HMIS Data Quality Report Card

Sample Reporting Period 7/1/2013-7/31/2013

PROGRAM INFORMATION

Agency Name: **Cathedral of Praise**

Type: Emergency Solutions Grant (ESG)

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality data. A program's percentage of missing, unknown, invalid and refused for all required Universal Data are used to evaluate data quality. The higher a program's percentage of missing or erroneous data, the less useful and meaningful that data becomes.

Demographic Data   Total Clients: 3

	# Missing	% Missing
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Residence Prior	0	0.00%
length of Stay	0	0.00%
Zip Code	0	0.00%
Housing Status	0	0.00%
Entry Date	0	0.00%
Exit Date	0	100.00%

Fields with values over 5% errors.

Fields with values 5% or less.

0.00% Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," "Unknown," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
ESG	5	1	0	0	0	0	0

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2013" was recorded on April 9, 2013, then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Users:

Below is a list of all HMIS Users at your agency. Please make sure that active users have logged in within the past month. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

Account ID:	Name:		Email:	Last Login:
CAC_adiaz	Alejandra	Diaz	adiaz@ccsbriv.org	
CAC_arich	Adriane	Rich	arich@cdh.sbcounty.gov	
CAC_aruvalcaba	Araceli	Ruvalcaba	needemail@dontsend.com	
CAC_dbrown	Damon	Brown	dbrown@ccsbriv.org	
CAC_dkamrani	Debbie	Kamrani	dkamrani@cdh.sbcounty.gov	
CAC_dlee	David	Lee	dlee@ccsbriv.org	
CAC_ehambly	Everett	Hambly	ehambly@ccsbriv.org	
CAC_iaraujo	Irma	Araujo	iaraujo@ccsbriv.org	
CAC_jjanesin	Julie	Janesin	jjanesin@ccsbriv.org	
CAC_jwilkes	Jo Ann	Wilkes	jwilkes@cssbriv.org	03/15/2013
CAC_LMawby	Linda	Mawby	lmawby@rda.sbcounty.gov	06/25/2013
CAC_lozier	Leif	Ozier	lozier@ccsbriv.org	07/02/2013
CAC_mpaulson	Melinda	Paulson	mpaulson@cdh.sbcounty.gov	
CAC_mwilliams	Margo	Williams	jwilkes@ccsbriv.org	
CAC_tperez	Trina	Perez	tperez@cdh.sbcounty.gov	