



Office of Homeless Services
 303 E. Vanderbilt Way • San Bernardino, CA 92415
 Phone: (909)386-8297 • Fax: (909)890-0868
 Email: homelessrpf@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/dbh/sbchp/>

| | | |
|----------------|--|------------------|
| | the CoC to administer CESH Program funding (Presenter: Tom Hernandez) Pg 34-36 | |
| 7 | Adopt the recommendations from the Office of Homeless Services for HEAP local funding priorities (Presenters: Kent Paxton and Tom Hernandez) Pg 37-40 | 9:55 – 10:15 am |
| 8 | Adopt the recommendations from the Office of Homeless Services for CESH local funding priorities (Presenter: Tom Hernandez) Pg 41-45 | 10:15 – 10:35 am |
| Closing | | 10:35 – 11:00 am |

Public Comment Council Roundtable

Open to the public for comments limited to three minutes

Next ICH Meeting

The next regularly scheduled Interagency Council on Homelessness meeting is scheduled for:

October 24, 2018
9:00 am – 11:00 am
County of San Bernardino Health Services (CSBHS) Building
850 E. Foothill Blvd., CSBHS Auditorium
Rialto, CA 92376

Mission Statement
 The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/dbh/sbchp/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness (ICH)

August 15, 2018
9:00 a.m. – 11:00 a.m.
Health Services Building - Auditorium
850 E. Foothill Blvd.
Rialto, CA 92376

Minutes Recorded and Transcribed by Amy Edwards, Secretary I, Office of Homeless Services

| TOPIC | PRESENTER | ACTION/OUTCOME |
|---|----------------------------------|---|
| Call to Order | Supervisor Josie Gonzales, Chair | <ul style="list-style-type: none"> The meeting was called to order at 9:06 a.m. |
| Introductions | Supervisor Josie Gonzales, Chair | <ul style="list-style-type: none"> Introductions were made by all ICH Members. Guests were also invited to introduce themselves. |
| CONSENT ITEMS | PRESENTER | ACTION/OUTCOME |
| Approve minutes of the May 23, 2018 regular ICH meeting and the July 9, 2018, Special ICH meeting | Supervisor Josie Gonzales, Chair | <ul style="list-style-type: none"> A motion was made to accept the consent calendar as written. All were in favor, none opposed or abstained. Motion Carried. |
| DISCUSSION | PRESENTER | ACTION/OUTCOME |
| Approve the recommendations from the Bylaws and Membership Committee for City Membership Representation for the cities of Fontana and Victorville | Tom Hernandez | <ul style="list-style-type: none"> The Bylaws and Membership Committee is asking ICH to approve the recommendation for the appointment of Mayor Gloria Garcia on behalf of the City of Victorville and Mayor Acquanetta Warren on behalf of the City of Fontana as permanent member cities of the ICH. A motion was made to approve the appointment of the City of Victorville and the City of Fontana. All were in favor. None opposed or abstained. Motion Carried. |
| Approve the recommended changes to the ICH Governance Charter and Bylaws to reflect updates as a result of changes to the ICH membership | Tom Hernandez | <ul style="list-style-type: none"> A motion was made to approve the recommended changes to the ICH Governance Charter and Bylaws to reflect updates as a result of changes to the ICH membership. All were in favor. None opposed or abstained. Motion Carried. |
| Approve Recommendations for the CoC Renewals and Permanent Housing Domestic Violence Bonus and regular Bonus applications, and the tiering of the renewal, planning, and Bonus projects | Kent Paxton Tom Hernandez | <ul style="list-style-type: none"> The United States Department of Housing and Urban Development (HUD) has made approximately \$2.1 billion in funding for the 2018 CoC Program Notice of Funding Availability (NOFA), including up to \$50 million available for a Domestic Violence Bonus projects. In addition, HUD may add to this amount any available funds that have been carried over or recaptured from previous fiscal years. HUD expects each CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD in the FY 2018 CoC Program Competition. All project applications are required to be submitted to the CoC no later than 30 days before the application deadline of September 18, 2018. Although the available amount of funding is expected to be sufficient to fund anticipated eligible renewal projects in 2018, HUD will continue to require Collaborative Applicants to rank all projects, except CoC planning and UFA Costs, in two tiers. Tier 1 is equal to 94% of the CoC's FY 2018 Annual Renewal Demand (ARD) as approved by HUD. Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for bonus projects (not including amount |

| | | <p>available for DV Bonus projects and before adjustments are made to permanent housing leasing, operating, and rental assistance budget line items based on changes to Fair Market Rent (FMR) as described in Section III.C.3.c. of the NOFA).</p> <ul style="list-style-type: none"> • Our ARD is \$10,066,156. Six percent of the total ARD is \$603,969, thus for Tier 1 we have \$9,462,187 available. • The Office of Homeless Services received a total of eight applications for both the Domestic Violence Bonus and the regular Bonus. <ul style="list-style-type: none"> ○ Family Assistance Program PH-RRH - \$846,838 ○ Family Assistance Program Joint TH PH-RRH - \$399,264 ○ Inland Empire United Way - SSO-CES Expansion - \$200,00 ○ Lighthouse Social Services Centers PH-PSH - \$747,661 ○ Desert Manna PH-RRH - \$196,317 ○ Step Up on Second Street, Inc. PH-PSH - \$368,460 ○ Operation Grace PH-RRH - \$747,161 ○ Inland Housing Solutions PH-RRH Expansion - \$368,684 • The Interagency Council on Homelessness (ICH) Ad Hoc Grant Review Committee met on August 6, 2018, to rank the renewal projects for this year's funding cycle and to review the submissions for the Domestic Violence Bonus and regular Bonus funding. • The average score for each application is as follows: <ul style="list-style-type: none"> ○ Family Assistance Program PH-RRH - 85 ○ Family Assistance Program Joint TH PH-RRH - 78 ○ Inland Empire United Way - SSO-CES Expansion - 86 ○ Lighthouse Social Services Centers PH-PSH - 92 ○ Desert Manna PH-RRH - 74 ○ Step Up on Second Street, Inc. PH-PSH - 92 ○ Operation Grace PH-RRH - 74 ○ Inland Housing Solutions PH-RRH Expansion - 88 • The Grant Review Committee selected the following agencies as recommended for bonus funding by the Interagency Council on Homelessness: <ul style="list-style-type: none"> ○ Family Assistance Program PH-RRH Domestic Violence Bonus Program - \$846,838 ○ Family Assistance Program Joint TH PH-RRH Domestic Violence Bonus Program - \$399,264 ○ Lighthouse Social Services Centers PH-PSH Regular Bonus Program - \$747,661 ○ Total recommended for funding: \$1,993,763 • The Grant Review Committee and the Office of Homeless Services is requesting the approval of the CoC Grant Renewals, Planning, and Domestic Violence and regular Bonus applications, as indicated in the attached Item #7a and #7b that was given to the ICH members and can be found on the SBCHP website (www.sbcounty.gov/dbh/sbchp) for submission through the Collaborative Application to HUD as recommended by the Grant Review Committee and approved by the ICH. • A motion was made to approve the CoC Renewals and Permanent Housing Domestic Violence Bonus and regular Bonus applications, and the tiering of the renewal, planning, and Bonus projects as recommended by the Grant Review Committee. 11 members of ICH recused themselves. 12 members approved. None opposed or abstained. |
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| PUBLIC COMMENTS | PRESENTER | ACTION/OUTCOME |
| Public Comment | | <ul style="list-style-type: none"> • Alice Varela • Mike Tinker |
| Council Roundtable | Don Smith | <ul style="list-style-type: none"> • With HUD focusing more on performance I propose we charge the Office of Homeless Services with recommending to this body by the October meeting, some system performance benchmarks we can adopt and a process for quarterly reporting on |

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| | Dena Fuentes Maria Razo Kent Paxton Dean Fuentes Roger Uminski Supervisor Josie Gonzales, Chair | <p>performance. I would also like to request that CES be included and report the characteristics that are coming in through our system. This will help us make decisions based on the actual identified needs coming in.</p> <ul style="list-style-type: none"> • I agree with Don Smiths recommendation however I just ask that we do not put an October deadline onto this as the Office of Homeless Services is focusing on the new state funding coming in and has some very quick and short deadlines they will need to meet. The state funding needs to be the priority at this time. • The Housing Authority is accepting applications for the Loma Linda Veterans Village. We currently have 36 one and two bedroom units we need more applications for. You can go to hacsb.com to download the free application. • We are anticipating the NoFA for the Homeless Emergency Aid Program (HEAP) funds to be announced the first week of September. The Grants committee will be meeting on Wednesday, August 22nd to start discussing and prioritizing for these funds. With this money it's giving us the opportunity for the first time to work with our cities should they decide to declare an emergency shelter crisis, but it will allow us to really focus on those individual needs from Needles all the way to Chino Hills. • On September 10th the state is hosting a workshop on the HEAP funding in Riverside. The Office of Homeless Services will send out the information on how to register for the workshop as well as any other information that comes down the pipeline. • I want to share that August 31st will be my last day with IEHP and I thank all of you that helped me put the housing initiative together and for your continued support. • Presented Roger Uminski with a certificate of appreciation for all of his hard work and dedication to ICH. We will truly miss you but know you will do great things wherever you land. |
| Adjournment | Supervisor Josie Gonzales, Chair | <ul style="list-style-type: none"> • Being no further business to discuss, the meeting was adjourned at 11:08 p.m. |
| Next Meeting | | <p>Wednesday, September 26, 2018 at 9:00 a.m. – 11:00 a.m. County of San Bernardino Health Services - Auditorium 850 E. Foothill Blvd Rialto, CA 92376</p> |

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Attendees at August 15, 2018 • Interagency Council on Homelessness

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|----------|-----------|---|--------------|--|
| ADKINS | LETONIA | Program Asst. | | Adkins-le@sbcity.org |
| AGUILAR | MYRIAM | SSP/CFS | 909-891-3607 | maquilar@hss.sbcounty.gov |
| AMAYA | EDWARD | PSD | 909-383-2069 | Edward.amaya@hss.sbcounty.gov |
| BELFORD | ALYCE | DBH | | Alyce.belford@dbh.sbcounty.gov |
| BLOOM | BARBARA | Step Up | | bbloom@stepuponsecond.org |
| BOSSIEUX | ANDRE | DBH TAY | | |
| BRAVO | ALEXANDRA | Community Engagement Mgr | 800-232-9998 | Alexandra.bravo@molinahealthcare.com |
| BROADNAX | EDWIN | VA Medical Center HCHV Outreach Program | 909-825-7084 | Edwin.broadnax@va.gov |
| CARR | JESSYCA | The Salvation Army | 562-480-2654 | Jessyca.carr@usw.salvationarmy.org |
| CATALANO | MIKE | SBCSD | | |

| | | | | |
|-----------|-----------|--|-----------------------|--|
| COLLINS | LILIANA | City of Victorville | 760-243-6312 | lcollins@ci.victorville.ca |
| CORDOVA | ALEXANDER | DBH | 909-421-4601 | acordova@dbh.sbcounty.gov |
| CORONA | LORENA | Chaffey College | 909-952-6568 | Lorena.corona@chaffey.edu |
| DAVIS | CHYNA | Director | 951-642-9594 | calexusd@gmail.com |
| DAVIS | LAURA | Probation Department | 909-382-7869 | Laura.Davis@prob.sbcounty.gov |
| DILLARD | MARCUS | Outreach | 213-334-8158 | mdillard@usvetsinc.org |
| DOWDY | BRENDA | Superintendent of County Schools | 909-386-2634 | brenda_dowdy@sbcss.k12.ca.us |
| DURAN | JESSE | | | |
| EDWARDS | AMY | OHS | 909-386-8297 | AEdwards@dbh.sbcounty.gov |
| ESTRADA | EDDIE | ED USVETS | 951-212-0277 | eestrada@usvetsinc.org |
| FAZEKAS | DOUG | CDHA | 909-387-4438 | Doug.fazekas@cdh.sbcounty.gov |
| FUENTES | DENA | RDA Director - Economic Development Agency | 909-387-9804 | dfuentes@rda.sbcounty.gov |
| GARRISON | JOYCE | Mountain Coalition | | majorsessoms@verizon.net |
| GAVIN | ERIC | City of Upland | 909-257-5208 | egavin@opendoortech.com |
| GILLIAM | CHEKESHA | Government Relations Analyst | 909-387-4383 | Chekesha.Gilliam@cao.sbcounty.gov |
| GONZALES | KATRYNA | City of Ontario | 909-395-2322 | kgonzalez@ontarioca.gov |
| GONZALES | JOSIE | Supervisor - Fifth District | 909-387-4565 | jgonzales@bos.sbcounty.gov |
| GONZALEZ | JORGE | Housing | 909-395-2337 | |
| GREEN | SHARON | Victor Valley Family Resource Center | 760-887-1909 | sgreen@vffc.com |
| GUTIERREZ | CYNTHIA | HOST | | cgutierrez@dbh.sbcounty.gov |
| HALL | MICHAEL | Police Officer | 909-350-7700 | mhall@fontana.org |
| HALLOWAY | AARON | SBCSD - HOPE | | ahalloway@sbcasd.org |
| HENLEY | NICOLE | Assistant Professor – CSUSB | 909-537-7228 | Nicole.henley@csusb.edu |
| HERNANDEZ | TOM | OHS | 909-386-8208 | thernandez@dbh.sbcounty.gov |
| HINDS | KRISTIN | CFS/CWSM | 909-981-3562 | khinds@hss.sbcounty.gov |
| JACKSON | BRANDY | Director | 909-525-8318 | Brandyjackson2332@gmail.com |
| JONES | MIKE | SBCSD | | mjones@sbcasd.org |
| KINIGHT | MICHAEL | Assistant Director - DBH | 909-388-0808 | Michael.Knight@dbh.sbcounty.gov |
| KITOWSKI | DANIEL | VP Housing First | 909-963-5355 | dkitowski@stepuponsecond.org |
| LEVITT | LOIS | Water of life | 909-803-1059 | loisl@wateroflifecc.org |
| LITTLE | JEFF | CEO | | jeff@iithomes.org |
| MADDEN | GARY | Director - Inland Empire United Way | 909-980-2857 ext. 211 | gmadden@ieuw.org |
| MANZO | MARICELA | 211 | | mmanzo@ieuw.org |
| MARQUEZ | VIRGINIA | Council Member | 909-384-5268 | marquez_vi@sbcity.org |
| MCKENZIE | JUNE | | | Tjmckenzie87@gmail.com |
| MCQUEEN | MIGUEL | Deputy Director - Workforce Development Department | 909-387-9885 | MMcQueen@wdd.sbcounty.gov |
| OSBORNE | RAY | Executive Director - HomeAid Inland Empire | 951-686-0628 | ray@homeaidie.org |
| PADILLA | FRANK | HSSBU/ITR | 909-496-4717 | fpadilla@hssbu.org |
| PASCO | ANGELA | Exec. Director - New Hope Village, Inc. | 760-256-3656 | newhopevillageinc@gmail.com |
| PAXTON | KENT | BOS 5 th District | | Kent.paxton@bos.sbcounty.gov |
| PENKSA | RICH | V.P. Housing | 858-573-2600 | rpenska@mhsinc.org |

| | | | | |
|---------------|----------|---|--------------|--|
| PEREZ | VANESSA | Assoc. Director | 909-886-2994 | vperez@timeforchangefoundation.org |
| RAZO | MARIA | Director of Housing Authority Of San Bernardino | | mgrazo@hacsb.com |
| REAY | JULIE | Executive Director | 951-686-0628 | julie@homeaidie.org |
| RIVAS | MICHELE | City of Victorville | 760-955-5029 | mrivas@victorvilleca.gov |
| RIVERA | ALBERTO | Outreach Coordinator | 951-269-1119 | arivera@usvetsinc.org |
| RIVERA | DESIREE | PSH Coordinator | 951-704-8325 | driver@usvetsinc.org |
| ROBERTSON | INGER | ED | 760-955-8010 | lrobertson2abw@uvdvinc.com |
| RYMER | CHRIS | HS Manager | 909-370-6172 | crymer@ci.colton.ca.us |
| SALAZAR | FRANK | County Counsel | 909-387-5442 | fsalazar@cc.sbcounty.gov |
| SCHNITGER | CHAD | Special Projects/BOS 4 th District | | Chad.schnitget@bos.sbcounty.gov |
| SMITH | DON | Creating Community Solutions | | donsmithsolutions@outlook.com |
| SWEITZER | MICHAEL | DBH | | |
| THOMAS | CASONYA | Assistant Executive Officer | 909-387-4717 | cthomas@hss.sbcounty.gov |
| THRASHER | JERE | KEYS | 951-818-9468 | jthrasher@keysnonprofit.org |
| TINKER | MIKE | Our house | 909-873-1973 | Mystinker4a@sbcglobal.net |
| TONA | MARITZA | Foothill Aids Project | | mtona@fapinfo.org |
| TORRES-ALFARO | TINA | KEYS | | |
| UMINSKI | ROGER | Director of Health Admin – IEHP | 909-890-2941 | Uminski-r@iehp.org |
| VARELA | ALICE | President SKIP | 909-561-5305 | avarela@skipwithus.org |
| VERDUZCO | PATRICIA | DBH | 909-421-9446 | Patricia.verduzco@dbh.sbcounty.gov |
| WALDRON | JIMMY | High Desert Homeless | 760-420-6980 | jimmy.waldron@yahoo.com |
| WALLACE | TERRY | Director | 951-453-6382 | Msterr36@yahoo.com |
| WATKINS | DEBRA | NECON | 714-654-8078 | d.watkins@neconinc.info |
| WELLS | ESTELLA | Analyst | 909-387-4343 | Estella.wells@usvetsinc.org |
| WILTSHIRE | MOLLY | Chief of Staff | | Molly.Wiltshire@bos.sbcounty.gov |
| WRIGHT | JORDAN | | 909-387-4565 | Jordan.wright@bos.sbcounty.gov |
| YOUNG-LOWE | KARYN | Light House SSC | 951-571-3533 | karynyl@lighthouse-ssc.org |



Interagency Council on Homelessness

2019 Meeting Dates and Location Times

9:00 am – 11:00 am

Dates:

| | |
|-------------------|----------------------|
| Wednesday, | January 23, 2019 |
| Wednesday, | February 27, 2019 |
| Wednesday, | March 27, 2019 |
| Wednesday, | April 24, 2019 |
| Wednesday, | May 22, 2019 |
| Wednesday, | June 26, 2019 |
| Month of July | Meeting will go dark |
| Wednesday, | August 28, 2019 |
| Wednesday, | September 25, 2019 |
| Wednesday, | October 23, 2019 |
| Month of November | 2019 Homeless Summit |
| Month of December | Meeting will go dark |

*Special sessions may be added as needed to discuss the annual HUD Continuum of Care grant submission and/other critical matters as determined by the ICH Chair.

Location: *Department of Behavioral Health - Health Services Building
850 E. Foothill Blvd, Auditorium
Rialto, CA 92376*

For more information please contact:

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AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT OHS AT THE NUMBER AND LOCATION ABOVE.

Homeless Emergency Aid Program

HEAP Overview

- The Homeless Emergency Aid Program is a one-time flexible block grant for the purpose of providing localities with funds to address their immediate and emergency homelessness challenges.
- The amount for SBC CoC is \$9,389,654 of which \$469,483 is minimum about for youth set-aside
- 5% or \$469,483 for administration which does not include staff costs directly related to carrying out program activities

Who is eligible to apply for HEAP funds?

1. The HEAP Program Guidance-Attachment B-Formula Funding Estimates identifies the 11 large cities and **43 Continuums of Care (CoC) that are eligible to apply for HEAP funds.**
2. Individual persons, cities (not identified as one of the 11 large cities), counties, and/or nonprofit organizations are not eligible to apply directly to HCFC for HEAP funds.
3. Those interested in receiving HEAP funds will apply directly to their local CoC.
4. HCFC encourages interested applicants to collaborate with their local CoC to determine the best use of funds and how funds will be disbursed.

Who is the Administrative Entity (AE) for purposes of applying for HEAP funds?

- AE is a unit of general purpose local government (city, county or a city that is also a county) or a nonprofit organization that has
- (1) **previously** administered federal Department of Housing and Urban Development (HUD) COC funds as the collaborative applicant pursuant to Section 578.3 of Title 24 of the Code of Federal Regulations, and
- (2) been designated by the CoC to administer program funds. For this application, COC and AE are used interchangeably.

Declaration of an Emergency Shelter Crisis Requirement

- **Who has the authority to declare a shelter crisis?**
 - The only entities that may declare a shelter crisis are cities, counties, and cities that are also counties, through their governing bodies, as defined in Government Code Section 8698. A CoC, or a Joint Powers Authority that acts as the CoC, may not declare a shelter crisis.

Declaration of an Emergency Shelter Crisis

Can the county declare a shelter crisis that covers all jurisdictions within the county?

- No. A county may not declare a shelter crisis that covers all jurisdictions within the county. The county **may** declare a shelter crisis for the unincorporated areas of the county.

Can a jurisdiction that has not declared a shelter crisis be a direct recipient of HEAP funds from the CoC?

- No. CoCs cannot disburse HEAP funds directly to a jurisdiction that has not declared a shelter crisis. Each jurisdiction (city, county, or city that is also a county) within the area represented by an AE must declare a shelter crisis if the jurisdiction wishes to be a recipient of HEAP funding.

Declaration of an Emergency Shelter Crisis

Can HEAP funds be used to provide services in jurisdictions that do not declare a shelter crisis?

1. Yes. CoCs, cities, counties, and nonprofit organizations **may** expend HEAP funds for services that serve homeless individuals and families across jurisdictional lines.
2. Counties **may** use HEAP funds allocated by the CoC to fund county activities that serve all county residents.
3. HEAP funds **cannot** be used for rental assistance, rental subsidies or capital projects in jurisdictions that have not declared a shelter crisis.

Eligible Activities

- The parameters of the program are intentionally broad.
- Applicants must include in the application how the proposed activity is directly related to providing immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness, and that those uses are aligned with California's Housing First policy. Eligible uses include, but are not limited to:
 1. **Services:** Street outreach, health and safety education, criminal justice diversion programs, prevention services, navigation services, and operating support for short-term or comprehensive homeless services.
 2. **Rental assistance or subsidies:** Housing vouchers, rapid re-housing programs, and eviction prevention strategies.
 3. **Capital improvements:** Emergency shelter, transitional housing, drop-in centers, permanent supportive housing, small/tiny houses, and improvements to current structures that serve homeless individuals and families. Some communities are discussing solutions to address homelessness and the public health crisis by using funds for handwashing stations or public toilet and shower facilities.

Eligible Activities

- **Homeless Youth Set-Aside** - that at minimum, five percent of HEAP funds must be used to establish or expand services meeting the needs of homeless youth or youth at risk of homelessness.
- HCFC strongly encourages collaboration with youth advocates, such as schools and educators, youth program providers, after school programs, and community centers to determine the best use of funds for this target population.
- Example include, but are not limited to homelessness prevention and intervention services, education surrounding tenant-landlord laws/independent living skills/etc., criminal justice diversion services

What are the program reporting requirements?

1. As stated in Health and Safety Code Section 50215(a)(1), “No later than January 1, 2020, each recipient of program funds shall submit to the agency a report.”
2. HCFC will include reporting requirements in the standard agreement executed prior to distribution of HEAP funds to each large city or CoC.
3. At this time, the reporting requirements include contract expenditures, the number of homeless individuals served by program funds, and the progress toward state and local homelessness goals.
4. An additional report will be due no later than January 1, 2021, with a final report due shortly after June 30, 2021. AEs will need to submit confirmation that no less than 50 percent of program funds have been contractually obligated by January 1, 2020.

Determining Priorities

Guidance:

1. one-time flexible block grant for the purpose of providing localities with funds to address their immediate and emergency homelessness challenges
2. how the proposed activity is directly related to providing immediate emergency assistance to people experiencing homelessness
3. **WHEREAS**, [insert name of city or county here] finds that the health and safety of unsheltered persons in the [insert City or County] is threatened by a lack of shelter
4. **WHEREAS**, [insert name of city or county here] affirms the [insert: City's or County's] _____ commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities;

Determining Priorities

1. **Services:** Street outreach, health and safety education, criminal justice diversion programs, prevention services, navigation services, and operating support for short-term or comprehensive homeless services.
2. **Rental assistance or subsidies:** Housing vouchers, rapid re-housing programs, and eviction prevention strategies.
3. **Capital improvements:** Emergency shelter, transitional housing, drop-in centers, permanent supportive housing, small/tiny houses, and improvements to current structures that serve homeless individuals and families. Some communities are discussing solutions to address homelessness and the public health crisis by using funds for handwashing stations or public toilet and shower facilities.
4. **Homeless Youth Set-Aside** - that at minimum, five percent of HEAP funds must be used to establish or expand services meeting the needs of homeless youth or youth at risk of homelessness.

California Emergency Solutions and Housing Program (CESH)

CESH Overview

--Not A Permanent Source of Funding--

- The California Emergency Solutions and Housing Program (CESH) was established by [California Senate Bill \(SB\) 850 Housing \(SB 850\)](#),
- which requires 50% of the funds collected under [Senate Bill \(SB\) 2 Building and Jobs Act \(SB 2\)](#) for the 12-month period of January through December, 2018, to CESH
- SB 2 is a permanent source of funding, CESH is not because CESH will only be funded by SB 2 for the 12-month period of January through December, 2018.

CESH Overview

--Two Rounds of Awards--

- The first round of awards will come out of the revenue generated by SB 2 for the six (6) month period of January through June 2018
- The application for the first round is due Oct 15
 - **\$1,459,234** has been allocated for SBC of which **5% (\$72,962)** is for administration costs and the balance of **\$1,386,272** for eligible activities
 - Award announcements will be made November/December
- The second round of awards will come out of the revenue for the six (6) month period of July through December 2018 and a second application will be released early 2019

CESH Eligible Activities

- **Rental assistance, housing relocation, and stabilization services** to ensure housing affordability to individuals experiencing homelessness or who are at risk of homelessness.
- **Operating subsidies** in the form of 15-year capitalized operating reserves for new and existing affordable permanent housing units for homeless individuals and/or families

CESH Eligible Activities

- **Flexible housing subsidy funds** for local programs that establish or support the provision of rental subsidies in permanent housing to assist homeless individuals and families. Funds used for purposes of this paragraph may support rental assistance, bridge subsidies to property owners waiting for approval from another permanent rental subsidy source, vacancy payments, or project-based rent or operating reserves.
 - Rental assistance provided from flexible housing subsidy funds shall not exceed 48 months for each assisted household, and rent payments shall not exceed two times the current HUD fair market rent for the local area, as determined pursuant to 24 CFR part 888.

CESH Eligible Activities

- **Operating support for emergency housing interventions**, including, but not limited to, the following:
 - a) Navigation centers that provide temporary room and board and case managers who work to connect homeless individuals and families to income, public benefits, health services, permanent housing, or other shelter.
 - b) Street outreach services to connect unsheltered homeless individuals and families to temporary or permanent housing.
 - c) Shelter diversion, including, but not limited to, homelessness prevention activities such those described in 24 CFR 576.103, and other necessary service integration activities such as those described in 24 CFR 576.105, to connect individuals and families to alternate housing arrangements, services, and financial assistance.
- ***NOTE: No more than 40 percent of funds for operating supports is allowed***

CESH Eligible Activities

- **Systems support** for activities necessary to maintain a comprehensive homeless services and housing delivery system, including Coordinated Entry System (CES) data, and Homeless Management Information System (HMIS) reporting, and homelessness planning activities.
- **Develop or update a CES**, if the CoC does not have a system in place that meets the applicable HUD requirements, as set forth in Section II.E.3.A of this NOFA. Eligible CES costs do not include capital development activities, including, but not limited to, real property acquisition, construction, or rehabilitation activities.
- **Development of a plan** addressing actions to be taken within the CoC service area if no such plan exists. If an applicant requests funding to develop a plan, the applicant shall submit the developed plan to HCD prior to the expiration of the contract executed with HCD.

CESH Eligible Activities

NOTES:

- Acquisition, rehab, and new construction not eligible
- Funds have to be spent in five (5) years
- Subrecipients need to be identified within 12 months of receiving funds

CESH Eligible Activities

- **Projected Performance Measures for each activity:**

(A) Number of homeless persons served

(B1) Number of unsheltered homeless persons served

(B2) Average length of time spent as homeless before entry into program or project

(C) Number of homeless persons exiting the program or project into permanent housing

(D) Number of persons that return to homelessness after exiting the program or project

- Other

CESH Eligible Activities

1. Rental assistance, housing relocation, and stabilization services
2. Operating subsidies
3. Flexible housing subsidy funds
4. Operating support for emergency housing interventions
5. Systems support
6. ~~Develop or update a CES~~
7. Development of a plan

San Bernardino County Homeless Partnership

Interagency Council on Homelessness

Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: Approve the selection of an Administrative Entity designated by the San Bernardino County Continuum of Care to administer the State of California Homeless Emergency Aid Program funding

DATE: September 19, 2018

RECOMMENDATION

Approve the County of San Bernardino Office of Homeless Services as the Administrative Entity that will administer the State of California Homeless Emergency Aid Program funding on behalf of the San Bernardino County (CA-609) Continuum of Care (CoC), as approved by the Interagency Council on Homelessness, the governing board of the CoC.

BACKGROUND INFORMATION

On September 5, 2018, the State of California Homeless Coordinating and Financing Council announced the availability of Homeless Emergency Aid Program (HEAP) grant funding. HEAP is a \$500 million block grant program designed to provide direct assistance to cities, counties and Continuums of Care (CoCs) to address the homelessness crisis throughout California. HEAP is authorized by SB 850, which was signed into law by Governor Edmund G. Brown, Jr. on June 27, 2018.

The San Bernardino County CoC is eligible to receive \$9,389,654.30 in Round One of one-time funds through the HEAP. The funds are only available to be invested in cities or counties that have declared a shelter crisis through its legislative bodies.

Only an Administrative Entity duly selected by the authorizing board of the CoC may submit for the region. In accordance with the HEAP Notice of Funding Availability, an "Administrative Entity" means a unit of general purpose local government (city, county or a city that is also a county) or a nonprofit organization that has (1) previously administered federal Department of Housing and Urban Development (HUD) Continuum of Care funds as the collaborative applicant pursuant to Section 578.3 of Title 24 of the Code of Federal Regulations, and (2) been designated by the CoC to administer program funds. The Administrative Entity has the responsibility, accountability and liability to the State of California to ensure that the HEAP funds are invested in accordance with the State approved CoC application. This includes both meeting the monitoring and reporting requirements.

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San Bernardino County Superintendent of Schools

Community Development and Housing Agency

City of Barstow

City of Montclair

City of Redlands

City of Upland

Department of Behavioral Health

Veteran Administration Loma Linda

Workforce Development Department

Members of the Homeless Provider Network

California State University, San Bernardino

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City of Ontario

City of San Bernardino

Department of Probation

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It is recommended that the County of San Bernardino Office of Homeless Services, as the current collaborative applicant of the CoC, be designated as the Administrative Entity on behalf of the CoC to submit the application and administer the HEAP funding.

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Members of the Board of Supervisors

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CoC Certification of AE Designation to Administer Funds

By signing below, the CoC Representative certifies
CoC to administer 2018 HEAP funds.

County of San Bernardino - Office of Homeless Services

is designated by the

Certification of AE Designation to Administer Funds

Josie Gonzales
Printed Name of CoC Authorized Representative

CoC Governing Board Chair
Title

CoC Authorized Representative Signature

DATE

San Bernardino County Homeless Partnership

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Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
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FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: Approve the selection of an Administrative Entity designated by the San Bernardino County Continuum of Care to administer the State of California Emergency Solutions and Housing Program funding

DATE: September 19, 2018

RECOMMENDATION

Approve the County of San Bernardino Community Development and Housing Agency as the Administrative Entity that will administer the State of California Emergency Solutions and Housing Program funding on behalf of the San Bernardino County (CA-609) Continuum of Care (CoC), as approved by the Interagency Council on Homelessness, the governing board of the CoC.

BACKGROUND INFORMATION

On August 15, 2018, the State of California Department of Housing and Community Development released a Notice of Funding Availability (NOFA) announcing the availability of approximately \$53 million in California Emergency Solutions and Housing Program (CESH Program) funding. The CESH Program provides grants to administrative entities to assist persons who are experiencing or are at risk of homelessness. The CESH Program is authorized by SB 850, which was signed into law by Governor Edmund G. Brown, Jr. on June 27, 2018.

The San Bernardino County CoC is eligible to receive \$1,459,234 in Round One of one-time funds through the CESH Program. A second NOFA, including the additional anticipated revenue, is expected to be released in early 2019. Any funds not distributed after the first round of awards shall be reallocated among all CoC service areas with a participating Administrative Entity in the second NOFA.

Only an administrative entity duly selected by the authorizing board of the CoC may submit for the region. In accordance with the CESH Program NOFA, an "Administrative Entity" is one of the following:

- 1) A unit of general purpose local government;
- 2) A nonprofit organization that has previously administered U.S. Department of Housing and Urban Development (HUD) CoC funds as the collaborative application per 24 Code of Federal Regulations (CFR) part 578.3; or
- 3) A unified funding agency as defined in 24 CFR part 578.3. (§ 50490, subdivision (a)(1)-(3).)

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The Administrative Entity has the responsibility, accountability and liability to the State of California to ensure that the HEAP funds are invested in accordance with the State approved CoC application. This includes both meeting the monitoring and reporting requirements. It is recommended that the County of San Bernardino Community Development and Housing Agency to be designated as the Administrative Entity on behalf of the CoC to submit the application and administer the CESH Program funding.

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CoC Certification of AE Designation to Administer Funds

By signing below, the CoC Representative certifies
CoC to administer 2018 CESH funds.

County of San Bernardino - Community Development and Housing Agency

is designated by the

Certification of AE Designation to Administer Funds

Josie Gonzales
Printed Name of CcC Authorized Representative

CoC Governing Board Chair
Title

CoC Authorized Representative Signature

DATE

San Bernardino County Homeless Partnership

Interagency Council on Homelessness

Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
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FROM: Tom Hernandez, Chief of Homeless Services
Kent Paxton, Homeless Policy Advisor

SUBJECT: Adopt the recommendations from the Office of Homeless Services for the State of California Homeless Emergency Aid Program local funding priorities

DATE: September 19, 2018

RECOMMENDATION

Adopt the recommendations from the Office of Homeless Services for the selection and administration of local funding priorities for the State of California Homeless Emergency Aid Program allocation.

BACKGROUND INFORMATION

On September 5, 2018, the State of California Homeless Coordinating and Financing Council announced the availability of Homeless Emergency Aid Program (HEAP) grant funding. HEAP is a block grant program designed to provide direct assistance to cities, counties and Continuums of Care (CoCs) to address the homelessness crisis throughout California. HEAP is authorized by SB 850, which was signed into law by Governor Edmund G. Brown, Jr. on June 27, 2018.

The Homeless Emergency Aid Program was established by statute to provide localities with flexible block grant funds to address their immediate homelessness challenges.

The Homeless Emergency Aid Block Grants will provide \$500 million in one-time funding to enable local governments to respond to homelessness, as follows:

- (a) \$250 million to Continuums of Care based on 2017 homeless point in time count;
- (b) \$100 million to Continuums of Care based on their percentage of the statewide 2017 homeless population; and
- (c) \$150 million direct allocation to a city or city that is also a county with a population of 330,000 or more as of January 1, 2018.

CoCs are the only eligible applicants for HEAP categories (a) and (b) funding. The 11 large cities with populations over 330,000 on January 1, 2018 are the only eligible applicants for category (c) funding. Counties and cities with populations less than 330,000 cannot directly apply for HEAP funds and must participate in the collaborative process with the CoC whose service area includes the city or county if they wish to receive HEAP

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funds. Large cities may receive a share of funding from HEAP categories (a) and (b) through the CoC if the collaborative process results in an additional allocation for that city. San Bernardino County does not contain large cities with populations over 330,000.

A **shelter crisis declaration** pursuant to Chapter 7.8 (commencing with Section 8698) of Division 1 of Title 2 of the Government Code is **required** for all cities and counties that wish to receive HEAP funds. Each incorporated city must declare a shelter crisis to receive HEAP funds. Counties may declare a shelter crisis only for the unincorporated areas of the county. The shelter crisis declaration is a resolution that should be adopted by the governing body of the city or county (e.g. City Council or Board of Supervisors). A sample resolution has been provided in the HEAP guidance documents:

https://www.bcsb.ca.gov/hcfc/documents/heap_overview.pdf

One hundred percent of funds will be disbursed in a one-time allocation upon execution of the standard agreement and receipt of request for funds. The Homeless Coordinating and Financing Council anticipate that funds will be distributed within 60 days of receipt of a complete application. Funds will be issued directly to the Administrative Entity. The Administrative Entity will need to submit confirmation that no less than 50 percent of program funds have been contractually obligated by January 1, 2020. By June 30, 2021, 100 percent of HEAP funds must be fully exhausted.

The Administrative Entity must include in the application how the proposed activity is directly related to providing immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness, and that those uses are aligned with California's Housing First policy. Eligible uses include, but are not limited to:

- Services: Street outreach, health and safety education, criminal justice diversion programs, prevention services, navigation services, and operating support for short-term or comprehensive homeless services.
- Rental assistance or subsidies: Housing vouchers, rapid re-housing programs, and eviction prevention strategies.
- Capital improvements: Emergency shelter, transitional housing, drop-in centers, permanent supportive housing, small/tiny houses, and improvements to current structures that serve homeless individuals and families. Some communities are discussing solutions to address homelessness and the public health crisis by using funds for handwashing stations or public toilet and shower facilities.

At least five percent of HEAP funds must be used to establish or expand services meeting the needs of homeless youth or youth at risk of homelessness. Administrative costs are capped at five percent of program funds. This does not include staff costs directly related to carrying out program activities.

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The parameters of the program are intentionally broad to allow local communities to be creative and craft programs that meet the specific needs they have identified. All activities must directly benefit the target population.

In order to assist the CoC in determining local priorities for services through the HEAP funding within the short timeline for application submission, the Office of Homeless Services (OHS), the Community Development and Housing Agency, along with the Chair of the Interagency Council on Homelessness (ICH) Grant Review Committee, have been conducting brainstorming sessions with members of the Homeless Provider Network (HPN), ICH, several cities, and County departments to establish the tenets that will be used to establish local funding priorities for the HEAP funding.

OHS presents the following as recommendations from the brainstorming sessions:

Guiding Principles: Immediately resolves homelessness; focus is on long-term results; encouraged to leverage resources; and be innovative.

Criteria: Proposals further countywide efforts to address homelessness; agencies must have the readiness capacity to immediately perform and administer homeless efforts through this funding; must supplement programs, not supplant; if wanting to maintain the project longer than the funding period, it must be sustainable; and must be results oriented in conjunction with State data reporting requirements.

Priorities: System improving; immediate efforts that support the long-term goal of housing permanency; holistic; provide client stability, and promotes cross jurisdictional collaboration.

Needs (* denotes input from more than one brainstorming session):

- Bridge Housing/Hotel-Motel Vouchers*
- Case Management/Wrap Around Services*
- CES Expansion/Software Integration (including hospital collaboration)*
- Child Care Support
- Connection with Service Animals
- Diversion Activities (including Reunification)*
- Document Readiness*
- Education for Homeless Youth
- Family Mediation
- Flexible Subsidy Funding*
- Furniture
- Homeless Advocacy
- Homeless Prevention/Eviction Services*
- Hospital Discharge Strategies
- Landlord Incentives
- Low Barrier Emergency Shelter (including Extreme Weather)*
- Portable Showers
- Rapid Re-Housing*
- Recuperative Care*
- Re-Entry Services
- Re-Purpose City/County Facilities
- Security Deposits*
- Seed Money for Master Leases
- Shared Housing
- Street Outreach*
- Transportation*

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The Office of Homeless Services (OHS) is requesting the CoC to authorize the aforementioned tenets in developing the Request for Proposals and soliciting applications for HEAP funding. It is the recommendation of OHS to seek proposals that:

- Encourage a minimum application request of \$100,000 per application
- Encourage a minimum youth proposal of \$470,000 (region-wide service area)
- Are aligned with California's and the CoC's Housing First policy
- Ask cities, county, and provider proposals to prioritize programs and projects
- Encourage multijurisdictional collaboration (to include bonus points in scoring mechanism for regions that collaborate)
- Require provider proposals to obtain a letter of support from a city or the county that has declared an emergency shelter crisis
- Allow the grant review committee to be reorganized (in consultation with Counsel relative to conflict of interest), to score, rank, and prioritize funding for each application received through the CoC (the number of projects selected for submission will be dependent upon the funding requested and approved by the CoC for each project)
 - Prioritization of all funding request to allow for CoC to quickly apply for round 2 of HEAP funds
- Authorize OHS as the Collaborative Applicant to retain five percent of the allocation to administer funding and ensure reporting requirements as set by the State of California Business, Consumer Services, and Housing Agency

The OHS anticipates releasing a Request for Proposals for city, county and providers by October 1, 2018, with a submittal date of applications back to OHS by close of business on October 26, 2018. This will allow for a review of the proposals by the grant review committee and a recommendation back to the ICH by November 28, 2018.

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Interagency Council on Homelessness
 Administrative Office
 303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
 Office: (909) 386-8297

FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: Adopt the recommendations from the Office of Homeless Services for the State of California Emergency Solutions and Housing Program local funding priorities

DATE: September 19, 2018

RECOMMENDATION

Adopt the recommendations from the Office of Homeless Services for the selection and administration of local funding priorities for the State of California Emergency Solutions and Housing Program allocation.

BACKGROUND INFORMATION

On August 15, 2018, the State of California Department of Housing and Community Development (HCD) released a Notice of Funding Availability (NOFA) for the State of California Emergency Solutions and Housing Program (CESH Program) funding. The CESH Program provides grants to administrative entities to assist persons who are experiencing or are at risk of homelessness. The CESH Program is authorized by SB 850, which was signed into law by Governor Edmund G. Brown, Jr. on June 27, 2018.

The CESH Program was also established by statute to provide localities with flexible block grant funds to address their immediate homelessness challenges. The CESH Program Grant will provide \$53 million in one-time funding to enable Administrative Entities as determined by the local Continuum of Care (CoC) to respond to homelessness. The formula amount for each CoC as determined, pursuant to section 50490.2, subdivision (a), included the following components:

- 1) The 2017 point-in-time count;
- 2) The number of extremely low-income households in rental housing that pay more than 50 percent of household income on rent; and
- 3) The percentage of households below the federal poverty line.

Administrative Entities are responsible for administering CESH Program funds in collaboration with their local CoC for their respective CoC service area. Administrative Entities may request funding for eligible activities relating to homelessness within specified CoC service areas by submitting an application directly HCD on behalf of the CoC. An Administrative Entity may contract with a sub-recipient that the Administrative Entity determines is qualified to carry out the eligible activities.

Members of the Interagency Council on Homelessness

- | | | |
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Eligible applicants to be considered as Administrative Entities must be one of the following: 1) A unit of general purpose local government; 2) A nonprofit organization that has previously administered U.S. Department of Housing and Urban Development (HUD) CoC funds as the collaborative application per 24 Code of Federal Regulations (CFR) part 578.3; or 3) A unified funding agency as defined in 24 CFR part 578.3. (§ 50490, subdivision (a)(1)-(3)). All Administrative Entities must provide documentation in the application that it has been designated by the CoC to administer CESH Program funds.

Allocated funds must be used for one or more of the **Eligible Activities** below (§ 50490.4, subdivision (a)):

- 1) Rental assistance, housing relocation, and stabilization services to ensure housing affordability to individuals experiencing homelessness or who are at risk of homelessness. Rental assistance provided pursuant to this paragraph shall not exceed 48 months for each assisted household and rent payments shall not exceed two times the current HUD fair market rent for the local area, as determined pursuant to 24 CFR part 888.
- 2) Operating subsidies in the form of 15-year capitalized operating reserves for new and existing affordable permanent housing units for homeless individuals and/or families.
- 3) Flexible housing subsidy funds for local programs that establish or support the provision of rental subsidies in permanent housing to assist homeless individuals and families. Funds used for purposes of this paragraph may support rental assistance, bridge subsidies to property owners waiting for approval from another permanent rental subsidy source, vacancy payments, or project-based rent or operating reserves.

Rental assistance provided from flexible housing subsidy funds shall not exceed 48 months for each assisted household, and rent payments shall not exceed two times the current HUD fair market rent for the local area, as determined pursuant to 24 CFR part 888. Operating subsidies from flexible housing subsidy funds shall be in the form of 15-year capitalized operating reserves for new or existing affordable permanent housing units for homeless individuals and/or families.

- 4) Operating support for emergency housing interventions, including, but not limited to, the following:
 - a) Navigation centers that provide temporary room and board and case managers who work to connect homeless individuals and families to income, public benefits, health services, permanent housing, or other shelter.
 - b) Street outreach services to connect unsheltered homeless individuals and families to temporary or permanent housing.
 - c) Shelter diversion, including, but not limited to, homelessness prevention activities such those described in 24 CFR 576.103, and other necessary service integration activities such as those described in 24 CFR 576.105, to connect individuals and families to alternate housing arrangements, services, and financial assistance.

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- 5) Systems support for activities necessary to maintain a comprehensive homeless services and housing delivery system, including Coordinated Entry System (CES) data, and Homeless Management Information System (HMIS) reporting, and homelessness planning activities.
- 6a) Develop or update a CES, if the CoC does not have a system in place that meets the applicable HUD requirements, as set forth in Section II.E.3.A of the NOFA. Eligible CES costs do not include capital development activities, including, but not limited to, real property acquisition, construction, or rehabilitation activities.
- 6b) Development of a plan addressing actions to be taken within the CoC service area if no such plan exists. If an applicant requests funding to develop a plan, the applicant shall submit the developed plan to HCD prior to the expiration of the contract executed with HCD.

An Administrative Entity may contract with a sub-recipient if the Administrative Entity determines that the sub-recipient is qualified to carry out the eligible activities with the allocated funds. Sub-recipients shall include a unit of local government, a private non-profit, or a for-profit organization.

Applications submitted for CESH Program funds must have prior experience administering the eligible activities described in the application, or has partnered with one or more local governments or other entities with the relevant CoC service area that have the necessary prior experience to administer the requested funds. In addition the application must show evident that the CoC service area has a HMIS and has a CES in place.

The Administrative Entity will be responsible for setting any minimum and maximum grant amounts, since they will be evaluating sub-recipient applications and managing those contracts.

An Administrative Entity shall not use more than 40 percent of any funds allocated in a fiscal year for operating support for emergency housing interventions.

The Administrative Entity must provide documentation of the local program or project selection process anticipated to be used to allocate available funds to sub-recipients qualified to carry out the eligible activities. The applicant’s proposed program or project selection process shall avoid conflicts of interest in program or project selection and shall be easily accessible to the public.

The Administrative Entity must identify anticipated estimated amounts to be used for the specific eligible activities described in the application.

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The Administrative Entity will identify numerical goals and performance measures in collaboration with the relevant CoC, to be used to evaluate success in implementing eligible activities described in the application for the 5-year term of the agreement with HCD. If using funds for activities other than system wide or administrative capacity building, such as improving CES functionality, goals must be greater than zero.

The Administrative Entity will evaluate the following project or system performance measures based on HMIS data from the CoC service area:

- a) The number of homeless persons served
- b) The number of unsheltered homeless persons served
- c) The average length of time spent as homeless before entry into the program or project
- d) The number of homeless persons exiting the program or project to permanent housing
- e) The number of persons that return to homelessness after exiting the program or project

The Administrative Entity must include the most current plan addressing actions to be taken within the CoC service area to address homelessness or requests funding to develop a plan pursuant to Section II.B.7

There is no matching contribution requirement for activities funded with CESH Program funds. However, CESH Program funds may be used for the one-to-one match of federal Emergency Solutions Grant funds as long as they are for the same approved activity.

The area application in response to the NOFA is due no later than **October 15, 2018** to be eligible for the first round of funding. The Office of Homeless Services (OHS) is requesting the CoC to authorize the Community Development and Housing Agency to submit an application for services based on feedback from the Homeless Emergency Aid Program (HEAP) CoC brainstorming sessions (Item #7) that focuses on the following Eligible Activities:

Activity One: Rental assistance, housing relocation & stabilization services to ensure housing affordability to individuals experiencing homelessness or who are at risk of homelessness.

- Needs as identified in HEAP brainstorming Sessions (Item #7): **Rapid Re-Housing, Bridge Housing/Hotel-Motel Vouchers, Case Management/Wrap Around Services, Homeless Prevention/Eviction Services**

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Activity Three: Flexible housing subsidy funds for local programs that establish or support the provision of rental subsidies in permanent housing to assist homeless individuals & families.

- Needs as identified in HEAP brainstorming Sessions (Item #7): **Flexible Subsidy Funding, Landlord Incentives, Security Deposits, Homeless Prevention/Eviction Services**

Activity Four: Operating support for emergency housing interventions including but not limited to: navigation centers, street outreach, and shelter diversion.

- Needs as identified in HEAP brainstorming Sessions (Item #7): **Diversion Activities (including Reunification), Street Outreach, Transportation**

Activity Five: Systems support for activities necessary to maintain a comprehensive homeless services and housing delivery system, including CES data, and HMIS reporting, and homelessness planning activities.

- Needs as identified in HEAP brainstorming Sessions (Item #7): **CES Expansion/Software Integration (including hospital collaboration)**

The OHS recommends funding **\$1,459,234** is focused on the following breakdowns:

| | | | |
|-----------------|------------|-------------------|---------------|
| Activity One: | 30 Percent | Total Allocation: | ~\$400,000.00 |
| Activity Three: | 25 Percent | Total Allocation: | ~\$350,000.00 |
| Activity Four: | 10 Percent | Total Allocation: | ~\$150,000.00 |
| Activity Five: | 35 Percent | Total Allocation: | ~\$500,000.00 |
| Administration: | 5 Percent | Total Allocation: | \$72,962.00 |

If additional funding is received in the second round, priority should be focused on Activity One, Activity Two, Activity Three, and Activity Four. In addition, the OHS asks the CoC allow flexibility to the Administrative Entity to make necessary allowances to meet with the expedited timeline and NOFA requirements.

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