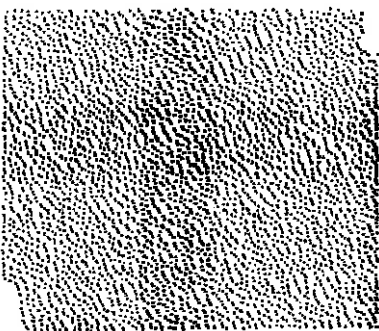


**CA-609 2017 CoC
Evidence of Rating and
Review Procedure (RFP)**

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Continuum of Care 2017 - Permanent Supportive Housing Bonus Projects Instructions- Amendment I

Permanent Supportive Housing Bonus Projects

The County of San Bernardino Office of Homeless Services (OHS), acting on behalf of the San Bernardino County Homeless Partnership and the Interagency Council on Homelessness (ICH), is requesting proposals from nonprofit and local government organizations providing assistance to homeless populations within the County of San Bernardino. The County of San Bernardino is a Housing First Continuum of Care (CoC) and is interested in receiving new permanent supportive housing projects that meet the requirements of DedicatedPLUS as defined in Section III.A.3.d. of the United States Housing and Urban Development (HUD) CoC 2017 Notice of Funding Availability (NoFA) or new permanent supportive housing projects where 100 percent of the beds are dedicated to chronic homelessness.

OHS seeks projects that can make maximum efficient, economical, and effective use of the prospective allocation of the Continuum of Care (CoC) funds through the McKinney-Vento Act. The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act (Public Law 111-22), substantially amended and reauthorized the McKinney-Vento Act.

Agencies are strongly encouraged to read the United States Housing and Urban Development (HUD) CoC 2017 Notice of Funding Availability (NoFA) at the following link: <https://www.hudexchange.info/resources/documents/FY-2017-CoC-Program-Competition-NOFA.pdf>

PLEASE NOTE - Local Eligibility Requirements - \$699,256 will be available for a Permanent Housing Bonus Project to provide Permanent Supportive Housing projects only. Applicants may only request a 1 year grant term. The ICH Grant Review Committee voted to seek Permanent Supportive Housing projects only and will prioritize agencies that submit an application to serve the chronically homeless with a chronic health and/or physical disability disabling condition. The 2017 San Bernardino County Homeless Count and Survey revealed that there were more than 400 unsheltered adults who were chronically homeless. Chronic homelessness is defined by HUD as being homeless one year or more, at least four times during the past three years for a total of 12 months, and having a disabling condition. The count and survey also revealed that 72% of the more than 400 unsheltered adults had a chronic health care condition and that 96% had a chronic health care condition and/or mental health and substance use problems. **Agencies that submit an application to serve clients with chronic health and/or physical disability disabling conditions will be given preference.**

HUD and the local CoC will allow project applicants to apply for a new expansion project under the permanent housing bonus in order to expand existing eligible permanent supportive housing renewal projects that will increase the number of units in the project, or allow the recipient to serve additional persons. Project applicants must demonstrate that they are not replacing other funding sources. Project applicants that intend to submit a new permanent housing bonus project for the purposes of expanding an eligible permanent supportive renewal project must:

- a. provide the eligible renewal grant number that the project applicant requests to expand on the new project application;
- b. indicate how the new project application will expand units, beds, services, persons served, for the CoC's geographic area.

**Continuum of Care 2017 - Permanent Supportive Housing Bonus Projects Instructions-
Amendment I**

A competitive proposal should include at least 100% match funds from sources outside of this grant's funding request. It is expected that most of the match funds will be from health care sources. Many chronically homeless persons receive little or no health care and no continuity of care while socially isolated on the streets. It is likely that nearly all persons served will be in need of health care for chronic conditions once they are housed. Permanent supportive housing provides the residential stability to receive the appropriate level of health care, including mental health care and substance use treatment, which have likely been co-occurring. A competitive proposal must show that all persons housed will receive the necessary level of health care to maintain their health and housing. Agencies must serve individuals and families that meet HUD's definition of chronically homeless. Applications submitted on or before the submission due date noted in Section I, C. In this document will be reviewed by the San Bernardino County ICH Grant Review Committee. The ICH Grant Review Committee will make final recommendations to the ICH Board for submission to HUD. Agencies recommended and approved by the ICH for submission to HUD are required to submit a final proposal through HUD's e-snaps system.

The San Bernardino County CoC 2017-Bonus Project Scoring Guideline can be accessed on the San Bernardino County Partnership website at the following link: <http://wp.sbcounty.gov/dbh/sbchp/coc-competition-2017/> The attached Project Application must be submitted to the Homelessrfg@hss.sbcounty.gov on or before 5:00 PM on Monday, August 7, 2017 (PDT) for consideration by the ICH Grant Review Committee.

**Continuum of Care 2017 - Permanent Supportive Housing Bonus Projects Instructions-
Amendment I**

I. Project Requirement and Priorities:

A. Eligible activities/projects for the Funds:

Applicants may apply for the Permanent Supportive Housing Bonus only.

**Agencies are strongly encouraged to read the HUD CoC 2017 NoFA at the following link:
<https://www.hudexchange.info/resources/documents/FY-2017-CoC-Program-Competition-NOFA.pdf>**

The San Bernardino County ICH Grant Review Committee voted to seek Permanent Supportive Housing projects only and will prioritize agencies that serve the chronically homeless with a chronic health and/or physical disability disabling condition. Eligible project applicants for the CoC Program Competition are nonprofit organizations, States, local governments, and Instrumentalities of State and local governments, and public housing agencies. Applications shall only be considered from project applicants in good standing with HUD, which means that the applicant does not have any open monitoring or audit findings, history of slow expenditure of grant funds- outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon, or history of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

Applicants must have a plan for rapid implementation of the program; the project narrative must document how the project will be ready to begin housing the first program participant within 6 months of the award and a connection to mainstream service systems. Applicants must agree to enter client data into the San Bernardino CoC HMIS, participate in the annual homeless counts, and participate fully in the Coordinated Entry System as it is developed and comply with all other County of San Bernardino CoC Policies and Procedures. The project must be located within the County of San Bernardino CoC and the applicant must meet Match requirements as noted by HUD in the CoC 2017 Program Competition NoFA. Applications must demonstrate experience in operating a successful Housing First project and have a plan for outreach to the eligible population.

**Continuum of Care 2017 - Permanent Supportive Housing Bonus Projects Instructions-
Amendment I**

B. Eligible Population for the Permanent Housing Bonus component:

- **Permanent Housing Bonus (\$699,256):**
 - **Permanent Supportive Housing Only - All projects must dedicate 100% of units to chronically homeless individuals and/or families, as defined by HUD (See Appendix for the definition of chronically homeless). Agencies serving clients with chronic health and/or physical disability disabling conditions are strongly encouraged to apply.**

Applications focusing on the severity of needs and vulnerabilities of chronically homeless individuals and families which includes, but is not limited to: income, current or past substance abuse, criminal record—with the exception of restrictions imposed by federal, state, or local law or ordinance should be strongly encouraged.

C. *Submission Timeframe:

San Bernardino County CoC 2017 <u>New</u> Permanent Housing Bonus Programs Application Issued	Date: July 18, 2017
San Bernardino County CoC 2017 <u>New</u> Permanent Housing Bonus Programs Workshop Department of Behavioral Health 303 E. Vanderbilt Way, Rm 109A San Bernardino, CA PLEASE CALL 909 886-8297 ON OR BEFORE FRIDAY, JULY 24, 2017 TO CONFIRM YOUR ATTENDANCE.	Date: July 26, 2017 Time: 10:00 a.m. - Noon
Deadline for submission of questions	Date: July 28, 2017 Time: 11:59 p.m. (PDT) Submission: homelessrfp@hss.sbcounty.gov
Please note - Questions and Answers will be posted as an Addendum on the San Bernardino County Homeless Partnership website at http://wp.sbcounty.gov/dbh/sbchp/	Date: August 1, 2017
Tentative Deadline for Electronic Submission for local Application Materials	Date: August 7, 2017 Time: 11:59 p.m. (PDT) Submission: homelessrfp@hss.sbcounty.gov

***All dates and times are subject to change as deemed necessary by OHS.**

**Continuum of Care 2017 - Permanent Supportive Housing Bonus Projects Instructions-
Amendment I**

II. Modifications:

The County reserves the right to issue addenda if the County considers that additional clarifications are needed.

Projects Recommended for Funding: Agencies recommended for funding by the local ICH will be required to attend a mandatory final review. The authorized representative must have a strong knowledge of the application and the authority to make revisions to the approved project in order to strengthen the CoC's overall score. During this process OHS and the agency representative(s) will work together to finalize, and enter into e-snaps, project information for inclusion in the Partnerships final application to HUD.

OHS will notify the authorized representative identified by the agency of all subsequent submission requirements and meeting dates and locations.

**Evidence of CoC 2017
Permanent Supportive
Housing Bonus Project
Application**

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application - Revised (7.31.17)

I. Applicant

Before Starting the Project Application

Applicants may only apply for one component type. Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM).

To ensure that applications are considered for funding, applicants should read all sections of the HUD FY 2017 CoC Program NOFA and the FY 2017 General Section NOFA.

PLEASE NOTE – ENDING CHRONIC HOMELESSNESS IS A PRIORITY FOR THE SAN BERNARDINO COC. THE SAN BERNARDINO COUNTY INTRAGENCY COUNCIL ON HOMELESSNESS WILL ONLY ACCEPT APPLICATIONS FROM AGENCIES PROPOSING PERMANENT SUPPORTIVE HOUSING PROJECTS FOR PERSONS AND INDIVIDUALS MEETING HUD'S DEFINITION OF CHRONICALLY HOMELESS. AGENCIES THAT SUBMIT AN APPLICATION TO SERVE CLIENTS WITH CHRONIC HEALTH AND/OR PHYSICAL DISABILITY DISABLING CONDITIONS WILL BE GIVEN PREFERENCE.

Applicant _____

Proposed Project _____

Legal Name _____

Employer/Taxpayer Identification Number (EIN/TIN) _____

Organizational DUNS _____

Street _____

City _____

County _____

Name and contact information of person to be contacted on matters involving this application

First Name _____

Last Name _____

Title _____

Organizational Affiliation _____

Telephone Number _____

Email: _____

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

II. Applicant Authorization

Instructions:

The authorized person for the project applicant organization must agree to the declaration statement in order to proceed to the project application.

Authorized Representative: Enter the authorized representative's information. A copy of the governing body's authorization for this person to sign the project application as the official representative must be on file in the applicant's office.

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

Signature of Authorized Representative

Authorized Representative

First Name _____

Last Name _____

Title _____

Organizational Affiliation _____

Telephone Number _____

Email: _____

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

III. Applicant Experience:

- 1. Describe the experience of the applicant and potential subrecipients (if any), in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations.**

- 2. Describe the experience of the applicant and potential subrecipients (if any) in leveraging other Federal, State, local, and private sector funds.**

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

IV. Project Description

Instructions:

Provide a description that addresses the entire scope of the proposed project: The project description should address the entire scope of the project, including a clear picture of the target population(s) to be served, the plan for addressing the identified needs/issues of the CoC target population(s), projected outcome(s), and coordination with other source(s)/partner(s). The narrative is expected to describe the project at full operational capacity. The description should be consistent with and make reference to other parts of this application.

Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work: Provide a schedule and describe both a management plan and implementation methodology that will ensure that the project will begin operating within the requirements described in the FY 2017 CoC Program NOFA and CoC Program Interim rule if it is selected for a funding award.

Will your project participate in a CoC Coordinated Entry Process: This is a required field. Enter "Yes" or "No".

Will the project quickly move participants into permanent supportive housing?: Enter "Yes" or "No." Will the project ensure that participants will not be screened out based on the listed reasons? (Check all that apply): The applicant must select at least one checkbox.

Please identify the project's specific population focus. (Check ALL that apply): Applicants must select the applicable populations as outlined in the FY 2017 CoC Program NOFA. Multiple checkboxes are provided as options.

Housing First: This is a required field. The following questions are required fields to complete the Housing First question. Select all applicable checkboxes that indicate whether or not the project will follow a housing first approach. Select "none of the above" if the project will not follow a housing first approach.

Will the project ensure that participants are not terminated from the program for listed reasons? (Check all that apply): The applicant must select at least one checkbox.

Will the project follow a "Housing First" approach?: "Yes" or "No"

If applicable, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property. This field must be completed if the project applicant will request capital costs (e.g., acquisition, rehabilitation, or new construction) in the project application. Provide a detailed list of the activities and responsibilities assigned to the applicant and each subrecipient.

Please note - Acquisition, rehabilitation, or new construction is not a local priority.

Will the project request costs under the rental assistance budget line item?: This is a required field. Select "Yes" or "No" and if "Yes" is selected, provide an explanation in the textbox provided.

Describe the method for determining the type, amount, and duration of rental assistance that participants can receive. If the project is requesting rental assistance, describe the method or process the applicant will use to determine the type, amount, and duration of rental assistance that participants can receive. For PH-PSH projects this generally means a brief explanation of the choice of rental assistance type (PRA, SRA, or TRA).

Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation: This is a required field. If "Yes" is entered, explain how and why the project will implement this requirement for participants to live in particular structure, unit, or locality during all or a portion of the period of participation.

Will more than 16 persons live in one structure: This is a required field. If "Yes" is entered, describe, in the

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

taxbox provided, the local market conditions, that necessitate a project of this size and describe how the project will be integrated into the neighborhood.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

3. Will your project participate in a CoC Coordinated Entry Process?

4. Please identify the specific population focus. (Check ALL that apply)

Chronic Homeless		Domestic Violence	
Veterans		Substance Abuse	
Youth (under 25)		Mental Illness	
Families		HIV/AIDS	
		Other	

5. Housing First

a) Will the project quickly move participants into permanent housing? _____

b) Will the project ensure that participants are not screened out based on the following items? Check all that apply.

Having too little or little income	
Active or history of substance abuse	
Having a criminal record with exceptions for state-mandated restrictions	
History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)	
None of the above	

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

- c) Does the project ensure that participants are not terminated from the program for the following reasons? Check all that apply.

Failure to participate in supportive services	
Failure to make progress on a service plan	
Loss of income or failure to improve income	
Being a victim of domestic violence	
Any other activity not covered in a lease agreement typically found in the project's geographic area.	
None of the above	

6. If applicable, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property.

- a) Will the project request costs under the rental assistance budget line item? _____
- b) Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation? _____. If your response is 'Yes' please explain how and why the project will implement this requirement.
- c) Will more than 16 persons live in one structure? _____. If your response is 'Yes' please explain the local market conditions, that necessitate a project of this size and describe how the project will be integrated into the neighborhood.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

V. Project Expansion information

Instructions:

Will the project use an existing housing facility or incorporate activities provided by an existing project: This is a required field. Enter "Yes" or "No" to indicate whether the proposed project expands an existing project in any way either by increasing the number of persons served, providing additional supportive services, bringing existing facilities up to state or local government health and safety standards, or if the funding replaces the loss of non-renewable funding. If "Yes" is entered, please explain and describe the all of the expansion activities.

1. Will the project use an existing homeless facility or incorporate activities provided by an existing project?

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

VI. Supportive Services for Participants

Instructions:

Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families: This is a required field. Enter "Yes", "No" or "N/A" to indicate whether the project policies provide for educational and related services to individuals and families experiencing homelessness, and if the policies are consistent with local and federal educational laws, including the McKinney-Vento Act. Only projects that do not serve families with children or unaccompanied youth should select "N/A."

Does the proposed project have a designated staff person to ensure that children are enrolled in school and receive educational services, as appropriate: This is a required field. Enter "Yes", "No" or "N/A" to indicate whether the project has a designated staff person responsible for ensuring that children and youth are enrolled in school and connected to the appropriate services within the community, including early childhood education programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services. Only projects that do not serve families with children or unaccompanied youth should select "N/A."

Describe how participants will be assisted to obtain and remain in permanent housing: This is a required field. Describe how the project applicant will assist project participants to obtain and remain in permanent housing. The response should address how the applicant will take into consideration the needs of the target population and the barriers that are currently preventing them from obtaining and maintaining permanent housing. The applicant should describe how those needs and barriers will be addressed through case management and/or other supportive services that will be offered through the project. If participants will be housed in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or subrecipient will ensure that rents are reasonable. Established arrangements and coordination with landlords and other homeless services providers should be detailed in the narrative.

Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently: This is a required field. Describe the supportive services that will be provided to help project participants locate employment and access mainstream resources so that they are more likely to be able to live independently.

For all supportive services available to participants, indicate who will provide them and how often they are provided. This field is required and at least one value must be entered. Complete each row for supportive services that will be available to participants, using the funds requested through the application, and funds from other sources. If more than one Provider is relevant for a single service, please enter the provider that corresponds to the highest frequency.

Provider: enter one of the following: "Applicant" to indicate that the applicant will provide the service directly; "Subrecipient" to indicate that a subrecipient will provide the service directly; "Partner" to indicate that an organization that is not a subrecipient of project funds but with whom a formal agreement or MOU has been signed will provide the service directly; or, "Non-Partner" to indicate that a specific organization with whom no formal agreement has been established regularly provides the service to clients. If more than one provider offers the service at the same frequency, enter the provider according to the following: Applicant, then Subrecipient, then Partner, and lastly, non-Partner.

Frequency: Enter the most common interval of time for which the service is accessible to participants. If two frequencies are equally common, choose the interval with the highest frequency.

Please identify whether the project will include the following activities:

Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs: This is a required field. Enter "Yes" if the project provides regular or as requested transportation assistance to mainstream and community resources, including appointments, employment training, or jobs. Enter "No" if transportation is not regularly provided or cannot be provided consistently as requested.

Use of a single application form for four or more mainstream programs: This is a required field. Enter "Yes" if the project uses a single application form that allow participants to sign up for four or more mainstream programs. Enter "No" if mainstream forms are for 3 or fewer programs.

Regular follow-ups with participants to ensure mainstream benefits are received and renewed: This is a required field. Enter "Yes" if the project regularly follows-up with participants to ensure that they are receiving their mainstream

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

benefits and to renew benefits when required. Enter "No" if there is no follow-ups or the follow-ups are irregular concerning mainstream benefits.

Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency? This is a required field. Enter "Yes" if project participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency – through a formal or informal relationship. Enter "No" if there is no or significantly limited access to SSI/SSDI technical assistance.

Indicate the last SOAR training date for the staff person providing the technical assistance: This is a required field. Indicate the date of the last SOAR training date for the staff person who is providing the technical assistance.

1. Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families?
2. Will the proposed project have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate?
3. Describe how participants will be assisted to obtain and remain in permanent housing.
4. Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

5. For all supportive services available to participants, indicate who will provide them (applicant or other agency), how they will be accessed, and how often they will be provided (weekly, daily, monthly, as needed, or other)

Supportive Services	Provider	Frequency
Assessment of Service Needs		
Assistance with Moving Costs		
Case Management		
Child Care		
Education Services		
Employment Assistance and Job Training		
Food		
Housing Search and Counseling Services		
Legal Services		
Life Skills Training		
Mental Health Services		
Outpatient Health Services		
Outreach Services		
Substance Abuse Treatment Services		
Transportation		
Utility Deposits		

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

6. Please identify whether the project will include the following activities:
- a. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? _____
 - b. Use of a single application form for four or more mainstream programs? _____
 - c. Regular follow-ups with participants to ensure mainstream benefits are received and renewed? _____
7. Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner? _____
- a. Indicate the last SOAR training date for the staff person providing the technical Assistance _____

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

VI. Housing Type and Location

The following list summarizes each housing site in the project. For **Housing Type** enter if the housing will be scattered-site apartments, shared housing, single family homes/townhomes or other. **Units**-Please enter the number of units the project will provide. **Beds**-The number of beds associated with project. **Dedicated Chronically Homeless (CH) beds**.

Housing Type	Units	Beds	Dedicated CH Beds

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

VII. Housing Type and Location Detail

Instructions:

Beds for chronically homeless

How many of the total beds entered in the previous page are dedicated to chronically homeless: This is a required field. Enter the total number of beds that are dedicated to chronically homeless.

Beds for veterans

How many of the total beds entered in the previous page are dedicated to veterans: This is a required field. Enter the total number of beds that are dedicated to veterans.

Beds for families

How many of the total beds entered in the previous page are dedicated to veterans: This is a required field. Enter the total number of beds that are dedicated to families

Beds for youth

How many of the total beds entered in the previous page are dedicated to veterans: This is a required field. Enter the total number of beds that are dedicated to youth.

Address

Enter the address of the project. If scattered site, enter the address where the majority of the beds will be located.

How many of the total beds entered in Beds" are dedicated to the chronically homeless _____

How many of the total beds entered in Beds" are dedicated to veterans _____

How many of the total beds entered in Beds" are dedicated to the chronically families _____

How many of the total beds entered in Beds" are dedicated to the chronically youth _____

Address:

Street 1:

Street 2:

City:

State: California

ZIP Code:

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

VIII. Project Participants - Households

Instructions:

In each non-shaded field list the number of households or persons served at maximum program capacity. The numbers here are intended to reflect a single point in time at maximum occupancy and not the number served over the course of a year or grant term.

Households: Enter the number of households under at least one of the categories: Households with at least One Adult and One Child, Adult Households without Children, or Households with Only Children.

Households with at least One Adult and One Child: Enter the total number of households with at least one adult and one child. To fall under this column and household type, there must be at least one person at or above the age of 18, and at least one person under the age of 18.

Adult Households without Children: Enter the total number of adult households without children. To fall under this column and household type, there must be at least one person at or above the age of 18, and no persons under the age of 18.

Households with Only Children: Enter the total number of households with only children. To fall under this column and household type, there may not be any persons at or above the age of 18, and only persons under the age of 18.

Characteristics: Enter the total number of homeless that fall under one of the characteristics listed.

Persons in Households with at least One Adult and One Child: Enter the number of persons in households with at least one adult and one child for each demographic row. To fall under this column and household type, there must be at least one person at or above the age of 18, and at least one person under the age of 18.

Adult Persons in Households without Children: Enter the number of persons in households without children for each demographic row. To fall under this column and household type, there must be at least one person at or above the age of 18, and no persons under the age of 18.

Persons in Households with Only Children: Enter the number of persons in households with only children for each demographic row. To fall under this column and household type, there may not be any persons at or above the age of 18, and only persons under the age of 18.

Totals: Enter the "Total Number..." and "Total Persons".

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

1. Project Participant Household Table

Households	Households with at Least One Adult and One Child	Households without Children	Households with Only children	Total
Total Number of Households				
Characteristics				
Adults age over 24				
Adults ages 18-24				
Accompanied Children under age 18				
Unaccompanied Children under age 18				
Total Persons				

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

IX. Project Participants - Subpopulations

Instructions:

Enter the number of persons served at maximum program capacity according to their age group, disability status, and the extent in which persons served fit into one or more of the subpopulation categories. The numbers here are intended to reflect a single point in time at maximum capacity and not the number served over the course of a year or grant term.

Complete each of the three charts on the screen according to household types.

Persons in Households with at least one Adult and One Child chart: Enter only persons in households with at least one adult and one child. To be listed on this chart, a person must be part of a household with at least one person at or above the age of 18, and at least one person under the age of 18.

Persons in Households without Children chart: Enter only persons in adult households without children. To be listed on this chart, a person must be part of a household with at least one person at or above the age of 18, and no persons under the age of 18.

Persons in Households with Only Children chart: Enter only persons in households with only children. To be listed on this chart, a person must be part of a household with no persons at or above the age of 18, and only persons under the age of 18.

Describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

1. Persons in Households with at Least One Adult and One Child

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non-Chronically Homeless Veterans	Chronic Substance Abusers	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Developmental Disability	Persons not represented by listed subpopulations
Adults over age 24										
Adults ages 18-24										
Children under age 18										
Total Persons										

In the space below, describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

2. Persons in Households without Children

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non-Chronically Homeless Veterans	Chronic Substance Abusers	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Developmental Disability	Persons not represented by listed subpopulations
Adults over age 24										
Adults ages 18-24										
Children under age 18										
Total Persons										

In the space below, describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

3. Persons in Households with only Children

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non-Chronically Homeless Veterans	Chronic Substance Abusers	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Developmental Disability	Persons not represented by listed subpopulations
Adults over age 24										
Adults ages 18-24										
Children under age 18										
Total Persons										

In the space below, describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

X. Outreach for Participants

Instructions:

Enter the percentage of project participants that will be coming from each of the following locations: This is a required field. Enter the percentage (between 0% and 100%) of participants that will be coming from each of the following locations:

- Directly from the street or other locations not meant for human habitation
- Directly from emergency shelters
- Directly from safe havens
- Persons fleeing domestic violence

Total of above percentages:

If the total is less than 100 percent, identify how the persons meet HUD's definition of homeless and the project type eligibility requirements: This field is required if the total percentage calculated above is less than 100 percent. If required, explain where the unaccounted for participants will come from. All participants served in CoC Program funded projects must meet eligibility criteria set forth in the CoC Program Interim rule and the FY 2017 CoC Program NOFA.

Describe the outreach plan to bring these homeless participants into the project: This field is required. Describe how the applicant/subrecipient plans to bring homeless persons into the project. Also describe the contingency plan that the applicant/subrecipient will implement if the project experiences difficulty in meeting the requirements to serve exclusively chronically homeless individuals and/or families. The contingency plan may include re-evaluating the intake assessment procedures or outreach plan.

NOTE The definition of Chronic Homelessness qualifies persons as chronically homeless only when they come from the street or other locations not meant for human habitation, emergency shelter, or safe havens. Additionally, to qualify for rapid re-housing, persons may only come from the street or other locations not meant for human habitation, emergency shelter, or safe havens.

1. Enter the percentage of project participants that will be coming from each of the following locations.

	Directly from the street or other locations not meant for human habitation.
	Directly from emergency shelters.
	Transitional Housing (Dedicated PLUS-Only) Please see Section II, A., I.d. as noted in the 2017 CoC Program NOFA
	Directly from safe havens.
	Total of above percentages

If the total is less than 100 percent, identify how the persons meet HUD's definition of homeless and the project type eligibility requirements.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

- 2. Describe the outreach plan to bring these homeless participants into the project.**

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XI. Standard Performance Measures

Instructions:

Housing Measure: This is a required field. Persons remaining in permanent housing as of the end of the operating year or exiting to permanent housing (subsidized or unsubsidized) during the operating year: If permanent housing, count each participant who is still living in your units supported by your facility in addition to clients who have exited your units/project and moved into another permanent housing situation.

Income Measure: This is a required field where at least one option must be chosen by the project applicant.

a. Persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit: Not applicable for youth below the age of 18. Total income can include all sources, public and private. OR b. Persons age 18 through 61 who maintained or increased their earned income as of the end of the operating year or program exit: Not applicable for youth below the age of 18. Earned income should only include income from wages and private investments, and not public benefits.

1. Housing Measure

Housing Measure	Target (#)	Universe (#)	Target (%)
Persons remaining in permanent housing as of the end of the operating year or exiting to permanent housing destinations (per data element 3.12 of the 2014 HMS Data Standards) during the operating year.			

2. Income Measure

Income Measure	Target (#)	Universe (#)	Target (%)
Persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit: Not applicable for youth below the age of 18. Total income can include all sources, public and private.			

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

OR

Income Measure	Target (#)	Universe (#)	Target (%)
Persons age 18 through 61 who maintained or increased their earned income as of the end of the operating year or program exit: Not applicable for youth below the age of 18. Earned income should only include income from wages and private investments, and not public benefits.			

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XII. Funding Request

Instructions:

Enter the costs for which funding is being requested: This is a required field. All project applications must identify the eligible cost budgets for which funding is being requested. Please note - Acquisition, rehabilitation, or new construction is not a local priority.

Acquisition/Rehabilitation/New Construction	
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XIII. Leased Units Budget Detail

Instructions:

Metropolitan or non-metropolitan fair market rent (FMR) area: CA-Riverside-San Bernardino-Ontario, CA MSA
The FMRs are available online at <http://www.huduser.org/portal/datasets/fmr.html>.

Size of Units: Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

Total Units and Annual Assistance Requested: This is a required field. Enter in the total leased units amount.
Grant Term: "1 Year".

Total Request for Grant Term: This field must equal the total leasing amount entered above.

All total fields must be calculated once the required field has been completed.

1. Enter the appropriate values in the "Number of Units" AND "Total Request" fields.

Leased Units Annual Budget

Size of Units	# of Units	*FMR	Total Request
0 Bedroom		\$800	
1 Bedroom		\$957	
2 Bedroom		\$1,197	
3 Bedroom		\$1,682	
4 Bedroom		\$2,072	
5 Bedroom			
6 Bedroom			
7 Bedroom			
8 Bedroom			
9 Bedroom			

*** Final FY 2017 Fair Market Rent by Unit Bedrooms-San Bernardino County**

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XIV. Operating Budget Leased Structures

Instructions:

Complete the following fields related to the funds being requested to lease one or more structures for operating the project.

Structure Name: This is a required field. Indicate the name of the structure for which funds are requested.

Address: Only 1 "Street Address..." field is required. Enter the actual street number and name in the first field. Do not list a PO Box or other mailing address. Use the second field for apartment or subsection numbers. Complete fields for City, State, and Zip Code.

HUD Paid Rent (per Month): This is a required field. Enter the monthly leasing amount. The amount entered cannot exceed the monthly rent for comparable structures.

Total Annual Assistance Requested: This field must be calculated based on the per month rent entered in the first field.

Grant Term: One Year.

Total Request for Grant Term: This field must be calculated based on the per month rent entered in the first field, multiplied by 12 months, multiplied by the grant term.

Structure Name	
Street Address	
Street Address	
City	
State	
Zip Code	
HUD Paid Rent per month	
Total Annual Assistance Requested	
Grant Term	One Year
Total Request for Grant Term	

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XV. Rental Assistance Budget Detail

Instructions:

Type of Rental Assistance: Enter the applicable type of rental assistance. Options include tenant-based (TRA), sponsor-based (SRA), and project-based assistance (PRA). Each type has unique requirements and applicants should refer to the 24 CFR 578.51 before making a selection. Please note – RRH projects Rental Assistance: Rental assistance is limited to Tenant Based Rental Assistance (TRA) for RRH projects.

Metropolitan or non-metropolitan fair market rent area: Prepopulated.

Size of Units: These options are system generated. Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

FMR: These fields are populated with the FY 2017 FMR amounts based on the FMR area selected by the applicant. The FMRs are available online at <http://www.huduser.org/portal/datasets/fmr.html>.

12 Months: These fields are populated with the value 12 to calculate the annual rent request.

Total Request: This column must be populated with the total calculated amount from each row based on the number of units multiplied by the corresponding FMR and by 12 months.

Total Units and Annual Assistance Requested: The fields in this row must be automatically calculated based on the total number of units and the sum of the total requests per unit size per year.

Grant Term: This field must be populated based on a one year grant term.

Total Request for Grant Term: This field must be calculated based on the total annual assistance requested multiplied by the grant term

1. Type of Rental Assistance _____
2. Metropolitan or non-metropolitan fair market rent area: Riverside-San Bernardino-Ontario, CA

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

3. Rental Assistance Budget Table

Size of Units	# of Units	FMR Area	12 Months	Total Request
0 Bedroom		\$800	X 12	
1 Bedroom		\$957	X 12	
2 Bedroom		\$1,197	X 12	
3 Bedroom		\$1,682	X 12	
4 Bedroom		\$2,072	X 12	
5 Bedroom			X 12	
6 Bedroom			X 12	
7 Bedroom			X 12	
8 Bedroom			X 12	
9 Bedroom			X 12	
Total and Annual Assistance Requested Grant Term Total Request for Grant Term				

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XVI. Supportive Services Budget

Instructions:

Enter the quantity and total budget request for each supportive services cost. The request entered should be equivalent to the cost of one year of the relevant supportive service.

Eligible Costs: A list of eligible supportive services for which funds can be requested is displayed. The costs listed are the only costs allowed under 24 CFR 578.53.

Quantity AND Description: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (e.g. 1 FTE Case Manager Salary + benefits, or child care for 15 children) for each supportive service activity for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail"..

Annual Assistance Requested: This is a required field. For each grant year, enter the amount of funds requested for each activity. The amount entered must only be the amount that is DIRECTLY related to providing supportive services to homeless participants.

Total Annual Assistance Requested: This field is calculated based on the sum of the annual assistance requests entered for each activity.

Grant Term: This field is pre-populated.

Total Request for Grant Term: Calculate this field based on the total amount requested for each eligible cost multiplied by the grant term.

Eligible Costs	Quantity and Description	Annual Assistance Requested
Assessment of Service Needs		
Assistance with Moving Costs		
Case Management		
Child Care		
Education Services		
Employment Assistance		
Food		
Housing/Counseling Services		
Legal Services		
Life Skills		
Mental Health Services		
Outpatient Health Services		
Outreach Services		
Substance Abuse Treatment		
Transportation		
Utility Deposits		
Operating Costs		
Total Annual Assistance Requested		
Grant Term		1 Year
Total Request for Grant Term		

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XVII. Operating Budget

Instructions:

Enter the quantity and total budget request for each operating cost. The request entered should be equivalent to the cost of one year of the relevant operations activity.

Eligible Costs: A list of eligible operating costs for which funds can be requested is displayed. The costs listed are the only costs allowed under 24 CFR 578.55.

Quantity AND Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity and detail (e.g. .75 FTE hours and benefits for staff, utility types, and monthly allowance for supplies) for each operating cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested.

Annual Assistance Requested: This is a required field. Enter the amount of funds requested for each activity. The amount entered must only be the amount that is DIRECTLY related to operating the housing or supportive services facility.

Total Annual Assistance Requested: This field must be calculated based on the sum of the annual assistance requests entered for each activity.

Eligible Costs	Quantity and Description	Annual Assistance Requested
Maintenance/Repair		
Property Taxes and Insurance		
Replacement Reserve		
Building Security		
Electricity, Gas, and Water		
Furniture		
Equipment (lease, buy)		
Total Annual Assistance Requested		
Grant Term		
Total Request for Grant Term		

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XVIII. HMIS Budget

Instructions:

Enter the quantity and total budget request for each HMIS cost. The request entered should be equivalent to the cost of one year of the relevant HMIS activity. A list of eligible costs associated with the implementation of an HMIS and for which CoC funds can be requested is displayed.

Quantity Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity and detail (e.g. .75 Full Time Equivalency (FTE) hours and benefits for staff) for each HMIS cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested.

Annual Assistance Requested: This is a required field. Enter the amount funds requested for each activity.

Total Annual Assistance Requested: This field must be calculated based on the sum of the annual assistance requests entered for each activity.

Eligible Costs	Quantity and Description	Annual Assistance Requested
Equipment		
Software		
Services		
Personnel		
Space & Operations		
Total Annual Assistance Requested		
Total Request for Grant Term		

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

XX. Summary Budget

Instructions:

The following information summarizes the funding request for the total term of the project. However, the appropriate amount of cash and in-kind match and administrative costs must be entered in the available fields below.

Eligible Costs	Total Assistance Requested for 1 year Grant Term
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operating	
HMIS	
Sub-total Costs Requested	
Admin.	
Total Assistance plus Admin Requested	
Cash Match	
In-Kind Match	
Total Match	
Total Budget	

Please provide reasonable cost to the community for the number of households served and the type of housing and services being provided.

Cost Efficiency Table

A.	In the column to the right, please enter the Projected Number of Units	
B.	In the column to the right, please enter the Annual Project Cost (All HUD and Cash Match)	
C.	In the column to the right, please enter the Annual Cost per Unit (divide B by A)	

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

Appendix I

A. Definitions

1. **Centralized or coordinated assessment system** means a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals. A centralized or coordinated assessment system covers the geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool.
2. **Continuum of Care and Continuum** means the group organized to carry out the responsibilities required under this part and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.
3. **Chronically homeless.** (1) An individual who: (I) is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and (II) Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years; and (III) Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability; (2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or (3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.
4. **Dedicated PLLIS project.** A permanent supportive housing project where 100 percent of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at intake are:
 - (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
 - (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
 - (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;

(4) residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.8 prior to entering the project;

(5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or

(6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

4. *Developmental disability* means, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002):

(1) A severe, chronic disability of an individual that—

(i) is attributable to a mental or physical impairment or combination of mental and physical impairments;

(ii) is manifested before the individual attains age 22;

(iii) is likely to continue indefinitely;

(iv) Results in substantial functional limitations in three or more of the following areas of major life activity:

(A) Self-care;

(B) Receptive and expressive language;

(C) Learning;

(D) Mobility;

(E) Self-direction;

(F) Capacity for independent living;

(G) Economic self-sufficiency.

(v) Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

(2) An individual from birth to age 9, inclusive, who has a substantial developmental delay or specific congenital or acquired condition, may be considered to have a developmental disability without meeting three or more of the criteria described in paragraphs (1)(i) through (v) of the definition of "developmental disability" in this section if the individual, without services and supports, has a high probability of meeting these criteria later in life.

5. Homelessness (Paragraph 4) - Any individual or family who: (i) is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; (ii) Has no other residence; and (iii) Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

Continuum of Care 2017-Permanent Supportive Housing Bonus Projects Application

6. **Permanent Supportive Housing - *Permanent supportive housing*** means permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently.
7. **Rapid Re-Housing – Rapid Re-Housing** places a priority on moving a family or individual experiencing homelessness into permanent housing as quickly as possible, ideally within 30 days of a client becoming homeless and entering a program.

Evidence of CoC 2017 Permanent Supportive Housing Bonus Project Scoring Guideline

San Bernardino County CoC 2017-Permanent Housing Bonus Scoring Guideline

Continuum of Care (CoC) FY 2017 new projects will be reviewed by the San Bernardino County Interagency Council on Homelessness (ICH) Grant Review Committee. All projects will be reviewed and scored by the ICH Grant Review Committee for recommendation to the full Council based on the following:

- The extent to which the proposed project fills a gap in the community's Continuum of Care (CoC) and addresses an eligible population.
- The applicant's ability to provide documentation for the required match.
- The applicant's ability to propose an eligible project type.
- The applicant's ability to provide solid fiscal accountability to the project and the proposed budget is less than or equal to the amount of available funding.
- The extent to which the proposed project meets United States Department of Urban Development's threshold.
- Requirements as noted in the 2017 CoC Notice of Funding Availability (NOFA) when it is released.

A. Housing First Emphasis (30 points)

- The extent to which applicant is a Housing First organization.
- Housing Emphasis-Permanent Supportive Housing.

B. Participation in the Coordinated Entry System (25 points)

- The applicant's commitment and participation in the coordinated entry system to homeless services process developed by the CoC.

C. Experience and Capacity (25 points)

- The applicant's experience and capacity in providing similar services, the length and type of experience it has working with the homeless, the quality of programs/services it provides, and the experience level of key staff.
- The applicant's ability to adequately describe and address those requirements set out in the CoC Homeless Assistance Grant funding NOFA.

D. Participation in the HMIS (10 points)

- The applicant's experience, data quality and participation in the HMIS.

E. Sub-population Focus (10 points)

- The applicant's ability to serve chronically homeless persons with chronic health conditions and/or physical disability.

CA-609 2017 CoC Evidence of Rating and Review of Renewal Projects

CoC 2017 renewal projects will be reviewed by the San Bernardino County Interagency Council on Homelessness (ICH)

All projects will be reviewed and scored by the ICH based on the following:

- The extent to which the proposed project fills a gap in the community's Continuum of Care (CoC) and addresses an eligible population.
 - The applicant's ability to provide documentation for the required match.
 - The applicant's ability to propose an eligible project type.
 - The applicant's ability to provide solid fiscal accountability to the project and the proposed budget is less than or equal to the amount of available funding.
 - The extent to which the proposed project meets United States Department of Urban Development's (HUD) threshold requirements as noted in the 2017 CoC Notice of Funding Availability (NoFA) when it is released.
- A. Compliance with Grants and Financial Management (20 points)**
- Submission of Annual Performance Report
 - Unresolved HUD/Office of Homeless Services monitoring and/or OIG Audit findings
 - Timely submission of drawdowns
 - Recaptured funds within the three (3) most recently expired grant terms
- B. Housing First and Low Barriers (10 points)**
- Persons quickly moving into permanent housing
 - Has the project removed barriers to accessing housing and services
 - Has the project removed the following reasons for program termination (failure to participate in supportive services, failure to make progress, loss of income)
- C. Supportive Services for Participants (13 points)**
- Assist clients with transportation to attend appointments, employment training etc.
 - Use of a single application form for 4 or more mainstream services
 - Follow-up with participant in regards to mainstream services
 - Assist with access to SSI/SSDI
 - Participation in SOAR Training
- D. Outreach for Participants (4 points)**
- Who will be served by the proposed project
- E. Homeless Management Information System (HMIS) (12 points)**
- Percentage of clients with null or missing values for Universal Data elements and Program Specific Data Elements
- F. Performance Measures (15 points)**
- Bed utilization
 - Employment and Income Growth
 - Obtaining and Maintaining Permanent Housing
- G. HEARTH Act Compliance (10 points)**
- Participation of Homeless individuals
 - Discrimination Policy
 - Active participation in local CoC meetings
 - Housing Quality Standards
- H. Cost Effectiveness (6 points)**
- Is the project cost-effective
- I. Miscellaneous Information (10 points)**
- Exit Surveys
 - Match Requirements

San Bernardino Continuum of Care-Letter of Intent to Renew CoC Project

Instructions: Please complete one letter for each renewal application.

Lead Agency Information

CCR #:

DUNS #:

Agency Name:

Agency Address:

City:

State:

Zip:

Phone:

Fax:

email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

Name:

Phone:

Email:

HMIS Contact Person:

Name:

Phone:

Email:

Project Information:

Name of Project:

Project Address:

Grant amount:

Grant Term:

Expiration Date:

Program Type:

Primary Population:

Annual Renewal Amount for project: _____

Total Number of Units: _____

Previously approved budget amounts by activity:

Activity:	Budget Amount:
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	
Administration	
Total:	

Name and Signature of Person who will complete the application:

Name and Signature of Person authorized to sign the HUD application:

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD. I also understand that projects not submitting their Letter of Intent by the deadline may be reallocated.

Executive Director/CEO/President

Date

Background Information:

The Continuum of Care (CoC) will consider the need to continue funding for projects expiring in 2018 as required by the U.S. Department of Housing and Urban Development (HUD). However, as noted by HUD, renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to continue funding for projects expiring in 2018, the CoC Independent Review Panel will review the information that HUD noted in the 2016 NOFA CoC Program Competition (2017 NOFA has not yet been released²), which is as follows:

1. When considering renewal projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.
2. HUD reserves the right to reduce or reject a funding request from the project applicant for the following reasons:
 - a. Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
 - b. Audit/Monitoring finding(s) for which a response is overdue or unsatisfactory;
 - c. History of inadequate financial management accounting practices;
 - d. Evidence of untimely expenditures and unspent funds on prior award;
 - e. History of other major capacity issues that have significantly affected the operation of the project and its performance;

² Any additional information noted by HUD in the 2017 NOFA will be included as an addendum to this Letter of Intent to Renew and will be distributed to renewal applicants as soon as possible)

- f. History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
- g. History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.²

1. Recipient Compliance with Grants and Financial Management:

Per 24 CFR part 578 and the FY 2016 CoC Program Competition NOFA requires that Project Applicants specifically identify four benchmarks for grants and financial management that communities must reach to meet this standard, which are

- 1. On-time APR submission;
- 2. Resolved HUD/Office of Homeless Services monitoring findings, or Office of Inspector General (OIG) Audits, if applicable;
- 3. Monthly submission of claims; and
- 4. The full expenditure of awarded funds.

The following questions are designed to inform HUD of the recipient's performance related to these four statutory and regulatory requirements and to provide the recipient with an opportunity to explain their inability to meet the related standards. The responses to these questions will be verified with existing records and reports on file with the Office of Homeless Services.

- 1. Has the recipient successfully submitted the APR on time for the most recently expired grant term related to this renewal project request?

APRs are due within 90 days after the grant term expires. Select "Yes" to indicate that an APR has been submitted for the grant term that has most recently expired (for some grants this will be the FY 2015 renewal, for others the FY 2014). Select "No" to indicate that an APR has not been submitted for the grant term that has most recently expired or if this is a first-time renewal for which the original grant term has not yet expired.

- Yes
- No
- This is a first-time renewal for which the original grant term has not yet expired.

If you selected "No" above, provide a brief explanation for why the APR was not submitted on time in the box below (expand box as needed). For those first-time renewals for which the original grant term has not yet expired, please write, "First-time renewal and grant term has not yet expired" and provide the date by which the APR must be submitted.

² NOFA for FY 2016 CoC Program Competition, pages 26 and 27.

2. Does the recipient have any unresolved HUD or the Office of Homeless Services Monitoring and/or OIG Audit findings concerning any previous grant term related to this renewal project request?

- Yes
- No

Select "Yes" if there are any unresolved HUD Monitoring or OIG Audit findings, regardless of the funding year of the project for which they were originally identified. Select "No" if there are no unresolved HUD Monitoring or OIG Audit findings.

a. Date HUD or the Office of Homeless Services or OIG issued the oldest unresolved finding(s):
If you selected "Yes" above, provide the date that the oldest unresolved finding was issued.

Date the oldest unresolved finding was issued: _____

b. Explain why the finding(s) remains unresolved:
If you selected "Yes" above, provide a brief explanation in the box below (expand box as needed) for why the monitoring or audit finding remains unresolved and the steps that have been taken towards resolution (e.g., responded to the HUD letter, but no final determination received).

3. Has the recipient maintained timely and consistent monthly submission of claims for the most recent grant terms related to this renewal project request?

- Yes
- No

CoC Program recipients are required to submit claims on a monthly basis. Select "Yes" to indicate that you have maintained monthly submission of claims for the most recent relevant grant term. For some grants, the standard will be applied to the FY 2015 renewal, for others the FY 2014, and for some multi-year first-time renewals a grant awarded in an earlier fiscal year.

Select "No" to indicate that the recipient has not maintained consistent monthly claim submission for the most recent relevant grant term, or if this is a first-time renewal for which less than one quarter has passed.

- a. Explain why the recipient has not maintained timely and consistent monthly claim submission for the most recent grant terms related to this renewal project request.

If you selected "No" above, provide a brief explanation in the box below (expand box as needed) for why monthly claim submissions have not been maintained. Delays in draws due to a late HUD funding announcement and receipt of renewal grant agreement may be included in such an explanation.

- 4. Have any funds been recaptured by HUD for any of the three (3) most recently expired grant terms related to this renewal project request?

- Yes
- No
- Project has not yet completed a grant term

Select "Yes" to indicate that funds have been recaptured, meaning that not all awarded funds were expended during the three previous completed grant terms. Select "No" to indicate that no funds were recaptured or if this is a first-time renewal for which the original grant term has not yet expired.

- a. If you selected "Yes" above, explain the circumstances that led to HUD recapturing funds from any of the three (3) most recently expired grant term related to this renewal project request:

Provide a brief explanation in the box below (expand box as needed) for why the total awarded funds were not expended and were recaptured. Include the amount returned for each year.

II. Housing First and Low Barriers Approach

Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). It is an approach to: 1) quickly and successfully connect individuals and families experiencing homelessness to permanent housing; 2) without barriers to entry, such as sobriety, treatment or service participation requirements; or 3) related preconditions that might lead to the program participant's termination from the project. Supportive services are offered to maximize housing stability and prevent returns to homelessness as opposed to addressing predetermined treatment goals prior to permanent housing entry; however, participation in supportive services is based on the needs and desires of program participants. For more information, review Sections II.A.7. and VII.A.1.g. of the FY 2016 CoC Program Competition NOFA and the Housing First in PSH brief at: www.hudexchange.info/resource/3892/housing-first-in-permanent-supportive-housing-brief/

1. Does the project quickly move participants into permanent housing?

Yes

No

Select "Yes" to this question if your project will quickly move program participants into permanent housing without additional steps (e.g., required stay in transitional housing before moving to permanent housing). If you are a domestic violence (DV) program you should select "Yes" if you will quickly move program participants into permanent housing after immediate safety needs are addressed (e.g., a person who is still in danger from a violent situation and would move into PH once the dangerous situation has been addressed). Select "No" if the project does not work to move program participants quickly into permanent housing.

2. Has the project removed the following barriers to accessing housing and services?

Having too little or little income

Active or history of substance abuse

Having a criminal record with exceptions for state-mandated restrictions

Fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement)

None of the above

(Select ALL that apply): Check the box next to each item to confirm that your project has removed (or never had) barriers to program access related to each of the following: 1) Having too little or little income; 2) Active or history of substance abuse; 3) Having a criminal record with exceptions for state-mandated restrictions; and 4) Fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement). If all of these barriers to access still exist, select "None of the above."

3. Has the project removed the following as reasons for program termination?

- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Fleeing domestic violence
- Any other activity not covered in a lease agreement typically found in the project's geographic area
- None of the above

Check the box next to each item to confirm that your project has removed (or never had) reasons for program participant termination related to each of the following: 1) Failure to participate in supportive services; 2) Failure to make progress on a service plan; 3) Loss of income or failure to improve income; 4) Fleeing domestic violence; and 5) Any other activity not covered in a lease agreement typically found in the project's geographic area. If all of these reasons for program termination still exist, select "None of the above."

Additional attachments: Please attach the following supporting documentation that shows that your agency provided staff training and policies and procedures so that staff fully understands how to implement the Housing First approach: a copy of the agency Policies and Procedures, staff training materials, and any forms or other related documents.

III. Supportive Services for Participants

Please identify whether the project includes the following activities:

1. **Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?**

- Yes
- No

Select "Yes" if the project provides regular or as needed transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. Select "No" if transportation is not regularly provided or cannot be provided consistently as requested.

2. **Use of a single application form for four or more mainstream programs?**

- Yes
- No

Select "Yes" if the project uses a "single application form that allows program participants to sign up for four or more mainstream programs. Select "No" if application forms cover 3 or fewer mainstream programs.

***Agencies utilizing C4 Yourself meet this requirement.**

3. Regular follow-ups with participants to ensure mainstream benefits are received and renewed?

- Yes
- No

Select "Yes" if the project regularly follows-up with program participants at least annually to ensure that they have applied for, are receiving their mainstream benefits, and renew benefits when required. Select "No" if there is no or irregular follow-up concerning mainstream benefits.

4. Do program participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?

- Yes
- No

Select "Yes" if program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency—through a formal or informal relationship. Select "No" if there is no or significantly limited access to SSI/SSDI technical assistance

5. Has the staff person providing the technical assistance completed SOAR training in the past 24 months?

- Yes
- No

This question will only appear if "Yes" is selected to the previous question. Select "Yes" to indicate that the applicant, subrecipient or partner agency staff person who will be providing the SSI/SSDI technical assistance has completed SOAR training, online or in person, in the past 24 months. If more than one person will provide technical assistance, select "Yes" only if all persons have completed the training. Otherwise, select "No."

IV. Outreach for Participants

Project Applicants are required to identify where their eligible program participants come from with respect to HUD's homeless definition and must include percentages of program participants that are served using requested funds. Project Applicants must ensure that all persons served in renewal RRH projects meet the requirements found in 24 CFR part 578 and the FY 2016 CoC Program Competition NOFA.

1. Enter the percentage of homeless person(s) who will be served by the proposed project for each of the following locations: Indicate the percentage of homeless persons who will be admitted from each of the listed locations. Not all of the following locations are eligible locations for all projects types. For example, persons coming from transitional housing are not eligible for PH-RRH projects. Instead, renewal RRH projects must continue to serve individuals and families coming from the streets or emergency shelters. New RRH projects created through reallocation in the FY 2016 competition could also serve persons fleeing domestic violence Note: It is critical that you refer to 24 CFR part 578, the FY 2016 CoC Program Competition NOFA to confirm the eligible locations for each type of project (please contact your local HUD field office if you are unclear as to which NOFA requirements take precedence). The total percentage must equal 100% in order to submit the project application.

%	Eligible Locations:
	Directly from the street or other locations not meant for human habitation.
	Directly from emergency shelters. (this includes domestic violence emergency shelters)
	Directly from safe havens.
	From transitional housing and previously resided in a place not meant for human habitation or emergency shelters, or safe havens.
	Persons fleeing domestic violence (or attempting to flee).
	Total of above percentages

Individuals coming from an institution where they have resided for 90 days or less AND have entered the institution from the streets, emergency shelter, or safe haven, maintain their homeless status during that time. Include these program participants in the percentages for streets, places not meant for human habitation, emergency shelters, and safe havens accordingly.

Projects that have been approved to change from TH to PH-RRH should list residents who are remaining in the program from the previous grant term according to the place from which they originally entered. They should not be listed as entering from transitional housing simply because they were in the program during the previous grant term.

Refer to 24 CFR part 578, the FY 2016 CoC Program Competition NOFA, and the homeless definition at www.hudexchange.info/resource/1928/hearth-defining-homeless-final-rule/ for further guidance.

V. Participation in Homeless Management Information System (HMIS)

The Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care (CoC) Program interim rule places a high emphasis on having a functioning and comprehensive HMIS in the CoC jurisdiction as it is critical to gathering unduplicated, aggregated data on homelessness in the community for both the CoC and Emergency Solutions Grant (ESG) Programs.

- Does this project provide client level data to HMIS at least annually? Yes No

If the project is providing participant data in the HMIS – indicate the total number of participants served by the project, and the total number of clients reported in the HMIS.

Total number of participants served by the project: _____

Total number of clients reported in the HMIS: _____

If the project is not providing participant data in the HMIS – indicate one or more of the four (4) reason(s) for non-participation:

- Federal law prohibits (please cite specific law)
- State law prohibits (please cite specific law)
- New project not yet in operation
- Other (please specify prohibition)

Also, for those participant records that were reported in the HMIS, indicate the percentage of values that were missing ("Null or Missing Values") and/or unknown ("Don't Know or Refused"). If there were no unknown values, note a "0" value.

Data Collection Requirements

All CoC Program funded projects are required to collect all of the Universal Data Elements and a select number of Program-Specific Data Elements.

- * Indicate the percentage of unduplicated client records with null or missing values during the last 10 days of January 2017

Universal Data Element (See HUD's Data Quality Report)	Records with no values (%)	Records where value is refused or unknown (%)
3.1 Name		
3.2 Social Security Number		
3.3 Date of Birth		
3.4 Race		
3.5 Ethnicity		
3.6 Gender		
3.7 Veteran Status		
3.8 Disabling condition		
3.917 Living Situation		
3.10 Project entry date		
3.11 Project exit date		
3.12 Destination		
3.15 Relationship to Head of Household		
3.16 Client Location		
Program Specific Data Element (From the most recent APR)	Records with no values (%)	Records where value is refused or unknown (%)
4.2 Income and Sources		
4.3 Non-Cash Benefits		
4.4 Health Insurance		
4.5 Physical Disability		
4.6 Developmental Disability		
4.7 Chronic Health Condition		
4.8 HIV/AIDS		
4.9 Mental Health Problem		
4.10 Substance Abuse		
4.11 Domestic Violence		
4.17 Residential Move-In Date (RRH only)		

VI. Participation in Coordinated Entry System

CoC funded projects are required to participate in the local Coordinated Entry System. As defined by HUD:

"Coordinated entry is a key step in assessing the needs of homeless individuals and families and prioritizing them for assistance. In addition to engaging people who are seeking assistance, Coordinated Entry processes should be integrated with communities' outreach work to ensure that people living in unsheltered locations are prioritized for help. Coordinated Entry should achieve several goals:

- **make it easier for persons experiencing homelessness or a housing crisis to access the appropriate housing and service interventions;**
- **prioritize persons with the longest histories of homelessness and the most extensive needs;**
- **lower barriers to entering programs or receiving assistance; and,**
- **ensure that persons receive assistance and are housed as quickly as possible.³**

The definition of Centralized or Coordinated Assessment can be found at 24 CFR 578.3. Provisions at 24 CFR 578.7(a)(8) detail the responsibilities of the CoC with regard to establishing and operating such a system. In addition to the definition, HUD also posted on the HUD Exchange the Coordinated Entry Policy Brief in February 2015 that helps inform local efforts to further develop CoCs' coordinated entry processes.

- 1. How many households (a household can be a single individual or family) entered your program during the past 12 months? _____**
 - a. How many of the households that you stated in the question above entered your project through the coordinated entry system? _____**
- 2. If any households entered your program during the past 12 months that were not referred through the coordinated entry system, please explain why in the box below (expand box as needed).**

Note: this information will be verified through HMIS.

VII. Performance Measures

The purpose of the HUD's System Performance Measures is to help communities gauge their progress in preventing and ending homelessness and provide a more complete picture of how

³ NOFA for FY 2016 CoC Program Competition, page 7.

well a community is achieving this goal. The performance of each project in the CoC is crucial in the overall performance of the CoC. The source data for performance measures include the APR and HMIS.

1. Bed Utilization for Permanent Supportive Housing (PSH)

A bed utilization rate is equal to the total number of people served on any given day divided by the total number of beds available on that day. Bed utilization rates below 65 percent are usually attributed to the project not entering all their clients into the HMIS or the project was under-utilized. Bed utilization rates above 105 means the project did not capture exit dates for all their clients and/or the project offered overflow beds.

From your most recent APR, complete the table below on the point-in-time count of households served on the last Wednesdays in

	Total # of Beds	Total # of Clients Served	Utilization Rate
January			
April			
July			
October			

*The total number of beds should equal the number of beds submitted in your application.

2. Rapid Rehousing (RRH)

Rapid Re-Housing (RRH) provides short or medium term tenant-based rental assistance in community-based housing paired with necessary supportive services for homeless individuals and families (with or without a disability). RRH assistance usually begins prior to the client entering housing. Project performance is measured when client moves into permanent housing. Using data from HMIS during the past 12 months, answer the questions below:

- Proposed number of households: _____
- Total number of households served: _____
- Total number of households moved into permanent housing: _____
- If the total number of households that move into permanent housing is lower than the proposed number of households, please explain why in the box below (expand box as needed).

--

3. Employment and Income Growth

HUD's System Performance Measure 2 – Change In employment income during the reporting period for program stayers. Meeting this criterion will be based on demonstrating that the percent of homeless adults being served in CoC Program projects increase their earned (i.e., employment) income. From your most recent APR, complete the table below to indicate the number of program stayers and leavers who increased employment or earned income.

	Total # of Adults in Program	# Adults with Increased Employment/Earned Income	% of Adults with Increased Employment/Earned Income
Program Stayers			
Program Leavers			

4. Obtain and Maintain Permanent Housing

HUD's System Performance Measure 7b: Successful Placement In or Retention of Permanent Housing. Meeting this criterion will be based on demonstrating an increase in the percent of persons served in permanent housing projects who retain permanent housing or exit to permanent housing destinations.

# of Persons Served in Permanent Housing	# of Persons who Remained in Permanent Housing	# of Persons who Exited from Permanent Housing to Permanent Housing

*Permanent housing includes:

- Owned by client, no ongoing housing subsidy
- Owned by client, with ongoing housing subsidy
- Rental by client, no ongoing housing subsidy
- Rental by client, with VASH housing subsidy
- Rental by client, with GPD TIP housing subsidy
- Rental by client, with other ongoing housing subsidy
- Staying or living with family, permanent tenure
- Staying or living with friends, permanent tenure

VIII. HEARTH Act Compliance

This section of the Letter of Intent (LOI) asks questions of all renewal projects to ensure compliance with the requirements of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH Act): Continuum of Care (CoC) Program Interim Rule. (Please note, this section does not encompass all changes under the HEARTH Act and it is recommended that all projects should review the Act in its entirety).

1. Participation of homeless individuals

The HEARTH Act CoC Program Interim Rule states that the recipient or subrecipient must document its compliance with the homeless participation requirements under § 578.75(g), which is as follows:

(g) Participation of homeless individuals.

(1) Each recipient and subrecipient must provide for the participation of not less than one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity of the recipient or subrecipient, to the extent that such entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided under this part. This requirement is waived if a recipient or subrecipient is unable to meet such requirement and obtains HUD approval for a plan to otherwise consult with homeless or formerly homeless persons when considering and making policies and decisions.

(2) Each recipient and subrecipient of assistance under this part must, to the maximum extent practicable, involve homeless individuals and families through employment; volunteer services; or otherwise in constructing, rehabilitating, maintaining, and operating the project, and in providing supportive services for the project.

- a. Does your agency provide for the participation of not less than one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity of the recipient or sub recipient, to the extent that such entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided under this part. This requirement is waived if a recipient or sub recipient is unable to meet such requirement and obtains HUD approval for a plan to otherwise consult with homeless or formerly homeless persons when considering and making policies and decisions?

Yes

No

if not, please provide an action plan/timeline on when your agency will be compliant with this requirement in the box below (expand box as needed).

b. Does your agency, to the maximum extent practicable, involve homeless individuals and families through employment; volunteer services; or otherwise in constructing, rehabilitating, maintaining, and operating the project, and in providing supportive services for the project?

- Yes
- No

if not, please provide an action plan/timeline as to when your agency will be compliant with this requirement in the box below (expand box as needed).

2. Faith-based activities

The HEARTH Act CoC Program Interim Rule states that the recipient or subrecipient must document its compliance with faith-based activities requirements under § 578.87(b), which is as follows:

(b) Faith-based activities.

(1) Equal treatment of program participants and program beneficiaries.

(i) Program participants. Organizations that are religious or faith-based are eligible, on the same basis as any other organization, to participate in the Continuum of Care program. Neither the Federal Government nor a State or local government receiving funds under the Continuum of Care program shall discriminate against an organization on the basis of the organization's religious character or affiliation. Recipients and subrecipients of program funds shall not, in providing program assistance, discriminate against a program participant or prospective program participant on the basis of religion or religious belief.

(ii) Beneficiaries. In providing services supported in whole or in part with federal financial assistance, and in their outreach activities related to such services, program participants shall not discriminate against current or prospective program beneficiaries on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

(2) Separation of explicitly religious activities. Recipients and subrecipients of Continuum of Care funds that engage in explicitly religious activities, including activities that involve overt religious content such as worship, religious instruction, or proselytization, must perform such activities and offer such services outside of programs that are supported with federal financial assistance separately, in time or location, from the programs or services funded under this part, and participation in any such explicitly religious activities must be voluntary for the program beneficiaries of the HUD-funded programs or services.

(3) Religious identity. A faith-based organization that is a recipient or subrecipient of Continuum of Care program funds is eligible to use such funds as provided under the regulations of this part without impairing its independence, autonomy, expression of religious beliefs, or religious character. Such organization will retain its independence from federal, State, and local government, and may continue to carry out its mission, including the definition, development, practice, and expression of its religious beliefs, provided that it does not use direct program funds to support or engage in any explicitly religious activities, including activities that involve overt religious content, such as worship, religious instruction, or proselytization, or any manner prohibited by law. Among other things, faith-based organizations may use space in their facilities to provide program-funded services, without removing or altering religious art, icons, scriptures, or other religious symbols. In addition, a Continuum of Care program-funded religious organization retains its authority over its internal governance, and it may retain religious terms in its organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents.

- a. Does your proposed renewal program use direct program funds to support or engage in any explicitly religious activities, including activities that involve overt religious content, such as worship, religious instruction, or proselytization, or any manner prohibited by law?**

- Yes
 No

3. Involuntary family separation

The HEARTH Act CoC Program Interim Rule states that the recipient or subrecipient must document its compliance with involuntary family separation requirements under § 578.93(e), which is as follows:

(e) Prohibition against involuntary family separation. The age and gender of a child under age 18 must not be used as a basis for denying any family's admission to a project that receives funds under this part.

- a. Does the project accept all families with children under age 18 without regard to the age of any child? In general, under the HEARTH Act, any project sponsor receiving funds to provide emergency shelter, transitional housing, or permanent housing to families with children under age 18.

Note there is an exception outlined in the Act: Project sponsors of transitional housing receiving funds may target transitional housing resources to families with children of a specific age only if the project sponsor: (1) operates a transitional housing program that has a primary purpose of implementing evidence based practice that requires that housing units be targeted to families with children in a specific age group; and (2) provides assurances, as the Secretary shall require, that an equivalent appropriate alternative living arrangement for the whole family or household unit has been secured.

Yes. Project certifies that it accepts all families with children under age 18 without regard to the age of any child.

No. Project does not comply with this requirement. A narrative is attached explaining how the project will comply with this HEARTH Act requirement.

No. Project does not comply with this requirement but qualifies for an exception because it is implementing an evidence based practice that requires housing units targeted to families with children in a specific age group. A narrative is attached explaining how the project will comply with the exception, including identification of the evidenced based practice being utilized.

N/A. Project does not serve families.

N/A. Project is new and has not started yet.

4. Discrimination Policy

Federal and California State laws note that discrimination can be based on race, color, national origin or gender. Discrimination can also be based on age, religion, disability, familial status or sexual orientation.

Does your program deny services to potential recipients based on any of the following:

- Age Yes No
- Color Yes No
- Disability Yes No
- Familial Status Yes No
- Gender Yes No
- Marital Status Yes No
- National Origin Yes No
- Race Yes No
- Religion Yes No
- Sexual Orientation Yes No

If you answered "yes" to any of the above, please explain why in the box below (expand box as needed).

5. Active participation in local Continuum of Care meetings

HUD states that a successful CoC will have involvement from a variety of organizations representing the public and private sectors, as well as interested individuals within the CoC jurisdiction(s). These organizations should have an active role in the CoC.

- a. Describe what local Continuum of Care committees, subcommittees, and/or working groups that your agency participates in on a regular basis in the box below (expand box as needed). Please include the names and titles of those participating as well as their level of involvement/participation.

6. Housing Quality Standards (HQS)

The HEARTH Act CoC Program Interim Rule states that the recipient or subrecipient must document its compliance with housing quality standards requirements under § 578.75(b), which is as follows:

(b) Housing quality standards. Housing leased with Continuum of Care program funds, or for which rental assistance payments are made with Continuum of Care program funds, must meet the applicable housing quality standards (HQS) under 24 CFR 982.401 of this title, except that 24 CFR 982.401(j) applies only to housing occupied by program participants receiving tenant-based rental assistance. For housing rehabilitated with funds under this part, the lead-based paint requirements in 24 CFR part 35, subparts A, B, J, and R apply. For housing that receives project-based or sponsor-based rental assistance, 24 CFR part 35, subparts A, B, H, and R apply. For residential property for which funds under this part are used for acquisition, leasing, services, or operating costs, 24 CFR part 35, subparts A, B, K, and R apply.

(1) Before any assistance will be provided on behalf of a program participant, the recipient, or subrecipient, must physically inspect each unit to assure that the unit meets HQS. Assistance will not be provided for units that fail to meet HQS, unless the owner corrects any deficiencies within 30 days from the date of the initial inspection and the recipient or subrecipient verifies that all deficiencies have been corrected.

(2) Recipients or subrecipients must inspect all units at least annually during the grant period to ensure that the units continue to meet HQS.

a. Does your project meet applicable Housing Quality Standards?

- Yes
- No
- This is a new project and has not started yet

Please briefly explain your inspection process for HQS in the box below (expand box as needed).

b. Has your project received HQS corrective action plan in the last 2 years:

- Yes
- No
- This is a new project and has not started yet

If you selected Yes, explain the nature of the concerns/issues and how it was resolved in the box below (expand the box as needed).

IX. Cost Effectiveness

HUD stated on page 8 of the 2016 CoC Program Application that "CoCs should consider how much each project spends to serve and house an individual or family as compared to other projects serving similar populations."

HUD states that the project must be cost-effective and not deviate substantially from the norm in that locale for the type of activity including case management and other supportive services.

1. Is your project cost-effective concerning case management and other supportive services?

- Yes
- No
- This is a new project and has not started yet
- Not applicable to this project

If you answered "yes" or "no" please explain your response in the box below (expand box as needed).

X. Miscellaneous Information

1. Match requirement

Match must equal 25 percent of the total grant request including Admin costs but excluding leasing costs (i.e., any funds identified for Leased Units and Leased Structures). Match must be

met on an annual basis. HUD requires match letters to be submitted with the e-snaps application. Match contributions can be cash, in-kind, or a combination of the two; and, match must be used for an eligible cost as set forth in Subpart D of CoC Program Interim rule. For an in-kind match, the recipient may use the value of property, equipment, goods, or services contributed to the project, provided that, if the recipient or sub recipient had to pay for such items with grant funds, the costs would have been eligible. If third party services are to be used as match, the third party service provider that will deliver the services must enter into a memorandum of understanding (MOU) before the grant is executed documenting that the third part will provide such services and value towards the project.

- Will your agency be able to provide the match requirement for your renewal project (including a commitment letter or MOU)?

Yes

No

2. Exit Surveys

HUD encourages client surveys particularly exit surveys.

- Does your renewal program conduct exit surveys or interviews with clients?

Yes

No

This is a new project and has not started yet

Not applicable to this project

If no, please explain why in the box below (expand box as needed).

**Evidence of CoC Governing
Board Authorize the ICH Grant
Review committee to Approve
Recommendations for the CoC
Renewals, Reallocation, and
Permanent Housing Bonus
Applications (May 24, 2017)**

**Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness (ICH)**

May 24, 2017
9:00 a.m. - 11:00 a.m.
Health Services Building - Auditorium
850 E. Foothill Blvd
Rialto, CA 92376

Minutes Recorded and Transcribed by Amy Edwards, Secretary, Office of Homeless Services

TOPIC	PRESIDENT	ATTENDING
Call to Order	Kent Paxon	<ul style="list-style-type: none"> The meeting was called to order at 9:03 a.m.
Introductions	Kent Paxon	<ul style="list-style-type: none"> Introductions were made by all ICH Members. Guests were also invited to introduce themselves.
REPORTS	PRESENTER	ACTION/OUTCOME
Health Committee	Roger Urbaniak	<ul style="list-style-type: none"> The Health Committee met on May 11, 2017 We received the final input for the "Spaghetti Diagram" to illustrate the relationships between Housing and Health Providers. We began discussions to prepare for expanded HUD NOFA for 2017 Continuum of Care.
CONSENT ITEMS	PRESENTER	ACTION/OUTCOME
Approve minutes of the April 26, 2017 ICH meeting	Kent Paxon	<ul style="list-style-type: none"> A motion was made to accept the consent items as submitted. All were in favor, none opposed or abstained. Motion Carried.
DISCUSSION	PRESENTER	ACTION/OUTCOME
Approve the nomination of Dr. Eric Bishop to fill one General Member-At-Large position	Gary Hudson	<ul style="list-style-type: none"> A motion was made to approve the nomination for Dr. Eric Bishop to fill the General Member At-Large position. All were in favor, none opposed or abstained. Motion Carried.
Authorize the ICH Grant Review Committee to Approve Recommendations for the Contributions of Case Forensic Research, and Permanent Housing Research/Recommendations	Jim Hernandez	<ul style="list-style-type: none"> A motion was made to authorize the ICH Grant Review Committee to Approve Recommendations for the Contributions of Case Forensic Research, and Permanent Housing Research/Recommendations. All were in favor, none opposed or abstained. Motion Carried.
SPECIAL PRESENTATION	PRESENTER	ACTION/OUTCOME
Housing First Workshop	Dr. Sam Tsantrizis	<ul style="list-style-type: none"> Who are we going to serve and what is our mission? These are two very important questions to answer when deciding to implement Housing First. The Homeless Services Staircase (Treatment First) approach goes from Homeless to Shelter to Transitional Housing to Permanent Housing. The system is built on frequently practiced but inaccurate assumptions about mental illness, addiction, and functional ability, as well as a long standing attitude about those who are poor.

		<ul style="list-style-type: none"> • The lack of affordable housing on the federal level has significantly dropped since 1980. Unless we address the issue of affordable housing we will be limited to finding small solutions to homelessness. • No affordable housing and minimum wage jobs are all key components that many individuals are faced with. • The emphasis on the economics of homelessness is just as important as the clinical aspect. • Housing First requires significant change in the Culture and Practice of Social Services and Housing. The way we view the people served is the first step. We need to view them as a partner and decision maker not a client we have to design relationships between providers and clients. The power is transferred to the client as they are leading the decision making. Changing treatment practices is key. No longer are you meeting clients in the office but you are having to go out and do home visits and frequent check-ins, which leads to the commitment of ongoing support. • There are 5 principles this model is based off of. <ol style="list-style-type: none"> 1. Consumer Choice - It is up to the consumer on where they will be housed, what services they participate in and what program they will follow. 2. Separation of Housing and Services - This is not a housing program, this is a case management program with housing services. 3. Services Array to Meet Needs of Consumers - You must be able to provide support services to meet the needs of the consumer. You must commit to providing the services that are needed to match the need of the consumer. The responsibility of the success of the program lies with the providers. 4. Recovery focused practice - The ultimate goal is to help them recover and have a life and be a part of community. 5. Integration into the Community - We want to help them find their way back to community. To find self-worth and accomplishment. • There are two program requirements that each consumer must meet and those are: <ol style="list-style-type: none"> 1. Comply with standard leases which includes paying 30% of income to rent. 2. Agree to home visits, at least one a week. • The partners needed to make this successful are program participants, support services team, Housing Authority, Mental Health program, community landlords, property managers, and neighbors. • Our findings showed having a place of one's own provided greater overall sense of safety and improved quality of life. It served as a platform for other positive changes and introduced new challenges. Housing stability and improved quality of life was related despite continuing to experience struggles. Mental health and addiction and discretionary income marginally improved.
<p>PUBLIC COMMENTS</p> <p>PRESENTER</p> <p>Joyce Garrison, Mountain Homeless Coalition</p>		
<p>COUNCIL ROUTINABLE</p> <p>PRESENTER</p> <p>Sharon Green</p>		
<p>Adjournment</p>	<p>Karl Pedon</p>	<ul style="list-style-type: none"> • I just want acknowledge that Victor Vasey College is joining us, Thank you so coming today! • Being no further business to discuss, the meeting was adjourned at 11:09 a.m.
<p>Next Meeting</p>		<p>Wednesday, June 28, 2017 at 8:00 a.m. - 11:00 a.m. County of San Bernardino Health Services - Auditorium 850 E. Foothill Blvd Rialto, CA 92376</p>

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 Phone: (909) 386-8297 - Fax: (909) 890-0868

Email: homeless@co.sb.courty.gov - Website: http://www.sbcounty.gov/dhh/abcho/

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ALBERS	KARIBRIE	Sup Up on Second	(909) 988-5355 ext 1810	karab@co.sb.courty.gov
BELMONT	ALEXIS	SW # DBH	909421-4833	alexis@co.sb.courty.gov
BLANCH	VICTORIA	LOBTQ Resident	909-552-9838	lucybl1165@verizon.com
BRAZIER	ANTHONY	Foodbank AIDS Project	909-894-2722	abr@co.sb.courty.gov
CATALANO	MIKE	SSISD		
CHAVEZ	ROCKY	IT	909-421-4655	rch@co.sb.courty.gov
CORNICA	LORENA	Orkeley College		
DAVIS	LAURA	Probation Department	909-382-7839	laura_davis@co.sb.courty.gov
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HERRANDEZ	MARIA	Seaborn Army		
HERRANDEZ	TOM	Homeless Services Manager - Office of Homeless Serv.	909-252-4051	therrandez@dh.sbcounty.gov
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HUMPHREY	RUTH	DBH	909-685-7630	rhumphrey@dh.sbcounty.gov
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JEWETT	SARA	Public Defender	909-677-9800	sjewett@co.sb.courty.gov
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PASCO	ANGELA	Exec. Director - New Hope Village, Inc.	851-018-0625	pasco@hacsh.com
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**Evidence of CoC Governing
Board Grant Review Committee
Process for Reviewing,
Reallocation Determination (if
any), and Scoring of the CoC
2017 Renewal Applications
(June 22, 2017)**

**Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness (ICH) Grant Review Committee**

June 22, 2017
10:00 am - 12:30 pm
Department of Behavioral Health-Treating Institute
303 E. Vanderbilt Way
San Bernardino, CA 92415

Minutes Recorded and Transcribed by Amy Edwards, Secretary, I. Office of Homeless Services
FRESNER ACHION

Call to Order	Christy Hamilton	<ul style="list-style-type: none"> The meeting was called to order at 1:08 p.m.
Introductions	All	<ul style="list-style-type: none"> Introductions were made by all Interagency Council on Homelessness (ICH) Grant Review Committee Members, Office of Homeless Services staff, lead agency in the San Bernardino Continuum of Care (CoC), and Joe Cotelli, Chief Executive Officer of Institute for Urban Initiatives, and consultant to OHS
Purpose of the meeting	Joe Cotelli/Tom Hernandez	<ul style="list-style-type: none"> I want to understand why you are here and the importance of your job as a committee. I provided you with a handout entitled Guidelines from HUD regarding Results, Priorities, and Ranking of Projects. What is your role and how many points that are important for you? <ul style="list-style-type: none"> HUD must prioritize funding for the CoCs that have demonstrated the ability to reallocate resources to higher performing projects. <ul style="list-style-type: none"> You are actually charged with the responsibility of reallocating monies from low performing agencies. When it comes to low performance, HUD will allow CoC's the opportunity to reallocate but funds continue to be unspent we are more than likely not going to fund it and the CoC will lose those funds forever. <ul style="list-style-type: none"> This gives local CoC's more control by deciding how they will reallocate funds. CoC program funding must prioritize those CoCs that have demonstrated a capacity to reallocate funding from lower performing projects to higher performing projects as demonstrated through CoC's local selection process. This is part of your charge. Project Renewal Threshold - HUD states a CoC must consider the need to continue funding for projects existing in FY 2017. Renewal projects must meet minimum project eligibility, capacity, timelines, and performance standards identified in the NOFA or they will be rejected from consideration for funding. <ul style="list-style-type: none"> The spread sheet provided lists all of the criteria HUD requires and a scoring system for each category. Each project was scored according to HUD requirements. <ul style="list-style-type: none"> HUD has set a standard for reallocating projects. Up to 4 points can be given for CoCs that demonstrate the ability to reallocate lower performing projects to create new higher performing projects. To receive maximum points the CoC will need to: <ul style="list-style-type: none"> Demonstrate the CoC actively encourages new and existing providers to apply for new projects through reallocation; or Demonstrate the CoC has cumulatively reallocated at least 20% of the CoC's ARD in the FY 2013, 2014, and 2015 CoC Program Competition. We have successfully met these thresholds each year. Tiering was introduced in 2014. Tiering requires the CoC to rank projects into two tiers. Last year Tier 2 was about 7% of

SCORING	PRESENTER	AGREEMENT/SCORE
Scoring Maximum	Christy Hamilton's Team Hernandez	<ul style="list-style-type: none"> • your Annual Renewal Demand (ARD). So far we have approximately \$10,000,000 in projects so we had to piece about \$700,000 of our projects in Tier 2. We don't know what the percentage will be this year but we should figure it to be about the same as last year. <ul style="list-style-type: none"> ◦ HUD takes us that projects in Tier 2 stand the risk of not being funded if they are low performing projects, however if you reallocate those projects to higher performing projects you have a good chance of keeping your funds but it is not guaranteed. • We need to make note that this committee is made up of members that have no direct connection with the CoC or ESG funded programs. None of you or the agencies you represent have a direct financial gain from any of the programs applying for funding. <ul style="list-style-type: none"> • All Projects will be reviewed and scored by the CRT based on the following: <ul style="list-style-type: none"> ◦ The extent to which the proposed project fills a gap in the community's continuum of care (CoC) and addresses an eligible population. ◦ The applicants ability to provide documentation for the require match. ◦ The applicants ability to propose an eligible project type ◦ The applicants ability to provide solid fiscal accountability to the project and the proposed budget as less than or equal to the amount of available funding. ◦ The extent to which the proposed project meets United States Department of Urban Development's (HUD) threshold requirements as noted in the 2017 COC Notice of Funding Availability (NoFA). <ul style="list-style-type: none"> A. Compliance with Grants and Financial Management (20 points) B. Housing First and Low Barriers (10 points) C. Supportive Services for Participants (13 points) D. Outreach for Participants (4 points) E. Homeless Management Information System (HMIS) (12 points) F. Performance Measures (15 points) G. Health And Compliance (10 points) H. Cost Effectiveness (8 points) I. Miscellaneous Information (10 points) • In April all agencies were sent a Letter of Intent (LOI) to Renew. They filed out the LOI based on the information above and returned it to the Office of Homeless Services. <ul style="list-style-type: none"> ◦ As a side note all information is self-reported and they are not aware of the point system. • The Office of Homeless Services (OHS) reviews the information reported and calculates a score based on the criteria provided by HUD. • The scoring system is based on the HUD threshold requirements as noted in the NOFA. HUD does not have a specific scoring template. Each CoC must create their own scoring template and assign points utilizing the threshold requirements. • Inland Housing Solutions, Inland Horizon, \$516,002 – 100 points • Time For Change Foundation, Homes of Hope, \$381,001 – 98 points • New Hope Village, New Hope Tool, \$39,145 – 98 Points • TAY Permanent Supportive Housing, Global One TAY, \$187,011 – 98 points • Lighthouse Social Services Center, Hope for Heroes, \$487,287 – 87 points • Lutheran Social Services, Permanent Support Housing HNVAD, \$76,455 – 87 points
Scoring Outcome	Christy Hamilton	

RANKING	PRESENTER	ACTION ITEMS
Ranking Discussion	Committee	<ul style="list-style-type: none"> • Lighthouse Social Services Center, Hope for Heroes 2, \$39,145 – 83 points • Housing Authority, Cornerstone, \$400,415 – 87 points • Housing Authority, Gateway, \$182,550 – 88 points • Inland Valley Hope Partners, Family Stabilization Program, \$141,137 – 85 points • Housing Authority, Whispering Pines, \$194,141 – 85 points • US Vets, Permanent Supportive Housing Vet, \$1,021,282 – 85 points • Housing Authority, Lanternwood, \$225,214 – 85 points • Housing Authority, New Horizon, \$1,665,076 – 84 points • Housing Authority, Stepping Stone, \$331,739 – 83 points • Housing Authority, Laurel Brook, \$357,984 – 78 points • Step Up On Second, Step Up In San Bernardino PSH, \$1,844,988 – 70 points (note project has not operated a full year) • KEYS, RPH for LHA, \$241,021 – 70 points (note project has not operated a full year) • KEYS, Keys for Success, \$295,480 – 58 points (projects have not begun operation) • Step Up on Second, PSH bonus 2016, \$361,002 – 58 points (projects have not begun operation) • Salvation Army, Salvation Army PSH, \$200,002 – 48 points (projects have not begun operation) <p>ACTION ITEMS</p> <ul style="list-style-type: none"> • The group reviewed and discussed the scoring for each project in order to decide the ranking of Tier 1 and Tier 2 <ul style="list-style-type: none"> ◦ Tier 2 is estimated at projects equally about \$700,000 • The group discussed how the points were assigned to each agency • The group discussed the agencies that have not completed a full cycle and how they fit in the rating system. Historically, projects that have not completed a funding cycle are automatically placed in Tier 1. • The group discussed the Bonus Award that was awarded to the Salvation Army during the 2016 competition. <ul style="list-style-type: none"> ◦ Salvation Army has come to CHS claiming they did not understand how the Coordinated Entry System (CES) worked and didn't feel CES would work for their organization; therefore they discussed getting a sub-recipient to carry out their project and will retain \$20,000 for administrative services. ◦ We need to inform CH of Salvation Army's decision. • The group discussed putting Salvation Army in Tier 2 and risk losing the \$200,002 permanently. The group came up with two options: <ul style="list-style-type: none"> ◦ Option 1 let CHS and HUD negotiate a sub-recipient with Salvation Army and move Salvation Army to Tier 1. ◦ Option 2 put Salvation Army in Tier 2 and take a bigger risk of losing the \$200,002 permanently • After viewing the scores, performance, and calculating project costs, Mike Jones recommended that Stepping Stone (\$331,739) and Laurel Brook (\$357,984) be placed in Tier 2. Mike Jones noted that his recommendation is based on the fact that these projects scored the lowest of all of the projects that have completed a full program year • Tom Hernandez informed the group that we will be recapturing \$55,000 from Lanternwood • The group discussed Mike Jones' recommendation and took it to a vote <ul style="list-style-type: none"> ◦ The group unanimously voted to place Stepping Stone and Laurel Brook in Tier 2 • Joe Colwell informed the group that in previous years the recaptured funds had to go towards a new project. However this year they stated recaptured funds can go towards an expansion of an already existing project. <ul style="list-style-type: none"> ◦ One thing to consider is you have an underfunded Coordinated Entry System here in San Bernardino County. If you add the \$55,000 to CES you would get more out of your money than you would reallocate it to another project.

- Kent Paxton agreed that CES is underfunded and asked if the group would recommend that the \$25,000 be reallocated to the CES for expansion.
 - Ray Osborne notified to reconvene the reallocation of \$25,000 to CES in Tier 2. Mike Jones second that motion and the group unanimously agreed.
- The group unanimously voted on the members of the projects set forth in Tier 1.

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EDWARDS	AMY	213-446-6700	DER-OHS
GAVIN	ERIC	909-386-3785	City of Upland
HAMILTON	CHRISTY	909257-6208	Office of Homeless Services
HERNANDEZ	TOM	909-386-9205	Homeless Services Officer
JONES	MIKE	909-386-6207	SECSO - HOPE
OSBORNE	RAY	909-387-3882	Executive Director - Homeless Inland Empire
PAXTON	KENT	909-387-4885	805 4th District
YOUNG	ANTHONY	909-625-7064	VA Loma Linda

**Evidence of CoC CA-609 2017
Governing Board Process for
Rating and Reviewing Local
2017 Permanent Housing
Bonus Submissions (August 14,
2017)**

**Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness (ICHH) Grant Review Committee**

August 14, 2017
10:00 am – 12:00 pm
Department of Behavioral Health-Training Institute
303 E. Vandenberg Way
San Bernardino, CA 92415

Minutes Reported and Transcribed by Amy Edwards, Secretary, Office of Homeless Services

TOPIC	PRESENTER	ACTION
Call to Order	Tom Hernandez	<ul style="list-style-type: none"> The meeting was called to order at 10:10 a.m.
Introductions	All	<ul style="list-style-type: none"> Introductions were made by all Interagency Council on Homelessness (ICHH) Grant Review Committee Members, Office of Homeless Services staff, lead agency in the San Bernardino Consortium of Care (CoC), and Joe Collett, CHH Executive Officer of Health for Urban Initiatives, and consultant to OHS.
DISCUSSION	PRESSENER	ACTION/OUTCOME
Overview	Tom Hernandez Christy Hamilton	<ul style="list-style-type: none"> The meeting is to discuss the 2017 ICCHH Grant Review Committee meeting. Applications were set for your decision made at the last Interagency Council on Homelessness (ICHH) Grant Review Committee Meeting. On August 7, 2017 all of the applications were due by 11:59 p.m. to the Office of Homeless Services (OHS). The recommendations made here by all of you will be taken back to the full body of ICHH on August 23, 2017 as a discussion item on the agenda. We received five applications: Time For Change Foundation, Step Up on Second, Mercy House, Victor Valley Family Resource Center, and Lighthouse Social Services. On August 8, 2017 OHS provided each of you a binder with copies of each application along with scoring instructions and scoring cards. The scoring guidelines were all based on HUD's priorities and scoring guidelines. All of the agencies were provided with a copy of the scoring guidelines so they knew what areas they were being scored. The guidelines were also posted on the San Bernardino County Homeless Partnership website. As noted there were five applications that were submitted. Mercy House did not ask for the full amount of money that is available. If you were to split the bonus it would hurt the application. If you fund one project you are likely to receive a score of 74 and are likely to be funded. If you split it into two you would likely lose the funding for the second permanent housing bonus project. Victor Valley Family Resource Center asks for leasing and rental assistance and HUD does not allow agencies to apply for both.
Observations	Joe Collett	

Scoring Discussion	Comments	
		<ul style="list-style-type: none"> • Reviewer 1 scored the applications as follows: <ul style="list-style-type: none"> o Shop up - 98 o LightHouse - 94 o Mercy House - 78 o WFRRC - 78 o Time For Change - 87 • Reviewer 2 scored the applications as follows: <ul style="list-style-type: none"> o Shop up - 91 o LightHouse - 90 o Mercy House - 82 o WFRRC - 88 o Time For Change - 78 • Reviewer 3 scored the applications as follows: <ul style="list-style-type: none"> o Shop up - 95 o LightHouse - 95 o Mercy House - 90 o WFRRC - 78 o Time For Change - 80 • Reviewer 4 scored the applications as follows: <ul style="list-style-type: none"> o Shop up - 92 o LightHouse - 93 o Mercy House - 68 o WFRRC - 79 o Time For Change - 98 • Reviewer 5 scored the applications as follows: <ul style="list-style-type: none"> o Shop up - 95 o LightHouse - 95 o Mercy House - 80 o WFRRC - 75 o Time For Change - 87 • Reviewer 6 scored the applications as follows: <ul style="list-style-type: none"> o Shop up - 87 o LightHouse - 90 o Mercy House - 65 o WFRRC - 74 o Time For Change - 82 • The average score for each application is as follows: <ul style="list-style-type: none"> o Shop up - 94.7 o LightHouse - 92.8 o Mercy House - 75.5

- o WFRG - 78.3
- o Time For Change - 80.3
- o Reviewer 7 made a motion to recommend Step Up for the bonus and to place them at the bottom of the Tier 2 list. Reviewer 4 seconded this motion. All were in favor, no one opposed or abstained. The motion was carried.

Office of Homeless Services

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**Evidence of CoC CA-609 2017
Governing Board Approval of
Rating and Ranking Local 2017
Renewal and Permanent
Housing Bonus Projects (August
23, 2017)**

**Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness (ICH)**

August 23, 2017
8:00 a.m. – 11:00 a.m.
Health Services Building - Auditorium
850 E. Foothill Blvd.
Rialto, CA 92378

Minutes Presented and Transcribed by Amy Edwards, Secretary, Office of Homeless Services

REPORTS	PRESENTERS	ACTION/ISSUES
<p>Call to Order</p>	<p>Superior Joie Gonzalez, Chair</p>	<ul style="list-style-type: none"> The meeting was called to order at 8:00 a.m.
<p>Introductions</p>	<p>Superior Joie Gonzalez, Chair</p>	<ul style="list-style-type: none"> Introductions were made by all ICH Members. Guests were also invited to introduce themselves.
<p>Homeless Provider Network</p> <p>Office of Homeless Services</p>	<p>Sharon Green</p> <p>Tom Hernandez</p>	<p>ACTION/ISSUES</p> <ul style="list-style-type: none"> The countywide Homeless Provider Network (HPN) last met on July 11, 2017. We welcomed the Desert Region new chair, Jimmy Wehner. We also had a presentation from the County's Performance Education Resource Center (PERC) on C4 Youth. A special session HPN meeting was called on August 3, 2017 to approve the changes to the Bylaws, separating the high desert and mountain regions, creating two separate HPN regions. The amended Bylaws were unanimously approved. Sam Thompson will be the chair representing the Mountain region with Joyce Garrison as the co-chair. The City of Hemet has voted to remove the group home ordinance and to amend the crime free rental ordinance. It is now voluntary for owners to register as "the abatement of drug processes" has been completely removed from the ordinance. Our next meeting will be held Tuesday, October 10, 2017 1p-3p at the County of San Bernardino Health Services building (Auditorium entrance) located at 850 Foothill Blvd, Rialto, CA 92378. "Did you become homeless for the first time during the past 12 months?" was a new question added to the 2017 homeless count and survey instrument for unsheltered adults and unaccompanied children under age 18 years of age for the San Bernardino County Homeless Point-in-Time Count (PITC). In a brief published by Urban Institute, the total number of unsheltered adults who became homeless for the first time during the 12 months prior to the homeless count was as follows, 37.1% or 428 of the 1,153 unsheltered adults and unaccompanied children under age 18 in San Bernardino County. More than two-thirds of persons were 40 years of age or older; more than two-thirds of persons were male; and approximately 10% stated that they were veterans. Of note in the report were conditions and issues that they contributed to first time individuals experiencing homelessness: <ul style="list-style-type: none"> ○ Approximately half (50%) of unsheltered respondents reported no income; ○ More than one-third of unsheltered respondents reported a chronic health condition; ○ More than one-third of unsheltered respondents reported a physical disability; ○ More than one-fourth of unsheltered respondents reported being released from prison during the past two years after serving a court-ordered sentence; and ○ Nearly one-fourth of unsheltered respondents reported a mental health problem.

<p>Advisory Group to End Homelessness</p>	<p>Dana Fuentes</p>	<ul style="list-style-type: none"> • The OHS in conjunction with the San Bernardino County Advisory Group hosted a Trauma-Informed Care Training on July 31st at the San Bernardino County Government Center, Conington Chambers, 385 N. Arrowhead Avenue, San Bernardino, CA 92415. • The training was provided by Amy Turk, Director of the Downtown Women's Shelter in Los Angeles, CA, and Colleen Ross, LCSW of the Los Angeles Veterans Medical Center. • The training focused on the following topics: <ul style="list-style-type: none"> ◦ Define Trauma ◦ Discuss the various levels of trauma ◦ The impact trauma has ◦ The complex impact trauma has on the brain ◦ Trauma Care ◦ Secondary trauma impact ◦ Importance of self-care • There were over 120 homeless service provider participants that attended the training session. • The San Bernardino County Homeless Partnership hosted a training on 'Rapid Re-Housing: A System-wide Response to Solving Homelessness' that provided technical assistance training for Consortium of Care (CoC) Leaders, Providers, Funders & Stakeholders. • The training was conducted by Katherine Gale, Consulting & Principle Associate of Focus Strategies Technical Assistance Associate, Center for Capacity Building of the National Alliance to End Homelessness, and Cynthia Negrona, Director for the Center for Capacity Building of the National Alliance to End Homelessness • The training date was hosted on August 1 and 2 at the County Health Services Auditorium, 850 E. Foothill Blvd, Rialto, CA 92376. • The three main areas that were covered included: <ul style="list-style-type: none"> ◦ 'The Three Core Components that Put the Rapid in Rapid Re-Housing' ◦ 'Making Rapid Re-Housing an Integral Part of Your Community's System' ◦ 'RRI Provider Training - Best Practices for Implementing Effective Rapid Re-Housing Strategies' • Approximately 180 rapid rehousing homeless service providers attended the training. • The United States Department of Housing and Urban Development (HUD) created the Dedicated PLUS concept to provide more flexibility to communities, particularly those that have already dedicated 100 percent of the PSH resources to chronic homelessness, to expand their ability to serve persons with long histories of homelessness and severe service needs who would not meet the definition of chronic homelessness at project entry. • The Office of Homeless (OHS) recommends that renewal applicants be encouraged to not be allowed to change any permanent supportive housing beds to Dedicated PLUS this year. The reason is HUD's timeline does not allow a CoC enough time to make such a decision that should be done ahead of time. The OHS will provide a data driven recommendation for the 2018 CoC Competition. • The OHS, Homeless Management Information System (HMIS) section routinely monitors agencies data quality to ensure accuracy and meet HUD standards for data quality maintenance. Attached you will find a copy of the latest HMIS Data Quality Report for the month of July, 2017 (see attached, Report 28). • Agency report cards are posted for review on individual agencies participating in HMIS at the following website: http://www.sbcounty.gov/ohs/hmis/index.htm • Translucent slides have been made in the efforts to end chronic and veteran homelessness. <p>Chronicle: Since January 2018, Step Up has housed 80 chronically homeless clients with an additional 20 in the searching for a</p>
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<p>Housing Committee</p>	<p>Ray Osborne</p>	<ul style="list-style-type: none"> • unit process or the documentation/eligibility process. Of the clients housed, Step-up boasts a 90% retention rate and has reported approximately 42% of the clients engaged are women who are primarily unaccompanied. Step-up engage most of its clients via street outreach (meeting the clients where they are) and direct referrals from Coordinated Entry. • Veterans: To date, Lighthouse Social Services reports 989 cases reached with 834 resulting in veterans being permanently housed. There are currently 19 veterans with HUD Veterans Affairs Supportive Housing (VASH) vouchers in the process of being permanently placed (searching or pending inspections). • On June 22, 2017, the Inland Empire Health Plan (IEHP) Governing Board approved the commitment of \$10M to be utilized in San Bernardino and Riverside Counties (\$5M each) to provide housing support to persons who are chronically homeless with a physical health condition. The funding will also be utilized to create a system to train members residing in nursing facilities from custodial care to community based settings and provide wrap social services and to assist other homeless populations that do not meet the chronic or Serious Mental Illness criteria. • In the efforts to further homeless efforts, Community Development and Housing Department issued a Request for Proposals (RFP) to identify service providers for homeless services utilizing State Emergency Solutions Grant (ESG) funds. The RFP closed on August 18, 2017. Service provider recommendations will be made on August 25, 2017 and incorporated in the application for State ESG funds which is due September 1, 2017. The selected providers will either continue to be, or become, a part of the countywide homeless delivery system. • Next meeting will be held on August 24th, 2017 • The Housing Committee last met on August 15, 2017. • Review the current list of new San Bernardino County Rapid Re-Housing (RRH) and Permanent Supportive Housing (PSH) projects in development that could be under construction or completed in 2017: <ul style="list-style-type: none"> ○ The Housing Authority of the County of San Bernardino (HACSB) Golden Apartment in San Bernardino (21 PSH units) ○ US Vets two apartments in San Bernardino (29 and 30 units respectively for a total of 59 PSH units) ○ Liberty Lane in Redlands (80 PSH units, including 59 VASH project based vouchers (PBV), 15 set aside for PBV veteran households), <ul style="list-style-type: none"> ▪ This housing development is continuing to be delayed because of neighborhood and legal challenges. ▪ The delays will probably cause the loss of committed grant funding in 2017. ▪ The development will now not be started until mid-2018 at the earliest ○ Veterans Village in Loma Linda (META Housing) (88 PSH units) ○ Mary's Village in San Bernardino (84 transitional units for homeless men) ○ HACSB Queen's Motel conversion in Victorville (30-40 one-bedroom and studio RRH and/or PSH units) ○ The City of Upland committed to providing the (5) PSH apartment units in 2017. ○ San Bernardino County and HACSB are looking into the possibility of developing a site at the Maywood location in western San Bernardino that could accommodate 20-30 tiny homes. ○ Meta Housing is developing Desert Green Villas in Hesperia proposed to start construction in late 2018 with completion in 2019. (84 apartment with 42 PSH unit for homeless veterans and their families) • The committee briefly discussed potential funding sources for developing new and rehab affordable housing in S.B. County, including \$800,000 in State of California Veteran Housing Homeless Prevention (VHP) program funding. • Doug Fazzakas will give the committee an overview of various housing development funding sources, including the State of California No Place Like Home funding, at our next meeting. • The sub-committee continued to discuss how it should proceed with developing an Affordable Permanent Housing Summit in 2017.
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Homeless Youth Taskforce	Supervisor James Ramos	<ul style="list-style-type: none"> It was suggested that the Housing Summit might have to be delayed until 2018. The sub-committee will continue to work with Supervisor Gonzalez, the Building Industry Association (BIA) and the Office of Homelessness to develop a Housing Summit event in 2018 to bring together all of the appropriate stakeholders to discuss the issue of creating more affordable permanent supportive housing inventory by the year 2020. Our next meeting will be Tuesday, September 18, 2017 from 10-11:30 am at the HACSB office. The Homeless Youth Taskforce (HYTF) held its final strategic planning session on August 18, 2017. The sessions were well attended with many youth representatives participating. The HYTF will present the Strategic Plan when it has been finalized. The Unaccompanied Homeless Youth Survey Report has been completed. This is the third year the HYTF has conducted the survey. For the first time, the survey was made available online for youth to complete during a 24-hour timeframe. With the success of the online tool, the HYTF will explore eliminating the paper form of the survey for next year. The HYTF will go dark in September as many members will be attending the Children's Network Conference. The next regularly scheduled meeting will take place on October 10th from 3:00 to 4:30 pm at the TAY Center located at 700 E. Gilbert St. San Bernardino.
Health Committees	Roger Umbeck	<ul style="list-style-type: none"> The Health Committee met June 8, July 13, and August 10, 2017. "Sprayfield Diagnostic" to illustrate relationships between Housing and Health Providers reviewed, completed and is attached as reference for the ICH. As we bring housing and health providers closer together, this illustrates the complexities that providers must navigate. ELW/2-4-1 provided a HHS/Coordinated Entry System (CES) demo to health entities on June 29. Health entities report that there would be value for them to have read-only access to the system in order to better understand patient needs, create appropriate care plans and coordinate care with social services/housing entities. Housing services applicants requested health entities to provide in-kind value that can be used in HUD Notices of Funding Availability (NOFA) for 2017 CoC applications. EHP calculated the in-kind value as \$8,132/member/year. EHP announced that they will fund the full local match for the HUD NOFA 2017 Supportive Housing Bonus for applicants willing to use the funds to provide services to EHP Members who meet the chronic homeless definition and have a physical/psychiatric health condition other than behavioral health. EHP announced that they are interested in creating a flexible housing fund to provide housing and housing support services to EHP members who do not meet the HUD chronic homelessness definition, but who have unstable housing and clinical risk. EHP will also create a program to move Members from skilled nursing facility (SNF) certified care into the community. These people do not need to be in a SNF, but have no other place to live. Health Committee requested to know how many people in HHS have co-occurring physical and behavioral health issues. Tom reports that there are 435 unique individuals serviced between January 1-June 30, 2017.
Legislative Report	Cherokee Gilliam	<ul style="list-style-type: none"> The Legislature returned from summer recess on August 21st. The Legislature will be in session for a short time until September 15th, at which point interim recess will begin until 2018. Bills are now in their final stages as they move through fiscal committees, respective floors, and finally, to the Governor. Please refer to the list of legislation attached to the agenda for items related to housing and homelessness. If you have any questions please feel free to contact me.
Board Agenda Items	Karl Paxton	<ul style="list-style-type: none"> We have four months' worth of Board items on this report. I urge you to read the report attached to the agenda for all of the background information on these items.
Housing Authority		

- Knowledge, Education for Your Success (KEYS) has a new Rapid Rehousing program, KEYS for Success implementing mid-August 2017. Short to moderate term housing assistance and supportive services will be provided to eligible homeless households, including both individuals and families on a referral basis. All referrals will be taken through the 2-1-1 CES. For general information on the new program and other KEYS services, please contact our main line at (909) 332-6388. For assessment and referral to the program, please contact 2-1-1.
- HACSBS and KEYS partner with the San Bernardino County Transitional Assistance Department (TAD) to administer the new CalWORKs Housing Support Program which promotes housing stability for homeless families.
 - Who Qualifies: Homeless families with children who are receiving CalWORKs.
 - How to Apply: If a family is receiving CalWORKs or thinks they may be eligible for CalWORKs they should visit their local TAD office and meet with an eligibility worker. If they qualify they will be referred to KEYS for intake and housing search and stabilization assistance.
- HACSBS receives HUD CoC HUD funding to serve approximately 325 chronically homeless persons in the county through permanent supportive housing assistance and case management.
 - Who Qualifies: Low-income homeless, disabled persons with mental health concerns and their families.
 - How to Apply: You must have an open case with the local DBH office or DSH project HOST team staff. Please use HACSBS's homeless line as the referral number: (909) 890-6314.
- KEYS also receives HUD CoC HUD funding to serve approximately 26 homeless persons in the county through rapid rehousing assistance and short-term case management.
 - Who Qualifies: Low-income homeless families with children.
 - How to Apply: Please use KEYS' intake line for an eligibility screening: (909) 332-6388.
- 50 units for unsheltered homeless families with children. Scattered sites throughout the county.
- The No Child Left Unsheltered program is aimed at housing unsheltered children and their families in San Bernardino County. This program focuses on the education and well-being of the children and the economic advancement of the parent(s), while providing housing subsidies to stabilize the family. HACSBS partners with the Department of Behavioral Health to provide intensive case management and behavioral health services to support the long term personal and economic stability of these families.
 - Who Qualifies: Families with children must be unsheltered at the time of application and have documented evidence of long term housing instability.
 - How to Apply: Contact our Homeless Outreach line: (909) 890-6314, or email Beady Murillo at murillo@hacsbs.com for more information.
- The Housing Authority receives HUD VASH funding to permanently house a total of 418 homeless veterans who also qualify for clinical support services from the Veterans Administration Medical Clinics (VAMC) across the county.
 - Who Qualifies: Low-income homeless veterans with need for medical/mental health (psychiatric or substance abuse) services needs.
 - How to Apply: The veteran would need to call (909)-826-7084 extension 6085 for a VASH screening. VAMC will provide supportive services and refer the veteran to HACSBS if appropriate.
- Since 2013 KEYS has been a recipient of the Department of Veterans Affairs' SSVF grant. This funding pays for case managers and housing outreach specialists that assist veterans and their families with case management, financial assistance for rent and utility payments, security deposits and moving expenses.
 - Who Qualifies: Veterans with a verified Veteran status (with exception of dishonorable discharge) that meet income guidelines and homelessness status. There is more than one category of assistance and eligibility will be determined based on the intake assessment criteria.

DISCUSSION	PRESENTER	ACTION/OUTCOME
<p>Approve the expenditure of \$40,000 in Continuum of Care (CoC) Planning Grant funds to develop a Request for Qualification for vendors to provide training and capacity building for CoC homeless service providers</p>	<p>Kent Paxton Tom Hernandez</p>	<ul style="list-style-type: none"> 18-24 20% were not housed; 41% having been without a home for years <ul style="list-style-type: none"> 60.8% not currently enrolled in school <ul style="list-style-type: none"> 81% does not have employment There are 5 recommendations that we are bringing to this council: <ul style="list-style-type: none"> Have transportation resources available to homeless youth. Outreach and resource campaign on what is available. Develop a support structure to assist with housing stability. Develop a support structure to promote educational attainment. Income employment services campaign on resources available. We are moving in the right direction and addressing the issues at hand. We are getting more participation from the youth because they are feeling more comfortable coming forward and assisting us. A motion was made to accept the Homeless Youth Taskforce recommendations, all were in favor, and none opposed or abstained. Motion Carried.
<p>Approve the recommended changes to the ICH Governance Charter and Bylaws to reflect updates as a result of changes to the Homeless Provider Network (HPN) Bylaws by HPN membership</p>	<p>Tom Hernandez</p>	<ul style="list-style-type: none"> We are recommending that the ICH Approve the CoC to allocate up to \$40,000 of CoC Planning Grant funds to develop a Request for Qualification (RFQ) for vendors to provide training and capacity building for CoC homeless service providers Planning funds will be used to conduct a RFQ to secure consulting services to provide homeless services related training and CoC capacity building for regional homeless services providers. Training will be geared to address the challenges of homeless service delivery to persons experiencing homelessness with a commitment to client-centered care and a housing first approach. Training and technical assistance activities will be aimed at providing support in addressing homelessness within the CoC that will enable providers to utilize new tools, learn about best practices from across the nation, and adjust to upcoming changes in systems and requirements, for example changes to HHS and HUD regulations. A motion was made to approve the recommendation to allocate \$40,000 of CoC Planning Grant funds to develop a RFQ for vendors to provide training capacity building for the CoC. All were in favor, and none opposed or abstained. Motion Carried. On August 3, 2017 the Homeless Provider Network met to vote on changes to the HPN Bylaws which reflected the separation of the Desert Mountain region meeting the desert region and the mountain region their own separate HPN regions. Making changes to the HPN Bylaws automatically triggers a change to the ICH Bylaws and Governance Charter as the two coincide with each other. A motion was made to approve the recommended changes to the ICH Governance Charter and Bylaws to reflect updates as a result of changes to the Homeless Provider Network (HPN) Bylaws by HPN membership, all were in favor, none opposed or abstained. Motion Carried.
<p>Approve the recommendation to create an ICH Ad Hoc Committee to review Rapid Rehousing Needs for the Continuum</p>	<p>Kent Paxton</p>	<ul style="list-style-type: none"> Rapid Rehousing is the tip of the sphere when it comes to talking about homeless prevention. We need to take a look at Rapid Rehousing when it comes to prevention of homelessness and we need to look at best practices. This ad hoc committee ideally would be a pool of our rapid rehousing providers that would take a look at our current homeless prevention policies and best practices, and make recommendations to ICH on how to improve upon them. A motion was made to Approve the recommendation to create an ICH Ad Hoc Committee to review Rapid Rehousing Needs for the Continuum, all were in favor, and none opposed or abstained. Motion Carried. The ICH Chair appointed Don Smith to be Chair of the Rapid rehousing committee and asked that anyone interested in joining the committee to please send an email to don@ichhousing.org
<p>Adopt Anti-Discrimination Policy to ensure Equal Access to Housing in</p>	<p>Tom Hernandez</p>	<ul style="list-style-type: none"> As the Governing Board of the San Bernardino County CoC, it is recommended that the ICH approve the adoption of an Anti-Discrimination Policy to ensure Equal Access to Housing in HUD Programs regardless of Sexual Orientation or Gender

<p>United States Department of Housing and Urban Development Programs Regardless of Sexual Orientation or Gender Identity</p>	<p>Ident Factor Tom Hernandez</p>	<p>Identify for the entire CoC.</p> <ul style="list-style-type: none"> • HUD has issued a Final Rule designed to ensure equal access to programs funded and administered by HUD's Office of Community Planning and Development (CPD) for individuals in accordance with their gender identity.¹ The Rule applies to recipients and sub-recipients of CPD funding, and to those who administer programs and services that provide emergency shelters, transitional housing, permanent housing and programs funded by CPD programs. • The Rule requires applicable projects to provide all individuals, including transgender and other individuals who do not identify with the sex they were assigned at birth, with equal access to programs, benefits, services and accommodations in accordance with their gender identity.² • The Rule aligns with HUD's mission to create inclusive communities and affordable housing for all. The Rule serves as a supplement to the 2012 Equal Access Rule which had postponed the adoption of a national policy regarding the placement of transgender individuals in temporary, emergency shelters until further research was conducted. • A nation was made to adopt an Anti-Discrimination Policy to ensure Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity. All were in favor, none opposed or abstained. Motion Carried. • Each agency published a letter of intent (LOI) which included their annual performance rate. If any funds were recapitalized by HUD, it may have any priority for funding. The information was given to the ICH General Review Committee where they ranked them on their level of performance as well as their needs. • Programs that are new and have been operating for less than a year are given a pass, as they do not have past history to go by. The total amount for annual funding was put in HUD over \$10 million. 6% of OIP funds have to be passed into tier 2, which in terms of priority all of tier 1 will get their funding and those in tier 2 run a risk of losing their. • Agencies ranked and rated based on their performance in the following order: <ol style="list-style-type: none"> 1. Inland Housing Solutions 2. Tins For Change 3. New Hope Village 4. Good One 5. Lighthouse HHI 6. Central City Lutheran Mission 7. Lighthouse Hill 8. HA - Cornerstone 9. HA - Gateway 10. Inland Valley Hope Partners 11. HA Whitepawing Press 12. US Vets 13. HA - Landmark 14. HA New Horizons 15. Step Up - Step Up SB 16. KEYS - KEYS for Life
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¹ Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs, 81 Fed Reg. 189, 64763 (Sept. 21, 2016) (to be codified at 24 C.F.R. part 5).

² HUD Issues Final Rule to Ensure Equal Access to Housing and Services Regardless of Gender Identity, HUD No. 16-137. (Sept. 20, 2016).

		<ul style="list-style-type: none"> 17. Step Up – Bonus 2016 18. Step Up – Salvation Army 19. KEYS – KEYS for Success 20. HMMS 21. Inland Empire United Way 22. VA Stepping Stones (see addendum for 2) The Grant Review Committee is recommending Housing Authority-Laurel Brook Estates at \$357,994 and Stepping Stones at \$242,196 be placed in Tier 2. The Grant Review Committee is recommending that Step Up on Second receives the permanent supportive housing bonus for 2017 in the amount of \$899,256 The process: Every spring we get the notice of funding availability from HUD and immediately the Office of Homeless Services sends out the request for proposals to all of our providers. Looking at the criteria from HUD, the scoring guidelines are provided to the providers. There is 100 points possible. <ul style="list-style-type: none"> o Housing First (30 points) o Participation in CES (25 points) <ul style="list-style-type: none"> ▪ On a side note CES was just rolling out so we gave a break to everyone on this but next year the grants review committee will take a serious look at CES participation as everyone should now be fully vested in the system. o Experience and capacity (25 points) o Participation in HMMS (10 points) o Chronic Health Conditions (10 points) Each member of the committee receives a copy of the applications and the scoring guidelines to review and score on their own. On the Committee we have a member of law enforcement, city representative, education, nonprofit, developer, Board of Supervisors, Veterans Affairs, and Community Development and Housing. We looked at the number of permanent supportive housing units to be developed, the cost, and the hierarchy of case management services that were targeted towards the sub-population. With all the good work Roger Umhishi is doing with the Health Committee he was able to bring a match from EHP in which they held their own competitive process to determine who they would give those match dollars to. They have their own board and their own criteria to determine that. We received five applications for the bonus. Those applications were from Lighthouse, Step Up, Mercy House, Victor Valley Family Resource Center, and Time for Change Foundation. Each committee member gave their total score out of 100 for each application and then we determined their average and they are as follows: <ul style="list-style-type: none"> o Mercy House – 75.5 (they proposed to serve 17 households without children at a cost of \$41,132 per household) o Victor Valley Family Resource Center (VFFRC) – 78.3 (they proposed 30 households with children and 88 households without children \$7,294 per client) o Time for Change – 80.3 (they proposed 25 units at a cost of \$27,970 per unit) o Light House – 82.8 (they proposed 54 units at a cost of \$25,898 per unit) o Step Up – 94.7 (they proposed 58 units at a cost of \$25,898 per unit) All of the meeting and minutes will be posted on the S9CIP website at www.s9ciproject.org The Following ICJH members recused themselves from the discussion: Angela Paez, Kimberlee Albert, Don Smith, Shannon Green, Sarah Eisenhardt-Rios, Dana Fuentes, Maria Razo, Gary Madden, Julie Blak, Nicole Henley
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	PUBLIC COMMENTS	
	PRESENTER	ACTION/OUTCOME
COUNCIL ROUNDTABLE	PRESENTER	ACTION/OUTCOME
	Virginia Marquez	<ul style="list-style-type: none"> At the August 2nd San Bernardino City Council meeting with a vote of 7-0 we will proceed with negotiations for a formal funding agreement in the amount of \$350,000 in Community Development Block Grant (CDBG) funds to go to US Vets for two properties. One on E Street with 30 units and the other on 17th Street with 28 units. Both properties were gifted by a Homeless Survivor. We need service providers in the Mustang Basin. Step up has come out to try and help but the problem we are having is that our clients don't fall under the FSP umbrella. Is it possible to give extra points to providers that do serve our clients? I would like to see this discussion be added on the agenda for next month. The Friday August 25th the city of Upland in conjunction with San Bernardino Courts will be hosting Homeless Court. This is where people can come with their citations and get them treated in for community service. There has also been talk of adding a second Homeless Court in San Bernardino and altering back and forth. On Saturday September 30th we will be hosting the Expanding Horizons Conference for youth living in foster care, experiencing homelessness or system involved. It will be held at the University of Redlands. If you know any employers that would like to have a vendor booth please contact me. On September 7th we are having the Educational Support for Students Living in Foster Care or Experiencing Homelessness meeting. It's from 8-12pm in San Bernardino and on September 14th it will be in Apple Valley. This meeting is for our community partners and they are free to attend. WVFR is reaching into San Bernardino to work with drug court and help with housing. In the Homeless Youth Survey there were several recommendations you brought to the Council, will those be a part of your strategic plan? If so in reviewing those recommendations as you begin to put them into plan human services will be a part of that in particular Children and Family Services. I also want to say I appreciate the council approving the \$40,000 to fund training for our service providers. As we move forward with that I would like to see some trainings be geared towards our homeless youth and trauma informed care.
	Elizabeth Kortland	
	Eric Gersh	
	Barbara Dowdy	
	Sharon Green CaSonya Thomas	
Adjournment	Supervisor Josie Gonzalez, Chair	<ul style="list-style-type: none"> Being no further business to discuss, the meeting was adjourned at 11:23 a.m.
Next Meeting		<p style="text-align: center;"> Office of Homeless Services 303 E. Vandertalk Way - San Bernardino, CA 92415 Phone: (909) 386-8297 • Fax: (909) 890-0868 Email: homelessinfo@hsr.sbcounty.gov • Website: http://www.sbcounty.gov/ohh/srvcnd/ Attention: Attn: Director of Homeless Services </p> <p style="text-align: center;"> Wednesday, September 27, 2017 at 8:00 a.m. - 11:00 a.m. County of San Bernardino Health Services - Auditorium 850 E. Foothill Blvd Rialto, CA 92378 </p>

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BABCOCK	BARBARA	MC	909-909-7342	babcockbarb@comcast.net
BEHLING	JACKIE	Exec Director	310-395-4929	behlj@delroy.org
BEDLER	HEATHER	San Bernardino County Sheriff's Department (SBOCSD)	909-749-6104	hbedler@delroy.org
BISHOP	ERIC	Chesley College	909-652-8902	eric_bishop@delroy.edu
BLOK	JULIE	City of Ontario	909-395-2307	jblok@ontario.ca.us
BOARD	AFARAH	Youth Essential Skills	951-316-9142	afarah@delroy.org
BOARD	CLEO	Youth Essential Skills	909-253-4599	cleo@delroy.org
BORING	CONSTANCE	Department of Rehabilitation	909-393-4407	constance.l.boring@delroy.org
CATALANO	MIKE	SBOCSD		
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CISNEROS	SWARON	Finance Manager - Town of Yuca Valley	760-399-7207-229	swaron@delroy.org
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CONVER	LUDY	Money house	909-480-0788	lconver@delroy.org
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DRAKE	SUSAN	Board of Supervisors (BOC) 1st District		
EBERHARDT-RICOS	SARA	Assistant Director	909-398-0809	sara_eberhardt@delroy.org
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FUENTES	DENA	RDA Director - Economic Development Agency	909-397-9904	dfuentes@delroy.org
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GILLIAM	CHEKERIA	Government Relations Analyst	909-397-4393	cgilliam@delroy.org
GOMEZ	BLANCA	Veterans City Council	760-912-3190	bgomez@delroy.org
GONZALEZ	SOCORRO	Chief Supervisor	909-397-4595	sgonzalez@delroy.org
GREEN	JOSE	Supervisor - Felt District	760-987-1909	jgreen@delroy.org
GRIFFEY	SWARON	Veter Valley Family Resources Center		
GRIFFIN	LINDA LAWRE	PS Department of Behavioral Health (DSH)		
GRIFFIN	CALESON	ASSL Specialist		
GUEVARA	RON	Counselor	909-841-8001	rguevara@delroy.org
HENLEY	FRANK	Director - Veterans Affairs	909-397-2827	frank.henley@delroy.org
HENWALD	NICOLE	Assistant Professor - CSUSIS	909-657-7228	nicole.henwald@delroy.edu
HOWARD	TOM	Homeless Services Manager - Office of Homeless Svcs.	909-252-4051	thoward@delroy.org
JACKSON	DAWN	DSH	909-421-4635	djackson@delroy.org
JONES	KAREEM	DSH Homeless Outreach Support Team (HOSJ)		
JONES	LISA	Housing Authority	909-890-0944	ljones@delroy.org
JONES	LAKE	SBOCSD		
KIRKLAND	ELIZABETH	Valley Star Behavioral Health	760-803-4988	ekirkland@delroy.org

LARBARGE	JOEH	President	909-280-8522	joeh@sumconha.com
LAWSON	DESIREE	City of Rancho Cucamonga	909-477-2700	Desiree.Lawson@cityofrc.com
LIPKA	TOD	Sho Up	310-901-9142	tod@shoupconsecund.com
LITTLE	JEFF	CEO Inland Housing Solutions	909-788-6361	jeff@inlandha.com
LURIE	TODD	ITR	909-917-9450	toddlurie@inlandha.com
LYDIA	LARIKA	Program Specialist I		
MADDEN	GARY	Director - Inland Empire United Way	909-880-2857 ext. 211	gmadden@unitedway.org
MARQUEZ	VERGINIA	Council Member	909-394-5288	marquez_v@cityofrc.com
MCCOLEEN	MIGUEL	Deputy Director - Workforce Development Department	909-387-8885	mmccoleen@rcdha.com
MOLINA	RACHEL	City of Healdsburg	780-953-4392	molina@cityofhealdsburg.ca.us
MURPHY	BARBARA	Kaiser Permanente		Barbara.A.Murphy@kp.com
NEVINS	SHARON	Department of Aging and Adult Services	909-891-3918	snevins@rcdha.com
OSBORNE	RAY	Executive Director - HomeAid Inland Empire	951-688-0828	ray@homeaid.org
PASCO	ANGELA	Exec. Director - New Hope Village, Inc.	780-258-3666	newhope@newhopevillage.com
PAYTON	KENT	BOS Sp District		Kent.Payton@bos.sbcounty.gov
PEREZ	VANESSA	Time For change	909-886-2994	vperez@timeforchange.org
QUINNE	SHIERONNA	KEYS	909-880-8552	shieronna@keys.com
RAMOS	JAMES	Supervisor - Third District	909-387-4855	James.Ramos@bos.sbcounty.gov
RAZO	MARVA	Director - Housing Authority of San Bernardino County		marva@ha.sbcog.org
ROBERTSON	BIGER	Executive Director	780-955-8010	biger@rcdha.com
RYMER	CHRIS	HS Manager	909-370-6172	chris@rcdha.com
SALAZAR	FRANK	County Counsel	909-387-5442	fsalazar@rcdha.com
SEAGER	DAVID	Outreach	909-889-6519	dseager@rcdha.com
SHORETT	FRED	San Bernardino City Council		fred@cityofsb.com
SMITH	DON	Coaching Community Solutions		don@ccsolutions.com
SOBE	THOMAS	Chief Deputy Public Defender		thomas@sdpcd.com
STEGALL	JANAE	DBH	909-953-0344	janae@dbh.com
SWEITZER	MICHAEL	DBH		msweitzer@dbh.sbcounty.gov
THOMAS	CASONYA	Assistant Executive Officer	909-421-0419	casonya@rcdha.com
UMINSKI	ROGER	Director of Health Admin - ICHIP	909-387-4717	roger@ichip.com
VILLASENOR	DOUNIA	Program Specialist	909-890-2941	dvillase@rcdha.com
WALDRON	JIMMY	High Desert Homesites	909-252-4070	waldron@highdesert.com
WILTSHIRE	MOLLY	Chief of Staff	780-450-8880	molly@highdesert.com
WRIGHT	JORDAN	Policy Advisor BOS Sp District	909-387-4985	jwright@bos.sbcounty.gov
YOUNG	BRUCE	Project Faith Love and Hope	780-891-8210	bruce@faithloveandhope.com
YOUNG-LOWE	KARYN	CEO Lifthouse Social Services		karyn@lighthouse-ss.com

**CA-609 EVIDENCE OF
NOTIFICATION TO ACCEPTED
COC RENEWAL PROJECTS**

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
909 E. Vandewater Way, San Bernardino, CA 92415-0006
Office (909) 386-8297



August 23, 2017

Ms. Angela Pasco
New Hope Village
100 west Fredricks
Barstow, CA 92311

Dear CoC Grantee,

On Wednesday, May 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following New Hope Village project will be included in the 2017 CoC Competition:

Project Name	Grant Number
New Hope, Tool (2016)	CA0879L9D091605

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Lerna Linda
Workforce Development Department
Members of the Homeless Provider Network
HMIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-Ad-Largo
Kiber Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. Vandenberg Way, San Bernardino, CA 92410-0006
Office: (909) 386-8297



August 24, 2017

Mr. Jeff Little, Director
PO Box 239
Loma Linda, CA 92354

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Inland Temporary Homes dba as Inland Housing Solutions' project will be included in the 2017 CoC Competition:

Project Name	Grant Number
Infinite Horizons - RRH FY 2016	CA1256L9D091603

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yuca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HMS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership



Interagency Council on Homelessness
Administrative Office
222 E. Vandenberg Way, San Bernardino, CA 92401-0222
Office: (909) 386-8297

August 24, 2017

Mr. Ronald S. Drews, Director
Lutheran Social Services Southern California
1354 N. G Street
San Bernardino, CA 92405

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Lutheran Social Services Southern California project will be included in the 2017 CoC Competition:

Project Name	Grant Number
Permanent Housing for Homeless with HIV/AIDS	CA0938L9D091607

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Berris
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
RNIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



August 23, 2017

Tom Hernandez, Program Manager
County of San Bernardino Department of Behavioral Health
Office of Homeless Services
303 E. Vanderbilt Way
San Bernardino, CA

Dear CoC Grantee,

On Wednesday, May 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Office of Homeless Services grant will be included in the 2017 CoC Competition:

Project Name	Grant Number
HMIS	CA0939L9D091405

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,



Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yuca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HMIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. VanArbitt Way, San Bernardino, CA 92401-6001
Office (909) 386-8297



August 24, 2017

Ms. Karyn Young-Lowe
Executive Director
LightHouse Social Service Agency
1003 E. Cooley Dr., #205
Colton, CA 92324

Dear CoC Grantee,

On Wednesday, May 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following LightHouse Social Service Agency projects will be included in the 2017 CoC Competition:

Project Name	Grant Number
Hope for Heroes FY 2016	CA1019L9D091604
Hope For Heroes 2 FY 2016	CA1139L9D091605

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Berwyn
City of Redlands
Town of Yuca Valley
Department of Probation
Veteran Administration Loan Line
Workforce Development Department
Members of the Homeless Provider Network
HMS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-Jo-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
305 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



August 24, 2017

Ms. Kim Carter
Time for Change Foundation
1255 E. Highland Ave. #211
San Bernardino, CA 92405

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Time for Change Foundation project will be included in the 2017 CoC Competition:

Project Name	Grant Number
Homes of Hope	CA1137L9D091605

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yuca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HHS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kabar Permanenta

San Bernardino County Homeless Partnership



Interagency Council on Homelessness
Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Colton (909) 386-8297

August 24, 2017

Mr. Eddie Estrada
United States Veterans Initiative (U.S. Vets)
15105 6th Street
March ARB, CA 92518

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Step Up on Second projects will be included in the 2017 CoC Competition:

Project Name	Grant Number
U.S.VETS - Inland Empire Renewal FY2016	CA1143L9D091605

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Lenn Linda
Workforce Development Department
Members of the Homeless Provider Network
HMIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kabar Partners

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. Vandewater Way, San Bernardino, CA 92410-0006
Office: (909) 386-8297



August 23, 2017

Mr. Tod Lipka, Executive Director
Step Up on Second
1328 Second St.
Santa Monica, CA 90401

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Step Up on Second projects will be included in the 2017 CoC Competition:

Project Name	Grant Number
Step Up in San Bernardino Renewal FY2016	CA1519L9D091601
Step Up in San Bernardino Bonus Funds Application FY2016	CA1614L9D091600
Permanent Supportive Housing Program	CA1616L9D091600

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HMIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
909 E. Vandenberg Way, San Bernardino, CA 92415-0001
Office: (909) 386-8997



August 23, 2017

Ms. Jackie Behling
Global One Development Center
9250 Reseda Blvd. #2B-151
Northridge, CA 91324

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Global One project will be included in the 2017 CoC Competition:

Project Name	Grant Number
TAY Permanent Supportive Housing	CA1141L9D091604

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Lewis Linda
Workforce Development Department
Members of the Homeless Provider Network
HMIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
202 E. Vandenberg Way, San Bernardino, CA 92412-0006
Office: (909) 386-8297



August 24, 2017

Ms. Wytke G. Visser
Executive Director
Inland Valley Hope Partners
1753 North Park Avenue
Pomona, CA 91768

Dear CoC Grantee,

On Wednesday, May 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Inland Valley Hope Partner's project will be included in the 2017 CoC Competition:

Project Name	Grant Number
Hope Partner's Stabilization Program	CA1370L9D091602

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Berrizow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Lorna Linda
Workforce Development Department
Members of the Homeless Provider Network
HMS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
300 E. Vandenberg Way, San Bernardino, CA 92408-0006
Office: (909) 386-8297



August 24, 2017

Lisa Jones, Director Housing Services
Knowledge and Education for Your Success
715 E. Brier
San Bernardino, CA 92408

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Knowledge and Education for Your Success (KEYs) projects will be included in the 2017 CoC Competition:

Project Name	Grant Number
KEYS for Life	CA1371L9D091602
Keys for Success	CA1617L9D091600

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veterans Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HHS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



August 24, 2017

Ms. Maria Razo, Executive Director
Housing Authority County of San Bernardino
715 East Brier Drive
San Bernardino, CA 92408

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Housing Authority County of San Bernardino will be included in the 2017 CoC Competition:

Project Name	Grant Number
Stepping Stones	CA0816L9D091608
Laurelbrook Estates	CA0876L9D091602
Project Gateway	CA0878L9D091602
Lantern Woods	CA1018L9D091601
Cornerstone	CA1138L9D091601
Whispering Pines	CA1140L9D091601
New Horizon	CA1223L9D091604

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HMIS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente

San Bernardino County Homeless Partnership

Interagency Council on Homelessness

Administrative Office

303 E. Vanderbilt Way, San Bernardino, CA 92415-0026

Office: (909) 386-8297



August 24, 2017

Mr. Gary Madden
Inland Empire United Way
9644 Hermosa Ave.
Rancho Cucamonga, CA 91730

Dear CoC Grantee,

On Wednesday, May, 24, 2017, the County of San Bernardino Interagency Council on Homelessness (ICH) met and approved the submission of renewal projects for the 2017 Housing and Urban Development (HUD) Continuum of Care (CoC) Permanent Supportive Housing, Homeless Management Information System, Supportive Services Only-Coordinated Entry System and Rapid Re-Housing programs for the 2017 CoC competition.

On Wednesday August 23, 2017, ICH finalized the approvals for the 2017 CoC submissions amounts. The following Inland Empire United Way project will be included in the 2017 CoC Competition:

Project Name	Grant Number
2016 Fast Linkage And Secure Housing - 211 Coordinated Entry	CA1452L9D091601

Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Regards,

Tom Hernandez, M.Ed., CHES
Homeless Services Manager
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors

City of Ontario

City of San Bernardino

San Bernardino County Human Services

Community Action Partnership of San Bernardino County

Housing Authority of the County of San Bernardino

San Bernardino County Superintendent of Schools

Department of Community Development and Housing

City of Barstow

City of Redlands

Town of Yucca Valley

Department of Probation

Veteran Administration Loma Linda

Workforce Development Department

Members of the Homeless Provider Network

HMIS Lead Agency

City of Colton

City of Rancho Cucamonga

Department of Behavioral Health

Department of Rehabilitation

211 United Way

Sheriff's Department

General Members-At-Large

Kaiser Permanente

**CA-609 EVIDENCE OF
NOTIFICATION TO
RECOMMENDED COC
PERMANENT HOUSING
BONUS PROJECT**

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92401-0001
Phone: (909) 386-8297



August 14, 2017

Mr. Tod Lipka
Step Up on Second
1328 Second Street
Santa Monica, CA 90401

RE: LETTER OF NOTIFICATION – Request for Proposals (RFP) 2017 Continuum of Care Homeless Assistance Programs Permanent Housing Bonus Application

Dear Mr. Lipka:

The Office of Homeless Services would like to thank you for submitting your proposal in response to Permanent Housing Bonus Project for the Continuum of Care Homeless Assistance Program funding. We appreciate your commitment to the RFP application process.

We are pleased to inform you that your organization is being recommended for funding to the Interagency Council on Homelessness on Wednesday, August 23, 2017.

If you would like more information regarding your submission and the selection process, the Office of Homeless Services (OHS) will be available to meet with your agency representative on Thursday, August 17, 2017.

You may contact Amy Edwards of the Office of Homeless Services at (909) 386-8297 to schedule an appointment.

If you are unable to meet with OHS or have any questions regarding this letter, you may contact Christy Hamilton at (909) 909 386-8203 and/or Tom Hernandez at (909) 386-8208.

Respectfully,


Tom Hernandez, Homeless Services Officer
Office of Homeless Services

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Ontario
City of San Bernardino
San Bernardino County Human Services
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Department of Community Development and Housing

City of Barstow
City of Redlands
Town of Yucca Valley
Department of Probation
Veteran Administration Loma Linda
Workforce Development Department
Members of the Homeless Provider Network
HMS Lead Agency

City of Colton
City of Rancho Cucamonga
Department of Behavioral Health
Department of Rehabilitation
211 United Way
Sheriff's Department
General Members-At-Large
Kaiser Permanente Hospital

CA-609 2017 CoC

Evidence of CoCs

Process for Reallocating

7/1/2017

**San Bernardino County Continuum of Care (CoC) New,
Renewal and Reallocation Policy and Procedure**

Background

The U.S. Department of Housing and Urban Development (HUD) states that one of the primary responsibilities of the CoC is to develop a new, renewal and reallocation process for selection and ranking criteria of projects for CoC Program funding.

In addition, HUD states that communities should have a mechanism for ranking and selecting projects that demonstrate decisions based on pre-established selection. Criteria may include capacity to implement and manage the proposed project, experience working with the target population, cost effectiveness, etc. Communities should emphasize and rank projects based on the project's ability to articulate achievable outcome measures as emphasized by HUD and local priorities. This is especially important as projects come up for renewal funding and communities must assess project performance.

A. New Program Review Policy

If funds are made available for new projects during a CoC competition, a Request For Proposals (RFP) will be released from the CoC lead agency, Office of Homeless Services (OHS), to accept new applications. Projects responded to the local RFP must meet minimum project eligibility, threshold requirements, capacity, and performance standards identified in the annual HUD CoC Notice of Funding Availability (NoFA) or they will be rejected from consideration for funding.

B. Renewal Review Policy

HUD notes that it is important that renewal projects meet minimum project eligibility, capacity, timeliness, and performance standards identified in the annual HUD CoC Notice of Funding Availability (NoFA) or they will be rejected from consideration for funding. When considering renewal projects for award, The CoC will review information in the Line of Credit Control System (LOCCS); Annual Performance Reports (APRs); and information provided from the local HUD/Community Planning and Development (CPD) Field Office, including monitoring reports and A-138 audit reports as applicable, as well as performance standards on prior grants, and assess a project on the following criteria using a pass/fail basis:

- 1) The project applicant's performance against plans and goals established in the initial application as amended;
- 2) Project applicants must demonstrate all timeliness standards for grants being renewed, including that standards for the expenditure of grant funds have been met;
- 3) The project applicant's performance in assisting program participants to achieve and maintain independent living and record of success, except Homeless Management Information System (HMIS)-dedicated projects are not required to meet this standard; and
- 4) Evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site may result in a rejection of the application from the competition. HUD reserves the right to reduce or reject a funding request from the project applicant for the following reasons:

- (a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
- (b) Audit finding(s) for which a response is overdue or unsatisfactory;
- (c) History of inadequate financial management accounting practices;
- (d) Evidence of untimely expenditures on prior award;
- (e) History of other major capacity issues that have significantly impacted the operation of the project and its performance;
- (f) Timeliness in reimbursing sub recipients for eligible costs. HUD will consider a project applicant as meeting this standard if it has drawn down grant funds at least once per month; or
- (g) History of serving ineligible persons, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

HMIS Data Quality. The CoC evaluates all programs on their HMIS quality for the operating year. It is expected that programs will have no greater than 5% of missing values for any of the universal data elements; programs are able to correct incomplete data to improve the percentages. Data quality outcomes will be collected via the monthly Performance Report Cards and APRs generated for each project.

San Bernardino County CoC 10-Year Strategy to Prevent and End Homelessness.

Performance measures are used to assess projects' alignment with the priorities noted in the CoC's 10 Year Strategy to End Homelessness in San Bernardino County. In alignment with *Opening Doors: The Federal Strategic Plan to Prevent and End Homelessness*, our community's revised and updated its strategy entitled, *Recalibrating for Results:*

A Three Year Evaluation of the 2009–2019 San Bernardino County 10-Year Strategy to End Homelessness goals are as follows:

- 1) Housing First Model
- 2) End Homelessness among Veterans.
- 3) Prevent and End Homelessness for Families, Youth, and Children.

C. Reallocation Policy

Through the reallocation process the CoC ensures that projects submitted with the CoC Collaborative Application best align with the HUD CoC funding priorities and contribute to a competitive application that secures HUD CoC dollars to address and end homelessness in San Bernardino County. The CoC will make decisions based on alignment with HUD guidelines, performance measures, and unspent project funds. Reallocated projects will be encouraged to seek funders that will support the contributions these projects make to the CoC.

The San Bernardino County CoC Reallocation Policy incorporates the following objectives:

To ensure the CoC's responsibility in submitting to HUD an application that is consistent with HUD guidelines and the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act;

- 1) To ensure the amount to be reallocated is sufficient to fund effective program(s); and,
- 2) The project applicant's performance against plans and goals established in the initial application as amended;

- 2) Project applicants must demonstrate all timeliness standards for grants being renewed, including that standards for the expenditure of grant funds have been met;
- 3) The project applicant's performance in assisting program participants to achieve and maintain independent living and record of success, except Homeless Management Information System (HMIS)-dedicated projects are not required to meet this standard;

Projects considered for rejection or reduced funding are reviewed by the CoC and the final determination is based on any one of the following HUD criteria:

- 1) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
- 2) Audit finding(s) for which a response is overdue or unsatisfactory;
- 3) History of inadequate financial management accounting practices;
- 4) Evidence of untimely expenditures on prior award;
- 5) History of other major capacity issues that have significantly impacted the operation of the project and its performance;
- 6) Timeliness in reimbursing sub recipients for eligible costs. HUD will consider a project applicant as meeting this standard if it has drawn down grant funds at least once per month; or
- 7) History of serving ineligible persons, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframe.

C. New, Renewal and Reallocation Procedures

1) New Project Applicant Procedures

- a. The OHS releases a local RFP based on the new project requirements noted in the NoFA.
- b. The OHS will conduct a cursory review each application that responded to the local RFP to determine if the project meets eligibility and threshold requirements as established by the HUD in the annual Notice of Funding Availability.
- c. The OHS will present all applications that meet the eligibility and threshold requirements to the local Interagency Council on Homeless Grant Review Committee (ICHGRC).
- d. The ICHGRC determines the rank and funding levels of all projects considering all available information. OHS staff will provide technical assistance by responding to questions of the ICHGRC.
- e. The ICHGRC will review and determine which project(s) will be invited to submit a full proposal for the HUD CoC funding.
- e. All project applicants are notified of the results of the ICHGRC decision electronically and in a formal letter.

2) Renewal Project Applicant Procedures

- a. Prior to the release of the CoC Program Competition the lead agency in the CoC, Office of Homeless Services (OHS), develops and disseminates a Letter of Intent (LOI) to Renew Survey. The LOI Renew Survey is based on the Project Quality and Renewal Threshold Requirements noted in the CoC NOFA. Agencies are required to complete and submit the LOI to the CoC lead agency for analysis.

7/1/2017

- b. A LOI is required for all projects to be considered for submission in the 2017 CoC application to HUD but is not a guarantee of funding or inclusion in the application submitted by the local CoC.
- c. The CoC analyzes the responses in the LOI which include; information in the LOCCS; Annual Performance Reports (APRs); and information provided from the local HUD/Community Planning and Development (CPD) Field Office, performance Outcomes as reported in HMIS, including monitoring reports and A-133 audit reports as applicable, as well as performance standards on prior grants.
- d. The CoC ranks and prepares a formal recommendation to the local Interagency Council on Homelessness (ICH) which serves as the CoC Governing Board. The formal recommendation and agency ranking is posted prior to the monthly ICH meeting per Brown Act requirements. The recommendations are also disseminated via the ICH and Homeless Service Provider listserv. The recommendation will include an overview of the CoC's analysis for each program. The projects are ranked and considered for reallocation or partial reallocation based on their alignment with HUD's established goals and performance measures. The ICH will vote to approve, deny, or conditionally approve the DHS recommendation.
- e. Agencies are notified of ICH's decision electronically and in a formal letter.