HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 Assisi House (TH)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data Total Enrolled 21

	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Destination	0	0.00%
Relationship to HOH	0	0.00%
Client location	0	0.00%
Cont. Homeless for at least one year	0	0.00%
Homeless Status Documented	0	0.00%
Months Homeless Last 3 years	0	0.00%
Number of Continuous Months prior to Entry	0	0.00%
Number of times Homeless in last 3 years	0	0.00%

Fields with values over 5% errors.
Fields with values 5% or less.
0.00% Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.
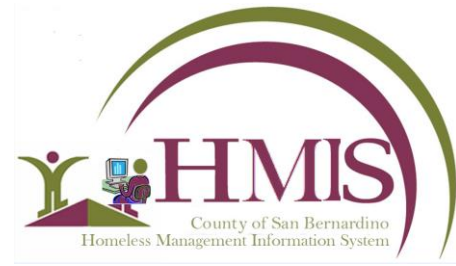
Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
		3		3	1		14

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 ESG Ontario Access Center (ES)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data	Total Enrolled 76	
	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Destination	0	0.00%
Relationship to HOH	0	0.00%
Client location	1	1.67%
Cont. Homeless for at least one year	0	0.00%
Homeless Status Documented	0	0.00%
Months Homeless Last 3 years	0	0.00%
Number of Continuous Months prior to Entry	0	0.00%
Number of Months	0	0.00%
Number of times Homeless in last 3 years	0	0.00%

🟥	Fields with values over 5% errors.
🟨	Fields with values 5% or less.
0.00%	Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
	15	4	3	2	10	5	33

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 ESG Ontario Access Center (HP)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data — Total Enrolled: 8

	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Destination	0	0.00%
Relationship to HOH	0	0.00%
Client location	0	0.00%
Continuously Homeless for at least one year	0	0.00%
Homeless Status Documented	0	0.00%
Number of Continuous Months prior to Entry	0	0.00%
Number of times Homeless in last 3 years	0	0.00%

Legend	
🟥 (Red)	Fields with values over 5% errors.
🟨 (Yellow)	Fields with values 5% or less.
0.00%	Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
							8

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 ESG Ontario Access Center (St. O)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data

Total Enrolled 1046

	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	10	0.96%
Ethnicity	10	0.96%
Gender	1	0.10%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	2	0.28%
Prior Residence	1	0.14%
Destination	2	0.84%
Relationship to HOH	0	0.00%
Client location	1	0.15%
Continuously Homeless for at least one year	2	0.28%
Homeless Status Documented	66	9.23%
Months Homeless Last 3 years	0	0.00%
Number of Continuous Months prior to Entry	1	0.14%
Number of Months	0	0.00%
Number of times Homeless in last 3 years	2	0.28%

(red)	Fields with values over 5% errors.
(yellow)	Fields with values 5% or less.
0.00%	Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
	48	29	17	29	114	106	329

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 ESG SB Access Center (HP)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data Total Enrolled 15

	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Relationship to HOH	0	0.00%
Client location	0	0.00%
Continuously Homeless for at least one year	0	0.00%
Homeless Status Documented	0	0.00%
Number of Continuous Months prior to Entry	0	0.00%
Number of times Homeless in last 3 years	0	0.00%

Fields with values over 5% errors.
Fields with values 5% or less.
0.00% Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
					6	9	

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 ESG SB Access Center (RR-H)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data — Total Enrolled: 46

	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Relationship to HOH	0	0.00%
Client location	0	0.00%
Continuously Homeless for at least one year	0	0.00%
Homeless Status Documented	0	0.00%
Number of Continuous Months prior to Entry	0	0.00%
Number of times Homeless in last 3 years	0	0.00%

Fields with values over 5% errors.
Fields with values 5% or less.
0.00% Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
		1			6	17	22

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 10/1/2014 to 8/31/2015

PROGRAM INFORMATION

Agency Name: **Mercy House**
Program: **MH1 ESG SB Access Center (St. O)**

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

Demographic Data — Total Enrolled 728

Demographic Data	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	1	0.14%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	9	1.90%
Prior Residence	8	1.69%
Destination	0	0.00%
Relationship to HOH	0	0.00%
Client location	7	1.71%
Continuously Homeless for at least one year	36	7.59%
Homeless Status Documented	7	1.48%
Months Homeless Last 3 years	0	0.00%
Number of Continuous Months prior to Entry	7	1.48%
Number of Months	0	0.00%
Number of times Homeless in last 3 years	35	7.38%

Legend:
- Red: Fields with values over 5% errors.
- Yellow: Fields with values 5% or less.
- 0.00%: Fields with no errors.

Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
	32	18	34	86	170	144	184

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Users

Below is a list of all HMIS Users currently active within your agency. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

Mercy House	Andrea Buttner	andreab@mercyhouse.net
Mercy House	Chanel Boal	chanelb@mercyhouse.net
Mercy House	David Kotce	davidk@mercyhouse.net
Mercy House	Gale Manor	galem@mercyhouse.net
Mercy House	Jessica Daniel	jessicad@mercyhouse.net
Mercy House	Judy Conner	judyc@mercyhouse.net
Mercy House	July Bjork	jbjork@ci.ontario.ca.us
Mercy House	Katryna Gonzalez	kgonzalez@ci.ontario.ca.us
Mercy House	Paula Juarez	paulaj@mercyhouse.net
Mercy House	Raylene Castro	raylenec@mercyhouse.net
Mercy House	Timothy Huynh	Timothyh@mercyhouse.net
Mercy House	Wade Kyle	wadek@mercyhouse.net