HMIS Data Quality Report Card

Sample Reporting Period 6/1/2013-6/30/2013

PROGRAM INFORMATION

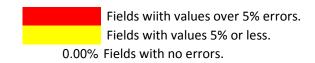Agency Name: **Family Services Association**
Type: ESG

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality

Demographic Data   Total Clients: 52

	# Missing	% Missing
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabiling condition	0	0.00%
Residance Prior	0	0.00%
length of Stay	0	0.00%
Zip Code	0	0.00%
Housing Status	0	0.00%
Entry Date	0	0.00%
Exit Date	0	100.00%

<table>
<tr><td style="background:red"> </td><td>Fields wiith values over 5% errors.</td></tr>
<tr><td style="background:yellow"> </td><td>Fields with values 5% or less.</td></tr>
<tr><td>0.00%</td><td>Fields with no errors.</td></tr>
</table>

Missing data includes responses such as: "Don't Know," "Refused," "Unknown," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Report Name: Data Timeliness Report

Program	1-7 days	8-14 days	15-21 days	22-30 days	31-60 days	61-90 days	over 90 days
ESG	4	2	4	6	12	3	21

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2010" was recorded on April 9, 2010, then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 6/1/2013-6/30/2013

PROGRAM INFORMATION

Agency Name: Family Services Association
Type: Family Supports

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality

Demegraphic Data Total clients 311

Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabiling condition	0	0.00%
Residance Prior	1	0.32%
length of Stay	1	0.32%
Zip Code	0	0.00%
Housing Status	0	0.00%
Entry Date	0	0.00%
Exit Date	0	100.00%

(red)	Fields wiith values over 5% errors.
(yellow)	Fields with values 5% or less.
0.00%	Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," "Unknown," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count	Occupying Individuals	Percent Bed Occupancy
Family Supports	23	99	430%

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
Family Supports	211	35	17	22	27	8	9

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2010" was recorded on April 9, 2010, then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 6/1/2013-6/30/2013

PROGRAM INFORMATION

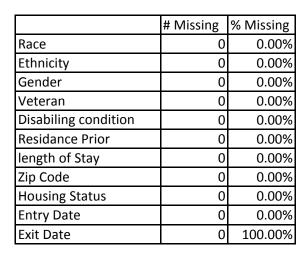Agency Name: Family Services Association
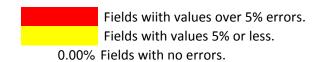
Type: Home Again

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality

Demographic Data Total Clients: 6

	# Missing	% Missing
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabiling condition	0	0.00%
Residance Prior	0	0.00%
length of Stay	0	0.00%
Zip Code	0	0.00%
Housing Status	0	0.00%
Entry Date	0	0.00%
Exit Date	0	100.00%

Fields wiith values over 5% errors.

Fields with values 5% or less.

0.00% Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," "Unknown," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count	Occupying Individuals	Percent Bed Occupancy		
Home Again	3	2	67%		

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
Home Again		6					

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2010" was recorded on April 9, 2010, then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 6/1/2013-6/30/2013

PROGRAM INFORMATION

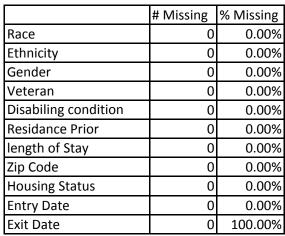Agency Name: Family Services Association
Type: Housing Adv

Data Quality and Completeness:
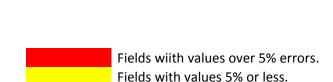
Complete and accurate records are needed to ensure quality

Demographic Data   Total Clients: 61

	# Missing	% Missing
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabiling condition	0	0.00%
Residance Prior	0	0.00%
length of Stay	0	0.00%
Zip Code	0	0.00%
Housing Status	0	0.00%
Entry Date	0	0.00%
Exit Date	0	100.00%

Fields wiith values over 5% errors.
Fields with values 5% or less.
0.00% Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," "Unknown," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
Housing Advocacy	2	6	7	10	20	12	6

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2010" was recorded on April 9, 2010, then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.