

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2021 to 6/30/2022



PROGRAM INFORMATION

Agency Name: **SB DBH/HA**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing, incomplete or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Total Clients Served: 660

Client Demographic Data

Data Element	Client Doesn't Know / Refused	Information Missing	Data Issues	% Of Error Rate
Name (3.1)	0	0	0	0.00%
Social Security Number (3.2)	3	1	4	1.21%
Date of Birth (3.3)	1	0	0	0.15%
Race (3.4)	3	1		0.61%
Ethnicity (3.5)	0	2		0.30%
Gender (3.6)	0	0		0.00%

Universal Data

Data Element	Error Count	% Of Error Rate
Veteran Status (3.7)	3	0.45%
Project Entry Date (3.10)	6	0.91%
Relationship to Head of Household (3.15)	0	0.00%
Client Location (3.16)	2	0.44%
Disabling Condition (3.8)	12	1.82%

Income and Housing Data

Data Element	Error Count	% Of Error Rate
Destination (3.12)	15	60.00%
Income and Sources (4.2) at Start	38	6.95%
Income and Sources (4.2) at Annual Assessment	178	42.58%
Income and Sources (4.2) at Exit	15	62.50%

Fields with values over 5% errors.
 Fields with values 5% or less.
 Fields with no errors.

Error rate includes data not collected, missing information, client does not know, and client refused options. A program should have less than a 5% error rate to ensure accurate data. Missing intake and exit data need to be reviewed by staff on a regular basis. Any additional Data received from the client after enrollment, should be entered into the Homeless Management Information System (HMIS) within a timely manner.

HUD Policy: A 95% standard of completeness rate for all funded homeless projects should be established and expected. Programs should work toward ensuring that 95% of all required data elements for each client served are collected and entered correctly into the HMIS.

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Type	0 days	1-3 days	4-5 days	Over 5 days	Average
Entry Timeliness	75	21	6	565	307.56
Exit Timeliness	2	0	0	9	47.36

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2016" was recorded on "April 9, 2016," then the report would calculate a 5-day lag time in recording data. The report groups the number of applications by program and has 5 buckets for the number of days an application has been lagging.

HUD Policy: Data entry should be current within 5 business days of intake, exit, and service provision.

HMIS Users

Below is a list of all HMIS Users currently active within your agency. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

Agency	Name	Email
SB DBH/HA	Adan Ambrossi	adan.ambrossi@dbh.sbcounty.gov
SB DBH/HA	Alexis Mitchell	amitchell@dbh.sbcounty.gov
SB DBH/HA	Anthony Sanchez	ansanchez@sbcasd.org
SB DBH/HA	Beatrice Garcia	beatrice.garcia@dbh.sbcounty.gov
SB DBH/HA	Camyra Coleman	Camyra.coleman@dbh.sbcounty.gov
SB DBH/HA	Christina Audelo	Christina.Audelo@dbh.sbcounty.gov
SB DBH/HA	Connie Rowe	connie.rowe@dbh.sbcounty.gov
SB DBH/HA	Dahlia Avila	dahlia.avila@dbh.sbcounty.gov
SB DBH/HA	Dawn Waters	dwaters@dbh.sbcounty.gov
SB DBH/HA	Deborah Watson	dwatson@dph.sbcounty.gov
SB DBH/HA	Desiree Lelless	Desiree.Lelless@dbh.sbcounty.gov
SB DBH/HA	Doreen Cisneros	dcisneros@dbh.sbcounty.gov
SB DBH/HA	Edward Gunnoe	egunnoe@dbh.sbcounty.gov
SB DBH/HA	Erica Mariscal-Vigil	erica.mariscal-vigil@hss.sbcounty.gov
SB DBH/HA	Fatima Parra	fatima.parra@dbh.sbcounty.gov
SB DBH/HA	Georgiana Witrago	georgiana.witrago@dbh.sbcounty.gov
SB DBH/HA	Grace Cleveland	Grace.Cleveland@dbh.sbcounty.gov
SB DBH/HA	Janet Montes De Oca	jmontesdeoca@dbh.sbcounty.gov
SB DBH/HA	Marcelle Wess	marcelle.wess@dbh.sbcounty.gov
SB DBH/HA	Nancy Finneran	nancy.finneran@dbh.sbcounty.gov
SB DBH/HA	Nancy Gutierrez	Nancy.Gutierrez@dbh.sbcounty.gov
SB DBH/HA	Neil Brown	neil.brown2@hss.sbcounty.gov
SB DBH/HA	Robert Aguilar	robert.aguilar@dbh.sbcounty.gov
SB DBH/HA	Ronald C. Gonzales	Ronald.Gonzales@dbh.sbcounty.gov
SB DBH/HA	Shellie Swanston	shellie.swanston@dbh.sbcounty.gov