



Agenda Items The following items are presented for informational, consent, and discussion purposes.

Item No.	Informational Items
1	Veterans Justice Outreach & Veterans Court – Candace Andrews, Social Worker, Veterans Justice Outreach Program & Josephine Escalante, Outreach Social Worker, VA Loma Linda (20 minutes) 9:35 – 9:55 am
2	United States Veterans Initiative (US Vets) – Alex Garcia, Case Manager & Keith Bennett, Site Director (20 minutes) 9:55 – 10:15 am
Consent Items	
3	No Items
Discussion Items	
4	Review Amended ICH By-Laws (15 minutes) 10:15 – 10:30 am
Closing 10:30 – 11:00 am	

Public Comment Open to the public for comments limited to three minutes

Council Roundtable Open to comments by the Council

Next ICH Meeting The next Interagency Council on Homelessness meeting is scheduled for:

Wednesday, September 28, 2011
9:00 am – 11:00 am
Department of Behavioral Health, Training Institute
1950 S. Sunwest Lane, Suite 200-Rooms Suoi and Agasga
San Bernardino, CA 92408

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 252-4001 AND THE OFFICE IS LOCATED AT 1950 S. SUNWEST LN., STE 200, SAN BERNARDINO, CA 92408. <http://hss.sbcounty.gov/sbchps/>

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness

May 25, 2011
9:00 am – 11:00 am
Department of Behavioral Health-Training Institute
1950 South Sunwest Lane, Suite 200
San Bernardino, CA 92408

Minutes Recorded and Transcribed by Jennifer Pacheco, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Josie Gonzales	<ul style="list-style-type: none"> ▪ The meeting was called to order at 9:00 am.
Introductions	Josie Gonzales	<ul style="list-style-type: none"> ▪ Introductions were made by all ICH Members. Invited guests were also invited to introduce themselves.
Presentation of Minutes	Josie Gonzales	<ul style="list-style-type: none"> ▪ Minutes were accepted as presented.
REPORTS	PRESENTER	ACTION/OUTCOME
Homeless Provider Network	Tom Hernandez	<ul style="list-style-type: none"> ▪ Mr. Hernandez gave the HPN report in the absence of Ms. Myles. ▪ The last HPN Meeting took place on Wednesday, May 18, 2011. Brenda Dowdy chaired the meeting in Ms. Myles's absence. There were approximately 50-60 attendees. ▪ The meeting included a funder presentation from Rosa Benitez of the Weingart Foundation regarding how members of the HPN can approach the Foundation for funding. ▪ Beth Kranda from the San Bernardino Associated Governments (SANBAG) and Phil McGuire from Valley Transit Services also did a presentation. <ul style="list-style-type: none"> ▪ Ms. Kranda discussed the freedom funds and job access reverse commute (JARC) funds available from SANBAG. There is approximately \$4.1 million available for JARC which provides transportation services to low-income individuals to get employment services and approximately \$1 million new freedom funds providing funding for individuals with disabilities to educate them on the transportation system or to fund new projects. ▪ Mr. McGuire presented on the services his company provides. They will assist members in obtaining SANBAG funds and collaborate with Providers on projects. ▪ Measure I funds purpose is to coordinate transportation services. ▪ The Provider Spotlight was Desmond Ditchfield from the Department of Rehabilitation. Mr. Ditchfield offered an explanation on how his department can assist those with disabilities to find jobs. All services are free. ▪ Ms. Luttrell provided an update on the Yucca Valley Project Connect event coming up on June 20, 2011 at the Joshua Springs Calvary Chapel from 10 am – 4 pm.

Homeless Provider Network <i>cont.</i>	Tom Hernandez	<ul style="list-style-type: none"> ▪ Tom attended the Twentynine Palms City Council Meeting and did a presentation on May 24, 2011. ▪ Morongo Basin Transit Authority (MBTA) has agreed to provide a special route to the event for the day along with 100 bus passes. ▪ Reach Out Morongo will provide two van services for individuals to attend the event from outer areas of the desert. ▪ All are encouraged to participate. ▪ Teri Blum-Johnston provided an updated on HMIS and encouraged all to participate in the HMIS as well. Participation in HMIS improves the score on the Housing and Urban Development (HUD) Continuum of Care (CoC) Application. ▪ The HPN took a vote for the new chair of the Discharge Planning Committee. Congratulations goes to Tom Kanavos of Turrill Transitional Housing.
Office of Homeless Services	Tom Hernandez	<ul style="list-style-type: none"> ▪ The ICH members were provided with the OHS Report as a hand out with attachments. ▪ In April, HUD announced the CoC Homeless Assistance grant awards for new projects. San Bernardino County received \$5.1 million for new projects and six new programs will be added to those already providing services. See Report 2A. The total award for both new and renewal projects in 2010 was \$7,455,200. See Report 2B. ▪ OHS received a debriefing summary from HUD detailing the score for the 2010 CoC application submission. San Bernardino CoC scored an 81, which is 16 points above the funding line. See Report 2C. OHS plans to review the 2010 Exhibit for areas of improvement and plans to submit a report to the ICH regarding solutions that will be taken to maximize the score. <ul style="list-style-type: none"> ▪ The category which received lower scores was CoC Performance. This category is based primarily on the Annual Performance Reports as submitted by currently funded programs. If an agency did not meet with the numeric achievements as expected by HUD, points were lost. <ul style="list-style-type: none"> ▪ OHS will provide the ICH a list of performance expectations for currently funded agencies and the progress of each agency in meeting those expectations for review prior to the 2011 submission. ▪ It is absolutely vital that performance expectations are met in the 2011 year as Director Ann Oliva has expressed that the 2011 year will be more competitive and funding will likely be less than what has been awarded in the past. See Report 2D. ▪ OHS is in the process of preparing for the submittal of the 2011 Request for Proposals (RFP). OHS and the DBH Contracts Unit are working to update the draft from last year. Applications will be submitted electronically with a deadline of midnight. ▪ The Office of Homeless Services (OHS) has provided two trainings in preparation for the 2011 CoC Application. <ul style="list-style-type: none"> ▪ On April 13, 2011 there was a CoC Homeless Provider Workshop which was attended by approximately 20 agencies. Information on the registration process and requirement for the Homeless Assistance Grants was provided. ▪ On May 19, 2011 there was a Grant Writing Basics Workshops done in collaboration with Vikki Ostermann from the San Bernardino County Grants Office. Eight agencies attended this

Office of Homeless Services <i>cont.</i>	Tom Hernandez	<p>workshop which provided al full day training on the key components needed for a successful grant application.</p> <ul style="list-style-type: none"> ▪ OHS and Community Action Partnership of San Bernardino County (CAPSBC) have established regular site visits to the homeless service providers. Both entities can provide technical assistance in terms of CoC requirements and HMIS participation. See OHS Report for a list of site visits conducted. ▪ The San Bernardino County 10-Year Strategy to End Homelessness has been officially posted on the National Alliance to End Homelessness website. ▪ The HPN Steering Committee has met five times to discuss the 10-Year Strategy. The Committee is working on removing completed recommendations and adding new recommendations to continue moving forward toward the goal of ending chronic homelessness. ▪ OHS is working with the Arrowhead Regional Medical Center Mobile Medical Clinic Nurse Manager, April Baity, on brainstorming ideas for the provision of Primary Care Services to homeless individuals. Providers were brought together at a meeting on May 20, 2011 to discuss and arrange the Mobile Medical Clinic to travel to major low-income and homeless service providers at regular visitations to their sites. This service is expected to begin on September 1, 2011. The schedule will be provided to the ICH once agreed upon. <ul style="list-style-type: none"> ▪ The focus is to provide primary care services to homeless individuals, not just a one time screening. Clients will have regular visits and can be treated for illnesses. ▪ The Mobile Unit may be able to go to areas the unaccompanied youth gather to provide services as well. ▪ Ms. Baity is working on obtaining information as to the restrictions of funding and whether there are requirements to treating individuals such as needing documentation. ▪ The 2011 PIRC report will be available in June. The 2011 number is 2,810 which is a 60% increase over the 2009 numbers. OHS is looking to partner with San Bernardino city and Twentynine Palms as a pilot to do a more thorough city count. In doing these city counts, San Bernardino County CoC will gain more points on the application. ▪ Action Item and Follow Up: A request was made of OHS to reach out to all of the 24 cities and invite them to participate in the ICH. OHS prepared an invitation for all 24 cities and emailed as well as mailed the invites to each mayor. <ul style="list-style-type: none"> ▪ Tom will be going out to individual city councils and making presentations inviting them to participate in the ICH. Madam Chair Supervisor Josie Gonzales will accompany him as her schedule permits. ICH members are welcome to attend as well. ▪ A motion was made and a second for a draft letter to be written regarding city participation in the ICH. Vote was taken and agreed with no opposition. <ul style="list-style-type: none"> ▪ A letter to the city councils will be drafted to include all information on cuts or elimination of funds made to cities which could affect the homeless rate and foreseeable consequences in each respective city. These include: <ul style="list-style-type: none"> • CalWORKS changes: an 8% cut and a decrease to a four year safety net from the previous five years.. • Potential realignment changes,
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Office of Homeless Services <i>cont.</i>	Tom Hernandez	<ul style="list-style-type: none"> • Social Security Income decreases: to the lowest legal limit in California, • School district's increase of unaccompanied youth homelessness, • And child care cut for 11 and 12 year olds. • Please send any other information regarding cuts to the OHS via email. <ul style="list-style-type: none"> ▪ This letter will ask that cities assign a representative to come to the ICH and report back to them. It will go out in hard copy and via email. ▪ Linda Haugan was asked to send the information on the CalWORKS cuts and the SSI decrease to OHS. OHS will then distribute to the ICH. ▪ The ICH suggests a second letter go out to the cities regarding counting the homeless. The ICH would like to find a way to piggy back the homeless count with something the cities already track. The CoC will earn extra points by doing a city-specific count. Therefore, it becomes necessary to gain the homeless numbers in each city. A suggestion was made to go through law enforcement to track the homeless. ▪ The ICH also suggests a video be put together that can be distributed to all cities. The ICH can ask that it become part of their public communication. The ICH can also ask public access channels to run the video. The video will include information about ICH members. This will be another way to distribute homeless information, ICH information, and draw cities and assistance in.
INFORMATIONAL ITEMS	PRESENTER	ACTION/OUTCOME
Presentation –United States Veterans Initiative (US Vets)	Alex Garcia & Keith Bennett	<ul style="list-style-type: none"> ▪ Unfortunately, Mr. Garcia and Mr. Bennett were unable to present due to unforeseeable causes. The presentation will be tabled for the next ICH meeting.
CONSENT ITEMS	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> ▪ There are no consent items.
DISCUSSION ITEMS	PRESENTER	ACTION/OUTCOME
ICH By-Laws and Committee Elections	Regina Coleman	<ul style="list-style-type: none"> ▪ At the last ICH meeting, staff was directed to review and revise the ICH by-laws. The original by-laws did not address who sits on the committee and for how long. ▪ The by-laws have been expanded and a draft was handed out to ICH attendees. Blue and red ink indicates additions or changes to the ICH by-laws. ▪ Ms. Coleman read through and explained all additions and changes. <ul style="list-style-type: none"> ▪ There will be a maximum of 45 members on the ICH to include all cities. Some cities may choose to combine and ask that one person represent them, however, they will only have one vote. An attachment regarding city census and the increase in population data was handed out. ▪ All designees/representatives nominated by their group will need to be recognized and approved by the ICH. ▪ Madam Chair asked specifically for item D number 6 be added to the by-laws. This items asks

		<p>that each city representative attending the ICH, go back and report ICH meetings to their respective city councils.</p> <ul style="list-style-type: none"> ▪ Action Item: A request will go to each of the 24 cities asking them to adopt into the city council agenda the submittal of the ICH meeting minutes. When the minutes are approved at each city council meeting, they will be aware of the ICH agenda and minutes as well. <ul style="list-style-type: none"> ▪ Kent Paxton will agendize the ICH minutes for San Bernardino city. ▪ Madam Chair will ask that the ICH minutes be put on the agenda at the Board of Supervisors meeting as well. ▪ The ICH was asked to review the draft by-laws and send any suggestions or comments to the OHS. ▪ The by-laws will be up for adoption at the next ICH meeting.
PUBLIC COMMENT	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> ▪ There were no public comments made.
COUNCIL ROUNDTABLE	PRESENTER	ACTION/OUTCOME
	<p>Josie Gonzales</p> <p>Angelica Baltazar</p> <p>Kent Paxton</p>	<ul style="list-style-type: none"> ▪ Madam Chair is interested in bringing funding opportunities and providing support on creating applications so agencies can get funded. ▪ Madam Chair would like to have a report on the Health Information Exchange (HIE) at the next ICH Meeting. Angelica Baltazar provided more information: <ul style="list-style-type: none"> ▪ For the past two years, San Bernardino County and Riverside County has been meeting and collaborating to work on the HIE. The HIE is a network in which information can be shared electronically so that care is consistent and streamlined. A vendor has been selected and has start up funding to develop the system as well as get through the first year and the beginning of the second. ▪ The Department of Corrections is currently using a HIE system. The County is currently working with the state to create a MOU so there is a continuum of care to track parolees and continue services. This system can continue into homeless persons because all records will be maintained in the same place regardless of where the individual goes. ▪ IEHP will support and contract with Riverside County and San Bernardino County. They are providing \$150,000 for Riverside County, \$150,000 for San Bernardino County and \$160,000 for the first of a 5 year contract to get HIE off the ground. ▪ The next step is identifying the next 4 years and how it will run. The information on HIE needs to be brought to all services and gain their support through paid membership. ▪ The HIE will provide a better delivery of services and will ultimately save money for all groups involved. ▪ This summer, 9 new units will be available for Transitional Aged Youth (TAY) thanks to the

	Kent Paxton	<p>Department of Behavioral Health and the Housing Authority.</p> <ul style="list-style-type: none"> ▪ Probation is another issue that needs to be addressed as 40,000 non-violent offenders will be released to the cities. The new Day Reporting Center in Devore is already 3rd in the Nation with over 300 parolees with 20% of them homeless and it has only been open for 100 days. It is very hard to find assistance for parolees because of all the restrictions in funding.
Adjournment		Being no further business to discuss, the meeting was adjourned at 10:48 am.
Next Meeting		<p>July 27, 2011 at 9:00 am to 11:00 am Department of Behavioral Health-Training Institute 1950 South Sunwest Lane, Suite 200, San Bernardino, CA 92408</p>

Office of Homeless Services
1950 S. Sunwest Lane, Suite 200 ▪ San Bernardino, CA 92408
Phone: (909) 252-4001 ▪ Fax: (909) 252-4088
Email: homelessrfp@hss.sbcounty.gov ▪ Website: <http://hss.sbcounty.gov/sbchp//>

Attendees at May 25, 2011 ■ Interagency Council on Homelessness

LAST NAME	FIRST NAME	TITLE/DEPT	PHONE	E-MAIL
BALTAZAR	ANGEL	Field Rep-Board of Supervisors 5 th District	909-387-4565	abaltazar@sbccounty.gov
BENNER	SUSAN	Exec. Director – Housing Authority San Bernardino	909-890-0644	sbenner@hacsb.com
BLUM-JOHNSTON	TERI	Program Specialist – CAPSBC	909-723-1522	Tblum-johnston@capsbc.sbccounty.gov
BRAZIER	ANTHONY	Foothill AIDS Project	909-884-2722	abrazier@fapinfo.org
COLEMAN	REGINA	County Counsel	909-387-3266	rcoleman@cc.sbccounty.gov
DELGADO	MICHAEL	Intergovernmental Relations Office	909-387-8906	mdelgado@cao.sbccounty.gov
DOWDY	BRENDA	Superintendent of County School	909-386-2634	brenda_dowdy@sbcss.k12.ca.us
DRIEBERG	LEANNE	CEO-Inland Temporary Homes	909-796-6381	leanne@ithomes.org
ESCALANTE	JOSEPHINE	VA Loma Linda	909-825-7084 x3776	Josephine.escalante@va.gov
FORD	RENEE	San Bernardino County Probation	909-387-5856	rford@prob.sbccounty.gov
GONZALES	JOSIE	Chair, Board of Supervisors	909-387-4565	jgonzales@bos.sbccounty.gov
HAUGAN	LINDA	Asst. Executive Officer – Human Services Dept.	909-387-4717	lhaugan@hss.sbccounty.gov
HEESEN	CHERYL	Exec. Director - Family Service Agency - Redlands	909-793-2673	rfscheryl@hotmail.com
HERNANDEZ	TOM	Office of Homeless Services	909-873-4476	thernandez@dbh.sbccounty.gov
JOHNSON	CATHY	CEO – MAD	760-868-3776	cathy@madministryphelan.org
KEYES	ROBERTA	Retired County Employee	951-213-8432	Roberta.keyes@att.net
KNIGHTEN	ROBERTA	Manager – City of Upland	909-931-4287	rknighten@ci.upland.ca.us
MADDEN	GARY	Director – 2-1-1	909-980-2857 x211	gmadden@ieuw.org
PAXTON	KENT	Mayor's Office - City of San Bernardino	909-384-5133	paxton_ke@ci.san-bernardino.ca.us
PERKINS	LOIS	CEO – Life Community Development	760-246-0691	jazzlewis@aim.com
RODDICK	ROBERT	Managing Attorney - Inland Counties Legal Services	951-320-7514	rroddick@icls.org
RYMER	CHRIS	City of Colton HS Manager	909-370-6172	crymer@ci.colton.ca.us
THOMAS	CASONYA	Assistant Director - DBH	909-382-3080	cthomas@dbh.sbccounty.gov
THOMAS	YESENIA	Veteran Outreach	909-801-5762	Yesenia.thomas@va.gov
TRISKA	LINDA	Exec. Director – Feed My Sheep	760-242-7701	lindatriska@verizon.net
VENABLE	ERMA			