



Office of Homeless Services
 303 E. Vanderbilt Way • San Bernardino, CA 92415
 Phone: (909)386-8297 • Fax: (909)890-0868
 Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/dbh/sbchp/>

Agenda: Grant Review Committee

Meeting date, time, and place Date: **November 8-9, 2018**
 Time: **Nov 8: 9:00 am – 12:00 pm; Nov 9: 9:00 am – 11:00 am**
 Place: **Highland Sheriff's Station**
26985 Base Line St
Highland, CA 92346

Note: Please remember to silence your cell phones.

	Time
Call to Order Chair or Designee will call the meeting to order	
Introductions Chair or Designee will lead the Introductions of the Grant Review Committee Members and Staff	9:00 – 9:05 am
Agenda Items: The following items are presented for informational, consent, and discussion purposes.	

Item No.	Consent Items	
1	Approve minutes from the October 31, 2018 Grant Review Committee Meeting	9:05 – 9:10 am
Discussion		
2	Review and Score the Homeless Emergency Aid Program (HEAP) applications.	9:10 – 10:20 am
3	Rank and Assign dollar amounts to Recommended HEAP Applications.	10:20 – 11:30 am
Closing		11:30 – 12:00 pm

Public Comment Open to the public for comments limited to three minutes

Committee Roundtable Open to comments by the Committee

Next Grant Review Committee Meeting To be determined

Mission Statement

The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/dbh/sbchp/>

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness (ICH) Grant Review Committee

October 31, 2018
9:00 am – 11:00 am
Molina Health Care – Aliso Beach Room
550 E. Hospitality Lane, Suite 100
San Bernardino, CA 92408

Minutes Recorded and Transcribed by Amy Edwards, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION
Call To Order	Nicole Henley	<ul style="list-style-type: none"> The meeting was called to order at 9:04 A.M.
Introductions	All	<ul style="list-style-type: none"> Introductions were made by all Interagency Council on Homelessness (ICH) Grant Review Committee Members and members of the public.
CONSENT	PRESENTER	ACTION/OUTCOME
Approve minutes from the August 22, 2018 Grant Review Committee Meeting	Nicole Henley	<ul style="list-style-type: none"> The approval of the August 22, 2018 Grant review Committee meeting minutes was tabled until the original Grant Review Committee meets again.
PRESENTATION	PRESENTER	ACTION/OUTCOME
Homeless Emergency Aid Program (HEAP) Request for Application Review	Tom Hernandez Natalie Kessee	<ul style="list-style-type: none"> Tom and Natalie provided a brief over view of the Homeless Emergency Aid Program Request for application review process. The Request For Applications (RFA) was released on October 2, 2018. There was an application workshop held on October 9, 2018. The deadline for Submission of questions was 12:00 p.m. on October 12, 2018. The Questions and Answers were released on Friday, October 19, 2018. The deadline for HEAP applications was 4:00 p.m. on October 26, 2018. The Department of Behavioral Health Contracts Division received 43 applications. They conducted an Initial Review to confirm responsiveness, by determining whether each Application includes the stipulated content, required information, and is presented in the required format, in order for the Application to advance for evaluation. Applications will be evaluated based on required information as detailed in the Project Description. A brief outline of their review was given to the committee members only for their review.
DISCUSSION		
Approve the timeline for the HEAP application review process	Tom Hernandez	<ul style="list-style-type: none"> Committee approved to meet on Thursday, November 8, 2018 from 9:00 a.m. to 12:00 p.m. and Friday, November 9, 2018 from 9:00 a.m. to 11:00 a.m. All were in favor, none opposed or abstained. The schedule for HEAP Application Review was approved.
Approve the 2018 San Bernardino County Continuum of Care HEAP Scoring Guidelines	Tom Hernandez	<ul style="list-style-type: none"> The 2018 San Bernardino County Continuum of Care HEAP Scoring Guidelines was approved as written. All were in favor, none opposed or abstained. Motion was carried.
ROUNDTABLE DISCUSSION		
		<ul style="list-style-type: none"> No further discussion from committee members.

PUBLIC COMMENTS	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> • Kent Paxton • Alice Varela • Angela Pasco • Sharon Green • CaSonya Thomas • Barbara Babcock
		<p>The next Grant Review Committee Meeting will be:</p> <p style="text-align: right;">Thursday, November 8, 2018 9:00 am – 12:00 pm Location TBD</p>

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Attendees at October 31, 2018 • Interagency Council on Homelessness - Grant Review Committee				
ADKINS	LETONIA	Program Asst		Adkins_le@sbcity.org
ALTAMIRANO	ANTHONY	DBH	909-388-0680	
ARGUMEDO	RUTHY	AVP	909-827-0587	Ruthy.argumedo@molinehealthcare.com
BABCOCK	BARBARA		909-890-7342	barbarababcock@gmail.com
BARBOUR	BELINDA	Env. Ser. Admin	760-255-5126	bbarbour@barstowca.org
CHAGOLLA	DANIEL	COO, Cedar House	909-421-7120	dchagolla@cedarhouse.org
CHARLES	EULA	Housing	951-538-0153	echarles@mhsinc.org
CONNER	JUDY	Program Director	909-391-2630	judy@mercyhouse.net
CORONA	LORENA	Chaffey College	909-652-7459	Lorena.corona@chaffey.edu
CULMER	EMILY		909-557-4234	emilyculmer@sandalschurch.com
DRAKE	RAMONA	Program Manager	909-222-3267	rdrake@mhsinc.org
EARL	LESLIE	VVFC	760-669-0300	learl@vvfc.com
EDWARDS	AMY	DBH-OHS	909-386-3765	AEdwards@dbh.sbcounty.gov
FOSETT	VINCENT	Procurement	909-646-2589	Vincent@claycounselingsolutions.com
FRYE	DARRELL	Field Rep	909-821-3238	Darrell.frye@asm.ca.gov
GALLEGOS	MARIA	Admin Analyst	909-384-7267	Gallegos_ma@sbcity.org
GREEN	SHARON	Victor valley Family Resource Center	760-887-1909	sgreen@vvfc.com
GUTIERREZ	CHRISTINA	VA Medical Center	909-825-7084	Christina.gutierrez@va.gov
HENLEY	NICOLE	Assistant Professor – CSUSB	909-537-7228	Nicole.henley@csusb.edu

HERNANDEZ	TOM	Homeless Services Officer	909-386-8297	thernandez@dbh.sbcounty.gov
JIMENEZ	ALFONSO	Department of Rehabilitation	951-782-4355	Alfonso.jimenez@dor.ca.gov
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JOHNSON	VERONICA	Ceizen	909-863-4163	
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KIROWSKI	DAN	VP Operations		dkirowski@stepuponsecond.org
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MURPHY	BARBARA	Kaiser Permanente		Barbara.a.murphy@kp.org
PASCO	ANGELA	New Hope Village	760-256-1900	newhopevillageinc@gmail.com
PAXTON	KENT	BOS 4 th District	909-387-4565	Kent.paxton@bos.sbcounty.gov
REAY	JULIE	HomeAid Inland Empire		julie@homeaidie.org
SAMPSON	BRANDON	Clay Counseling	909-520-1037	brandon@claycounseling.org
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TONEY	WILLIAM	Fresh Start	909-441-7469	Wtone70@yahoo.com
VARELA	ALICE	President	909-561-5305	avarela@skipwithus.org