



Item No.	Consent Items	
1	Approve minutes of the October 25, 2017, ICH meeting	
2	Ratify the action of the Chair in approval of the letters of support to Lighthouse Social Service Centers, Knowledge & Education for Your Success, and U.S. Veterans Initiative for the Supportive Services for Veteran Families Program Application	9:40 – 9:45 am
Discussion		
3	Approve new logo design for the San Bernardino County Homeless Partnership – Tom Hernandez, Office of Homeless Services	9:45 – 9:50 am
4	Approve amendment to the ICH Bylaws and Governance Charter to increase city representation from ten (10) elected officials or designees to twelve (12) elected officials or designees and to add the Santa Ana Watershed Project Authority as a new member to the Council – Chris Rymer, City of Colton	9:50 – 10:00 am
5	Approve the allocation of \$35,000 of Continuum of Care (CoC) FY2017-2018 Planning Grant funds to supplement the CoC outreach functions – Tom Hernandez, Office of Homeless Services	10:00– 10:15 am
6	Authorize the ICH Chair to coordinate and sign letters of support for agencies applying for the Veteran Grant Per Diem and/or Transition in Place Program funding – Tom Hernandez, Office of Homeless Services	10:15 – 10:20 am
Special Presentation		
7	Conflict of Interest Standards – Kenneth Hardy, Deputy County Counsel	10:20 – 10:40 am
Closing		10:40 – 11:00 am

Public Comment Open to the public for comments limited to three minutes

Council Roundtable Open to comments by the Council

Next ICH Meeting The next Interagency Council on Homelessness meeting is scheduled for:

February 28, 2018
9:00 am – 11:00 am
County of San Bernardino Health Services (CSBHS) Building
850 E. Foothill Blvd., CSBHS Auditorium
Rialto, CA 92376

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/dbh/sbchp/>



**County of San Bernardino
Office of Homeless Services**

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**Homeless Provider/Partnership Network Report
Prepared for the Interagency Council on Homelessness**

Report purpose To provide Interagency Council on Homelessness an report on the progress of the Homeless Provider/Partnership Network membership.

Date Wednesday, January 24, 2018

Presenter Sharon Green

Discussion: The table below lists the presentations from HPN's last meeting.

Presentations
<p><i>Regional HPN update:</i></p> <ol style="list-style-type: none"> 1. We want to congratulate Elizabeth Kirkland on your new position. We will miss her in our meetings. I know that she will still have an impact on changing the lives of our at risk residents in the Morongo Basin communities. 2. As we are still looking at housing resources, Developer Bobby Borisov spoke regarding a development project that he is attempting to build in the City of Fontana. If his project comes to fruition, it will bring 330 units to our low income community. We are connecting him to Ray Osborne to have further discussion on the impact for the county. 3. We are all preparing for the 2018 Point in Time Count on in our communities on January 25th. We are still soliciting volunteers to cover all areas of the county. 4. The High Desert has opened a warming center in the City of Victorville. We want to say a big "thank you" to Bill Edwards of the Rescue Mission and Jimmy Waldron with the High Desert Homeless Shelter. The warming shelter opens at 40 degrees. Our temperatures have hit 30s. So we appreciate their diligence and commitment to keeping our people safe and warm.
<p>The next Countrywide HPN meeting:</p> <p>April 10, 2018 from 1-3pm. Department of Behavioral Health County of San Bernardino Health Services (CSBHS) • Auditorium 850 E. Foothill Blvd. Rialto, CA 92376</p>



**County of San Bernardino
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**Office of Homeless Services Report
Prepared for the Interagency Council on Homelessness**

Report purpose The purpose of this document is to present the Office of Homeless Services (OHS) report and to record action items from prior Interagency Council on Homelessness (ICH) meetings.

Date January 24, 2018

Presenter Tom Hernandez, Homeless Services Officer

Announcements The table below lists the announcements for today’s meeting.

Announcements	
Continuum of Care 2017 Awards	
<ul style="list-style-type: none"> • On January 11, 2018, the United States Department of Housing and Urban Development (HUD) announced the homeless assistance projects awarded in HUD’s FY2017 Continuum of Care (CoC) Program competition. Approximately \$2.01 billion was awarded for new and renewal projects across the country. • San Bernardino City & County Continuum of Care agencies were awarded \$10,415,784, for new and renewal projects, an increase of \$76,200 (\$63,174 for fair market rent (FMR) increases, and \$13,026 in additional planning money for this year) (see attached, Report 2A). • The San Bernardino County CoC did not receive its submitted Bonus Project this year. None of the 13 CoCs in Southern California received a Bonus Project this year. All CoCs across the nation received increases in FMR (leasing and rental agreements). It appears that all projects ranked last in Tier Two were not funded by HUD. • In a cursory review of CoCs that received a Bonus Project, they lost other projects ranked below the Bonus in Tier Two (see attached, Report 2B, prepared by Urban Initiatives). • Attached is a national comparison of States and a statewide comparison of CoCs in California (see attached, Report 2C). 	



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Point-In-Time Count (PITC)

- The PITC will be held on January 25, 2018, from 6:00 am to 10:00 am, in all 24 cities and unincorporated areas within the County. Various cities will also conduct a youth specific count on the same day but later in the afternoon.
- We anticipate approximately 300-500 volunteers to participate in this year's PITC. The OHS has provided over 1,500 hygiene kits, gender-specific, to participating cities to be distributed to the homeless counted and surveyed.
- Preliminary numbers should be available within a few weeks, once all surveys have been collected from the cities. The final report is estimated to be released within the next few months.
- The San Bernardino County Homeless Partnership will conduct the annual 2018 PITC focused on all homeless people in the County with a specific intent of identifying unaccompanied homeless women and entering them into the Coordinated Entry System to screen for services, with their permission. A specific effort will be made in the cities of Fontana, Redlands, San Bernardino, Upland, and Victorville to help identify the homeless unaccompanied women that reside in these cities. This will help to establish a Master List that can be used in an organized effort to house as many unaccompanied women as possible.

Annual Homeless Assessment Report (AHAR) Update

- HMIS staff was successful this year in participating in the AHAR to HUD. The AHAR is a HUD report to the U.S. Congress that provides nationwide estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons.
- The report is based primarily on HMIS data about persons who experience homelessness during a 12-month period. The assessment focuses on the accuracy and reliability of the housing data—reflected primarily by HMIS-bed coverage rates, bed utilization rates, and discussions with the community. As you know, participating in AHAR benefits the CoC in terms of points potentially awarded in the scoring process.
- Summary of reported usable data was as follows:
 1. Emergency Shelters for Families – Reporting – Useable
 2. Emergency Shelters for Individuals – Reporting – Useable
 3. Transitional Housing for Families – Reporting – Useable
 4. Transitional Housing for Individuals – Reporting – Useable
 5. Permanent Supportive Housing for Families – Reporting – Useable
 6. Permanent Supportive Housing for Individuals – Reporting – Useable
 7. Summary of the reporting categories – Reporting – Useable



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Homeless Management Information System Update

- The Office of Homeless Services (OHS), HMIS section routinely monitors agencies data quality to ensure accuracy and meet HUD standards for data quality maintenance. Attached you will find a copy of the latest HMIS Data Quality Report for the month of December, 2017 (see attached, Report 2D).
- Agency report cards are posted for review on individual agencies participating in HMIS at the following website: <http://www.sbcounty.gov/dbh/sbchp/HMIS.aspx>

Attachments

FY 2017 CoC Program Competition List of Awards – Report 2A-Attached

Summary of Various CoC Awards Throughout the Country – Report 2B-Attached

FY 2017 CoC State-to-State & California CoCs Comparison – Report 2C-Attached

HMIS Data Quality Monthly Report December 2017 – Report 2D-Attached

CA-609 - San Bernardino City & County CoC		2017	2016
2017 CoC Planning Project Application	CoC	\$349,628	\$336,602
Cornerstone	CoCR	\$405,167	\$400,415
Global One Development Center 2017 Renewal	CoCR	\$187,435	\$187,011
HMIS Renewal 2017	CoCR	\$250,158	\$250,158
Homes of Hope	CoCR	\$363,162	\$361,001
Hope For Heroes 2 FY 2017	CoCR	\$330,835	\$328,896
Hope for Heroes FY 2017	CoCR	\$490,878	\$487,237
Hope Partners' Family Stabilization Program	CoCR	\$142,145	\$141,137
Infinite Horizons - RRH FY 2017	CoCR	\$519,946	\$518,002
KEYS for Life	CoCR	\$242,221	\$241,021
KEYS for Success	CoCR	\$286,632	\$285,480
Lantern Woods	CoCR	\$227,278	\$225,214
Laurelbrook Estates	CoCR	\$361,188	\$357,984
New Hope, Too! 2017	CoCR	\$39,344	\$39,145
New Horizon	CoCR	\$1,882,272	\$1,865,076
Pathways Home	CoCR	\$403,136	\$403,136
Permanent Housing for Homeless with HIV/AIDS	CoCR	\$76,700	\$76,455
Project Gateway	CoCR	\$183,990	\$182,550
Step Up H & H Project SA	CoCR	\$201,634	\$200,002
Step Up in San Bernardino	CoCR	\$1,548,776	\$1,544,888
Step Up in San Bernardino Bonus Funds Application	CoCR	\$363,738	\$361,002
Stepping Stones	CoCR	\$334,799	\$331,739
U.S.VETS SB Renewal project Application FY2017	CoCR	\$1,028,277	\$1,021,292
Whispering Pines	CoCR	\$196,445	\$194,141
CA-609 Total :		\$10,415,784	\$10,339,584

2017 Continuum of Care Awards and Tier 2

(prepared by Joe Colletti, PhD, Urban Initiatives)

It appears that HUD made a decision not to fund the last ranked project in Tier 2 for most, if not all, CoCs across the country. None of the 13 Southern California CoCs received funding for their last ranked project. In some cases, some CoCs did not receive funding for last ranked projects.

NOTE: *It is important to frame a discussion about ranked projects at the bottom of Tier 2 by noting last ranked project(s) and not permanent housing bonus because some CoCs did get their permanent housing bonus funded because it was not ranked last but lost another project(s). Last ranked project(s) could be the permanent housing bonus, a reallocated project, or a renewal. Most CoCs ranked their permanent housing bonus last because it was a new project. The rationale was if a new project was not funded services, beds, and jobs were not lost.*

Also, note that all Southern California CoCs received an increase in funds when compared to the awards made last year, which appears to be the case nationwide (see table below). The increase went towards Fair Market Rent (FMR) adjustments and, in some cases, increases in operations.

The table below is a collection of comments from various CoCs across the country. None of them received funding for their last ranked project and in several cases last ranked projects.

Continuum of Care	Was Last Ranked Project in Tier 2 not funded?	Comments made by CoC
Boston	yes	Boston didn't receive any bonus projects but we had them at the bottom of tier 2. all renewals and reallocations were funded. FMR increases across PH programs, so gain in ARD.
Chicago	yes	Chicago lost the bottom of Tier 2 which was one renewal and five bonus projects.
Columbus/Franklin County	yes	Columbus didn't receive any bonus projects but we had them at the bottom of tier 2. all renewals and reallocations were funded. FMR increases across PH programs,
Dallas	yes	Dallas had the lowest ranked Tier 2 new project from reallocation not funded. No bonus projects funded.
Detroit	yes	Detroit got all Tier 1 (which included two new reallocated projects). We also received four new bonus which were at the top of Tier 2. However, we lost the rest of our Tier 2 projects, which were at the bottom of Tier 2 and were all non-coordinated entry SSOs.

El Paso City and County	yes	El Paso received everything but the Bonus.
Houston, Pasadena/Harris, Fort Bend Counties		Houston was similar to Dallas. Didn't expect to lose re-allocation projects...
Milwaukee	yes	Milwaukee, WI. All tier I and II funded, that includes one reallocation. No bonus, we ranked it last. We did get an adjustment in our FMR which increased our ARD +(1.7%).
Minneapolis/Hennepin County	yes	Minneapolis/Hennepin CoC lost the bottom project in Tier 2, however, gained PH Bonus funds – with a net gain in ARD as well.
New Orleans/Jefferson Parish	yes	In New Orleans, we lost about as much as we gained. One bonus project was funded, but our bottom 6 projects in Tier 2 were not, which included another bonus project, a reallocation project, and four renewal projects.
North Carolina Balance of State	yes	NC Balance of State is in the same boat as most others: Got ARD + FMR adjustments funded but nothing else. Practically that means we got all our renewals and reallocations funded and no bonus projects because we ranked the bonus at the bottom of Tier 2.
Phoenix, Mesa/Maricopa County CoC	yes	Phoenix had 2 bonus projects funded. We ranked some of the bonus projects above low scoring renewals. Unfortunately we lost five renewal projects at the bottom of Tier 2.
Texas Balance of State	yes	I'm curious about bonus project funding this competition. All of our projects were funded this year but no bonus, we had 5 bonus projects funded last year.
Wayne County including Detroit	yes	The Out-Wayne County CoC in Michigan got all renewal projects funded (we had no reallocations) but not the two bonus projects submitted and ranked last
Wisconsin Balance of State	yes	In the Balance of State WI, we lost our bottom 2 - Tier 2 projects (approximately \$360,000), but gained both of our Bonus projects (approximately \$550,000). So we ended up with a net gain in ARD.

FY 2017 California CoC Comparison

State	2017	2016	Change from 2016	% CHG	2017 Estimated ARD + Planning	Permanent Housing Bonus Available	2017 Estimated Total ARD+Planning+Bonus
CA-500 - San Jose, Santa Clara City & County CoC	\$21,891,818	\$20,015,353	\$1,876,465	9.38%	\$20,129,918	\$1,172,617	\$21,302,535
CA-501 - San Francisco CoC	\$41,476,960	\$32,166,773	\$9,310,187	28.94%	\$32,430,999	\$1,889,184	\$34,320,183
CA-502 - Oakland, Berkeley/Alameda County CoC	\$35,327,971	\$33,998,867	\$1,329,104	3.91%	\$34,271,107	\$1,996,375	\$36,267,482
CA-503 - Sacramento City & County CoC	\$20,180,083	\$19,511,838	\$668,245	3.42%	\$19,948,873	\$1,162,070	\$21,110,943
CA-504 - Santa Rosa, Petaluma/Sonoma County CoC	\$3,312,364	\$3,076,336	\$236,028	7.67%	\$3,076,336	\$179,204	\$3,255,540
CA-505 - Richmond/Contra Costa County CoC	\$14,617,036	\$13,076,992	\$1,540,044	11.78%	\$13,135,992	\$765,203	\$13,901,195
CA-506 - Salinas/Monterey, San Benito Counties CoC	\$1,864,563	\$1,967,620	(\$103,057)	-5.24%	\$1,970,641	\$124,202	\$2,094,843
CA-507 - Marin County CoC	\$4,292,518	\$3,328,338	\$964,180	28.97%	\$3,329,956	\$193,978	\$3,523,934
CA-508 - Watsonville/Santa Cruz City & County CoC	\$2,624,602	\$1,953,274	\$671,328	34.37%	\$2,353,408	\$137,092	\$2,490,500
CA-509 - Mendocino County CoC	\$1,619,739	\$1,701,242	(\$81,503)	-4.79%	\$1,699,377	\$98,993	\$1,798,370
CA-510 - Turlock, Modesto/Stanislaus County CoC	\$3,231,538	\$3,110,273	\$121,265	3.90%	\$3,206,561	\$192,577	\$3,399,138
CA-511 - Stockton/San Joaquin County CoC	\$4,414,672	\$4,290,724	\$123,948	2.89%	\$4,420,368	\$259,289	\$4,679,657
CA-512 - Daly City/San Mateo County CoC	\$11,536,494	\$8,583,356	\$2,953,138	34.41%	\$9,829,142	\$572,571	\$10,401,713
CA-513 - Visalia/Kings, Tulare Counties CoC	\$2,321,272	\$2,188,521	\$132,751	6.07%	\$2,191,561	\$127,664	\$2,319,225
CA-514 - Fresno City & County/Madera County CoC	\$9,390,872	\$9,006,586	\$384,286	4.27%	\$9,160,415	\$533,616	\$9,694,031
CA-515 - Roseville, Rocklin/Placer, Nevada Counties CoC	\$1,264,104	\$1,269,692	(\$5,588)	-0.44%	\$1,269,692	\$73,963	\$1,343,655
CA-516 - Redding/Shasta, Siskiyou, Lassen, Plumas, Del Norte, Modoc, Sierra Counties CoC	\$346,035	\$346,705	(\$670)	-0.19%	\$346,035	\$73,376	\$409,411
CA-517 - Napa City & County CoC	\$745,886	\$715,483	\$30,403	4.25%	\$715,483	\$41,679	\$757,162
CA-518 - Vallejo/Solano County CoC	\$1,284,935	\$1,288,063	(\$3,128)	-0.24%	\$1,268,838	\$73,913	\$1,342,751
CA-519 - Chico, Paradise/Butte County CoC	\$559,817	\$528,301	\$31,516	5.97%	\$545,406	\$34,210	\$579,616
CA-520 - Merced City & County CoC	\$739,284	\$738,049	\$1,235	0.17%	\$738,804	\$53,066	\$791,870
CA-521 - Davis, Woodland/Yolo County CoC	\$490,890	\$487,860	\$3,030	0.62%	\$488,146	\$29,473	\$517,619
CA-522 - Humboldt County CoC	\$858,332	\$822,933	\$35,399	4.30%	\$822,958	\$47,939	\$870,897
CA-523 - Colusa, Glenn, Trinity Counties CoC	\$6,469	-	\$6,469	-	\$6,469	\$12,938	\$19,407
CA-524 - Yuba City & County/Sutter County CoC	\$2,490	\$2,490	\$0	0.00%	\$14,659	\$29,317	\$43,976
CA-525 - El Dorado County CoC	\$19,147	\$9,817	\$9,330	95.04%	\$19,147	\$18,660	\$37,807
CA-526 - Tuolumne, Amador, Calaveras, Mariposa Counties CoC	\$301,121	\$313,976	(\$12,855)	-4.09%	\$315,235	\$26,418	\$341,653
CA-527 - Tehama County CoC	\$5,524	\$5,511	\$13	0.24%	\$5,524	\$11,047	\$16,571
CA-529 - Lake County	-	-	-	-	\$6,169	\$12,338	\$18,507
CA-530 - Alpine, Inyo, Mono Counties CoC	\$3,164	\$3,091	\$73	2.36%	\$3,164	\$6,329	\$9,493
CA-600 - Los Angeles City & County CoC	\$109,398,295	\$104,971,653	\$4,426,642	4.22%	\$106,115,915	\$6,291,955	\$112,407,870
CA-601 - San Diego City and County CoC	\$20,035,551	\$18,229,194	\$1,806,357	9.91%	\$18,239,524	\$1,062,497	\$19,302,021
CA-602 - Santa Ana, Anaheim/Orange County CoC	\$23,458,682	\$22,354,847	\$1,103,835	4.94%	\$22,354,847	\$1,302,224	\$23,657,071
CA-603 - Santa Maria/Santa Barbara County CoC	\$1,733,165	\$1,667,801	\$65,364	3.92%	\$1,663,427	\$96,899	\$1,760,326
CA-604 - Bakersfield/Kern County CoC	\$5,544,186	\$5,469,432	\$74,754	1.37%	\$5,617,782	\$335,927	\$5,953,709
CA-606 - Long Beach CoC	\$8,185,190	\$7,614,265	\$570,925	7.50%	\$7,531,582	\$438,733	\$7,970,315
CA-607 - Pasadena CoC	\$3,255,774	\$3,176,554	\$79,220	2.49%	\$3,176,554	\$185,042	\$3,361,596
CA-608 - Riverside City & County CoC	\$9,978,890	\$9,912,027	\$66,863	0.67%	\$9,925,480	\$658,707	\$10,584,187
CA-609 - San Bernardino City & County CoC	\$10,415,784	\$10,339,584	\$76,200	0.74%	\$10,352,610	\$699,256	\$11,051,866
CA-611 - Oxnard, San Buenaventura/Ventura County CoC	\$2,291,894	\$2,174,740	\$117,154	5.39%	\$2,175,558	\$205,510	\$2,381,068
CA-612 - Glendale CoC	\$2,416,477	\$2,371,801	\$44,676	1.88%	\$2,371,801	\$138,163	\$2,509,964
CA-613 - Imperial County CoC	\$178,875	\$191,704	(\$12,829)	-6.69%	\$192,113	\$34,121	\$226,234
CA-614 - San Luis Obispo County CoC	\$944,314	\$928,536	\$15,778	1.70%	\$927,755	\$75,398	\$1,003,153
	\$382,566,777	\$353,910,202	\$28,656,575	8.10%	\$358,365,331	\$21,457,733	\$379,823,064

FY 2017 State-to-State CoC
Comparison

Report 2C

State	2017	2016	Change from 2016	% CHG
Alabama	\$17,752,162	\$17,172,393	\$579,769	3.38%
Alaska	\$3,731,246	\$3,697,135	\$34,111	0.92%
Arizona	\$38,526,473	\$37,833,350	\$693,123	1.83%
Arkansas	\$4,268,229	\$4,293,758	(\$25,529)	-0.59%
California	\$382,566,777	\$352,946,617	\$29,620,160	8.39%
Colorado	\$30,590,720	\$29,571,287	\$1,019,433	3.45%
Connecticut	\$45,869,536	\$44,583,760	\$1,285,776	2.88%
Delaware	\$7,952,480	\$7,858,054	\$94,426	1.20%
District of Columbia	\$22,090,633	\$21,198,186	\$892,447	4.21%
Florida	\$83,226,614	\$81,566,866	\$1,659,748	2.03%
Georgia	\$41,017,540	\$38,648,979	\$2,368,561	6.13%
Guam	\$1,095,776	\$1,121,767	(\$25,991)	-2.32%
Hawaii	\$11,762,496	\$11,519,682	\$242,814	2.11%
Idaho	\$3,717,376	\$3,669,450	\$47,926	1.31%
Illinois	\$109,110,715	\$104,862,190	\$4,248,525	4.05%
Indiana	\$19,300,787	\$17,889,804	\$1,410,983	7.89%
Iowa	\$9,108,676	\$8,838,430	\$270,246	3.06%
Kansas	\$7,835,720	\$7,532,204	\$303,516	4.03%
Kentucky	\$19,389,282	\$19,063,607	\$325,675	1.71%
Louisiana	\$46,623,544	\$45,603,512	\$1,020,032	2.24%
Maine	\$12,932,975	\$11,810,751	\$1,122,224	9.50%
Maryland	\$50,221,552	\$48,235,071	\$1,986,481	4.12%
Massachusetts	\$73,552,552	\$69,463,083	\$4,089,469	5.89%
Michigan	\$70,250,446	\$66,900,360	\$3,350,086	5.01%
Minnesota	\$33,094,266	\$31,972,913	\$1,121,353	3.51%
Mississippi	\$5,026,382	\$5,367,903	(\$341,521)	-6.36%
Missouri	\$35,698,886	\$34,048,619	\$1,650,267	4.85%
Montana	\$2,500,597	\$2,446,282	\$54,315	2.22%
Nebraska	\$9,050,905	\$8,519,702	\$531,203	6.23%
Nevada	\$15,864,846	\$15,762,359	\$102,487	0.65%
New Hampshire	\$7,253,904	\$6,969,952	\$283,952	4.07%
New Jersey	\$45,902,844	\$45,574,610	\$328,234	0.72%
New Mexico	\$10,728,359	\$10,758,013	(\$29,654)	-0.28%
New York	\$200,807,611	\$195,920,284	\$4,887,327	2.49%
North Carolina	\$25,573,629	\$24,797,054	\$776,575	3.13%
North Dakota	\$1,802,967	\$1,903,991	(\$101,024)	-5.31%
Ohio	\$95,840,276	\$94,869,563	\$970,713	1.02%
Oklahoma	\$8,123,906	\$7,891,816	\$232,090	2.94%
Oregon	\$36,277,567	\$34,686,509	\$1,591,058	4.59%
Pennsylvania	\$102,583,484	\$100,357,941	\$2,225,543	2.22%
Rhode Island	\$5,796,184	\$5,932,887	(\$136,703)	-2.30%
South Carolina	\$9,954,311	\$9,734,026	\$220,285	2.26%
South Dakota	\$1,294,469	\$1,264,095	\$30,374	2.40%
Tennessee	\$20,733,768	\$20,611,110	\$122,658	0.60%

FY 2017 State-to-State CoC
Comparison

Report 2C

Texas	\$88,239,025	\$86,315,343	\$1,923,682	2.23%
Utah	\$10,381,345	\$10,089,585	\$291,760	2.89%
Vermont	\$4,632,864	\$4,478,212	\$154,652	3.45%
Virginia	\$29,765,050	\$28,460,145	\$1,304,905	4.59%
Washington	\$59,556,796	\$58,134,240	\$1,422,556	2.45%
West Virginia	\$8,327,359	\$7,761,222	\$566,137	7.29%
Wisconsin	\$23,750,589	\$23,586,361	\$164,228	0.70%
Wyoming	\$292,329	\$291,611	\$718	0.25%
Total	\$2,011,348,825	\$1,934,386,644	\$76,962,181	3.98%

Org ID	Organization / Program	Total Active Enrollments	Data Totals for the Month of December 2017						
			Total New Enrollments	Total Applicable Records	# of Missing Data Elements	% of Missing	# of Don't Know	# of Refused	% of DK/Refused
CC1	Catholic Charities	6	0	0	0	0.00%	0	0	0.00%
CAP	Community Action Partnership	19	25	273	0	0.00%	0	0	0.00%
DMM	Desert Manna Ministries	16	5	70	0	0.00%	0	0	0.00%
FA2	Family Assistance Program	0	0	0	0	0.00%	0	0	0.00%
FSA	Family Services Association of Redlands	1	14	159	0	0.00%	0	0	0.00%
FFS	Foothill Family Shelter	9	0	0	0	0.00%	0	0	0.00%
FCC	Frazer Community Center	7	0	0	0	0.00%	0	0	0.00%
GDC	Global One Development Center	8	1	15	0	0.00%	0	0	0.00%
HDH	High Desert Homeless Services	103	37	530	0	0.00%	1	0	0.19%
LTH	Inland Temporary Homes	173	0	0	0	0.00%	0	0	0.00%
IHP	Inland Valley Hope Partners	161	0	0	0	0.00%	0	0	0.00%
KEY	Knowledge & Education For Your Success	1,331	202	2057	0	0.00%	4		0.19%
LCD	Life Community Development	19	1	15	0	0.00%	0	0	0.00%
LSS	Lighthouse Social Services	360	108	1110	0	0.00%	0	0	0.00%
CCL	Lutheran Social Services of Southern California	65	5	74	0	0.00%	0	0	0.00%
MH1	Mercy House	295	132	1676	16	0.96%	27	5	1.91%
NHV	New Hope Village, Inc.	28	10	108	3	2.78%	0	1	0.93%
OG1	Operation Grace	8	3	31	0	0.00%	1	0	3.23%
HOA	Restoration House of Angels	15	4	59	0	0.00%	0	0	0.00%

Org ID	Organization / Program	Total Active Enrollments	Data Totals for the Month of December 2017						
			Total New Enrollments	Total Applicable Records	# of Missing Data Elements	% of Missing	# of Don't Know	# of Refused	% of DK/Refused
SA1	Salvation Army	93	19	237	0	0.00%	0	0	0.00%
DBA	SB DBH Adult & Older System of Care	26	6	87	0	0.00%	0	0	0.00%
DBH	SB DBH/HA	443	0	0	0	0.00%	0	0	0.00%
HA1	SB Housing Authority	667	0	0	0	0.00%	0	0	0.00%
SUS	Step Up on Second Street, Inc	136	1	14	0	0.00%	0	0	0.00%
TFC	Time For Change Foundation	66	7	85	0	0.00%	0	0	0.00%
USV	US Veterans Inc	211	35	422	6	1.42%	3	0	0.71%
VVF	Victor Valley Family Resource Center	18	4	63	0	0.00%	0	0	0.00%
WOL	Water Of Life Community Church	66	21	225	0	0.00%	0	0	0.00%
		4,350	640	7310	25	0.18%	36	6	0.27%



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San Bernardino County Advisory Group to End Homelessness

Date January 24, 2018

Presenter Dena Fuentes

Announcements The table below lists the announcements for today’s meeting.

Announcements	
The Advisory Board on Ending Chronic Homelessness met on December 20, 2017. The following topics and updates were discussed:	
<u>Numbers</u>	
• Chronic	<ul style="list-style-type: none"> • Step Up, reported numbers since January 2017: <ul style="list-style-type: none"> • Housed 123 individuals with serious mental illness; 25% unaccompanied women • Service dollars come from DBH contact with HUD • 100% retention rate • Average time homeless: 7-8 yrs • 10 in housing search • Trends include: <ul style="list-style-type: none"> ○ Initially resistant to housing until positive outcomes are realized. They want housing. ○ Fair market rent in several cities ○ HUD rent subsidy ○ Individuals are more successful if they remain in housing beyond first year
• Veterans	<ul style="list-style-type: none"> • Lighthouse Social Service Centers, reported as of 12/15/17: <ul style="list-style-type: none"> • 115 housed; total housed - 1085 • 71 not housed • 33% recidivism



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Balance of Community Placements

Maria Razo, HACSB, reported:

- 43 Housing Choice vouchers have been committed to Golden and Queens apartments. She does not expect further vouchers until late 2018.
- 59 HUD VASH vouchers; working with HUD so we don't lose them

Marisela Manzo, 211, reported:

- Housed 30 additional chronic
- 35 referred to HACSB & DBH/StepUp
- 10 in housing search

Impediments to Systems in the Field

- A flexible fund targeted for enhanced security deposit.
- ESG funds through Community Action Partnership available for motel vouchers
- Getting the population back to work, without excluding individuals with disabilities. Include VA, Workforce Development, US Vets and Lowell King, who know best practices and what's working around the country.
- 211 needs at least 5 additional outreach workers; training process extremely complex for volunteers.
- Other recruitment suggestions include: faith-based community; seminars; student cohorts that receive credit for internship.
- Additional service needs in the mountain communities, including case management and access to resources; a one-stop liaison for services down the hill.
- Currently, DBH has Triage Engagement and Support Teams co-located in the Twin Peaks and Big Bear Sheriff stations.
- Proposed kennels for pets at hotels. Pet deposits average \$25 per night.



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Bylaws and Membership Committee

Date January 24, 2018

Presenter Chris Rymer

Announcements The table below lists the announcements for today's meeting.

Announcements
<ul style="list-style-type: none">• On December 5, 2017, the Bylaws and Membership Committee convened to review the applications for the appointment of the vacant General Member At-Large position that was released on November 1, 2017.• Eight Applications were received• The Committee is still in the process of reviewing applications.
<ul style="list-style-type: none">• The Bylaws and Membership Committee is recommending expanding city participation by increasing city representation from 10 to 12 cities.• The Bylaws and Membership Committee is also recommending the ICH to add the Santa Ana Watershed Project Authority (SAWPA) as a new member.• (Item 5 on Agenda)



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**Homeless Youth Taskforce
Prepared for the Interagency Council on Homelessness**

Date January 24, 2018

Presenter Chairman James Ramos, Homeless Youth Taskforce Co-Chair
Brenda Dowdy, Homeless Youth Taskforce Co-Chair

Announcements The table below lists the announcements for today's meeting.

Announcements
<p>Homeless Youth Taskforce</p> <ul style="list-style-type: none">• The Taskforce met on January 17, 2018. Prior to the start of the meeting, many members participated in the Point in Time Count Training specific to the youth count. An update on the PITC was provided for the taskforce. The taskforce broke out into its subcommittees to discuss goals set forth in the Strategic Plan.• Supervisor Ramos, Brenda Dowdy, and Andre Bossieux presented at the Beyond Housing Conference in New York City on January 12, 2018. The conference was hosted by the Institute for Children, Poverty and Homelessness. They discussed the power of collaboration and shared the success of the Homeless Youth Taskforce in creating partnerships.• The next regularly scheduled meeting will take place on February 21, 2018 from 3:00 to 4:30 pm at the TAY Center located at 780 E. Gilbert St., San Bernardino.



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Key highlights of the strategic plan:

- Each session was very well attended by service providers and youth consumers.
- We developed a mission statement:
 - The Homeless Youth Taskforce provides a voice for youth who are facing challenges and adversities by collaborating and creating partnerships with community stakeholders to identify needs and find solutions to ensure our youth can achieve a successful and independent lifestyle.
- Out of the planning sessions, we developed 6 strategic directions which are;
 - Financial Resources, which includes helping to advocate for additional funding from the federal and state level and increasing financial support for our taskforce activities.
 - Communication, which includes increasing meeting participation and promoting awareness.
 - Asset Mapping and Housing Resources, which includes developing a web-based service directory and developing an ESRI app for homeless youth.
 - Youth Involvement, which includes having youth run one of our meetings and bringing more youth to the table.
 - Employment Resources, which includes promoting the hiring of youth within partner organizations and getting more employers involved in our taskforce.
 - Outreach and Engagement, which includes inviting more stakeholders to the table and partnering with Riverside County TAY programs.
- The taskforce will be meeting in January to begin the work on these directives.



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**Health Committee Report
Prepared for the Interagency Council On Homelessness**

Date January 24, 2018

Presenter Roger Uminski

Announcements The table below lists the announcements for today's meeting.

Announcements
<ul style="list-style-type: none">○ Housing Committee met January 11, 2018.○ HMIS MOU revisions are still pending for health care entities to sign.○ Continued discussion on data sharing requirements between Housing Providers and Health Providers and possible communication channels.<ul style="list-style-type: none">▪ HASC to invite Manifest MedEx to the February meeting to discuss a possible data sharing platform solution.▪ Will explore other options to share and integrate data, i.e. SBC Pathways and future Community Resources Platform.○ IEHP shared a draft Housing Workflow to get feedback on process to coordinate with housing services providers.
<p>Recommendation to the ICH: None at this time.</p>



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Legislative Report Prepared for the Interagency Council on Homelessness

Date January 24, 2018

Presenter Chekesha Gilliam, Governmental and Legislative Affairs Analyst

Announcements The Legislature reconvened on January 3rd to begin work in the final year of the 2017-18 legislative session. A number of deadlines come quickly in the second year of session, and all measures introduced in 2017, more than 600 bills, must pass out of their house of origin by January 31, 2018. The deadline to introduce bills is February 16th.

The list below includes legislation related to homelessness, housing and land use tracked through January 17, 2018.

[AB 30](#)

[Caballero D \(Dist. 30\)](#)

Location: ASSEMBLY 2 YEAR

Environmental quality: judicial review: strip mall conversion housing projects. CEQA requires that an action or proceeding to attack, review, set aside, void or annul a determination, finding, or decision of a public agency, as provided, on the grounds of noncompliance with its provisions be brought in accordance with specified law governing administrative mandamus. CEQA requires a court to make specified orders if it finds that any determination, finding, or decision of a public agency has been made without compliance with CEQA, but prohibits a court from enjoining certain projects unless the court makes specified findings. This bill would similarly prohibit a court from enjoining a qualified strip mall conversion housing projects, as defined, unless the court makes specified findings.

[AB 53](#)

[Steinorth R \(Dist. 40\)](#)

Location: ASSEMBLY APPR. SUSPENSE FILE

Personal income taxes: deduction: homeownership savings accounts. Would, upon appropriation of specified funds by the Legislature, for taxable years beginning on and after January 1, 2017, and before January 1, 2019, would allow a deduction, not to exceed specified amounts, of the amount a qualified taxpayer, as defined, contributed in any taxable year to a homeownership savings account and would exclude from gross income any income earned on the moneys contributed to a homeownership savings account. The bill would provide that a qualified taxpayer may withdraw amounts from a homeownership savings account to pay for qualified homeownership savings expenses, defined as expenses paid or incurred in connection with the purchase of a principal residence in this state.

Position: San Bernardino County Support

[AB 59](#)

[Thurmond D \(Dist. 15\)](#)

Location: ASSEMBLY 2 YEAR

Local Housing Trust Fund Matching Grant Program. Under the Local Housing Trust Fund Matching Grant Program, the department is authorized to make matching grants available to cities, counties, cities and counties, and existing charitable nonprofit organizations that have created, funded, and

operated housing trust funds. This bill would recast these provisions to instead authorize the department to make grants to eligible recipients, defined as cities that meet specified criteria and charitable nonprofit organizations organized under certain provisions of the Internal Revenue Code that apply jointly with a qualifying city, that have created or are operating or will operate housing trust funds.

[AB 62](#)

[Wood D \(Dist. 2\)](#)

Location: SENATE 2 YEAR

Public housing: smoke-free policy. Would require all public housing agencies, as defined, to implement a policy prohibiting the smoking of tobacco products, as defined, in all public housing living units, interior areas, and outdoor areas within 25 feet of public housing and administrative buildings, except in designated smoking areas, by July 30, 2018. The bill would exempt dwelling units in a mixed-finance project from these provisions. The bill would encourage those public housing agencies to adopt a graduated enforcement framework for their smoke-free policies, as specified.

[AB 71](#)

[Chiu D \(Dist. 17\)](#)

Location: ASSEMBLY INACTIVE FILE

Income taxes: credits: low-income housing: farmworker housing. Would, under the law governing the taxation of insurers, the Personal Income Tax Law, and the Corporation Tax Law, for calendar years beginning in 2018, would increase the aggregate housing credit dollar amount that may be allocated among low-income housing projects by an additional \$300,000,000, as specified, and would allocate to farmworker housing projects \$25,000,000 per year of that amount.

[AB 166](#)

[Salas D \(Dist. 32\)](#)

Location: SENATE DESK

Building Homes and Jobs Act: recording fee: hardship refund. Current law authorizes a fee for recording and indexing every instrument, paper, or notice required or permitted by law to be recorded, not to exceed \$10 for the first page and \$3 for each additional page, to reimburse a county for the costs of specified services relating to recording those documents. Current law authorizes various additional recording fees for specified purposes. This bill would authorize a property owner to request a refund based on hardship of a fee, proposed to be imposed by SB 2, if he or she files a claim with the county recorder, in the county in which the fee was collected, that certifies under penalty of perjury that he or she meets specified criteria related to household income and the fee was levied and collected as part of a transaction to a refinance of the property that was the subject of the recording.

[AB 190](#)

[Steinorth R \(Dist. 40\)](#)

Location: ASSEMBLY 2 YEAR

Local government: development permits: design review. Would require a lead agency, where an ordinance requiring design review applies to a development project, to approve or disapprove the design of the development project within 30 days of the application being determined to be complete, as specified. The bill would provide, that if the lead agency has not approved or disapproved the design of the development project within that 30-day period, the project is deemed to be approved on the 31st day.

[AB 232](#)

[Ridley-Thomas D \(Dist. 0\)](#)

Location: ASSEMBLY APPR. SUSPENSE FILE

Department of Finance: homelessness relief. Current law creates the Department of Finance and provides that the department has general powers of supervision over all matters concerning the financial and business policies of the state. This bill would enact the Homeless Relief Act of 2017. The bill would appropriate \$500,000,000 from the General Fund to the Department of Finance for expenditure for the purpose of relieving homelessness in this state, to be allocated to local continuums of care based on a formula developed by the Department of Housing and Community Development.

[AB 239](#)

[Ridley-Thomas D \(Dist. 0\)](#)

Location: ASSEMBLY 2 YEAR

California Environmental Quality Act: urbanized areas. CEQA defines the terms "urban area" and

“urbanized area” to mean, among other things, an unincorporated area that is completely surrounded by one or more incorporated cities and the population density of the unincorporated area at least equals the population density of the surrounding city or cities. This bill would instead specify that the population density of the unincorporated area be at least 1,000 persons per square mile.

[AB 256](#)

[Steinorth R \(Dist. 40\)](#)

Location: ASSEMBLY 2 YEAR

Land use: housing. Current law declares the importance of, and general responsibility for, making housing available and affordable for all Californians. This bill would make nonsubstantive changes to this provision.

[AB 257](#)

[Steinorth R \(Dist. 40\)](#)

Location: ASSEMBLY 2 YEAR

Housing: building standards: violations. The State Housing Law requires the housing or building department or, if there is no building department, the health department, of every city or county or a specified environmental agency to enforce within its jurisdiction all of the State Housing Law, the building standards published in the California Building Standards Code, and other specified rules and regulations. If there is a violation of these provisions or any order or notice that gives a reasonable time to correct that violation, or if a nuisance exists, an enforcement agency is required, after 30 days’ notice to abate the nuisance, to institute appropriate action or proceeding to prevent, restrain, correct, or abate the violation or nuisance. This bill would make nonsubstantive changes to these provisions.

[AB 285](#)

[Melendez R \(Dist. 67\)](#)

Location: ASSEMBLY 2 YEAR

Drug and alcohol free residences. Would, among other things, define a “drug and alcohol free residence” as a residential property that is operated as a cooperative living arrangement to provide an alcohol and drug free environment for persons recovering from alcoholism or drug abuse, or both, who seek a living environment that supports personal recovery. The bill would authorize a drug and alcohol free residence to demonstrate its commitment to providing a supportive recovery environment by applying and becoming certified by an approved certifying organization that is approved by the State Department of Health Care Services.

[AB 686](#)

[Santiago D \(Dist. 53\)](#)

Location: SENATE 2 YEAR

Housing discrimination: affirmatively further fair housing. Would require a public agency to administer its programs and activities relating to housing and community development in a manner to affirmatively further fair housing, and to not take any action that is inconsistent with this obligation. The bill would make it unlawful under the California Fair Employment and Housing Act for a public agency to fail to meet its obligation to affirmatively further fair housing, and would provide that failure would constitute housing discrimination under the act.

[AB 824](#)

[Lackey R \(Dist. 36\)](#)

Location: ASSEMBLY APPR. SUSPENSE FILE

Transitional Housing for Homeless Youth Grant Program. Would establish the Transitional Housing for Homeless Youth Grant Program to be administered by the Office of Emergency Services to award grants to qualified nonprofit entities to provide transitional living services, such as long-term residential services, access to resources, and counseling services, to homeless youth ages 18 to 24 years of age, inclusive, for a period of up to 36 months. The bill would require the office, in consultation with specified stakeholders, to establish minimum standards and procedures for awarding the grant moneys.

[AB 1076](#)

[Medina D \(Dist. 61\)](#)

Location: ASSEMBLY 2 YEAR

Public postsecondary education: campus housing: priority for homeless youth: report. Current law requests campuses of the California Community Colleges, requires campuses of the California State University, and requires campuses of the University of California, subject to its agreement by

resolution, to do the following: (1) give priority for housing to current and former foster youth and current and former homeless youth, and (2) campuses that maintain student housing facilities open for occupation during school breaks, or on a year-round basis, give first priority to current and former foster youth and current and former homeless youth for residence in housing facilities that are open for uninterrupted year-round occupation at no extra cost during academic or campus breaks, among other things. This bill would require the Legislative Analyst's Office, in consultation with the California Community Colleges, the California State University, and the University of California, to conduct a study that includes specified information on the implementation of this law and report the study to the Legislature on or before January 1, 2020.

[AB 1156](#)

[Ting D \(Dist. 19\)](#)

Location: SENATE 2 YEAR

Planning and zoning: housing element. The Planning and Zoning Law requires the housing element to include an analysis and documentation of household characteristics, including level of payment compared to ability to pay, housing characteristics, including overcrowding, and housing stock condition. This bill would require the analysis to include documentation on the percentage of residents who pay more than 30% and more than 50% of their income towards the cost of housing. By increasing the duties of local officials, this bill would impose a state-mandated local program.

[AB 1203](#)

[Gloria D \(Dist. 78\)](#)

Location: ASSEMBLY 2 YEAR

Housing: discrimination. Current law prohibits a city, county, city and county, and other local governmental agency from imposing different requirements on a residential development or an emergency shelter that is subsidized, financed, insured, or otherwise assisted by the federal or state government or by a local public entity than those imposed on nonassisted developments, except as specified. Current law specifies that a city, county, or city and county is not prohibited from extending preferential treatment to residential developments or emergency shelters, as specified. This bill would additionally apply these provisions to transitional housing.

[AB 1350](#)

[Friedman D \(Dist. 43\)](#)

Location: ASSEMBLY L. GOV.

Land use: housing element: regional housing need: noncompliant cities and counties: penalty. The Planning and Zoning Law requires that assessment to include the city's or county's share of the regional housing need, as determined by the Department of Housing and Community Development in consultation with each council of governments, and requires a council of governments to develop a proposed methodology for distributing the existing and projected regional housing need, as specified. This bill would require a noncompliant city or county, as defined, to pay a penalty, as provided, to the Department of Housing and Community Development.

[AB 1406](#)

[Gloria D \(Dist. 78\)](#)

Location: SENATE 2 YEAR

Homeless Youth Housing Program. Would establish the Homeless Youth Housing Program to, upon appropriation of funds by the Legislature, award grants to up to 10 recipients, as defined, that demonstrate the ability to contract with service providers capable of providing housing assistance and supportive services to homeless youth with the goal of transitioning youth towards self-sufficiency.

Position: San Bernardino County Support

[AB 1423](#)

[Chiu D \(Dist. 17\)](#)

Location: SENATE 2 YEAR

Housing: annual reports: charter cities. Current law requires the planning agency of a city or county, after the adoption of a general plan, to investigate and make recommendations to the legislative body of the city or county regarding reasonable and practical means for implementing the general plan or element of the general plan and to provide by April 1 of each year an annual report to the legislative body, the Office of Planning and Research, and the Department of Housing and Community Development that includes, among other things, the status of the plan and progress in its

implementation and the progress in meeting its share of regional housing needs, as specified, and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing, as specified. This bill would apply the above report requirement to charter cities.

[AB 1670](#)

[Gomez D \(Dist. 0\)](#)

Location: ASSEMBLY REV. & TAX

Income taxes: credits: qualified developer: affordable housing. The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill would allow a credit against those taxes for each taxable year beginning on or after January 1, 2017, and before January 1, 2022, in an amount equal to 50% of the amount paid or incurred by a taxpayer to a qualified developer during the taxable year for the development of a qualified project, as defined, not to exceed \$250,000.

[AB 1759](#)

[McCarty D \(Dist. 7\)](#)

Location: ASSEMBLY PRINT

General plans: housing element: production report: withholding of transportation funds. Would require the Department of Housing and Community Development, on or before June 30, 2022, and on or before June 30 every year thereafter and until June 30, 2051, to review each production report submitted by a city or county in accordance with the provisions as specified to determine whether that city or county has met the applicable minimum production goal for that reporting period. The bill would provide that, if the department determines that a city or county has met its applicable minimum production goal for that reporting period, the department shall, no later than June 30 of that year, submit a certification of that result to the Controller.

[AB 1765](#)

[Quirk-Silva D \(Dist. 65\)](#)

Location: ASSEMBLY PRINT

Building Homes and Jobs Act: fee waiver: states of emergency. The Building Homes and Jobs Act, imposes a charge, except as provided, of \$75 to be paid at the time of the recording of every real estate instrument, paper, or notice required or permitted by law to be recorded, per each single transaction per single parcel of real property, not to exceed \$225. Current law requires a county recorder to send revenues from the charge to the controller for deposit into a fund in the State Treasury to be expended for various purposes related to homes and jobs. This bill would waive that charge with regard to any real estate instrument, paper, or notice recorded in connection with real property upon which repairs or reconstruction are taking place as a direct result of a disaster for which the Governor has declared a state of emergency.

[AB 1768](#)

[Steinorth R \(Dist. 40\)](#)

Location: ASSEMBLY PRINT

The County of San Bernardino: housing authority: middle-income housing projects. Current law, until January 1, 2022, authorizes a housing authority located in the City of San Diego or the County of Santa Clara to implement a pilot program to develop and finance a middle-income housing project, as defined, if the project receives gap financing, as defined. Existing law requires any gap financing to be approved by the housing authority's legislative body, as provided, and requires the housing authority to provide a report to the Legislature, as specified. This bill would authorize a housing authority in the County of San Bernardino, until January 1, 2022, also to develop and finance a middle-income housing project if it receives gap financing.

[AB 1771](#)

[Bloom D \(Dist. 50\)](#)

Location: ASSEMBLY PRINT

Regional housing needs assessment. Would express the intent of the Legislature to enact legislation that would make changes to the process for distributing regional housing needs to various jurisdictions to ensure fairness and the achievement of stated goals regarding housing.

[AB 1778](#)

[Holden D \(Dist. 41\)](#)

Location: ASSEMBLY PRINT

Affordable housing: San Gabriel Valley: San Bernardino-Riverside metropolitan area. Current law generally sets forth the duties of the Department of Housing and Community Development in promoting the development of affordable housing in the state. This bill would state the intent of the legislature to enact legislation that would provide for the redevelopment of impoverished areas in the San Gabriel Valley and the San Bernardino-Riverside metropolitan area by creating affordable housing opportunities and to establish a novel source of revenue to offset the costs of this program. The bill would also make related findings and declarations.

[AB 1792](#)

[Frazier D \(Dist. 11\)](#)

Location: ASSEMBLY PRINT

Local government: municipal improvement and restoration projects. Current law authorizes the legislative body of a city or a county to establish an enhanced infrastructure financing district to finance public capital facilities or other specified projects of communitywide significance. This bill would state the intent of the Legislature to enact legislation that would provide local governments with resources and streamlining for municipal improvements and restoration projects.

[AB 1804](#)

[Berman D \(Dist. 24\)](#)

Location: ASSEMBLY PRINT

California Environmental Quality Act: categorical exemption: infill development. CEQA requires the Office of Planning and Research to prepare and develop, and the Secretary of the Natural Resources Agency to certify and adopt, guidelines for the implementation of CEQA. CEQA requires the guidelines to include a list of classes of projects that have been determined not to have a significant effect on the environment and that are required to be exempt from CEQA (categorical exemption). Current guidelines for the implementation of CEQA exempts from the requirements of CEQA infill development meeting certain requirements, including the requirement that the proposed development occurs within city limits. This bill would revise the above-described categorical exemption to include proposed residential and mixed-use housing projects occurring within an unincorporated area of a county.

[ACA 11](#)

[Caballero D \(Dist. 30\)](#)

Location: ASSEMBLY H. & C.D.

California Middle Class Affordable Housing and Homeless Shelter: funding. Would create the California Middle Class Affordable Housing and Homeless Shelter Account in the General Fund for the support of local and state programs that assist in the development or acquisition of housing, as specified. The measure would impose a tax upon all retailers at the rate of 0.25% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in this state on and after January 1, 2019.

[SB 46](#)

[Leyva D \(Dist. 20\)](#)

Location: ASSEMBLY 2 YEAR

Mobilehomes: enforcement actions: sunset provision. The Mobilehome Parks Act requires the Department of Housing and Community Development or a city, county, or city and county that assumes responsibility for the enforcement of the act to enter and inspect mobilehome parks with a goal of inspecting at least 5% of the parks each year to ensure enforcement of the act and implementing regulations. Current law also requires an enforcement agency to issue notice to correct a violation and provides for procedures for owners or operators to dispute and appeal violation notices, as specified. Existing law repeals these provisions on January 1, 2019. A violation of these provisions is a misdemeanor. This bill would remove the repeal date of January 1, 2019, and would extend these provisions indefinitely.

[SB 62](#)

[Jackson D \(Dist. 19\)](#)

Location: ASSEMBLY 2 YEAR

Affordable Senior Housing Act of 2017. Would enact the Affordable Senior Housing Act of 2017, which would establish the Affordable Senior Housing Program within the jurisdiction of the Department of Housing and Community Development. The bill would declare that the purpose of this program is to guide and serve as a catalyst for the development of affordable senior housing and supportive care campuses within this state and would require the director of the department to undertake various actions in implementing this program, including establishing and implementing a process for identifying and convening public and private stakeholders, assisting program participants in identifying suitable locations and potential sources of public and private funding for the development of affordable senior housing.

[SB 196](#)

[Cannella R \(Dist. 12\)](#)

Location: SENATE 2 YEAR

Land use: general plans. The Planning and Zoning Law requires each city, county, and city and county to prepare and adopt a general plan that contains certain mandatory elements, including a housing element. This bill would make nonsubstantive changes to that law.

[SB 253](#)

[Nielsen R \(Dist. 4\)](#)

Location: SENATE 2 YEAR

Veterans: homelessness. The Veterans Housing and Homeless Prevention Bond Act of 2014 authorizes the issuance of bonds in the amount of \$600,000,000, as specified, for expenditure by the California Housing Finance Agency, the Department of Housing and Community Development, and the Department of Veterans Affairs to provide multifamily housing to veterans pursuant to the Veterans Housing and Homeless Prevention Act of 2014 (VHHPA). Current law requires the departments to establish and implement programs that focus on veterans at risk for homelessness or experiencing temporary or chronic homelessness, as specified. This bill would make technical, nonsubstantive changes to these provisions.

[SB 277](#)

[Bradford D \(Dist. 35\)](#)

Location: ASSEMBLY THIRD READING

Land use: zoning regulations. The Planning and Zoning Law authorizes the legislative body of any city or county to adopt ordinances regulating zoning within its jurisdiction, as specified. This bill would additionally authorize the legislative body of any city or county to adopt ordinances to require, as a condition of development of residential rental units, that the development include a certain percentage of residential rental units affordable to, and occupied by, moderate-income, lower income, very low income, or extremely low income households, as specified.

[SB 279](#)

[Fuller R \(Dist. 16\)](#)

Location: SENATE 2 YEAR

Local government: land use: general plans. Current law requires each planning agency to prepare, and the legislative body of each county and city to adopt, a comprehensive, long-term general plan for the physical development of the county or city, as specified. This bill would make nonsubstantive changes to those provisions.

[SB 281](#)

[Fuller R \(Dist. 16\)](#)

Location: SENATE 2 YEAR

Land use: planning and zoning. The Planning and Zoning Law, among other things, requires the legislative body of each county and city to adopt a comprehensive, long-term general plan for the physical development of the county or city and of any land outside its boundaries that relates to its planning, and provides for the adoption and administration of zoning laws, ordinances, rules, and regulations by counties and cities. This bill would make nonsubstantive, changes to those provisions.

[SB 307](#)[Nguyen R \(Dist. 34\)](#)

Location: ASSEMBLY 2 YEAR

Postsecondary education: task force: study of student housing insecurity and homelessness. Would request the University of California to convene a task force, consisting of 3 representatives of the University of California selected by the University of California, 3 representatives of the California State University selected by the California State University, and 3 representatives of the California Community Colleges selected by the California Community Colleges. The bill would require one of the representatives selected by each segment to be a student who is currently enrolled at a campus of that segment.

[SB 827](#)[Wiener D \(Dist. 11\)](#)

Location: SENATE T. & H.

Planning and zoning: transit-rich housing bonus. Would authorize a transit-rich housing project to receive a transit-rich housing bonus. The bill would define a transit-rich housing project as a residential development project the parcels of which are all within a 1/2 mile radius of a major transit stop or a 1/4 mile radius of a high-quality transit corridor, as those terms are further defined. This bill contains other related provisions and other existing laws.

[SB 828](#)[Wiener D \(Dist. 11\)](#)

Location: SENATE RLS.

Land use: housing element. Would state the intent of the Legislature to enact legislation that would, among other things, require the department to take certain actions relating to unmet housing needs, including completing a comprehensive assessment on unmet need for each region and including the results of the assessment in regional allocations for the next housing element cycle.

[SB 831](#)[Wieckowski D \(Dist. 10\)](#)

Location: SENATE T. & H.

Land use: accessory dwelling units. The Planning and Zoning Law authorizes a local agency to provide by ordinance for the creation of accessory dwelling units in single-family and multifamily residential zones and sets forth standards the ordinance is required to impose, including, among others, maximum unit size, parking, and height standards. Current law authorizes a local agency, special district, or water corporation to require a new or separate utility connection between the accessory dwelling unit and the utility and authorizes a fee to be charged, except as specified. Current law requires a local agency to submit an ordinance adopted for the creation of accessory dwelling units to the Department of Housing and Community Development and authorizes the department to review and comment on the ordinance. This bill would delete the requirement that the area be zoned to allow single-family or multifamily use.

[SB 893](#)[Nguyen R \(Dist. 34\)](#)

Location: SENATE RLS.

Planning and zoning: density bonus. Would delete these additional vehicular parking ratio provisions. This bill contains other related provisions and other existing laws.

ICH REPORT



DATE: January 2018

PHONE: (909) 387-4565

PRESENTED BY: KENT PAXTON

Homeless Policy Advisor, Fifth District

SUBJECT: ICH Related Board Items

<http://cob-sire.sbcounty.gov/sirepub/>

Board Agenda Items

10/31/2017

20. Behavioral Health: This item is a **GRANT AWARD FROM THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES FOR THE FEDERAL MCKINNEY PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS PROGRAM 2017-18** in the amount of \$506,290 for services to individuals with serious behavioral health conditions, co-occurring substance use disorders, and homeless or at-risk of homelessness for a period of July 1, 2017 through June 30, 2018. A 1 to 3 match is required, DBH will provide the \$168,763 in matching funds through in-kind MHSA staff positions.

Background: PATH funded services will include outreach, planning and coordination of housing linkage to Behavioral Health services including medication support, job training and education, and case management services. A total of 225 unduplicated clients will be served at an estimated cost of \$3,000 per client.

Presenter: Veronica Kelley, Director

25. Community Development and Housing: This item is a **RESOLUTION AUTHORIZING THE COMMUNITY DEVELOPMENT AND HOUSING DEPARTMENT AS ADMINISTRATIVE ENTITY FOR THE 2017-18 STATE EMERGENCY SOLUTIONS GRANT** to receive an allocation not to exceed \$669,276.

Background: Recommended actions allows CDH to formally accept and receive State ESG funding in an amount not to exceed \$669,276, which will be leveraged with the \$551,531 in federal ESG funds CDH receives directly from HUD for the 2017-18 program year. CDH will enter into sub-recipient contracts for emergency shelter, homeless prevention, rental assistance, rapid re-housing, case management, street outreach, housing search and placement, and related counseling services in both the cities and unincorporated areas of the County of San Bernardino. CDH anticipates receiving the funding by December 2017.

Presenter: Gary Hallen, Director

33. Pre-School Services Department: This item is a **NON-FINANCIAL MEMORANDUM OF UNDERSTANDING WITH THE CHANCE PROJECT-PATHWAYS NETWORK** to assist families with young children ages 0-5 who are homeless or in a housing crisis.

Background: PSD will collaborate with the TCP-Pathways Project to assist families with young children ages 0-5 who are homeless or in housing crisis to access rapid re-housing and/or housing assistance.

Presenter: Diana Alexander, Director

11/14/2017

17. County Administrative Office: This item is a **TINY HOMES ORDINANCE UPDATE.**

Background: On October 17, 2017, the Board of Supervisors directed the County Administrative Office to research tiny homes as they are not addressed in County Code. Land Use Services is currently working on updating Accessing Structures and Uses chapter in the County Development Code and will include recommended revisions to address the tiny homes issue. Staff anticipates submitting recommended code amendments to the Planning Commission for a public hearing by the end of 2017. After the Planning Commission review, a proposed ordinance will be submitted to the Board for discussion and consideration of approval by the early part of 2018.

Presenter: Dena Smith, Interim County Executive Officer

12/5/2017

Items 49. – 52.: Real Estate Services and Department of Behavioral Health: These items are **AMENDMENTS TO CONTRACTS** for the construction and modification of utilities for the four **DBH CRISIS RESIDENTIAL TREATMENT FACILITIES** in **MORONGO BASIN, SAN BERNARDINO, FONTANA, AND VICTORVILLE**, with the following contract amendments:

- Morongo Basin – located at 60805 Twenty-Nine Palms Highway, Joshua Tree, a contract increase of \$217,704, for a total cost of \$9,270,900, and a completion date of April 2, 2018.
- San Bernardino – located at 1481 NB. Windsor Drive, San Bernardino, a contract increase of \$91,347, for a total cost of \$6,960,000, and a completion date of April 16, 2018.

- Victorville – located at 16552 Sunhill Drive, Victorville, a contract increase of \$207,533, for a total cost of \$6,668,300, and a completion date of April 13, 2018.
- Fontana – located at 15217 San Bernardino Avenue, Fontana, a contract increase of \$105,348, for a total cost of \$6,460,000, and a completion date of April 10, 2018.

Presenters: Terry W. Thompson, Director, Real Estate Services, Project Management Division
Veronica Kelley, Director, Department of Behavioral Health

62. County Administrative Office: This item is a **2017-18 FIRST QUARTER BUDGET REPORT** acting as the Governing Body of the Housing Authority of the County of San Bernardino, accepting the HACSB First Quarter Budget for FY 2017-18.

Background: The HACSB 2017-18 Adopted Budget includes requirements of \$324 million, sources of \$326.1 million and a contribution Net Position of \$2.1 million. No adjustments are requested in the First Quarter Report.

Presenter: Gary McBride, County Executive Officer

01/9/2018

16. Community Development and Housing: This item is a **FUNDING COMMITMENT FOR WATERMAN GARDENS PARTNERS 2, L.P., TO DEVELOP PHASES II AND III OF THE ARROWHEAD GROVE HOUSING PROJECT** committing up to \$2,200,000 in HOME Investment Partnerships Funds, to construct 184 multi-family housing units. Total cost of the project from various sources is \$71,717,207. (See related Housing Authority item)

Background: Approval of this item will assist the Waterman gardens Partners, in collaboration with the Housing Authority of the County of San Bernardino (HACSB), in developing the second and third phases of the former Waterman Gardens public housing site, into 184 affordable multi-family housing units (Arrowhead Grove), on approximately eight acres. The financing of the proposed phases will bring together funding sources that range from tax credits to the State's Cap and Trade program's Affordable Housing and Sustainable Community's funding.

Presenter: Gary Hallen, Director Community Development and Housing

38. Housing Authority: This item is a **FUNDING COMMITMENT FOR NATIONAL COMMUNITY RENAISSANCE TO DEVELOP PHASES II AND III OF THE ARROWHEAD GROVE HOUSING PROJECT** committing federal funds in the amount of \$1,000,000 and Housing Authority local unrestricted reserve funds in the amount of \$1,512,000 for the construction of 184 multi-family housing units.

Background: Approval of this item will assist the HACSB to secure funding from California's Affordable Housing Sustainable Communities (AHSC) grant program. Committing to the ground lease for the project site and commitment of funding for capital loans, totaling \$2,512,000, is intended to satisfy the threshold requirements of the AHSC application. In partnership with National CORE, HACSB has successfully been transforming the former 252-unit Waterman Gardens Public Housing site, which HACSB has owned and managed since 1942.

In August 2016, the first site adjacent development phase of Arrowhead Grove (Valencia Vista) was completed, which consists of 75 affordable apartment homes. The second phase (Olive Meadow), opened September 2017 as the first on-site development phase at the southeast corner of the former Waterman Gardens. Olive Meadows consists of 61 affordable apartment homes. Both developments achieved full occupancy immediately upon completion since existing residents of the former Waterman Gardens were relocated.

Presenter: Maria Razo, Executive Director HACSB

13. Community Development and Housing: This item is **AMENDMENT NO. 3 TO CONTRACT NO. 16-550 WITH THE INSTITUTE FOR URBAN INITIATIVES FOR HOMELESS CONSULTING SERVICES** to provided additional training to staff, increasing the total contract amount by \$65,000 from \$417,350 to \$482,350 with no change to the contract period of July 12, 2016 through June 30, 2019, paid for out of the HUD COC planning grant funds.

Background: Urban Initiatives provides comprehensive consulting services to the CDHA Office of Homeless Services and the County Administrative Office to support the County's effort to end homelessness. This amendment will allow the OHS to continue to provide services to the CAO by providing additional training for staff, preparing and submitting the annual HUD COC grant, and conducting the annual Point-in-Time Count.

Presenter: Dena Fuentes, Deputy Executive Officer Community Development and Housing



**County of San Bernardino
Office of Homeless Services**

303 E. Vanderbilt Way, First Floor • San Bernardino, CA 92415-0026

Phone: (909) 386-8297 • Fax: (909) 890-0868

Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/sbchp>

**Housing Authority of the County of San Bernardino Report
Prepared for the Interagency Council on Homelessness**

Date Wednesday, January 24, 2018

Presenter Maria Razo, Executive Director

Announcements The table below lists the announcements for today's meeting.

Announcements



County of San Bernardino Office of Homeless Services

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Near term and Long term Development Activities

- Loma Linda Veterans Village- in partnership with META Housing and Housing Partners I, Inc.
 - For chronically homeless veterans.
 - New construction project adjacent to the VA Hospital.
 - Supportive services will be provided by the VA and Lifesteps.
 - Project utilizes 87 PBVs - 50 VASH (2015 application) and 37 PBV.
 - Construction is on schedule – coordination with VA is ongoing in preparation of leasing.
 - Slated for completion and occupancy mid 2018
- Liberty Lane Apartments – in partnership with A Community of Friends
 - Veterans Housing project in Redlands to utilize 68 PBVs - 59 PBV VASH and 9 Project Based Vouchers (total units- 80)
 - For chronically homeless veterans (competitive allocation of HUD VASH vouchers). New construction.
 - Approved by City Council on September 19, 2017.
 - A legal challenge to the Environmental Review process for the project was filed against the City on October 23, 2017. This may potentially prevent the project from moving forward with a tax credit application in March, 2018.
- Golden Apartments (38 units, San Bernardino) - joint ownership by HACSB and HPI I, Inc.
 - First permanent supportive housing development for chronically homeless. Project will convert 21 existing 2-bedroom townhouse apartments to 38 1-bedroom apartments to provide permanent supportive housing for chronically homeless. Community spaces will be incorporated to support the on-site delivery of wrap-around services sponsored by the Department of Behavioral Health.
 - City approved Conditional Use Permit at Planning Commission on June 13, 2017.
 - County approved \$3.1 million in HOME funding on July 25, 2017
 - City Council approved \$880,000 in HOME funding on August 21, 2017
 - Final relocation plan for existing residents was approved by the Housing Commission on September 12, 2017 whereupon 12 remaining families will receive direct assistance in relocating to comparable housing units within the community as chosen by the families. The remaining families are in the process of selecting their new homes and are all expected to move out by January 15, 2018.
 - Construction documents have been prepared and submitted to City Building Department for their review. Approval is expected in late February 2018.
- Queens Motel (~27 units, Victorville)
 - 61 unit motel to be converted to house chronically homeless (with supportive services)
 - Will convert 2 rooms to small 1 bedroom apartments to create ~27 units.
 - Seeking alternative funding sources. Exploring City and/or state grants. City of Victorville is preliminarily committing \$1.5 million to the project.
 - Entitlement processes have commenced with City of Victorville planning staff. Design review and land use approvals expected by March of 2018.

Reminder: Easy Access to Homeless Programs

CalWORKs Housing Support Program

HACSB and KEYS partner with the San Bernardino County Transitional Assistance Department (TAD) to administer the new CalWORKs Housing Support Program which promotes housing stability for homeless families.

- Who Qualifies: Homeless families with children who are receiving CalWORKs.



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KEYS also receives HUD Continuum of Care HUD funding to serve approximately 25 homeless persons in the county through rapid rehousing assistance and short-term case management.

- ✓ Who Qualifies: Low-income homeless families with children.
- ✓ How to Apply: Please use KEYS' intake line for an eligibility screening: (909) 332-6388.

No Child Left Unsheltered

50 units for unsheltered homeless families with children. Scattered sites throughout the county.

- ✓ The No Child Left Unsheltered program is aimed at housing unsheltered children and their families in San Bernardino County. This program focuses on the education and well-being of the children and the economic advancement of the parent(s), while providing housing subsidies to stabilize the family. HACSB partners with the Department of Behavioral Health to provide intensive case management and behavioral health services to support the long term personal and economic stability of these families.
- ✓ Who Qualifies: Families with children must be unsheltered at the time of application and have documented evidence of long term housing instability.
- ✓ How to Apply: Contact our Homeless Outreach line: (909) 890-5314, or email Becky Murillo at rmurillo@hacsb.com for more information.

Veterans Affairs Supportive Housing Program (VASH)

The Housing Authority receives HUD VASH funding to permanently house a total of 418 homeless veterans who also qualify for clinical support services from the Veterans Administration Medical Clinics (VAMC) across the county.

- ✓ Who Qualifies: Low-income homeless veterans with need for medical/mental health (psychiatric or substance abuse) service needs.
- ✓ How to Apply: The veteran would need to call (909)-825-7084 extension 6085 for a VASH screening. VAMC will provide supportive services and refer the veteran to HACSB if appropriate.

Supportive Services for Veterans Families (SSVF)

Since 2013 KEYS has been a recipient of the Department of Veterans Affairs' SSVF grant. This funding pays for case managers and housing outreach specialists that assist veterans and their families with case management, financial assistance for rent and utility payments, security deposits and moving expenses.

- ✓ Who Qualifies: Veterans with a verified Veteran status (with exception of dishonorable discharge) that meet income guidelines and homelessness status. There is more than one category of assistance and eligibility will be determined based on the intake assessment criteria.
- ✓ How to Apply: Any veteran can apply via telephone, walk-in, email, or referral from other providers. Please utilize KEYS' intake line for an eligibility screening: (909) 332-6388.

Housing Opportunities for People with AIDS (HOPWA)

HACSB partners with Foothill AIDS Project to offer rental assistance and supportive services for up to 50 homeless individuals with HIV/AIDS.

- ✓ Who Qualifies: Low-income persons medically diagnosed with HIV/AIDS and their families.
- ✓ How to Apply: Applications from low-income residents of San Bernardino County are processed through the Foothill AIDS Project to the Housing Authority. The individuals must have been receiving HIV case management services for a minimum of 6 months. The contact phone number is: (909)-884-2722.



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Contacts to Assist a Homeless Family

Reminder: Calling the 2-1-1 Coordinated Entry program should always be the first contact made to assist a homeless individual/ family.

- ✓ HACSB Homeless Hotline: (909) 890-5314
- ✓ KEYS Intake Line: (909) 332-6388

Open Waiting Lists

Adelanto, Apple Valley, Hesperia and Victorville – 1 bedroom
Barstow – 2, 3, 4, and 5 bedroom
Chino, Colton – 5 bedroom
Redlands – 4 and 5 bedroom
Joshua Tree, Twentynine Palms, Yucca Valley – 3 bedroom
San Bernardino – 1, 2, 3, 4 and 5 bedroom

Senior Housing

Barstow – 1 bedroom
Bloomington – 2 bedroom
Colton – 2 bedroom
Victorville – 2 bedroom
Twin Peaks – 2 bedroom
Fontana – 1 and 2 bedroom
Redlands – 1 and 2 bedroom
Yucaipa – 2 bedroom

Interested households can apply in person at any HACSB office or can print an application from our website by going to www.hacsb.com, and going to the residents/ future residents section.

*Please note: All waiting lists have an ultimate preference for veterans.

Housing Authority of the County of San Bernardino

Continuum of Care Grants - Monthly Utilization Reports

As of: December 2017

Original Grant Effective Date	Grant Name	Type	Grant Effective Date	Grant Expiration Date	Remaining Months	Units Authorized	Units Leased	Total PUC	Total Grant	Remaining Funding	Projected Monthly Housing Assistance & Expenses	Projected (Over) or Under spend w/ Projected Total Units	Total Projected Funds at Grant Term (+SD)	Next Year Funding Amount	Vouchers Searching/ Pending Lease	Clients in Move Status	Add'l Units Funding Will Support
10/1/2007	Stepping Stones	TRA	1/1/2017	12/31/2017	0	28	33	785.35	331,739	7,109.56	28,272.51	7,109.56	7,109.56	331,739	0	3	0
9/1/2008	New Horizons	TRA	11/1/2017	10/31/2018	10	154	166	884.12	1,865,076	1,582,737.24	155,605.64	26,680.84	26,680.84	1,865,076	0	4	6
10/1/2012	Cornerstone	TRA	10/1/2012	9/30/2018	9	33	24	778.79	400,415	343,499.00	34,266.83	35,097.50	35,097.50	400,415	0	2	17
10/1/2012	Whispering Pines	TRA	10/1/2012	9/30/2018	9	16	11	795.91	194,141	168,062.00	16,714.09	17,635.18	17,635.18	194,141	0	0	9
2/1/2011	Laurelbrook	PRA	5/1/2017	4/30/2018	4	27	22	933.55	357,984	175,957.00	25,205.73	75,134.09	73,934.09	357,984	1	2	2
2/1/2011	Project Gateway	PRA	3/1/2017	2/28/2018	2	12	10	1,068.70	182,550	66,778.00	12,824.40	41,129.20	41,129.20	182,550	0	0	2
12/1/2011	Lanternwoods	PRA	12/1/2017	11/30/2018	11	16	16	774.69	225,214	212,819.00	12,395.00	76,474.00	76,474.00	225,214	0	0	0

Definitions:

PUC- Average dollar amount to support each unit on a monthly basis.

PRA - Project-Based Rental Assistance, funds are tied to the unit and cannot 'over-lease' to utilize excess grant funds.

TRA- Tenant-Based Rental Assistance, and can over-lease to expend funds, if renewal grant funds are available to support the unit on an ongoing annual cycle.

SD- Security Deposit Costs

Notes:

***New Horizons:** Grant was renewed 11/1/17 and we project to be able to support 6 additional households.

***Cornerstone and Whispering Pines:** Grants were renewed on 10/1/17 and we project to be able to support 26 additional households between both programs. We are working with 211 for the CES referrals.

***Laurelbrook, Project Gateway and Lanternwoods:** All of these grants are PRA types, and excess funding cannot be utilized by over-leasing. Gateway has 2 units offline for rehab and Laurelbrook has 2 vacancies.

PUC Fluctuations- It is worth note that small changes in household income or changes in contract rent can have significant effect on the average Per Unit Cost and monthly expenditure projections. It is expected to see some fluctuation on a monthly basis and the HACSB staff watches this carefully in order to adjust leasing utilization when funding is available. However, it is also important to note that even if there may be small amounts of unutilized funding projected at the end of a grant term, it is vital to consider that if we lease more households to utilize that funding, that there is enough funding in the *next grant cycle* to be able to support those additional households. As part of our monthly analysis, we not only look at the current grant year and funding availability, but the next grant year and funding cycle.



Coordinated System Report to ICH

January, 2018

Pathways Home is San Bernardino County's groundbreaking collaboration between more than 30 agencies within the Homeless Partnership with the express purpose of creating sustainable, cost-effective, client centered pathways out of homelessness and for prevention of homelessness. We define Ending Homelessness as the time when more people are exiting a state of homelessness than entering it.

Comments

211 CES staff perform Street Outreach, Assessments, Case Conferencing, Follow-up, Care Coordination, Referring clients to appropriate agencies in a formal HMIS process, intense data entry, Training, and often, leveraging the rapport built from initial contact, act as arbiters when other efforts stall.

Data for 2017

211's CES staff and partners performed a total of 1261 Assessments for people identified as homeless during all of 2017. 178 assessments were performed in the two months of operation during 2016.

Total Assessments in 2018: 1262
Average monthly assessments: 105

Total households housed: 327

Total households currently enrolled in a housing provider program: 75

Total referred to a housing provider but not yet enrolled: 68

Total in bridge housing: 4

Note

As of January 1, 2017, all CoC funded programs are required to accept clients only through the CES. At this time 95% of all San Bernardino County CoC providers are in compliance with expectations of 100% henceforth.

ESG providers will also be required to utilize at least a portion of their ESG funds according to CES referrals. Final details are pending.

The implementation of Pathways Home, our Continuum of Care's Coordinated Entry System, has brought coordinated, measurable processes to our work with those experiencing literal homelessness. Regardless of where a client engages the system, they are to be entered into the CES workflow within HMIS where the assessment process measures vulnerability, where the ICH designated priorities can be applied, and where the most appropriate response to the client's needs can be exercised.



Agencies/Programs providing HMIS data used for this report

CAP ESG County SB (RR-H)	LCD CoC The Gatekeeper (TH)
CAP PF Obershaw House (TH)	LCD GPD Program (TH)
CC1 ESG State (RR-H)	LSS CoC Hope for Heroes (PSH)
CCL CoC Permanent Supportive Housing (PSH)	LSS CoC Hope For Heroes II (PSH)
CCL Lutheran Social Services	LSS Lighthouse Social Services
FSA Family Services Association of Redlands	LSS SF Family Stabilization Program (RR-H)
GDC CoC TAY Housing (PSH)	LSS SSVF Rapid Re-Housing (RR-H)
HA1 GF County SB NCLU (PSH)	LTH CoC Infinite Horizons (RR-H)
HA1 Housing Authority	LTH ESG HSS County (RR-H)
HACSB	LTH Inland Temporary Homes
HACSB VASH	MH1 CDBG Assisi House (TH)
HDH CDBG Victorville (ES)	NHV New Hope Village, Inc.
HDH High Desert Homeless Services	SA1 PF Transitional Living Center (TH)
HOA PF Restoration House of Angels (TH)	SUS CoC Step Up (PSH)
IHP CoC Family Stabilization Program (RR-H)	SUS Step Up on Second Street, Inc.
IHP ESG Ontario SOVA (HP)	TFC Time For Change Foundation
IHP Inland Valley Hope Partners	USV CoC Veterans (PSH)
IHVP	USV SSVF Rapid Re-Housing - Priority 1 (RR-H)
IVHP	USV SSVF Rapid Re-Housing (RR-H)
KEY CoC KEYS for Success (RR-H)	USV Veterans Inc
KEY Knowledge & Education For Your Success	VASH/KEYS
KEY SF Housing Support Program (RR-H)	VASH/LSS
KEY SSVF Rapid Re-Housing - Category 2 (RR-H)	VASH/USV
KEYS SSVF	WOL Water Of Life Community Church
KFS	KEY CoC KEYS For Life (RR-H)

Respectfully submitted,

Gary Madden
Director

Marisela Manzo
Housing Coordination Supervisor

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness (ICH)

October 25, 2017
9:00 a.m. – 11:00 a.m.
Health Services Building - Auditorium
850 E. Foothill Blvd.
Rialto, CA 92376

Minutes Recorded and Transcribed by Amy Edwards, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> • The meeting was called to order at 9:03 a.m.
Introductions	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> • Introductions were made by all ICH Members. Guests were also invited to introduce themselves.
REPORTS	PRESENTER	ACTION/OUTCOME
Homeless Provider Network	Sharon Green	<ul style="list-style-type: none"> • On October 10, 2017 we had our 4th Quarter All County Homeless Provider Network (HPN) meeting. We received an update on the Pathways to Housing Network and discussed HPN's recommendations for FY 2018 CoC application process. • The HPN leadership is working on recommendations for next year's local CoC Application process to promote greater transparency and more provider involvement in the decision-making. Draft recommendations will be presented to the HPN membership at the next Countywide meeting. • We also discussed the \$40,000 that ICH approved to provide CoC trainings. HPN meeting participants shared their thoughts and ideas on the types of training and capacity building activities that they would like to see which included: <ul style="list-style-type: none"> ▪ fund development/grant writing; building partnerships between housing developers & service providers; case management techniques such as motivational interviewing & strengths-based case management; land use & zoning and alternative housing models; effective public policy advocacy; etc. ○ The Office of Homeless Services is currently developing an RFQ seeking vendors to provide training and capacity building services. ○ At the HPN West Valley Regional Meeting on July 12, 2017, we had a presentation on the Workforce Innovation and Opportunities Act (WIOA) from Paul Lindenberg, County Workforce Development Supervisor, along with an introduction to the services available at the WDD West Valley America's Job Center followed by a tour of the facility. ○ The Mountain region met and discussed: <ul style="list-style-type: none"> ▪ Give Big trainings and Event ▪ Schedule and location of Regional meetings ▪ Data collation from Survey and presentation plans ▪ School District ongoing need for homeless youth and their plans to meet. • The Desert region met and had a presentation from Stacy Minwalla from Step UP. Stacy explained the process of getting clients into their system. • Trish Hill from Apple Valley Police Department is interested in working with HPN providers to address the issues with homeless residents. Business owners call the Sheriff's Department when the homeless person is sleeping in the dumpster enclosure. They respond and attempt to connect them with the proper services. Code enforcements go out with deputies for the safety of the C.E.

Office of Homeless Services	Tom Hernandez	<p>officers.</p> <ul style="list-style-type: none"> • The HPN is working on strategic plans to ensure quick connections to services to help get those experiencing homelessness the help needed to get them housed. • The Morongo Basin met and Don Smith provided a wonderful presentation on Pathways to Housing. Local agencies have been working with HOST and Step Up to get people into housing. • The next All Count HPN meeting will be Tuesday January 9, 2018 at 1:00 pm. <ul style="list-style-type: none"> • The San Bernardino County Homeless Partnership in collaboration with the Mountain Coalition hosted the Mountain Project Connect at St. Frances Cabrini Church in Crestline on Thursday, October 12, 2017 from 10 a.m. to 2:00 p.m. The Church donated the use of the facility and provided support in the way of volunteers who set up the tables, helped load and offload supplies and serving lunch. • There were a total of 27 vendors in attendance who provided information to the public, including the Superintendent of Schools, Law Offices of the Public Defender, Rim Forest Family Services, DOVES, IEHP, and US VETS. Mountains Community Hospital provided blood pressure checks and helped people apply for Medi-Cal. The TAD Department provided information but also assisted with anyone applying for CalFresh. Christine's in the Glen Salon provided free haircuts and Walgreens provided free flu shots. • There were approximately 100 residents of the mountain communities who attended the event and were provided with whatever services they were interested in as well as lunch. • Eat & Be Well will be held on Wednesday, November 22, 2017 from 11 a.m. until 3:00 p.m. at Seville Park in Fontana. • It is an event where the public comes to eat a Thanksgiving meal, and visit vendors to provide them with services to assist them in being well. The event has served as many as 1500 attendees who come from the city of Fontana as well as surrounding cities • Letters have been sent to City managers to engage them for the upcoming Point In Time Count (PITC). • Appointments are being made for initial meeting and mapping purposes. Early maps have been provided by the Information Services Department and distributed to cities for noting green zone, yellow zones, and red zones. • Training dates are being set for January for all incorporated and unincorporated areas. • OHS and the PITC Oversight Chair met with ESRI on October 20, 2017, for further planning for the utilization of the ESRI online application to conduct the survey via phone/tablet in the Morongo Basin area.
Advisory Group to End Homelessness	Shanikqua Freeman	<ul style="list-style-type: none"> • The Advisory Board on Ending Chronic Homelessness met on Thursday, September 28, 2017. We received reports regarding the COC Housing Bonus (StepUp), Veterans (Lighthouse and Keys), and Housing Search and Placement (Inland Housing Solutions) were provided key points are as follows: <ul style="list-style-type: none"> ○ Since January 2017 StepUp has housed 107 participants of which 21% are unaccompanied women. The initial HUD contract was for 112 recipients and has expanded to 144. ○ 7 are in the enrollment process. ○ Referrals come from the following outreach vehicles: <ul style="list-style-type: none"> ▪ 63% from outreach teams ▪ 20% from DBH ▪ 13% from 2-1-1 ▪ 4% walk-ins, etc. ○ Retention: 100% • Veteran statistics of last week:

By-Laws and Membership	Chris Rymer	<ul style="list-style-type: none"> o 73 not housed – 9 of these unaccompanied women o Added 6 to the list o 1033 resolved o 12 pending inspection o 12% recidivism <ul style="list-style-type: none"> • Housing Search and Placement services are provided by Inland Housing Solutions. • Over the last 11 months 413 units have been identified. • The average units found each month is 37 (month of August was 61 units identified) • Another initiative in progress is the CDSS Housing Disability Advocacy Program (HDAP), a county administered program to assist disabled individuals experiencing homelessness apply for disability benefit programs while also providing housing assistance. • The first round of HDAP funding is being made available to counties on the basis of need. If granted, San Bernardino's allocations will be a little over \$1.4 million. • A second round of funding in the event of any remaining funding could garner almost \$3 million. • Human Services and the Community Development and Housing Agency are collaborating on the grant application and program design. • Housing is becoming more expensive. HUD fair market rent is \$965 for 1-bedroom; increased rent creates challenge in finding units: <ul style="list-style-type: none"> o Over 3-year period the highest jumps in rent have been in Hesperia and Victorville o Rancho, Upland and Redlands are the most expensive o San Bernardino has also seen an increase
Housing Committee	Ray Osborne	<ul style="list-style-type: none"> • We currently have two Membership at Large positions that are expiring this month. Ray Osborne with HomeAid and Stephanie Otero with Feeding America. • The committee met and recommends that we extend Ray Osborne's membership for another 2 years, which is item 3 on the discussion calendar. • For the other seat we are opening that up for recruitment. The Office of Homeless Services will send out an announcement with the application on Monday, October 30, 2017 and we will accept applications through November 30th. • We encourage anyone that is interested in becoming a Member at Large to fill out the application for our review.
Homeless Youth Taskforce	Brenda Dowdy	<ul style="list-style-type: none"> • The October 25, 2017 meeting: The committee discussed the possibilities for purchasing and rehabbing two motel facilities, one located in Twenty-nine Palms and the other located in San Bernardino, for use as RRH, Transitional and PSH units. Tom Hernandez attended the meeting to participate in the discussion. The committee suggested that Ray Osborne should arrange a meeting with Merrill Butler, the developer, and Tom Hernandez, Dena Fuentes and Doug Fazekas to discuss the acquisition possibilities further, with priority given to the Twenty-nine Palms site location. • The committee discussed the current list of new RRH and PSH projects in development throughout San Bernardino County. The committee is tracking the progress of ten (10) housing developments (providing up to 533 units/beds) currently at various stages of planning or completion in the county. • Next ICH Housing sub-committee meeting at HACSB office TBD January, 2018 • The Taskforce met on October 18th to finalize its Strategic Plan and discuss further options.

Rapid ReHousing Committee	Don Smith	<ul style="list-style-type: none"> • Supervisor Ramos, Brenda Dowdy, and Andre Bossieux presented at the Children's Network Conference. They discussed the power of collaboration and shared the success of the Homeless Youth Taskforce in creating partnerships. • The next regularly scheduled meeting will take place on November 15, 2017 from 3:00 to 4:30 pm at the TAY Center located at 780 E. Gilbert St., San Bernardino. • During the October 18th meeting the youth helped develop our mission statement: <ul style="list-style-type: none"> ○ The Homeless Youth Task Force provides a voice for the youth who face challenges and adversities by collaborating and creating partnerships with community stakeholders to identify the needs and find solutions to assure our youth can achieve an independent lifestyle. • During the strategic planning session we developed six strategies: <ul style="list-style-type: none"> ○ Financial Resources – look for additional state and federal funding to help fund youth activities. ○ Communication – To get our meetings out there for stakeholders and youth to attend. ○ Asset mapping/Housing resources – to develop an online tool to map out local resources the youth can access. ○ Youth Involvement – to get more youth participating and running meetings. ○ Employment Resources – to get organizations and stakeholders to hire our youth. ○ Out Reach and engagement. • The Ad Hoc Committee on Rapid Re-Housing met on Thursday, October 19, 2017. We discussed the following topics: <ul style="list-style-type: none"> ○ Making Rapid Re-housing an Integral Part of our Community's System. ○ Establishing System-wide Rapid Re-Housing Program Standards and Performance Benchmarks. ○ Engaging Mainstream & Community Service Providers as Full Partners. ○ Next Steps. • Recommendations to the ICH for Future Action Steps <ul style="list-style-type: none"> ○ Develop strategies to formally engage more <ul style="list-style-type: none"> ▪ Cities as active partners in coordinated homeless prevention and rapid rehousing interventions for their community residents. ▪ Public and private funding agencies in supporting rapid re-housing initiatives and interventions. ○ Engage the County Workforce Development Board in discussions to establish a formal relationship between the county's rapid re-housing programs and WIOA employment services. ○ Encourage IEHP to work with SB County-based providers to initiate a public-private partnership to implement a rapid re-housing pilot project for people experiencing homelessness and dealing with chronic health conditions. ○ Develop a professional marketing campaign to help with messaging to “change the language” around addressing the issue of “homelessness” in our communities and promote the housing first philosophy and rapid re-housing strategies to prevent and end homelessness. • The next meeting of the ICH Ad Hoc Committee on Rapid Re-housing will be held on Tuesday, November 14th, 2017, 2:00pm, at the DBH Administration Bldg., 303 E. Vanderbilt Way, San Bernardino.
Legislative Report	Chekesha Gilliam	<ul style="list-style-type: none"> • The Legislature adjourned on September 15th and will reconvene on January 3, 2018. The last day for the Governor to sign or veto bills was October 15th.
Board Agenda Items	Kent Paxton	<ul style="list-style-type: none"> • The following items that may have interest to this body went to the board on September 26, 2017: <ul style="list-style-type: none"> ○ Behavioral Health: Contract with Telecare Corporation for Crisis Stabilization Unit Program Services. This contract is to

Housing Authority	Maria Razo	<ul style="list-style-type: none"> ○ provide Crisis Stabilization Unit Program Services in the West Valley and East Valley regions. ○ Community Development and Housing: First amendment to the Home Investment Partnership Act Loan Agreement with Golden Apartments, LLC. For the Golden Apartments affordable housing project to the city of San Bernardino. modifying the Conditions Precedent to Disbursement of the Loan funds to allocate approximately \$1,085,000 of the previously committed \$3,158,308 in County HOME funds, between the acquisition component and construction component of the Loan, to ensure that permanent, supportive housing will be available to chronically homeless persons. ● The following item that may have interest to this body went to the board on October 17, 2017: <ul style="list-style-type: none"> ○ Human Services: Application to the State of California Health and Human Services for the Housing Disability Advocacy Program Allocations in an anticipated amount of \$4,000,000 to assist disabled individuals experiencing homelessness. ● I want to introduce Becky Murillo; she is our new Special Programs Manager. She has worked for the Housing Authority for over 20 years. Becky worked directly with Lisa Jones and will work primarily on the Special Purpose vouchers which receive CoC funding. ● Our report gives you an update on the CoC funded grants: <ul style="list-style-type: none"> ○ New Horizons: We are currently projected to have \$130,249 in funds remaining. There are currently 9 households in move status, projected to lease up. The projected expenditures accommodate for these movers. Additional grant funds will be used to support an additional month of assistance. A request for extension has been submitted to HUD and was approved. ○ Cornerstone and Whispering Pines: Grants renewed on 10/1/17. Based on the renewal amounts we project to be able to support 5 additional households in Cornerstone and 5 additional households in Whispering Pines. Referrals from CES have already been requested. ○ Lanternwoods- Current projections show that there will be unexpended funds at the end of the grant term (11/30/17). This is Project based grant so there is no ability to 'over-lease' additional units in order to expend grant funds. However, HACSB has submitted a request to HUD requesting a one year grant extension, with the option of further extensions, in order to fully expend the grant and ensure that funds remain within the county. HACSB followed up with HUD on 10/16/17.
Coordinated Entry System	Gary Madden	<ul style="list-style-type: none"> ● I am saddened to say there is No reliable data available. ClientTrack, the database used in San Bernardino County for the HMIS (Homeless Management Information System), is occasionally updating their product, which often breaks the reporting module. This is the case currently, rendering the data unreliable. Hopefully the issues created by the latest update will be corrected shortly and we can resume reporting on system progress. ● Many additional HUD requirements go into effect in January. One of the reporting elements that will be included in this report from January on will be details regarding non-compliance from any HUD funded agencies. This is very important additional information the ICH needs in its decision making processes. ● The implementation of Pathways Home, our Continuum of Care's Coordinated Entry System, has brought coordinated, measurable processes to our work with those experiencing literal homelessness. Regardless of where a client enters system engagement, they are to be entered into the CES workflow within HMIS where the assessment process measures vulnerability, where the ICH designated priorities can be applied, and where the most appropriate response to the client's needs can be exercised. Any agency circumventing this process puts the entire continuum at risk of reduced HUD funding.

CONSENT ITEMS	PRESENTER	ACTION/OUTCOME
Approve minutes of the September 27, 2017 ICH meeting	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> A motion was made to accept the minutes with one correction to the next meeting date. All were in favor, none opposed or abstained. Motion Carried.
RECOGNITION OF SERVICE	PRESENTER	ACTION/OUTCOME
Recognize Sarah Eberhardt-Rios, Assistant Director of the Department of Behavioral Health and Lisa Jones, Housing Services Director of the Housing Authority of the County of San Bernardino, for their many years of contribution and dedicated service to the Interagency Council on Homelessness	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> A certificate of appreciation was presented to Lisa Jones and Sarah Eberhardt-Rios upon their departures from the County.
DISCUSSION	PRESENTER	ACTION/OUTCOME
Approve Reappointment of Ray Osborne to serve as a Member-At-Large for an additional two-year term to begin October 2017 through October 2019	Chris Rymer	<ul style="list-style-type: none"> The By Laws and Membership Committee recommends the Re-Appointment of Ray Osborne, Executive Director of HomeAid Inland Empire, as a General Member At-Large for the Inter Agency Council on Homelessness (ICH) for a 2-year term to end on October 31, 2019. A motion was made to Re-Appoint Ray Osborne as a General Member At-Large. All were in favor, none opposed or abstained. Motion carried.
Approve Continuum of Care Grievance Policy and Procedure for Written and Verbal Complaints	Tom Hernandez	<ul style="list-style-type: none"> The Continuum of Care Grievance Policy and Procedure for Written and Verbal Complaints was presented to ICH. After much discussion a motion was made to table this document and bring it back for the January 24, 2018 meeting with modifications. All were in favor of tabling this item until January 24, 2018. None were opposed or abstained.
SPECIAL PRESENTATION	PRESENTER	ACTION/OUTCOME
The Lillian Court and Bloomington Grove (Mixed Use; Multi-Generational Community) and Bloomington Branch Library Housing Development, recipient of the Pacific Coast Builders Conference Gold Nugget Award of Merit and the winner of the Southern California Association of Nonprofit Housing's Transformative Communities Award	Josh LaBarge, LaBarge Industries, Inc. and Stan Smith, Related California	<ul style="list-style-type: none"> The Bloomington Grove and Lillian Court Project is a 190 unit project. <ul style="list-style-type: none"> 70 units reserved for seniors 31 units reserved for Project Based Section 8 11 units reserved for County of San Bernardino DBH referrals Mental health services provided by County of San Bernardino Department of Behavioral Health (DBH) through Mesa Counseling and Age wise Support Services. Site Amenities include: <ul style="list-style-type: none"> 6,597 Square foot Bloomington Public Library Bloomington Grove: 3,630 square feet of community space which includes two tot lots, computer lab, conference room, two community rooms, a swimming pool, and barbecue area. Lillian Court: 3.676 square feet of community space which includes the leasing and management offices, a recreation room with kitchen, senior center, fitness center, courtyard with spa, and a putting green.

		<ul style="list-style-type: none"> • Water availability was a challenge. Sewer was nonexistent. In conjunction with Fontana Water Company, we designed and built a high capacity water line to serve the immediate area. Water improvements were completed in 2014. • This project is managed by The John Stewart Company. We have onsite social services that are provided by PATH Ventures. • This project is the first County sponsored all in one capital improvement development within San Bernardino County to house a library, community center, senior center, and extensive infrastructure improvements. <ul style="list-style-type: none"> ○ Utilizes various funding sources, triggering prevailing wages. ○ Use of MHSA funds to assist with developing adequate social services spaces and programming. ○ Demonstrates long term investment in the Bloomington community. • This project features many "Green" features such as photovoltaic solar panels on a majority of the carports, drought tolerant landscaping, and walking path to encourage exercise. • We received the following awards: <ul style="list-style-type: none"> ○ 2017 Gold Nugget Award for Best Affordable Housing Community under 30 units ○ 2017 Merit Award for Best Affordable Senior Housing Community ○ 2017 Transformative Communities Development of the Year
PUBLIC COMMENTS	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> • Susan Walker • Kathy Brann • Anthony Brazier
COUNCIL ROUNDTABLE	PRESENTER	ACTION/OUTCOME
	Supervisor Josie Gonzales, Chair Kent Paxton Mayor Warren	<ul style="list-style-type: none"> • I am bringing an item forward to the Board of Supervisors on Land Use Zoning for Tiny Houses. • The Point In Time Count will be January 25th. We will be asking for volunteers very shortly. I want to make one note as news hit that San Diego County had an outbreak of Hepatitis amongst their homeless. We have met with our Public Health Officer for preventive measures. We will be meeting with our volunteers and educating them and we will also be giving out hand sanitizer to the volunteers just as a precaution. • I have not been able to attend as many meetings as I would like due to scheduling conflict but you all are doing amazing work and I would love a seat at your table.
Adjournment	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> • Being no further business to discuss, the meeting was adjourned at 11:07 a.m.
Next Meeting		<p style="text-align: center;">Wednesday, January 24, 2018 at 9:00 a.m. – 11:00 a.m. County of San Bernardino Health Services - Auditorium 850 E. Foothill Blvd Rialto, CA 92376</p>

Office of Homeless Services
303 E. Vanderbilt Way ▪ San Bernardino, CA 92415
Phone: (909) 386-8297 ▪ Fax: (909) 890-0868
Email: homelessrfp@hss.sbcounty.gov ▪ Website: <http://www.sbcounty.gov/dbh/sbchp/>

Attendees at October 25, 2017 • Interagency Council on Homelessness

ADKINS	LETONIA	Housing		
BEIDLER	HEATHER	San Bernardino County Sheriff's Department (SBCSD)	909-749-5094	hbeidler@sbcscd.org
BISHOP	ERIC	Chaffey College	909-652-6502	eric.bishop@chaffey.edu
BOSSIEX	ANDRE	DBH TAY		
BRANN	KATHY	Deputy Director		Brann_ka@sbcity.org
BRAZIER	ANTHONY	Foothill AIDS Project	909-884-2722	abrazier@fapinfo.org
BROADNAX	EDWIN	VA Medical Center HCHV Outreach Program	909-825-7084	Edwin.broadnax@va.gov
CAMERON	HELEN	Jamboree	949-294-3785	hcameron@jamboreehousing.com
CATALANO	MIKE	SBCSD		
CHAVEZ	RICKY	DBH		rchavez@dbh.sbcounty.gov
CISNEROS	SHARON	Finance Manager - Town of Yucca Valley	760-369-7207 x229	scisneros@YUCCA-VALLEY.ORG
COGDON	STEPHANIE	L4L	951-757-7363	Stephanie1948@gmail.com
DAVAULT	BRANDEN	Deputy	909-463-5097	bdavault@sbcscd.org
DAVIS	LAURA	Probation Department	909-382-7869	Laura.Davis@prob.sbcounty.gov
DOWDY	BRENDA	Superintendent of County Schools	909-386-2634	brenda_dowdy@sbcsc.k12.ca.us
EBERHARDT-RIOS	SARA	Assistant Director	909-388-0808	seberhardt-rios@dbh.sbcounty.gov
EDWARDS	AMY	OHS	909-386-8297	AEdwards@dbh.sbcounty.gov
FONDARIO	GABRIEL	City of Montclair	909-447-3551	gfondario@cityofmontclair.org
FONDARIO	GABRIEL	City of Montclair	909-447-3551	gfondario@cityofmontclair.org
FREEMAN	SHANIKQUA	CDHA		
GILLIAM	CHEKESHA	Government Relations Analyst	909-387-4383	Chekesha.Gilliam@cao.sbcounty.gov
GONZALEZ	KATRYNA	City of Ontario	909-395-2322	kgonzalez@ontarioca.gov
GREEN	SHARON	Victor Valley Family Resource Center	760-887-1909	sgreen@vfrcc.com
GRIFFIN	CAMERON	ASM. Steinhart		
GUEVARA	FRANK	Director – Veterans Affairs	909-387-5527	Frank.quevarra@va.sbcount.gov
HALLOWAY	AARON	SBCSD - HOPE		ahalloway@sbcscd.org
HENLEY	NICOLE	Assistant Professor – CSUSB	909-537-7228	Nicole.henley@csusb.edu
HENSMAN	CHRIS	Deputy	909-463-5092	chensman@sbcscd.org
HERNANDEZ	TOM	Homeless Services Manager - Office of Homeless Svcs.	909-252-4051	thernandez@dbh.sbcounty.gov
JACKSON	KAREEM	CTI/HOST	909-421-4683	kjackson@dbh.sbcounty.gov
JAUREGUI	ALFREDO	DBH	909-421-9430	ajauregui@dbh.sbcounty.gov
JEWETT	SARAH	Public Defender		sjewett@pd.sbcounty.gov
JONES	MIKE	SBCSD		mjones@sbcscd.org
KIRKLAND	ELIZABETH	Valley Star Behavioral Health	760-853-4888	Ekirkland@starsinc.com
LAWSON	DESIREE	City of Rancho Cucamonga	909-477-2700	Desiree.Lawson@cityofrc.us
LEVITT	LOIS	Water of Life	909-803-1059	loisl@wateroflifec.org
LITTLE	JEFF	Inland Housing Solutions		jeff@iithomes.org
LONG	WILLIAM	Prevention Specialist	909-383-1602	wilong@optionhouseinc.org
MADDEN	GARY	Director - Inland Empire United Way	909-980-2857 ext. 211	gmadden@ieuw.org
MANZO	MARISELA	United Way 211	909-980-2857	mmanzo@ieuw.org

MARQUEZ	VIRGINIA	Council Member	909-384-5268	marquez_vi@sbcity.org
MARTIN	CHRISTINE	High Desert Homeless – Board President	760-617-0192	cmartin@highdeserthomelesservices.org
MCQUEEN	MIGUEL	Deputy Director - Workforce Development Department	909-387-9885	MMcQueen@wdd.sbcounty.gov
MOLINA	RACHEL	City of Hesperia	760-963-4392	rmolina@cityofhesperia.us
MURILLO	BECKY	Special Program Manager	909-890-5308	rmurillo@hacsb.com
MURPHY	BARBARA	Kaiser Permanente		Barbara.A.Murphy@kp.org
NAVA	JANINE	Housing		
NICKOLS - BUTLER	PATRICIA	Director - Community Action Partnership - ICH Vice Chair	909-723-1514	plnickols-butler@capsbc.org
OSBORNE	RAY	Executive Director - HomeAid Inland Empire	951-686-0628	ray@homeaidie.org
PAXTON	KENT	BOS 5 th District		Kent.paxton@bos.sbcounty.gov
PERRY	TANYA	Supervisor	909-585-6257	Tonya_perry@bearvalleyusd.org
PERRY	SHONIE	SBCSS	909-386-2914	Shonie.perry@sbcss.net
RAZO	MARIA	Director – Housing Authority of San Bernardino County		mgrazo@hacsb.com
RYMER	CHRIS	HS Manager	909-370-6172	crymer@ci.colton.ca.us
SALAZAR	FRANK	County Counsel	909-387-5442	fsalazar@cc.sbcounty.gov
SMITH	LISHA	Spec. Asst		
SMITH	DON	Creating Community Solutions		donsmithsolutions@outlook.com
SONE	THOMAS	Chief Deputy Public Defender	909-963-6344	tsone@pd.sbcounty.gov
STEWART	KYRA	Executive Director	909-793-2673	kyra@redlandsfamilyservices.org
SUAREZ	VICTOR	Com. Director		
THOMAS	CASONYA	Assistant Executive Officer	909-387-4717	cthomas@hss.sbcounty.gov
THOMPSON	GLEN	Mountain Coalition		demnewseditor@gmail.com
TRISTAN	ROBERT	Case Manager/Therapist	909-920-0453	Robert@foothillfamilyshelter.org
VERDUZCO	PATRICIA	Social Worker		Patricia.verduzco@dbh.sbcounty.gov
VIRAMONTES	DAKOTAH	Intern Housing		Viramontes_da@sbcity.org
WALDRON	JIMMY	High Desert Homeless	760-420-6980	jimmy.waldron@yahoo.com
WALKER	SUE	VP – Homeless Mountain coalition	909-337-1279	svwalker@gmail.com
WILLIAM	JOSEPHINE	HOST	909-421-4633	jwilliams@dbh.sbcounty.gov
YOST	MATT	SBSD-HOPE	909-387-3689	myost@sbcisd.org
YOUNG-LOWE	KARYN	CEO Lighthouse Social Services		karynyl@lighthouse-ssc.org

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
 Administrative Office
 303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
 Office: (909) 386-8297



FROM: Tom Hernandez, Homeless Services Officer

SUBJECT: Ratify the action of the Chair in approval of the letters of support for the Supportive Services for Veteran Families Program Applicants

DATE: January 24, 2018

RECOMMENDATION

Ratify the Action of the Chair in Approval of the Letters of Support to Lighthouse Social Service Centers, Knowledge & Education for Your Success, and U.S. Veterans Initiative for the Supportive Services for Veteran Families Program Application.

BACKGROUND INFORMATION

On November 6, 2017, the U.S. Department of Veterans Affairs released the Notice of Funding Availability (NoFA) for the Supportive Services for Veteran Families (SSVF) program. The SSVF program awards grants to private non-profit organizations and consumer cooperatives that can provide supportive services to very low-income Veteran families living in or transitioning to permanent housing.

Grantees provide eligible Veteran families with outreach, case management, and assistance in obtaining VA and other benefits, which may include homeless prevention activities, rapid rehousing assistance, health care services, daily living services, personal financial planning services, transportation services, and housing related services to support their housing success.

According to the NoFA, applicants are strongly encouraged to provide letters of support from the Continuum of Care (CoC) where they plan to deliver services that reflect the applicant's engagement in the CoC's efforts to coordinate services.

Section II, Part C, No. 7 of the NoFA states, "Applicants who fail to provide a letter of support from at least one of the CoCs they plan to serve will be eligible for renewal funding at a level no greater than 90 percent of their previous award. Applicants are responsible for determining who in each serviced CoC is authorized to provide such letters of support. This requirement applies to all applicants, including existing multiyear grantees that are only required to submit a LOI in response to this NOFA. In order to meet this requirement and allow the applicant to be eligible for full funding, letters must include:

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
 City of Hesperia
 City of Rancho Cucamonga
 Town of Yucca Valley

San Bernardino County Human Services
 Community Action Partnership of San Bernardino County
 Housing Authority of the County of San Bernardino
 San Bernardino County Superintendent of Schools
 Community Development and Housing Agency

City of Barstow
 City of Montclair
 City of Redlands
 City of Upland
 Department of Behavioral Health
 Veteran Administration Loma Linda
 Workforce Development Department
 Members of the Homeless Provider Network
 California State University, San Bernardino

City of Colton
 City of Ontario
 City of San Bernardino
 Department of Probation
 Department of Rehabilitation
 Chaffey Community College
 211 United Way
 Sheriff's Department
 General Members-At-Large

San Bernardino County Homeless Partnership

Interagency Council on Homelessness

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Office: (909) 386-8297



- (a) A detailed description of the applicant's participation in the CoC's Coordinated Entry process or planning activities and overall community planning efforts (for instance, confirmation of applicant's active participation in planning coordinated entry, commitment to participating in coordinated entry, hours spent on CoC sponsored committee or workgroup assignments and names of said committees or workgroups).
- (b) The applicant's contribution to the CoC's coordinated entry process capacity building efforts, detailing the specific nature of this contribution (for instance, the hours of staff time and/or the amount of funding provided), if such SSVF capacity has been requested by the CoC or otherwise has shown to be of value to the CoC."

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Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



December 19, 2017

Supportive Services for Veteran Families Program Office
151 Knollcroft Road
Lyons, NJ 07939

Re: Supportive Services for Veteran Families Grant

Dear Supportive Services Veteran Families Program Office Administrator:

The San Bernardino County Continuum of Care (CoC) is pleased to support Knowledge and Education for Your Success (KEYS) in the renewal of the Supportive Services for Veteran Families (SSVF) grant for San Bernardino County. KEYS is one the largest rapid re-housing providers in our County, using various rapid rehousing (e.g. SSVF, HUD CoC, and California State TANF) funding streams to serve over 500 homeless individuals and families annually. Their capacity aids the Coordinated Entry System's (CES) ability to leverage support services and enhance the housing stability for our very low income veteran families.

As a significant CoC partner, KEYS is a major service provider for our County's Veteran community, offering multiple opportunities to help Veteran families access homeless prevention and other supportive services, find permanent housing, as well as to deliver rapid rehousing solutions for those who are chronically homeless.

KEYS actively participates in the weekly Homeless Veterans Community Planning Group as part of our County's goal to achieve national benchmarks to end Veterans homelessness. KEYS staff members actively participate in the CoC's coordinated assessment process by attending bi-weekly case conferencing meetings supported by the CoC Coordinated Entry System (CES) provider, 2-1-1 United Way. They also assists in developing capacity and implementing our CES. This investment of staff time equates to approximately 15 additional hours of staff engagement per month.

KEYS is an involved participant in the CoC's Interagency Council on Homelessness, Homeless Provider Network Meetings, local Veteran events, and quarterly Homeless Summits. In collaboration with 211 and other service organizations, KEYS continually seeks to expand its network and services to enhance all services for homeless Veterans.

Ending Veterans homelessness in our County is a priority and KEYS plays a significant role in helping us achieve this goal. The San Bernardino County CoC is pleased to support KEYS in their renewal grant for year 2018-19 of the SSVF program.

Respectfully,

JOSIE GONZALES, Chair, Interagency Council on Homelessness
San Bernardino County Continuum of Care

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December 19, 2017

Supportive Services for Veteran Families Program Office
 151 Knollcroft Road
 Lyons, NJ 07939

Re: Supportive Services for Veteran Families Grant

Dear Supportive Services Veteran Families Program Office Administrator:

The San Bernardino County Continuum of Care (CoC) is pleased to support LightHouse Treatment Center dba LightHouse Social Service Centers in their Supportive Services for Veteran Families (SSVF) FY 19 Priority 2 Renewal Grant Application for San Bernardino County (18-CA-171). LightHouse Social Service Centers is a SSVF grantee that serves Southern California's Inland Empire region.

As a significant CoC partner, Lighthouse Social Service Centers is a major service provider for our County's Veteran community, offering multiple opportunities to help Veteran families access homeless prevention and other supportive services, find permanent housing, as well as to deliver rapid rehousing solutions for those who are chronically homeless.

LightHouse Social Service Centers has taken a leadership role in facilitating the Homeless Veterans Community Planning Group, which is part of our County's push to end Veterans homelessness. LightHouse CEO Karyn Young-Lowe allocates roughly 4 hours of her and her staff's time weekly to engage in CoC activities that involve planning and coordinating services for Veterans.

LightHouse Social Service Centers' staff members actively participate in the CoC's coordinated assessment process by attending bi-weekly case conferencing meetings supported by the CoC Coordinated Entry System (CES) provider, 2-1-1 United Way. They also assist in developing capacity and implementing our CES. This investment of staff time equates to approximately 16 additional hours of staff engagement per month.

LightHouse Social Service Centers is an involved participant in the CoC's Interagency Council on Homelessness, Homeless Provider Network Meetings, local Veteran events, and quarterly Homeless Summits. In collaboration with 211 and other service organizations, LightHouse Social Service Centers continually seeks to expand its network and services to enhance all services for homeless Veterans.

Ending Veterans homelessness in our County is a priority and LightHouse Social Service Centers plays a significant role in helping us achieve this goal. The San Bernardino County CoC is pleased to support LightHouse Social Service Centers in its renewal grant for Fiscal-Year 19 of the SSVF program.

Respectfully,

JOSIE GONZALES, Chair, Interagency Council on Homelessness
 San Bernardino County Continuum of Care

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December 19, 2017

Supportive Services for Veteran Families Program Office
 151 Knollcroft Road
 Lyons, NJ 07939

Re: Supportive Services for Veteran Families Grant

Dear Supportive Services Veteran Families Program Office Administrator:

The San Bernardino County Continuum of Care (CoC) is pleased to support United States Veterans Initiative (U.S.VETS) in the renewal of the Supportive Services for Veteran Families (SSVF) grant for San Bernardino County. U.S.VETS is a SSVF grantee that serves Southern California's Inland Empire region.

As a significant CoC partner, U.S.VETS is a major service provider for our County's Veteran community, offering multiple opportunities to help Veteran families access homeless prevention and other supportive services, find permanent housing, as well as to deliver rapid rehousing solutions for those who are chronically homeless.

U.S.VETS helps facilitate the Homeless Veterans Community Planning Group, which is part of our County's push to end Veterans homelessness. The organization's staff allocates roughly 4-6 hours per week engaging in CoC activities such as, but not limited to, updating the Master List of Veterans with whom U.S.VETS engages to plan and coordinate services.

U.S.VETS actively participates in the weekly Homeless Veterans Community Planning Group as part of our County's goal to achieve national benchmarks to end Veterans homelessness. U.S.VETS staff members actively participate in the CoC's coordinated assessment process by attending bi-weekly case conferencing meetings supported by the CoC Coordinated Entry System (CES) provider, 2-1-1 United Way. Staff also assists in developing capacity and implementing our CES. This investment of staff time equates to approximately 8 additional hours of staff engagement per month.

U.S.VETS is an involved participant in the CoC's Interagency Council on Homelessness, Homeless Provider Network Meetings, local Veteran events, and quarterly Homeless Summits. In collaboration with 211 and other service organizations, U.S.VETS continually seeks to expand its network and services to enhance all services for homeless Veterans.

Ending Veterans homelessness in our County is a priority and U.S.VETS plays a significant role in helping us achieve this goal. The San Bernardino County CoC is pleased to support U.S.VETS in their renewal grant for year 2018-19 of the SSVF program.

Respectfully,

JOSIE GONZALES, Chair, Interagency Council on Homelessness
 San Bernardino County Continuum of Care

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FROM: Tom Hernandez, Homeless Services Officer

SUBJECT: Approve new logo design for the San Bernardino County Homeless Partnership (Partnership)

DATE: January 24, 2018

RECOMMENDATION

Approve the New Logo Design for the Partnership that will replace the Previous Partnership Logo.

BACKGROUND INFORMATION

The Office of Homeless Services seeks to replace the current Partnership logo with a new updated logo that will represent the Partnership on all correspondence for the Office of Homeless Services, the Homeless Provider Network, and the Interagency Council on Homelessness.

Below is the proposed new logo design:



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FROM: Chris Rymer, Chair, Bylaws and Membership Committee

SUBJECT: Approve amendment to the Interagency Council on Homelessness (ICH) Bylaws and Governance Charter

DATE: January 24, 2018

RECOMMENDATION

Approve Amendment to the ICH Bylaws and Governance Charter to increase City Representation from Ten (10) Elected Officials or Designees to Twelve (12) Elected Officials or Designees and to add the Santa Ana Watershed Project Authority as a New Member to the ICH.

BACKGROUND INFORMATION

The Bylaws and Membership Committee is a standing committee of the ICH that is responsible for the ongoing review of the ICH Bylaws and Governance Charter. The Committee is tasked with reviewing the Bylaws to identify and recommend changes to conform to current policies, procedure, best practices and rules of proper governance of the ICH; collaborating with the Chair and counsel to enhance understandability of the Bylaws and Governance Charter by adding necessary or removing unnecessary verbiage as needed; developing membership policies and procedures by reviewing strategies for recruitment of new ICH member individuals/agencies, and make recommendations to the full membership; and retaining ICH membership through ongoing evaluation.

The Bylaws and Membership Committee is recommending expanding city participation by increasing city representation from 10 to 12 cities. There are currently 24 incorporated cities within the San Bernardino County. Increasing the membership will assist in advancing homeless advocacy and understanding to additional communities within the region and assist in promoting a unifying voice for further policy development.

The Bylaws and Membership Committee is also recommending the ICH to add the Santa Ana Watershed Project Authority (SAWPA) as a new member. The SAWPA is a joint powers authority comprised of five member agencies: the Eastern Municipal Water District, the Inland Empire Utilities Agency, the Orange County Water District, the San Bernardino Valley Municipal Water District, and the Western Municipal Water District. The SAWPA develops, plans, and undertakes common projects to address water resources needs and water quality control and protection.

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Recently the SAWPA members and social services sectors have undertaken discussions on the challenges of homelessness and water management. The Santa Ana riverbed and its tributaries are known to have a large number of people who live in encampments along the river across 3 counties, including San Bernardino County. Individuals living in the riverbed can be at high risk of injury or death from flooding and often do not have safe or affordable access to water for drinking and sanitation. Regulators also point to trash and debris from encampments as a source of pollution for the watershed that can result in high costs for cleanup.

As such, the Bylaws and Membership Committee believes that SAWPA would be a crucial partner to assist our CoC in addressing homelessness in our region.

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**San Bernardino County Homeless Partnership
Interagency Council on Homelessness**

BY-LAWS

Adopted March 22, 2010

Amended ~~August 23, 2017~~ January 24, 2018

A Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. The mission of the San Bernardino County Homeless Partnership is to provide a system of care network that is inclusive, well planned, coordinated, evaluated and accessible to all who are homeless or at-risk of being homeless.

**Article I
Purpose**

The Interagency Council on Homelessness (“ICH”) is a vital component of the San Bernardino County Homeless Partnership (“Partnership”). The ICH serves as the policy making body of the Partnership and oversees the implementation of the 10-Year Strategy to End Homelessness in San Bernardino County (“10-Year Strategy”). The ICH will focus on resource development to insure the funding of homeless projects and 10-Year Strategy recommendations. In addition, ICH serves as the HUD-designated primary decision-making group and oversight board of the City of San Bernardino & County (hereinafter referred to as the “geographic area”) Continuum of Care for the Homeless (CA-609) funding process, (hereinafter referred to as the “CoC”).

**Article II
Vision**

Provide leadership in creating a “comprehensive countywide network” of service delivery for the homeless population. Identify families and individuals at-risk of homelessness and circumstances leading to homelessness through facilitation of better communication, planning, coordination, and cooperation among all entities that provide services and/or resources for the relief of homelessness in the County of San Bernardino in a united effort to eliminate homelessness county-wide.

**Article III
Duties**

The ICH is charged with directing, coordinating and evaluating all of the activities related to implementation of the 10-Year Strategy to End Homelessness. The ICH members are directed to report progress on the implementation of the 10-Year Strategy to their colleagues and constituents following each meeting of the ICH. The ICH will promote collaborative partnerships among homeless providers and stakeholders throughout San Bernardino County in order to carry out implementation activities and will develop

resources to insure the funding of homeless projects and 10-Year Strategy recommendations.

As the oversight board of the CoC, the ICH duties are:

1. To ensure that the CoC is meeting all of the responsibilities assigned to it by the United States Department of Housing and Urban Development (HUD) regulations including:
 - a. The operation and oversight of the local CoC;
 - b. Designation and operation of a Homeless Management Information System (HMIS);
 - i. Designate a single HMIS for the geographic area;
 - ii. Designate an eligible applicant to manage the CoC's HMIS, which will be known as the HMIS Lead;
 - iii. Ensure consistent participation of recipients and sub-recipients of CoC and Emergency Solutions Grant (ESG) funding in the HMIS.
 - iv. Ensure the HMIS is administered in compliance with all requirements prescribed by HUD.
 - c. The development of a CoC plan that includes outreach, engagement, assessment, annual gap analysis of the homeless needs and services available, prevention strategies, shelter and housing supportive services, and HUD CoC annual and biennial requirements;
2. To represent the relevant organizations and projects serving homeless subpopulations;
3. To support homeless persons in their movement from homelessness to economic stability and affordable permanent housing within a supportive community;
4. To be inclusive of all the needs of all of geographic area's homeless population, including the special service and housing needs of homeless sub-populations;
5. To facilitate responses to issues and concerns that affect the agencies funded by the CoC that is beyond those addressed in the annual CoC application process;
6. To consult with recipients and sub-recipients of CoC funding to establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes, and take action against poor performers; and
7. To evaluate outcomes of projects funded under the County of San Bernardino CoC program including the ESG.

Article IV
Membership

A. ICH Membership Composition

The membership of the ICH shall be broadly based with representation from all sectors of the community, including but not limited to: homeless service providers, representatives of federal, state and local government, corporations, and concerned individuals.

The ICH membership shall be composed of no more than ~~34~~38 members.

1. Two (2) members from the San Bernardino County Board of Supervisors or designee;
2. ~~Ten-Twelve (10-12)~~ elected officials or designee (i.e., city manager, economic development or city director) representing cities within San Bernardino County:
 - a. ~~Three-Four (3-4)~~ from cities with populations greater than 100,000 residents,
 - b. Four (4) from cities with populations between 50,000 to 99,999 residents,
 - c. ~~Three-Four (3-4)~~ from cities with populations less than 50,000 residents;
3. Director or designee of the Department of Behavioral Health;
4. Director or designee of the Community Action Partnership of San Bernardino County;
5. Director or designee of Human Services¹;
6. Director or designee from the San Bernardino County Public Housing Authority;
7. Director or designee of the Department of Probation;
8. Director or designee of Community Development and Housing for San Bernardino County;
9. One (1) representative from the Veterans Administration Health Care System;

¹ This member shall represent all agencies in the San Bernardino County Human Services Group: Aging and Adult Services, Child Support Services, Children and Family Services, Children's Network, Preschool Services, Public Health, Transitional Assistance, and Veterans Affairs. With the exception that Behavioral Health shall hold a separate seat on the ICH.

10. Director or designee of the Workforce Development Department;
11. Administrator or designee of the State Department of Rehabilitation;
12. Superintendent of San Bernardino County Schools or designee;
13. Director of 2-1-1 San Bernardino or designee;
14. One (1) representative from the San Bernardino County Sheriff's Department;
15. One (1) representative from the Homeless Management Information System (HMIS) Lead Agency;
16. One (1) representative from a local hospital or health care provider;
- ~~16.~~17. One (1) representative from the Santa Ana Watershed Project Authority;
- ~~17.~~18. Chair of the Homeless Provider Network or designee;
- ~~18.~~19. Five (5) members at-large from organizations and agencies selected to serve as representatives of the Homeless Provider Network; and
- ~~19.~~20. Up to three (3) general at-large members.

B. Membership Application and Approval Process

Solicitation for ICH membership applications shall begin no less than eight weeks after the vacancy of an individual ICH member. The Office of Homeless Services (OHS) on behalf of the ICH shall circulate a "Call for Applications" to the appropriate organization or parties. The "Call for Applications" will set forth the criteria for appointment to the ICH, and will set the deadline for the receipt of said applications. Applications must be accompanied by a Letter of Recommendation from the sponsoring ICH Member agency or organization or an individual Member of the ICH.

Directors listed in Article IV, section A, and elected officials, which have been designated to sit on the ICH by a local government agency listed in Article IV, section A, shall become a member of the ICH by reason of their position without application. Designees, recommended in lieu of the above listed individuals, must comply with the application process.

The ICH will establish an ad-hoc Application Review Committee as needed to review applications and develop a screening process. The Application Review Committee will recommend candidates for appointment to the ICH after reviewing the applications. The OHS shall prepare a synopsis of the recommended applicant's qualifications for the ICH. OHS shall forward the recommendations and synopses to the ICH no later than two (2)

weeks prior to the next regularly scheduled meeting at which the approval of new members will occur.

C. Membership Terms of Service

Once appointed to the ICH, Members shall serve an unlimited term unless the relationship is terminated at either the request of the serving member, member organization or ICH.² With the exception that general at-large members shall serve a two year term, which may be renewed at the discretion of the ICH.

D. Membership Responsibilities

All Members are expected to attend meetings. Member absences will be noted in the minutes. Other responsibilities may include:

1. Providing oral and/or written comment on issues being discussed by the ICH;
2. Assisting in the development and implementation of task forces, subcommittees and/or committees necessary to conduct the business of the ICH;
3. Supporting and participating in training, summits, and activities sponsored by the ICH;
4. Active participation in the biennial Point-in-Time Count;
5. Reviewing and commenting on documents, such as those concerning the Continuum of Care Homeless Assistance Grant funding; and
6. Providing regular reports and updates regarding ICH activities and progress back to member agencies (i.e., inclusion of ICH agenda and minutes in the agency's official public records).

E. Membership Voting

1. A Member representing more than one Agency or Office shall receive only one vote.
2. A Member shall designate one representative to vote on behalf of the Member and may establish one alternate to vote in the absence of the designated representative.

² At least ninety (90) days notice shall be given unless otherwise mutually agreed.

F. Membership Vacancies

1. ICH membership ends when:
 - a. A Member resigns or is unable to serve for justified reasons; or
 - b. A Member is deemed inactive by the ICH upon the relevant facts that have been presented; or
 - c. A Member is replaced by the sponsoring agency or organization; or
 - d. A Member is terminated by a majority of the ICH for just cause:
 - i. Charged with a crime that would subject the Member to debarment, suspension, disqualification or other exclusion from participating in a federally funded transaction pursuant to federal law.
 - ii. Unprofessional behavior.
 - iii. Violation of these bylaws.
 - iv. Conduct prejudicial to the best interests of the ICH;
 - v. Lack of participation in three (3) consecutive ICH meetings without prior ICH approval.
 - vi. Just cause as defined by the majority of the ICH.
2. Termination of an individual's membership does not terminate the sponsoring agency or organization's representation of the ICH.
3. If a Member representative who has been duly notified of ICH meetings misses three meetings within a one-year period, the Chair shall formally and in writing contact the Member requesting a written response of the ability of the Member's representative to continue participation in the ICH. If a written response acceptable to the Chair is not received within 30 calendar days, then the Chair may ask that a new representative be designated.

Article V **Officers**

The ICH shall elect from among its Members a Chair and Vice Chair. Each officer shall serve for a term of two (2) years commencing October 1 and ending September 30 of the second year.

A. Selection of Officers

Officers shall be nominated by the membership and elected to office by a majority vote of the Members present at a meeting in which a quorum has been established.

B. Duties of Officers

1. The duties of the Chair shall include:
 - a. Provide oversight, direction and leadership to the ICH.
 - b. Conduct and facilitate ICH Meetings.
 - c. Coordinate agenda setting with the Office of Homeless Services (OHS).
 - d. Appoint Committee Chairs.
2. The duties of the Vice Chair shall include:
 - a. Perform all of the Chair's duties in the absence of the Chair, unless the Bylaws of the ICH provide otherwise.
 - b. Perform other duties as requested.

Note: In the absence of the Chair and the Vice-Chair the Office of Homeless Services Manager shall chair the meeting(s).

Article VI
Vacancies of Officers

Should the office of Chair become vacant prior to the end of the present term, the Vice-Chair shall complete the term of office. The position of the Vice-Chair shall be filled by a special vote at the next regular ICH meeting.

Article VII
Meetings

A. Regular Meetings

Regular meetings of the ICH shall be held at least bi-monthly at a time and date determined by the Members, or as modified by a majority vote of the Members at any regular meeting where a quorum has been established.

B. Special Meetings

A special meeting may be called at any time by the Chair, or at the request of the majority of the Members, by delivering personally or by mail or electronically

written notice of the date and purpose of the meeting to each Member 48 hours before the time specified in the notice.

C. Governing Rules

Meetings shall be conducted in accordance with the provisions of the Brown Act (Government Code, section 54950, et seq.) and under Robert's Rules of Order. Each member will be provided with a copy of Roberts Rules of Order at installation.

Article VIII
Quorum

One half of the Members in good standing, plus one, shall constitute a quorum for the transaction of business. The affirmative votes of at least a majority of the Members constituting a quorum at a duly scheduled meeting shall be required to take any action.

A member in good standing is a Member of the ICH who has met membership and attendance requirements.

Article IX
Agenda

The agenda for the regular meetings shall be prepared in consultation with the ICH Chair and distributed by OHS to each Member at least seven (7) calendar days prior to the meeting. The agenda should be accompanied by agenda support materials and shall be posted per the Brown Act requirements.

Article X
Agenda Deadline

All matters to be considered for the agenda must be submitted to the OHS at least fourteen (14) calendar days prior to the meeting.

Article XI
Minutes

Minutes shall be taken and distributed by the Office of Homeless Services Manager, or designee. The Chair, and/or the Office of Homeless Services Manager shall review and preliminarily approve the minutes prior to distribution. Minutes shall normally go out with the agenda for approval at the next meeting.

Article XII
Amendments

These bylaws may be amended by a two-thirds vote of the Members present at a meeting in which a quorum has been established in compliance with Robert's Rules of Order.

CERTIFICATE OF OHS

I certify that the above bylaws, consisting of nine (9) pages, including this page, are the bylaws of this body as amended by the Members.

Date: _____

By: _____
Tom Hernandez - Office of Homeless Services

DRAFT

San Bernardino County Continuum of Care (CoC) Operations and Governance Manual

Prepared by the Office of Homeless Services for the
Interagency Council on Homelessness

2/27/2014

Amended October 26, 2016

Amended January 25, 2017

Amended February 22, 2017

Amended August 23, 2017

Amended January 24, 2018

This document summarizes the Responsibilities and Authorities for Operation and Governance of the San Bernardino County Continuum of Care (CoC) under the U.S. Department of Housing and Urban Development (HUD) Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH).

San Bernardino County CoC Operations and Governance Manual

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San Bernardino County CoC Operations and Governance Manual

HUD REQUIREMENTS for CoC OPERATION AND GOVERNANCE

The U.S. Department of Housing and Urban Development (HUD) charges communities that receive funds under the Homeless Continuum of Care Program of the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) with specific responsibilities. Section 578.3 of the HEARTH Interim Rule¹ published in July 2012 (Interim Rule), defines a Continuum of Care (CoC) as “the group organized to carry out the responsibilities required under this part [Part 578-Continuum of Care Program] and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.”

The Interim Rule requires CoCs to establish a Board to act on behalf of the CoC. The CoC assigns the Board responsibilities through a written agreement called a Governance Charter that reflects the policies developed by the CoC. The CoC Board does not have any authority except as specified in the Governance Charter and Bylaws. Otherwise, authority and responsibility are retained by the CoC. This Operations and Governance Manual is adopted as the Governance Charter for CA609 - San Bernardino City and County CoC (also known as the San Bernardino County CoC or Homeless Partnership). This Governance Charter is established in consultation with the designated Collaborative Applicant, and the HMIS Lead Agency. This document outlines the establishment of the CoC and the roles and responsibilities assigned by the CoC to the Board. It also incorporates the By-Laws of the Board which provide additional insight into the duties of the Board and describe the standing committees, subcommittees, task groups, and liaisons structure of the CoC. The Code of Conduct for those conducting business on behalf of the CoC is also set forth herein.

The policies and provisions in this Operations and Governance Manual (i.e., Governance Charter) are subject to regular review of the CoC Board, which may establish a task group to accomplish this task with input from the Board.

RESPONSIBILITIES OF THE COC

Section 578.7 of the HEARTH Interim Rule (July 2012) identifies the Responsibilities of the CoC as described:

A. Operate the CoC

The CoC must:

- (1) Hold meetings of the full membership, with published agendas, at least semiannually;
- (2) Make an invitation for new members to join publicly available within the geographic at least annually;

¹ All statutory references are to 24 CFR Part 578 [HEARTH Interim Rule (July 2012)] unless otherwise stated.

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- (3) Adopt and follow a written process to select a Council to act on behalf of the CoC. The process must be reviewed, updated, and approved by the CoC at least once every 5 years;
- (4) Appoint additional committees, subcommittees, or workgroups;
- (5) In consultation with the collaborative applicant and the Homeless Management Information System (HMIS) Lead, develop, follow, and update annually a governance charter, which will include all procedures and policies needed to comply with subpart B of this part and with HMIS requirements as prescribed by HUD; and a code of conduct and recusal process for the Council, its chair(s), and any person acting on behalf of the Council;
- (6) Consult with recipients and sub-recipients to establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes, and take action against poor performers;
- (7) Evaluate outcomes of projects funded under the Emergency Solutions Grants (ESG) program and the CoC program, and report to HUD;
- (8) In consultation with recipients of ESG program funds within the geographic area, establish and operate either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The CoC must develop a specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers. This system must comply with any requirements established by HUD by Notice.
 - (i) Projects serving families with children shall not separate the family unit regardless of the children's ages. 24 CFR 578.93(e).
- (9) In consultation with recipients of ESG program funds within the geographic area, establish and consistently follow written standards for providing CoC assistance. At a minimum, these written standards must include:
 - (i) Policies and procedures for evaluating individuals' and families' eligibility for assistance under this part;
 - (ii) Policies and procedures for determining and prioritizing which eligible individuals and families will receive transitional housing assistance;
 - (iii) Policies and procedures for determining and prioritizing which eligible individuals and families will receive rapid re-housing assistance;
 - (iv) Standards for determining what percentage or amount of rent each program participant must pay while receiving rapid re-housing assistance;
 - (v) Policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance; and

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- (vi) Where the CoC is designated a high-performing community, as described in Subpart G, policies and procedures set forth in 24 CFR 576.400(e)(vi), (e)(vii), (e)(viii), and (e)(ix).

B. Designating and Operating an HMIS

The CoC must:

- (1) Designate a single HMIS for the geographic area;
- (2) Designate an eligible applicant to manage the CoC's HMIS, which will be known as the HMIS Lead;
- (3) Review, revise, and approve a (i) privacy plan, (ii) a security plan, and (iii) a data quality plan for the HMIS.
- (4) Ensure consistent participation of recipients and sub-recipients in the HMIS; and
- (5) Ensure the HMIS is administered in compliance with requirements prescribed by HUD.

C. CoC Planning

The CoC must develop a plan that includes:

- (1) Coordinating the implementation of a housing and service system within its geographic area that meets the needs of the homeless individuals (including unaccompanied youth) and families. At a minimum, such system encompasses the following:
 - (i) Outreach, engagement, and assessment;
 - (ii) Shelter, housing, and supportive services;
 - (iii) Prevention strategies.
- (2) Planning for and conducting, at least biennially, a point-in-time count (PITC) of homeless persons within the geographic area that meets the following requirements:
 - (i) Homeless persons who are living in a place not designed or ordinarily used as a regular sleeping accommodation for humans must be counted as unsheltered homeless persons.
 - (ii) Persons living in emergency shelters and transitional housing projects must be counted as sheltered homeless persons.
 - (iii) Other requirements established by HUD by Notice.
- (3) Conducting an annual gaps analysis of the homeless needs and services available within the geographic area;
- (4) Providing information required to complete the Consolidated Plan(s) within the CoC's geographic area;

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- (5) Consulting with State and local government ESG program recipients within the CoC's geographic area on the plan for allocating ESG program funds and reporting on and evaluating the performance of ESG program recipients and sub-recipients.

SAN BERNARDINO COUNTY COC GOVERNANCE

A. SAN BERNARDINO COUNTY COC GEOGRAPHIC BOUNDARIES

In 2008, the County of San Bernardino assumed the responsibilities for the coverage of the HUD established CA609 - San Bernardino City and County CoC boundaries that include the geography within the County of San Bernardino, including 24 incorporated cities and all unincorporated areas. The physical bounds of this geography are consistent with the boundaries inclusive of these areas. These boundaries contain other HUD designated program components, including six (6) Housing Authorities, thirteen (13) HUD geocode areas, four (4) local Emergency Solutions Grant (ESG) Funded Areas, nine (9) communities eligible for State ESG funds, as well as federally designated Community Development Block Grant (CDBG) entitlement areas, HOPWA, HOME, and Veterans Administration service areas. The CoC primary area of operations within the CoC geography includes the areas served by the program components listed above. This is referred to collectively as the San Bernardino County CoC.

B. ESTABLISHMENT OF THE COC

Per Interim Rule **578.5**, representatives from relevant organizations within a geographic area must “establish a Continuum of Care for the geographic area to carry out the duties of this part. Relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans, and homeless and formerly homeless individuals.”

The San Bernardino County CoC is known as the San Bernardino County Homeless Partnership (Partnership). The Partnership consists of three distinct bodies: the San Bernardino County Interagency Council on Homelessness (ICH), the Homeless Provider Network (HPN) and the Office of Homeless Services (OHS). The Partnership was developed to promote a strong collaboration between agencies to direct planning, development, and implementation of the San Bernardino County 10-Year Strategy to End Homelessness. The Partnership provides leadership in creating a comprehensive countywide network of service delivery to homeless individuals and families, and those at-risk of becoming homeless.

The ICH is the CoC coordinating body which has also been acknowledged by HUD as the HUD-designated primary decision-making group and oversight Council for the San Bernardino County CoC. In addition, the ICH is the policy making body for the Partnership. ICH works to ensure that the recommendations listed in the Partnership’s 10-Year Strategy to End Homelessness are realized. ICH Membership is composed of elected officials, state and local representatives, community and faith-based organizations, and corporate advocates.

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Goals of the ICH

As identified by the 10-Year Strategy to End Homelessness, the goals of the ICH include:

- Acting as a homeless planning and policy development resource for the Partnership;
- Monitoring and overseeing implementation of the homeless related services to ensure accountability and results;
- Recommending resource, policy and regulatory changes necessary to accomplish the recommendations of the Plan; and
- Reviewing and accepting ongoing changes to improve the delivery of homeless services to county residents.

The HPN provides a forum and environment where collaborative public and private nonprofit service providers and faith-based organizations can work together to improve the current delivery of available homeless related services. HPN seeks to fill the identified gaps in services to the homeless and those at-risk of becoming homeless through the use of innovative strategies and access to the wide range of expertise provided through its partners.

The OHS was created September 2007 by the San Bernardino County Board of Supervisors. OHS strives to develop a countywide public and private partnership that coordinates services directed towards reducing and preventing homelessness by providing comprehensive services and resources for homeless persons, and increasing permanent supportive housing opportunities for very low income and long-term homeless persons in order to end homelessness in San Bernardino County.

CoC Membership

The CoC works to ensure community-wide commitment to ending and preventing homelessness in all parts of the County through inclusion of representation from the entire CoC geographic area. In addition to the entities identified in Interim Rule section 578.5, CoC membership includes a variety of other community stakeholders to the extent that they are invested in resolving homelessness and present in the CoC geography. Examples of additional stakeholders include private foundations, philanthropists, fraternal organizations, employment development, organized labor, and private health service organizations.

For the San Bernardino County CoC, participation in the overall San Bernardino County Homeless Partnership is readily available. Interested organizations and individuals can join the Partnership by attending a regularly scheduled meeting, requesting to be added to the HPN membership roster, and committing to participate in the work of the CoC to achieve stated purposes and goals. The membership commitment can be fulfilled in various ways such as participation in subcommittee work, contributing to data collection and analysis, or fulfilling the role of liaison between the Partnership and other community groups. The HPN Members obtain and retain voting privileges through attendance and participation in accord with established policies. HPN Members also select five (5) representatives annually to participate as voting members of the ICH.

Identification of Lead Agents and the Applicant

When the County of San Bernardino assumed the responsibilities for the CoC, the OHS was created and designated as the administrative arm of the Partnership and the lead agency of the CoC under the

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advisement of the ICH. The OHS was appointed as the CoC Point of Contact for the submission of the San Bernardino County CoC funding application.

C. GOVERNANCE

Authority of the CoC

The ICH is ultimately responsible for all duties assigned in the CoC Program interim rule. Regulations do not require the ICH to be a legal entity, however, Part 578 requires that the compiling and submitting of the CoC application and operating the HMIS functions be completed by “eligible applicants,” meaning organizations that have been designated by the ICH to apply for assistance on behalf of the continuum. Eligible applicants are legal entities such as government or non-profit organizations that are registered in the federal CCR / SAM. All CoCs must designate eligible applicants to serve in the Collaborative Applicant and HMIS Lead functions. The ICH may also set up committees, subcommittees, or working groups to carry out its duties, however, the ICH always retains ultimate responsibility, including the final approval of the application which is submitted by a Collaborative Applicant and the operation of the HMIS which is managed by the HMIS Lead. The ICH has identified a central Point of Contact (POC) and an Alternate POC for official communications with HUD through the OHS.

Selection of Collaborative Applicant and HMIS Lead Agency

The ICH has designated the OHS as the eligible entity to complete the application, referred to as the Collaborative Applicant. The Collaborative Applicant is responsible for collecting and combining the required application information from all applicants and projects in the CoC and submitting this combined CoC application on behalf of the ICH. The Collaborative Applicant is the only applicant that is able to apply for planning funds to support the CoC in carrying out all of its responsibilities. The Collaborative Applicant provides these functions on behalf of the broader CoC. The ICH always retains ultimate responsibility, including the final approval of the application. The Collaborative Applicant for the CA-609 CoC also serves as the HMIS Lead Agency for San Bernardino County.

Establishment of an Interagency Council on Homelessness (ICH) as the CoC Board

Composition of the ICH

The CoC Program interim rule requires CoC Boards to include representatives from relevant organizations and projects serving homeless subpopulations, such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking. (One Board member may represent more than one subpopulation.) The Board must also include at least one homeless or formerly homeless individual.

Designation and selection of current Sub Committee members mirrors the general concept of a CoC Board. The Sub Committee constitutes a moderately small committee that provides expertise on the various

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homeless subpopulation and regions and provides a viable means for direct input from homeless and formerly homeless persons. A copy of the ICH Sub Committee Policies and Procedures is available under Appendix A.

CoC Process for Selection of the Board

- The ICH serves as the Board of the CoC and includes thirty-~~five-eight~~ (3538) seats. Members of the ICH must be able to represent an array of community sectors, special needs populations, and geographic areas throughout the region.
- ICH Member selection is pre-designated by terms established in the Bylaws and as recommended by the San Bernardino County Homeless Partnership 10-Year Strategy to End Homelessness.
- ICH Composition is reviewed regularly through the ICH Bylaws and Membership Sub Committee.
- Members of the ICH serve as liaisons to other community stakeholders.
- Volunteers and nominations for general-at-large members are taken from the full CoC.
- Results of nominations are reviewed by the ICH Bylaws and Membership Sub Committee to ensure that adequate representation is available for each of the required constituencies (community sectors, subpopulations, geography).
- Appointment of general-at-large members is made annually in a meeting of the ICH with one vote per eligible voting organization or designated community representative.
- ICH Members, other than general-at-large members, serve an unlimited term unless the relationship is terminated at either the request of the serving member, member organization or ICH.
- General at-large members serve two-year terms, which may be renewed at the discretion of the ICH.
- Regular attendance at ICH meetings and participation in CoC activities is required. Members failing to meet the attendance and participation standard are subject to removal and replacement.
- The HPN serves as the advisory body of the ICH. The HPN is charged with facilitating a joint working approach through collaborations among the HPN members to implement action steps adopted in the 10-Year Strategy.
- ICH officers are elected to two-year terms. HPN officers are elected to two-year terms.

Governance Responsibilities Designated to CoC Board

The ICH is charged by the CoC with the following responsibilities:

- A) To ensure that the CoC is meeting all of the responsibilities assigned to it by HUD regulations:
 - Maintain accurate information about HUD and other funding source regulations
 - Inform the CoC of changes in policy, or community conditions that impact the effective operation of the CoC
 - Ensure Annual Performance reviews for funded projects

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- Ensure timely compliance with activities required to submit the annual application for CoC funds
- Provide for annual review of the Housing Inventory Count including the Chart of Unmet Need, the Point In Time Summary Table and the AHAR
- Working with the Data Governance Committee, maintain oversight of HMIS compliance with HUD regulations and timely completion of required HMIS activities and reports
- Advise the CoC regarding the Annual Review of the Operations and Governance Manual
- Recommend policy changes
- Post all meeting agenda items and minutes to its website for public viewing
- At the request of the CoC, perform tasks necessary for compliance with changes in HUD regulations
- B) To ensure that relevant organizations and projects serving homeless various subpopulations are represented in planning and decision-making (for use of HUD funds).
- C) Ensure viability of the regional CoC by identifying and securing administrative financing and support
 - Support the COC in acquiring resources to assist homeless persons in their movement from homelessness to economic stability and affordable permanent housing throughout the region;
- D) To facilitate responses to issues and concerns that affect the agencies funded by the CoC that is beyond those addressed in the annual CoC application process.
- E) To build community awareness inclusive of the needs of all homeless populations found in the region.

The ICH is empowered to take the following actions:

- Establish an annual calendar of ICH meetings;
- Schedule activities for achievement of assigned duties
- Review Performance Reports for the CoC as a whole and make recommendations and corrective actions in accordance with established policies
- Set Council Meeting times and Agendas as necessary to complete the responsibilities assigned
- Advise the full body on best practices, recommendations for systems enhancement
- Assume tasks and activities as necessary to act as liaisons to other community forums

D. CODE OF CONDUCT

The Members of the ICH are entrusted with specific responsibilities related to use of public funds invested in addressing a serious community concern, homelessness. Members are expected to observe the highest standards of ethical conduct in the execution of these responsibilities.

In the performance of their duties, ICH Members are expected to carry out the mandate of the CoC to the best of their ability, and to maintain the highest standards of integrity for actions with other Members of the ICH, CoC Representatives, Service Recipients, Service Providers, and members of the public.

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General Conduct

Members of the ICH are expected to conduct themselves with courtesy and respect, without harassment, or physical or verbal abuse.

Personal relationships should not result in special considerations, including bias or favoritism, that influence the performance of their official duties in a manner contrary to the interest of the broader CoC.

ICH Members are expected to exercise adequate control and supervision over matters for which they are individually responsible.

Stewardship of Resources

ICH Members must assure that the resources entrusted to them are used for conducting official business only.

Members of the ICH must abide by the Conflict of Interest Policies established for CoC operations.

Protection of Confidential Information

In line with the rules and guidelines of the CoC, Members of the Partnership have a responsibility to protect the security of any confidential information provided to, or generated by, the activities of the CoC.

Public Statements and Media Response

When making public statements or speaking to the media on CoC matters, ICH Members will make clear whether they are speaking in their own name or if the CoC or ICH has empowered them to speak on the group's behalf.

Review of Charges of Violation of the Code of Conduct

If requested by a majority, the Committee may also give guidance to the CoC concerning other aspects of conduct, including actions of staff, consultants or other persons charged with implementation of duties relative to the responsibilities of the ICH.

Board Leadership

Every two years, the ICH will select its officers, an ICH Chairperson and a Vice Chair to conduct meetings in the absence of the ICH Chairperson. The Vice Chair will officiate business in circumstances where the

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conduct of the Chair has been formally challenged or in instances when the Chair must recuse himself/herself.

Documentation of Board Action

The CoC Board must conduct/transact business in a fair and transparent manner. To this end, the ICH will promptly create a record of actions, consideration, and decisions to be made available to members of the public in accord with the Ralph M. Brown Act [CA Government Code, section 54950, et seq.] and the California Public Records Act [CA Government Code, section 6250, et seq.]. Meetings of the ICH are open to members of the public wishing to observe in accordance with the Brown Act. The public may address the ICH at its regular meetings concerning any matter within its purview during the time set aside for public comment. If a Visitor to an ICH meeting is verbally or physically disruptive to the proceedings, they may be asked to leave.

Ability to Conduct Business with Government Funds – Debarment or Suspension by Public Funding Sources

Members of the ICH must be eligible to transact business with federal and local government. At the time of nomination, potential Members of the Council must not be individuals or agencies that are barred from, or suspended from transacting business with federal, state, or local government.

Conflict of Interest and Recusal Policy

Although it is not established as a legal entity, the ICH membership will conduct decision-making in accordance with 24 CFR parts 84 or 85 for non-profit organizations and state, local, and government agencies that receive federal funds. The Conflict of Interest Policy for the CoC Board must also meet the conditions set forth in the Interim Rule, section 578.95(b).

Conflict of Interest – Contracts, Awards and Other Benefits to Recipient

No ICH Member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to that individual or the organization that the member represents.

An organizational conflict of interest arises when, because of activities or relationships with other persons or organizations, the recipient or sub-recipient is unable or potentially unable to render impartial assistance in the provision of any type or amount of assistance under Part 578, or when an individual's objectivity in performing work with respect to any activity assisted under Part 578 is or might be otherwise impaired.

Organizational conflicts arise when an ICH Member is who is specifically associated with an applicant organization participates in a decision concerning the award of a grant, or provision of other financial benefits, to the organization that such member represents. It would also arise when an employee,

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recent employee, ICH Member, or family member affiliated with a recipient or sub-recipient organization participates in contract monitoring or rate setting tasks that directly impacts said organization. Examples of ongoing conflicts of interest include the determination of rent reasonableness under § 578.49(b)(2) and § 578.51(g); housing quality inspections of property under § 578.75(b) that the recipient, sub-recipient, or related entity owns; participation in ongoing business ventures /partnerships, or participation in evaluation or determination of awards .

Conflicts of Interest – Financial Interest of Member

- 1) The solicitation and acceptance of gifts by an individual who is in a position to participate in a decision making process or gain inside information regarding the activities of the CoC (or by the organization(s) that he or she represents) that would provide a benefit in excess of the minimal value from persons, organizations, or corporations with a vested interest in the outcomes of decisions made by the ICH on behalf of the CoC or its member agencies is strictly prohibited.
- 2) ICH Members shall not participate in the selection, award, or evaluation of a contract supported by CoC funds if a real conflict of interest exists. A conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ, or employed during the prior 6 months, has a financial or other interest in the organization under consideration for an award, or evaluation.
- 3) ICH Members shall not solicit monetary value from CoC-funded recipients, sub-recipients, contractors, or vendors.
- 4) ICH Members will not accept gratuities from CoC-funded recipients, sub-recipients, contractors, or vendors except for unsolicited gifts of nominal value as provided in item 5 below.
- 5) It is determined that a conflict of interest does not exist when the value of the gift is an unsolicited item of nominal value (less than \$15) and such gifts are not repeated more than twice annually. The ICH Member must maintain a record of gifts received, including source, date, value, and type of gift.

Recusal Policy

ICH Members and persons acting on behalf of the Partnership must remove themselves from the decision-making or evaluation process when a personal or organizational conflict exists. ICH Members must recuse themselves during the decision-making or evaluation process, and may not participate in absentia through electronic or other means.

Obligation to Declare Potential Conflict of Interest

To avoid apparent conflicts of interest, ICH Members and Partnership members shall declare any real or potential conflicts of interest or the appearance of such conflicts. The person must disclose this information

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before participating in the discussion and decision-making or evaluation process, including appointment to any sub-committee having influence over such decisions. This policy applies to both personal and organizational conflicts. Members of the public participating in Partnership committees shall also be screened for potential conflicts.

E. Amendments to This Document

This Governance Charter may be amended upon a majority vote of an established quorum of the Members of the ICH who are eligible to vote and are present at a meeting called for such purpose, provided that notice is provided seven (7) days prior to the meeting. The vote is conducted in accord with the established Policies and Procedures of the full body. Absentee voting is not permitted.

BYLAWS OF THE INTERAGENCY COUNCIL ON HOMELESSNESSⁱ

San Bernardino County Homeless Partnership Interagency Council on Homelessness

BY-LAWS

Adopted March 22, 2010

Amended ~~August 23, 2017~~ January 24, 2018

A Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. The mission of the San Bernardino County Homeless Partnership is to provide a system of care network that is inclusive, well planned, coordinated, evaluated and accessible to all who are homeless or at-risk of being homeless.

Article I

Purpose

The Interagency Council on Homelessness (“ICH”) is a vital component of the San Bernardino County Homeless Partnership (“Partnership”). The ICH serves as the policy making body of the Partnership and oversees the implementation of the 10-Year Strategy to End Homelessness in San Bernardino County (“10-Year Strategy”). The ICH will focus on resource development to insure the funding of homeless projects and 10-Year Strategy recommendations. In addition, ICH serves as the HUD-designated primary decision-making group and oversight board of the City of San Bernardino & County (hereinafter referred to as the “geographic area”) Continuum of Care for the Homeless (CA-609) funding process, (hereinafter referred to as the “CoC”).

Article II

Vision

Provide leadership in creating a “comprehensive countywide network” of service delivery for the homeless population. Identify families and individuals at-risk of homelessness and circumstances leading to homelessness through facilitation of better communication, planning, coordination, and cooperation among all entities that provide services and/or resources for the relief of homelessness in the County of San Bernardino in a united effort to eliminate homelessness county-wide.

Article III

Duties

The ICH is charged with directing, coordinating and evaluating all of the activities related to implementation of the 10-Year Strategy to End Homelessness. The ICH members are directed to report progress on the implementation of the 10-Year Strategy to their colleagues and constituents following each meeting of the ICH.

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The ICH will promote collaborative partnerships among homeless providers and stakeholders throughout San Bernardino County in order to carry out implementation activities and will develop resources to insure the funding of homeless projects and 10-Year Strategy recommendations.

As the oversight board of the CoC, the ICH duties are:

1. To ensure that the CoC is meeting all of the responsibilities assigned to it by the United States Department of Housing and Urban Development (HUD) regulations including:
 - a. The operation and oversight of the local CoC;
 - b. Designation and operation of a Homeless Management Information System (HMIS);
 - i. Designate a single HMIS for the geographic area;
 - ii. Designate an eligible applicant to manage the CoC's HMIS, which will be known as the HMIS Lead;
 - iii. Ensure consistent participation of recipients and sub-recipients of CoC and Emergency Solutions Grant (ESG) funding in the HMIS.
 - iv. Ensure the HMIS is administered in compliance with all requirements prescribed by HUD.
 - c. The development of a CoC plan that includes outreach, engagement, assessment, annual gap analysis of the homeless needs and services available, prevention strategies, shelter and housing supportive services, and HUD CoC annual and biennial requirements;
2. To represent the relevant organizations and projects serving homeless subpopulations;
3. To support homeless persons in their movement from homelessness to economic stability and affordable permanent housing within a supportive community;
4. To be inclusive of all the needs of all of geographic area's homeless population, including the special service and housing needs of homeless sub-populations;
5. To facilitate responses to issues and concerns that affect the agencies funded by the CoC that is beyond those addressed in the annual CoC application process;
6. To consult with recipients and sub-recipients of CoC funding to establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes, and take action against poor performers; and
7. To evaluate outcomes of projects funded under the County of San Bernardino CoC program including the ESG.

Article IV **Membership**

A. ICH Membership Composition

The membership of the ICH shall be broadly based with representation from all sectors of the community, including but not limited to: homeless service providers, representatives of federal, state and local government, corporations, and concerned individuals.

The ICH membership shall be composed of no more than ~~34~~38 members.

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1. Two (2) members from the San Bernardino County Board of Supervisors or designee;
2. ~~Ten-Twelve (1012)~~ elected officials or designee (i.e., city manager, economic development or city director) representing cities within San Bernardino County:
 - a. ~~Three-Four (34)~~ from cities with populations greater than 100,000 residents,
 - b. Four (4) from cities with populations between 50,000 to 99,999 residents,
 - c. ~~Three-Four (34)~~ from cities with populations less than 50,000 residents;
3. Director or designee of the Department of Behavioral Health;
4. Director or designee of the Community Action Partnership of San Bernardino County;
5. Director or designee of Human Services²;
6. Director or designee from the San Bernardino County Public Housing Authority;
7. Director or designee of the Department of Probation;
8. Director or designee of Community Development and Housing for San Bernardino County;
9. One (1) representative from the Veterans Administration Health Care System;
10. Director or designee of the Workforce Development Department;
11. Administrator or designee of the State Department of Rehabilitation;
12. Superintendent of San Bernardino County Schools or designee;
13. Director of 2-1-1 San Bernardino or designee;
14. One (1) representative from the San Bernardino County Sheriff's Department;
15. One (1) representative from the Homeless Management Information System (HMIS) Lead Agency;
16. One (1) representative from a local hospital or health care provider;
- ~~16-17.~~ One (1) representative from the Santa Ana Watershed Project Authority;
- ~~17-18.~~ Chair of the Homeless Provider Network or designee;
- ~~18-19.~~ Five (5) members at-large from organizations and agencies selected to serve as representatives of the Homeless Provider Network; and
- ~~19-20.~~ Up to three (3) general at-large members.

B. Membership Application and Approval Process

Solicitation for ICH membership applications shall begin no less than eight weeks after the vacancy of an individual ICH member. The Office of Homeless Services (OHS) on behalf of the ICH shall circulate a "Call for Applications" to the appropriate organization or parties. The "Call for Applications" will set forth the criteria for appointment to the ICH, and will set the deadline for the receipt of said applications. Applications must be accompanied by a Letter of Recommendation from the sponsoring ICH Member agency or organization or an individual Member of the ICH.

Directors listed in Article IV, section A, and elected officials, which have been designated to sit on the ICH by a local government agency listed in Article IV, section A, shall become a member of the ICH by reason of their

² This member shall represent all agencies in the San Bernardino County Human Services Group: Aging and Adult Services, Child Support Services, Children and Family Services, Children's Network, Preschool Services, Public Health, Transitional Assistance, and Veterans Affairs. With the exception that Behavioral Health shall hold a separate seat on the ICH.

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position without application. Designees, recommended in lieu of the above listed individuals, must comply with the application process.

The ICH will establish an ad-hoc Application Review Committee as needed to review applications and develop a screening process. The Application Review Committee will recommend candidates for appointment to the ICH after reviewing the applications. The OHS shall prepare a synopsis of the recommended applicant's qualifications for the ICH. OHS shall forward the recommendations and synopses to the ICH no later than two (2) weeks prior to the next regularly scheduled meeting at which the approval of new members will occur.

C. Membership Terms of Service

Once appointed to the ICH, Members shall serve an unlimited term unless the relationship is terminated at either the request of the serving member, member organization or ICH.³ With the exception that general at-large members shall serve a two year term, which may be renewed at the discretion of the ICH.

D. Membership Responsibilities

All Members are expected to attend meetings. Member absences will be noted in the minutes. Other responsibilities may include:

1. Providing oral and/or written comment on issues being discussed by the ICH;
2. Assisting in the development and implementation of task forces, subcommittees and/or committees necessary to conduct the business of the ICH;
3. Supporting and participating in training, summits, and activities sponsored by the ICH;
4. Active participation in the biennial Point-in-Time Count;
5. Reviewing and commenting on documents, such as those concerning the Continuum of Care Homeless Assistance Grant funding; and
6. Providing regular reports and updates regarding ICH activities and progress back to member agencies (i.e., inclusion of ICH agenda and minutes in the agency's official public records).

E. Membership Voting

1. A Member representing more than one Agency or Office shall receive only one vote.
2. A Member shall designate one representative to vote on behalf of the Member and may establish one alternate to vote in the absence of the designated representative.

F. Membership Vacancies

1. ICH membership ends when:

³ At least ninety (90) days notice shall be given unless otherwise mutually agreed.

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- a. A Member resigns or is unable to serve for justified reasons; or
 - b. A Member is deemed inactive by the ICH upon the relevant facts that have been presented; or
 - c. A Member is replaced by the sponsoring agency or organization; or
 - d. A Member is terminated by a majority of the ICH for just cause:
 - i. Charged with a crime that would subject the Member to debarment, suspension, disqualification or other exclusion from participating in a federally funded transaction pursuant to federal law.
 - ii. Unprofessional behavior.
 - iii. Violation of these bylaws.
 - iv. Conduct prejudicial to the best interests of the ICH;
 - v. Lack of participation in three (3) consecutive ICH meetings without prior ICH approval.
 - vi. Just cause as defined by the majority of the ICH.
2. Termination of an individual's membership does not terminate the sponsoring agency or organization's representation of the ICH.
 3. If a Member representative who has been duly notified of ICH meetings misses three meetings within a one-year period, the Chair shall formally and in writing contact the Member requesting a written response of the ability of the Member's representative to continue participation in the ICH. If a written response acceptable to the Chair is not received within 30 calendar days, then the Chair may ask that a new representative be designated.

Article V **Officers**

The ICH shall elect from among its Members a Chair and Vice Chair. Each officer shall serve for a term of two (2) years commencing October 1 and ending September 30 of the second year.

A. Selection of Officers

Officers shall be nominated by the membership and elected to office by a majority vote of the Members present at a meeting in which a quorum has been established.

B. Duties of Officers

1. The duties of the Chair shall include:
 - a. Provide oversight, direction and leadership to the ICH.
 - b. Conduct and facilitate ICH Meetings.
 - c. Coordinate agenda setting with the Office of Homeless Services (OHS).
 - d. Appoint Committee Chairs.

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2. The duties of the Vice Chair shall include:
 - a. Perform all of the Chair's duties in the absence of the Chair, unless the Bylaws of the ICH provide otherwise.
 - b. Perform other duties as requested.

Note: In the absence of the Chair and the Vice-Chair the Office of Homeless Services Manager shall chair the meeting(s).

Article VI **Vacancies of Officers**

Should the office of Chair become vacant prior to the end of the present term, the Vice-Chair shall complete the term of office. The position of the Vice-Chair shall be filled by a special vote at the next regular ICH meeting.

Article VII **Meetings**

A. Regular Meetings

Regular meetings of the ICH shall be held at least bi-monthly at a time and date determined by the Members, or as modified by a majority vote of the Members at any regular meeting where a quorum has been established.

B. Special Meetings

A special meeting may be called at any time by the Chair, or at the request of the majority of the Members, by delivering personally or by mail or electronically written notice of the date and purpose of the meeting to each Member 48 hours before the time specified in the notice.

C. Governing Rules

Meetings shall be conducted in accordance with the provisions of the Brown Act (Government Code, section 54950, et seq.) and under Robert's Rules of Order. Each member will be provided with a copy of Roberts Rules of Order at installation.

Article VIII **Quorum**

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One half of the Members in good standing, plus one, shall constitute a quorum for the transaction of business. The affirmative votes of at least a majority of the Members constituting a quorum at a duly scheduled meeting shall be required to take any action.

A member in good standing is a Member of the ICH who has met membership and attendance requirements.

Article IX

Agenda

The agenda for the regular meetings shall be prepared in consultation with the ICH Chair and distributed by OHS to each Member at least seven (7) calendar days prior to the meeting. The agenda should be accompanied by agenda support materials and shall be posted per the Brown Act requirements.

Article X

Agenda Deadline

All matters to be considered for the agenda must be submitted to the OHS at least fourteen (14) calendar days prior to the meeting.

Article XI

Minutes

Minutes shall be taken and distributed by the Office of Homeless Services Manager, or designee. The Chair, and/or the Office of Homeless Services Manager shall review and preliminarily approve the minutes prior to distribution. Minutes shall normally go out with the agenda for approval at the next meeting.

Article XII

Amendments

These bylaws may be amended by a two-thirds vote of the Members present at a meeting in which a quorum has been established in compliance with Robert's Rules of Order.

ⁱ This section reflects the Bylaws as subsequently updated by ICH action and Certified by the Office on Homeless Services.

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
 Administrative Office
 303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
 Office: (909) 386-8297



FROM: Tom Hernandez, Homeless Services Officer

SUBJECT: Approve the allocation of \$35,000 of Continuum of Care (CoC) FY2017-2018 Planning Grant funds to supplement the Continuum of Care outreach functions

DATE: January 24, 2018

RECOMMENDATION

Approve the Office of Homeless Services (OHS) to allocate \$35,000 of CoC Planning Grant funds to conduct an initial, comprehensive assessment of the housing and services needs for San Bernardino County CoC residents.

BACKGROUND INFORMATION

The Office of Homeless Services seeks approval to allocate up to \$35,000 of Continuum of Care Planning Grant funds to conduct an initial, comprehensive assessment of the housing and services needs for all people entering the local homeless assistance system, designed in response to local needs and conditions and including a locally designed, common assessment tool. CoCs are required to develop a specific policy on how the coordinated assessment system will address the needs of people fleeing or attempting to flee domestic violence.

- 1) Data from both internal and online forms will be captured real-time into iCarol, the 211 database in order to measure and evaluate the scope of prevention and diversion. This data is not being measured currently in a comprehensive way because it is occurring in multiple disconnected systems.
- 2) Report to the Office of Homeless Services and to the ICH to evaluate the following:
 - a) Usage of both intake and assessment form
 - b) Prevention and diversion demographic data produced from usage of the forms
 - c) The successes and failure points of the project
 - d) Project improvements identified and implemented.

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
 City of Hesperia
 City of Rancho Cucamonga
 Town of Yucca Valley

San Bernardino County Human Services
 Community Action Partnership of San Bernardino County
 Housing Authority of the County of San Bernardino
 San Bernardino County Superintendent of Schools
 Community Development and Housing Agency

City of Barstow
 City of Montclair
 City of Redlands
 City of Upland

Department of Behavioral Health
 Veteran Administration Loma Linda
 Workforce Development Department
 Members of the Homeless Provider Network
 California State University, San Bernardino

City of Colton
 City of Ontario
 City of San Bernardino
 Department of Probation
 Department of Rehabilitation
 Chaffey Community College
 211 United Way
 Sheriff's Department
 General Members-At-Large

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
 Administrative Office
 303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
 Office: (909) 386-8297



FROM: Tom Hernandez, Homeless Services Officer

SUBJECT: Authorize the ICH Chair to coordinate and sign letters of support for agencies applying for the Veteran Grant Per Diem and/or Transition in Place Program funding

DATE: January 24, 2018

RECOMMENDATION

Authorize the ICH Chair to coordinate and sign letters of support for agencies applying for the Veteran Grant Per Diem and/or Transition in Place Program funding for the provision of transitional housing services.

BACKGROUND INFORMATION

The U.S. Department of Veterans Affairs (VA) Homeless Providers Grant and Per Diem (GPD) and Transition-in-Place (TIP) Programs provide funding to agencies serving homeless Veterans with community-based transitional housing and supportive services.

On November 2, 2017, the VA released the Notice of Funding Availability (NoFA) for Per Diem Only funding, and on November 6, 2017, the VA released a NoFA for TIP funding. The purpose of the GPD program is to promote the development and provision of supportive housing and/or supportive services with the goal of helping homeless Veterans achieve residential stability, increase their skill levels and/or income, and obtain greater self-determination through a transitional housing approach. Only programs with supportive housing (up to 24 months) or service centers (offering services such as case management, education, crisis intervention, counseling, services targeted towards specialized populations including homeless women Veterans, etc.) are eligible for these funds. For the TIP Program a Veteran receives services for up to 24 months with the goal of having the Veteran remain in the housing unit as services transition out.

Applications are due to the VA by February 21, 2018 for TIP, and February 28, 2018 for GPD. The Continuum of Care (CoC) expects several providers to reach out to the CoC within the next few weeks requesting letters of support for their applications, as agencies applying need to demonstrate coordination and involvement with the local CoC that they serve. The Office of Homeless Services will organize requests and provide evidence of participation in the CoC to the ICH Chair for consideration.

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors

City of Hesperia

City of Rancho Cucamonga

Town of Yucca Valley

San Bernardino County Human Services

Community Action Partnership of San Bernardino County

Housing Authority of the County of San Bernardino

San Bernardino County Superintendent of Schools

Community Development and Housing Agency

City of Barstow

City of Montclair

City of Redlands

City of Upland

Department of Behavioral Health

Veteran Administration Loma Linda

Workforce Development Department

Members of the Homeless Provider Network

California State University, San Bernardino

City of Colton

City of Ontario

City of San Bernardino

Department of Probation

Department of Rehabilitation

Chaffey Community College

211 United Way

Sheriff's Department

General Members-At-Large