as defined by [our functional zero standard](#). We will coach you through a rhythm of setting ambitious long-term aims and smaller strategic milestone goals. You will enroll local coalition members in believing and achieving goals to end homelessness.
- **Built for Zero Change Package** - Your community will have access to the Built for Zero Change Package, a digital compendium of proven ideas and strategies from communities like yours. We'll teach you how to use the Change Package as a playbook for breakthroughs, helping you unlock progress when you get stuck or hit a wall.

#### **Description of the Client's Obligations:**

The success of the Client's participation in the Built for Zero depends on a variety of factors, including the depth and quality of participation. Teams are most successful when approaching participation in Built for Zero as a container designed to enhance the effectiveness and integration of all work to end homelessness, not as a separate program or side project. We have seen that treating Built for Zero as a new operating system is correlated with success and avoiding team burnout. Community Solutions offers its services in good faith and makes no guarantee that the Client will achieve any specific outcome or result through participation in Built for Zero.

To increase the likelihood of success, the Client makes the three broad commitments below in addition to eight threshold criteria in order to participate in Built for Zero:

#### **Broad commitments**

1. **End chronic and/or veteran homelessness** according to our [functional zero standard](#)<sup>1</sup> and

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<sup>1</sup> **A community has reached functional zero for veterans** when the total number of veterans on its by-name list is fewer than the number of veterans it has proven it can house in a routine month. This functional zero threshold will be displayed on your Performance Management Tracker.

**A community has reached functional zero for chronic homelessness** when it has no more than 3 chronically homeless people on its by-name list, or .1% of its most recent point-in-time count—whichever is greater.

- sustaining that progress; then move on to **end all homelessness**, including youth, families, and all single adults. It is imperative that each Built for Zero community commits to end homelessness, instead of managing it;
2. **Pursue racial equity** in your local system-building work, which includes using our racial equity measurement framework; note that the framework may evolve with our learning.
  3. **Execute continuous improvement work with a diverse team** that includes local system managers, frontline staff, people with lived experience of homelessness, and people of color. The Client will form an improvement team to act as the liaisons to Community Solutions. This team will coordinate and implement efforts to end homelessness. The team must include at minimum the roles and responsibilities as related to local coordination outlined in Section A.

### ***Threshold Criteria for Participation in Built for Zero***

#### Approach to the work of ending homelessness

1. **Develop and continuously improve a coordinated system** for maintaining functional zero over time;
2. **Achieve and measure the continuous reduction of the number of people** experiencing homelessness, as measured by the reported data described above;
3. **Bring joy and celebration** to this national effort in order to demonstrate that it is possible to end homelessness; and
4. **Actively contribute to the Built for Zero national peer support** network to rapidly spread ideas and solutions to other communities, as well as learn from them.

#### Collecting data and reporting to BFZ

5. **Obtain quality data:** CS will work with the Client to improve the reach and quality of the client's data through a real-time, by-name list that meets CS data quality standards.
6. **Maintain quality data:** The Client will maintain a standard of accurate and consistent data. If the community's data reliability score falls below an acceptable level, CS staff will consult with the local Data Lead to improve the reporting system or methods.
7. **Report data to BFZ:** To the best of its ability, the Client agrees that itself or its partners will report aggregate, community-wide data for the populations in which the community is working to end homelessness through Built for Zero. I.e. veterans, chronicl. This data will be reported to CS on a monthly basis for the duration of participation, even before the client's data meets CS standards and continue after reaching functional zero to track sustaining this outcome. Beginning in late 2020, this monthly data submission will include metrics for the racial equity measurement framework. The Client commits to reporting all data by the monthly due date.
8. **Share aggregate data:** For learning, CS may share aggregate data reported through our reporting mechanism, e.g. total number of people actively experiencing homelessness at the end of the previous month or total number of people who became newly homeless in the previous month.

### **Section A: Key roles for local improvement team**

The Client will form an improvement team to act as the liaisons to Community Solutions. This team will coordinate and implement efforts to end homelessness. Please consider the racial diversity, and specifically representation of Black and Indigenous people, in terms of who is serving in these roles. The team must include at minimum the following two roles as related to local coordination:

- **Improvement Team Lead:** This person will be responsible for building the team of individuals who will design and execute improvement work during action cycles and attend Learning Sessions. This includes incorporating racial equity in the approach to improvement work and working towards racially equitable outcomes. They will act as the lead for transferring important communications from CS to the local community. Should this contact change during the period of community participation, it is the obligation of the community to keep this contact person and corresponding contact information current with Community Solutions. The anticipated additional time commitment for this role is 8-10 hours per month including regular calls with the Built for Zero team, convening and facilitating improvement team meetings and participation in Built for Zero training and events.
- **Data Lead:** This person will be responsible for reporting data monthly to Built for Zero. This includes collecting and visualizing data specific to racial equity. In addition, this person works closely with the *Improvement Team Lead* to support additional data collection related to improvement work and visualizing data for a variety of audiences. This person may also be responsible for managing a current by-name list as it relates to case conferencing. Should this contact change during the period of community participation, it is the obligation of the community to keep this contact person and corresponding contact information current with Community Solutions. The anticipated additional time commitment for this role is 8-10 hours per month including regular calls with the Built for Zero team, work related to reporting and supporting improvement team work as well as participation in training and events.

*Additionally, CS highly encourages improvement teams to fill the following roles:*

- **Local BFZ Sponsor/Senior Leader(s):** This person or persons hold(s) formal positions of authority in relationship to the local systems touching homelessness. They should actively participate in setting population-level "big dot goals" [i.e. end veteran homelessness by 2021] as well as goals specific to racial equity in the approach to improvement work and working towards racially equitable outcomes. This person stays in regular contact with the *Improvement Team Lead* to understand progress and challenges. They are responsible for systems-level problem solving and clearing the path for improvement teams to make progress. This may be accomplished through bringing together other systems leaders to act as a "path clearing" group. The person(s) in this role will meet with BFZ staff at least once every six months to reestablish goals and priorities and collaborate to line up interventions and supports accordingly. The anticipated additional time commitment for this role is 2 hours per month including quarterly calls with the Built for Zero team, regular check-ins with the improvement team lead, and participation in Built for Zero training and events.
- **Public/Private Funding Lead:** This person or persons should have a formal position of leadership or authority and be in a position to influence how public and private funding (i.e. ESG, philanthropy, city/state funding) is directed. They should actively participate in setting population-level "big dot goals" (i.e. end veteran homelessness by 2021) as well as goals specific to racial equity in the approach to improvement work and working towards racially equitable outcomes. This person stays in regular contact with the *Senior Leader/Sponsor* and *Improvement Team Lead* to understand progress and challenges. They are responsible for driving systems-level funding decisions aimed at clearing the path for improvement teams to

make progress. This may be accomplished as part of a process bringing together other systems leaders to act as a “path clearing” group. The person(s) in this role will join *Senior Leaders/Sponsor(s)* meetings with BFZ staff at least once every six months to reestablish goals and priorities and collaborate to line up BFZ interventions and supports accordingly. In some communities, it may make sense for the same person to serve in both a *Senior Leader* and *Funding Lead* role. The anticipated additional time commitment for this role is 2 hours per month including quarterly calls with the Built for Zero team, regular check-ins with the improvement team lead as well as participation in Built for Zero training and events.

- **Emergency Response Lead:** During a time of crisis, such as the onset of COVID-19, Built for Zero may establish a distinct channel of communication to offer and deploy emergency response support to your community. This will be parallel to other ongoing improvement efforts. (In the past, people in this role have executed responsibilities like coordinating partnerships with medical testing companies mobilized by Community Solutions, coordinating rapid injections of emergency funding from Community Solutions' partners, working with outside sources of staffing and volunteers to manage emergency staff-up needs, etc.). The person in this role will be notified by Built for Zero when needed to effectively and efficiently deploy these supports. When activated, responsibilities would include sharing immediate needs with Built for Zero, coordinating outside resources and supports as requested, and providing real-time feedback on efficacy of support. This person ideally has strong ties to local CoC leadership, local public health departments, and other key stakeholders.. Racial equity will be incorporated into this process by understanding disproportionate impacts and equitable delivery of supports and resources. When activated, the anticipated additional time commitment for this role is 4 hours per month including regular calls and ongoing communication with the Built for Zero team.

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## Interagency Council on Homelessness

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FROM: Kristin Stevens, Office of Homeless Services on behalf of the CoC

SUBJECT: Project funding recommendations for the CoC allocation of Homeless Housing, Assistance and Prevention Program, Round 3 (HHAP-3) Grant Funding.

DATE: August 23, 2023

### RECOMMENDATION

That the Interagency Council on Homelessness (ICH) receive and approve the following project funding recommendations for the San Bernardino City & County CoC (SBC&C CoC) allocation of Homeless Housing, Assistance and Prevention Program, Round 3 (HHAP-3) Grant Funding and authorize the Office of Homeless Services (OHS) to initiate and administer HHAP-3 funded contract awards through the County of San Bernardino.

**a. Central Valley Region - \$1,417,232.87**

City of San Bernardino	\$ 808,385.87
Operation Grace	\$ 365,000.00
Family Services Association of Redlands	\$ 243,847.00

### BACKGROUND INFORMATION

On December 17, 2021, the State of California Homeless Coordinating and Financing Council, now known as the California Interagency Council on Homelessness (Cal ICH), released a Notice of Funding Availability for the Homeless Housing, Assistance and Prevention Program, Round 3 (HHAP-3) grant funding. HHAP Round 3 is a \$1 billion block grant program authorized by AB 140 (Health & Safety Code § 50218.6, et seq.), which was signed into law by Governor Gavin Newsom on July 19, 2021.

HHAP Round 3 funding is made available as non-competitive allocations to eligible grantees, including California's CoCs, as identified by the United States Department of Housing and Urban Development (HUD), large cities (with a population of 300,000 or more as of January 1, 2020), counties and federally recognized tribal governments. Individual allocations for each of the eligible applicants are based on their proportionate share of the state's homeless population as reported by HUD in the 2019 Point-In-Time (PIT) count. The San Bernardino City & County CoC was allocated \$3,901,874.80 in HHAP-3 funding.

HHAP Round 3 funding is designed to build on regional coordination developed through previous rounds of HHAP grant funding, as well as the Homeless Emergency Aid Program (HEAP) and COVID-19 funding administered by Cal ICH. HHAP Round 3 funds should be used to continue to build regional coordination and a unified regional response to reduce and end homelessness informed by a best-practices framework focused

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on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.

Health and Safety Code section 50218.6(e) requires that a program recipient use at least 10 percent of its allocation for services for homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness. No more than 7 percent of an applicant's Round 3 program allocation may be expended on administrative costs incurred to administer its program allocation. In addition, a program recipient shall not use HHAP grant funding to supplant existing local funds for homelessness services (HSC Section 50218.7(c)).

Per the statute, allocations of HHAP-3 program funds requires Cal ICH to award 20% as an initial disbursement to eligible jurisdictions to be expended on completion of the required Local Homelessness Action Plan prior to the submittal of an application for the remaining balance of funds and/or for systems improvement activities.

The 80% remainder disbursement of HHAP Round 3 funds must be expended on one or more of the following eligible uses:

1. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregate shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.
3. Street outreach to assist persons experiencing homelessness to access permanent housing and services.
4. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.
6. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
7. Prevention and shelter diversion to permanent housing, including rental subsidies.
8. Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need.
9. Improvements to existing emergency shelters to lower barriers and increase privacy.

On June 22, 2022, the SBC&C CoC Interagency Council on Homelessness (ICH) approved expenditure recommendations for the initial disbursement of funds, adopted the HHAP-3 Local Homelessness Action Plan and Outcome Goals, and authorized the Office of Homeless Services (OHS) to submit the HHAP-3 application and administer the grant funding on behalf of the SBC&C CoC once approved by Cal ICH.

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The Local Homelessness Action Plan adopted by the ICH included Strategies to Achieve Outcome Goals designed to achieve the following results:

1. At least 300 new units of permanent supportive and/or service-enriched housing will be occupied by June 2023.
2. At least 300 additional households will exit homelessness and achieve permanent housing stability through rapid rehousing activities by June 2024.
3. At least 200 additional shelter/interim housing beds will be occupied by January 2024.
4. At least 500 households living housing insecure and/or at-risk of homelessness will be prevented from becoming homeless through systemwide diversion and prevention strategies.
5. At least 500 households at imminent risk of homelessness will be prevented from becoming homeless through eviction prevention strategies.
6. At least 100 high utilizers of safety net services and experiencing chronic homelessness will achieve permanent housing stability by January 2024.

On January 25, 2023, the SBC&C CoC Interagency Council on Homelessness (ICH) authorized the San Bernardino County Office of Homeless Services (OHS) to release a Request for Applications (RFA) to fund \$2,902,994.85 in HHAP-3 eligible activities throughout San Bernardino County to be distributed as follows:

- **\$1,417,232.87** - Central Valley Region which encompasses the cities of Colton, Fontana, Grand Terrace, Highland, Loma Linda, Redlands, Rialto, San Bernardino, Yucaipa, and the surrounding unincorporated communities.
- **\$518,169** - Desert Region which encompasses the cities of Adelanto, Apple Valley, Barstow, Hesperia, Victorville, and the surrounding unincorporated communities.
- **\$162,725** - East Valley Region which encompasses the cities of Needles, Twenty-nine Palms, Yucca Valley, and the surrounding unincorporated communities.
- **\$141,817** - Mountain Region which encompasses the City of Big Bear Lake and the unincorporated San Bernardino mountain communities which include Big Bear, Blue Jay, Cedar Glen, Cedarpines Park, Crestline, Forest Falls, Green Valley Lake, Lake Arrowhead, Rimforest, Running Springs, Skyforest, Sugarloaf, and Twin Peaks.
- **\$350,901** - West Valley Region which encompasses the cities of Chino, Chino Hills, Montclair, Ontario, Rancho Cucamonga, Upland, and the surrounding unincorporated communities.
- **\$312,149.98** for countywide services to unaccompanied homeless youth populations

On April 24, 2023, OHS released a Request for Applications (RFA) seeking regional and youth-specific project proposals for CoC HHAP-3 grant funding. The application submittal deadline was Wednesday, May 17, 2023, by 5:00 p.m. (local time).

A high-level initial review of the applications received was conducted by OHS. Applications containing the stipulated content, required information, and presented in the required format moved on to the evaluation process. Applicants that did not meet the minimum requirements or were not being recommended for funding were notified and informed of their option to submit a written Appeal, per Section IX of the RFA. (See Item #5b for list of applications.)



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Evaluation panels were established for each Region and for the Youth-specific applications, comprised of non-conflicted voting members of the Regional Steering Committees (RSCs). Each evaluation panel member was charged with independently reviewing and scoring the applications for their region (or youth) in relation to the established scoring criteria and guidelines developed for the RFA. (See Item #5a for scoring guidelines and rubrics.).

OHS then convened and facilitated evaluation panel discussions, held from May 30<sup>th</sup> through June 8<sup>th</sup>, where evaluators provided their individual scores for each application which were then tallied together to determine applicant rankings and funding recommendations. Final scores and rankings were confirmed by OHS, and the evaluation panel recommendations were presented to their respective Regional Steering Committees for adoption, to be presented to ICH for final approval. (See Item #5c for the RSC's scoring, rankings, and recommendations.

Notifications were sent to applicants informing them of the tentative award recommendations made by the RSCs on June 16, 2023.

On July 26, 2023 an appeal was presented to the ICH. The ICH instructed the Central Valley Regional Steering Committee to revisit the application and the Central Valley Regional Steering Committee upheld its original recommendation.

OHS would like to thank the RSC and youth evaluators for their commendable service in reviewing the applications received, the time dedicated to this immense task, and for their commitment in ensuring that all applications were given thoughtful deliberation.

FROM: Scott Neeri, Community Revitalization

SUBJECT: Approve the Grant Review Committee (GRC) Recommendations for the Continuum of Care (CoC) Renewals, Domestic Violence (DV) Bonus and Regular CoC Bonus Application, and the Rating, Ranking and Tiering of the Renewal, Planning, and Bonus Projects

DATE: August 23, 2023

### RECOMMENDATION

Approve the Recommendations of the GRC for the CoC Renewals, DV Bonus application and CoC Bonus applications and the rating, ranking and tiering of the CoC application renewals, planning, and Bonus projects.

### BACKGROUND INFORMATION

The United States Department of Housing and Urban Development (HUD) has made available approximately \$3,134,000,000 in funding for the 2023 CoC Program Notice of Funding Opportunity (NOFO), including approximately \$52 million available for a Domestic Violence Bonus project and 7% of a CoC's Annual Renewal Demand (ARD) for the CoC Bonus. In addition, HUD may add to this amount any available funds that have been carried over or recaptured from previous fiscal years.

HUD expects each CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted in the FY 2023 CoC Program Competition. All project applications are required to be submitted to the CoC no later than 30 days before the application deadline of September 28, 2023.

CoCs are expected to closely review information provided in each project application to ensure:

1. All proposed program participants will be eligible for the program component type selected, including YHDP renewal or YHDP replacement projects;
2. The information provided in the project application and proposed activities are eligible:
  - a. And consistent with program requirements in the Rule; or
  - b. YHDP renewal or YHDP replacement projects (section I.B.3.f of the NOFO);
3. Each project narrative is fully responsive to the question being asked and that it meets all the criteria for that question as required by this NOFO;
4. The data provided in various parts of the project application are consistent; and
5. All required attachments:
  - a. Correspond to the list of attachments in e-snaps;

# San Bernardino County Homeless Partnership

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- b. Must contain accurate and complete information; and
- c. Are dated between May 1, 2023 and September 28, 2023.

All project applications approved by the CoC are listed on the FY 2023 CoC Priority Listing in rank order, including project applications for Round 1 YHDP Renewal or replacement projects (those initially funded during the FY 2016 YHDP competition). CoC Planning, UFA Costs, and Round 2 or later YHDP Renewal or replacement projects are not competitively awarded and therefore not ranked. Higher ranked projects are assigned to Tier 1 and lower ranked projects are assigned to Tier 2 as described in sections I.B.3.j.(1) and (2) of the NOFO. This two-tiered approach for CoCs notifies HUD which projects are prioritized for funding based on local needs and gaps.

- Tier 1 is equal to 93 percent (\$13,370,896) of the CoC's ARD (\$14,377,308) as described in section I.B.2.b.(1) of the NOFO minus the Annual Renewal Amounts (ARAs) of YHDP renewal and YHDP replacement projects.
  - Project applications in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold.
  - Any type of new or renewal project application can be placed in Tier 1, except YHDP renewal or YHDP replacement, CoC planning, and if applicable, UFA Costs projects as these projects are not ranked. If a DV Bonus project ranked in Tier 1 is selected with DV Bonus funds, the project will be removed from this tier and the projects below it will move up one rank position. However, if a new DV Bonus project is not selected with DV Bonus funds, the project will retain its ranked position (see section I.B.3.l of the NOFO). In the event insufficient funding is available to award all Tier 1 projects, Tier 1 will be reduced proportionately, which could result in some Tier 1 projects falling into Tier 2. Therefore, CoCs should carefully determine the priority and ranking for all project applications in Tier 1 as well as Tier 2, which is described below.
- Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for, but does not include YHDP renewal or YHDP replacement projects, CoC planning projects, and if applicable, UFA Costs projects, or projects selected with DV Bonus funds.
  - Project applications placed in Tier 2 will be assessed for project eligibility and project quality threshold requirements, and if applicable, project renewal threshold requirements, and funding will be determined using the CoC Application score as well as the factors listed in section I.B.3.j of the NOFO.
  - HUD will award a point value to each new and renewal project application that is in Tier 2 using a 100 point scale:
    - Up to 50 points in direct proportion to the score received on the CoC Application; e.g., if a CoC received 81.5 out of 163 points on the CoC Application, the project application would receive 25 out of 50 points for this criterion.
    - Up to 40 points for the CoC's ranking of the project application(s). To consider the CoCs ranking of projects, point values will be assigned directly related to the CoCs' ranking of

# San Bernardino County Homeless Partnership

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project applications. The calculation of point values will be 40 times the quantity  $(1-x)$  where  $x$  is the ratio of the cumulative funding requests for all projects or portions of projects ranked higher by the CoC in Tier 2 plus one half of the funding of the project of interest to the total amount of funding available in Tier 2. For example, if a CoC is eligible to apply for projects totaling \$500,000 in Tier 2 and applies for 5 projects ranked in Tier 2 of \$100,000 each, the highest-ranked project would receive 36 points, and then the subsequently ranked projects would receive 28, 20, 12, and 4 points.

- Up to 10 points based on the project application's commitment to follow a housing first approach as defined in section I.B.2.b.(15) of this NOFO. Dedicated HMIS projects and centralized or coordinated assessment system (SSO-CE) projects will automatically receive 10 points.

Per the approved Grant Inventory Worksheet provided by HUD, the San Bernardino City and County CoC's ARD is \$14,377,308. Tier 1 is equal to 93% of the ARD. Therefore, 7% (\$1,006,412) of the ARD renewal agencies will need to be placed into Tier 2.

On August 15, 2023, the GRC met to approve the:

- Selection of CoC renewal applications, scoring, ranking, and tiering, and
- Prioritization, rating, ranking and tiering of all new project activities concerning new and renewal applications for the CoC Grant application, including the scoring and placement of the 2023 CoC Bonus project.

The Office of Homeless Services received a total of four applications for the regular CoC Bonus. See attachment #a for a table summarizing the regular CoC Bonus applications received and scores by the GRC members.

### Notes:

- Two agencies (Lutheran Social Services of Southern California and The Artisans House) submitted profiles of their e-snaps accounts, instead of new project applications. Since an application was not provided, these submissions were considered non-responsive to the Request for Applications (RFA) and disqualified from the evaluation process. The agencies were notified of the application disqualification.
- The City of San Bernardino's application was for a project type Supportive Services Only (non-Coordinated Entry [CE]). Since CoC Bonus projects must be SSO-CE, the GRC could not review the application.

One application was received for the DV Bonus. See attachment #a for a table summarizing the DV Bonus application received and score by the GRC members.

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The GRC and OHS are requesting the approval of the following CoC Grant Renewals, Planning, and DV and CoC Bonus applications, as indicated in the attached Item #7a for submission through the Collaborative Application to HUD as recommended by the GRC and approved by the ICH.

Please note: Pursuant to statute and the program regulations, the CoC Governing Board (ICH) and HUD retain the ability to revise the funding levels and reallocate funds as needed for the benefit of the CoC.



Community Revitalization  
Office of Homeless Services

## 2023 Continuum of Care Competition – Grant Review Committee Recommendations

Tom Hernandez  
Chief Grant Writer

Scott Neeri  
Administrative Analyst III

August 23, 2023

# New CoC Bonus Projects

Four agencies submitted applications for new CoC Bonus Projects:

Agency	Project Name	Project Type	Amount Requested	Amount Recommended	Scores	Average Score
City of San Bernardino	City of San Bernardino SB HOPE Campus	Supportive Services Only	\$1,148,352	\$ -	NS / NS / NS / NS / NS/ NS	N/S
Desert Manna	Desert Manna PH/PHS 2023	Permanent Housing	\$241,740	\$241,740	93/ 89 / 95 / 91 / 90 / 88	91
Inland Housing Solutions	IHS-IEHP: RRH FY2023	Permanent Housing	\$1,148,351	\$643,601	95 / 94 / 95 / 92 / 95 / 100	95.2
Step Up on Second Street	Step Up in Redlands	Permanent Housing	\$263,010	\$263,010	90 / 80 / 90 / 85 / 85 / 85	87.5

# New Domestic Violence (DV) Project

One agency submitted an application for a new DV Bonus Project:

Agency	Project Name	Project Type	Amount Requested	Amount Recommended	Scores	Average Score
Family Assistance Program	Domestic Violence Services and Support in San Bernardino County	Joint TH & PH-RRH	\$1,186,154	\$1,640,501	98 / - / 100 / 100 / 100 / 100	99.6



Renewal agencies are ranked based on the following system performance measures:

- The percentage of persons who do not return to homelessness within two years after existing homelessness to a permanent housing destination.
- The percentage of program stayers/leavers with increased income.
- Permanent housing - rapid rehousing exists to permanent housing destinations.
- Permanent housing – permanent supportive housing exits to permanent housing destinations or retention of permanent housing.

Rankings are also based on:

- Compliance with grants and financial management
- Homeless Management Information System (HMIS) data quality
- Equity factors
- Supportive services for participants
- Utilization rates
- Percentage of persons services who are in under-served groups
- Participation in the Coordinated Entry System (CES)

## Tier 1 – Renewals

Tier 1	Agency Name	Project	Type	Total Request	LOI Score
1	County of San Bernardino - HMIS	Data System	HMIS	\$250,158	N/A
2	Inland Southern California 211+ Pathways Home	Coordinated Entry System	SSO-CES	\$403,136	N/A
3	Family Assistance Program	DV Coalition	Joint TH-RRH	\$2,352,206	N/A
4	New Hope Village	New Hope Village, Too!	PSH	\$45,843	95
5	Step Up on Second Street, Inc.	Step Up in San Bernardino	PSH	\$2,681,672	95
6	The Time for Change Foundation	Home of Hope	PSH	\$433,560	95
7	United States Veterans Initiative	U.S. VETS SB PH Renewal	PSH	\$1,255,841	95
8	Housing Authority of the County of San Bernardino	Laurelbrook	PSH	\$443,004	95
9	Lighthouse Social Service Centers	Hope for Heroes	PSH	\$1,003,477	95
10	Knowledge and Education for Your Success	KEYS for Life	RRH	\$281,281	94
11	Housing Authority of the County of San Bernardino	Lantern Woods	PSH	\$186,134	90
12	Inland Housing Solutions	Infinite Horizons	RRH	\$581,602	90
13	Lutheran Social Services of Southern California	PH for Homeless with HIV/AIDS	PSH	\$84,696	89
14	Housing Authority of the County of San Bernardino	Project Gateway	PSH	\$228,918	89
15	Inland Valley HOPE Partners	Family Stabilization Program	RRH	\$170,621	83
16	Knowledge and Education for Your Success	KEYS for Success	RRH	\$341,736	79
17a	Housing Authority of the County of San Bernardino	Cornerstone (Straddle Tier 1)	PSH	\$2,627,011	95
Total Renewal Request Tier One =				\$13,370,896	

## Tier 2 – Renewals

Tier 2	Agency Name	Project	Type	Total Request	LOI Score
17b	Housing Authority of the County of San Bernardino	Cornerstone (Straddle Tier 2)	PSH	\$1,006,412	95
Total Renewal Request Tier Two =				<b>\$1,006,412</b>	

## Tier 2 – Permanent Housing Bonus

Tier 1	Agency Name	Project	Type	Total Request
18	Family Assistance Program	DV Services and Support in SBC	Joint TH & PH-RRH	\$1,640,501
19	Inland Housing Solutions	IHS-IEHP: RRH FY2023	PSH	\$643,601
20	Desert Manna	Desert Manna PH/PHS 2023	PSH	\$241,740
21	Step Up on Second Street	Step Up in Redlands	PSH	\$263,010
Total Renewal Request Tier Two =				<b>\$2,788,852</b>

## Not Ranked – Planning Funds

N/R	Agency Name	Project	Type	Total Request
	Office of Homeless Services	Planning Grant	Planning	\$820,251
Total Planning Funds =				<b>\$820,251</b>

Funding Available	2023 HUD Funding Available	2023 CoC Request	Unused
Annual Renewal Demand Projects Tier One	\$13,370,896	\$13,370,896	\$0
Annual Renewal Demand Projects Tier One	\$1,006,412	\$1,006,412	\$0
Permanent Housing Bonus Tier Two (both DV & Reg)	\$2,788,852	\$2,788,852	\$0
Planning Funds	\$820,251	\$820,251	\$0
Annual Renewal Demand	\$14,377,308	\$14,377,308	\$0
Potential Award	\$17,986,411	\$17,986,411	\$0
	<b>Total Amount Available for Tier 1 (100% of ARD)</b>		<b>\$14,377,308</b>
	Difference between the ARD and Tier 1		\$718,865
		<b>Total ARD</b>	<b>\$14,377,308</b>

*Approve the recommendations of the Grant Review Committee for the CoC Renewals, DV Bonus application and CoC Bonus applications and the rating, ranking and tiering of the CoC application renewals, planning, and Bonus projects.*

## Grant Review Committee 2023 CoC Bonus and DV Bonus Applications Scoring Results

CoC Bonus Applications Reviewed. Total Amount Available for CoC Bonus: \$1,148,351

Agency	Project Name	Project Type	Amount Requested	Amount Recommended	Scores	Average Score
City of San Bernardino	City of San Bernardino SB HOPE Campus	Supportive Services Only	\$1,148,352	\$ -	NS / NS / NS / NS / NS/ NS	N/S
Desert Manna	Desert Manna PH/PHS 2023	Permanent Housing	\$241,740	\$241,740	93/ 89 / 95 / 91 / 90 / 88	91
Inland Housing Solutions	IHS-IEHP: RRH FY2023	Permanent Housing	\$1,148,351	\$643,601	95 / 94 / 95 / 92 / 95 / 100	95.2
Step Up on Second Street	Step Up in Redlands	Permanent Housing	\$263,010	\$263,010	90 / 80 / 90 / 85 / 85 / 85	87.5

**Total:** **\$2,801,453** **\$1,148,351**

DV Bonus Application Reviewed. Total Amount Available for DV Bonus: \$1,640,501

Agency	Project Name	Project Type	Amount Requested	Amount Recommended	Scores	Average Score
Family Assistance Program	Domestic Violence Services and Support in San Bernardino Count	Joint TH & PH-RRH	\$1,186,154	\$1,640,501	98 / - / 100 / 100 / 100 / 100	99.6

2023 Renewals Tier One					
Tier 1	Agency Name	Project	Type	Total Request	LOI Score
1	County of San Bernardino - HMIS	Data System	HMIS	\$250,158	N/A
2	Inland Southern California 211+ Pathways Home	Coordinated Entry System	SSO-CES	\$403,136	N/A
3	Family Assistance Program	DV Coalition	Joint TH-RRH	\$2,352,206	N/A
4	New Hope Village	New Hope Village, Too!	PSH	\$45,843	95
5	Step Up on Second Street, Inc.	Step Up in San Bernardino	PSH	\$2,681,672	95
6	The Time for Change Foundation	Home of Hope	PSH	\$433,560	95
7	United States Veterans Initiative	U.S. VETS SB PH Renewal	PSH	\$1,255,841	95
8	Housing Authority of the County of San Bernardino	Laurelbrook	PSH	\$443,004	95
9	Lighthouse Social Service Centers	Hope for Heroes	PSH	\$1,003,477	95
10	Knowledge and Education for Your Success	KEYS for Life	RRH	\$281,281	94
11	Housing Authority of the County of San Bernardino	Lantern Woods	PSH	\$186,134	90
12	Inland Housing Solutions	Infinite Horizons	RRH	\$581,602	90
13	Lutheran Social Services of Southern California	PH for Homeless with HIV/AIDS	PSH	\$84,696	89
14	Housing Authority of the County of San Bernardino	Project Gateway	PSH	\$228,918	89
15	Inland Valley HOPE Partners	Family Stabilization Program	RRH	\$170,621	83
16	Knowledge and Education for Your Success	KEYS for Success	RRH	\$341,736	79
17a	Housing Authority of the County of San Bernardino	Cornerstone (Straddle Tier 1)	PSH	\$2,627,011	95

**Total Renewal Request Tier One = \$13,370,896**

2023 Renewals Tier Two					
Tier 2	Agency Name	Project	Type	Total Request	LOI Score
17b	Housing Authority of the County of San Bernardino	Cornerstone (Straddle Tier 2)	PSH	\$1,006,412	95

**Total Renewal Request Tier Two = \$1,006,412**

2023 Permanent Housing Bonus				
Tier 2	Agency Name	Project	Type	Total Request
18	Family Assistance Program	DV Services and Support in SBC	Joint TH & PH-RRH	\$1,640,501
19	Inland Housing Solutions	IHS-IEHP: RRH FY2023	PSH	\$643,601
20	Desert Manna	Desert Manna PH/PHS 2023	PSH	\$241,740
21	Step Up on Second Street	Step Up in Redlands	PSH	\$263,010

**Total Renewal Request Tier Two = \$2,788,852**

2023 Planning Funds				
N/R	Agency Name	Project	Type	Total Request
	Office of Homeless Services	Planning Grant	Planning	\$820,251

**Total Planning Funds = \$820,251**

Funding Available	2023 HUD Funding Available	2023 CoC Request	Unused
Annual Renewal Demand Projects Tier One	\$13,370,896	\$13,370,896	\$0
Annual Renewal Demand Projects Tier One	\$1,006,412	\$1,006,412	\$0
Permanent Housing Bonus Tier Two (both DV & Reg)	\$2,788,852	\$2,788,852	\$0
Planning Funds	\$820,251	\$820,251	\$0
Annual Renewal Demand	\$14,377,308	\$14,377,308	\$0
Potential Award	\$17,986,411	\$17,986,411	\$0

**Total Amount Available for Tier 1 (100% of ARD) \$14,377,308**

**Difference between the ARD and Tier 1 \$718,865**

**80 Total ARD \$14,377,308**