

**Minutes for San Bernardino County Homeless Partnership  
Interagency Council on Homelessness (ICH) Grant Review Committee**

August 14, 2017  
10:00 am – 12:00 pm  
Department of Behavioral Health-Training Institute  
303 E. Vanderbilt Way  
San Bernardino, CA 92415

Minutes Recorded and Transcribed by Amy Edwards, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION
Call to Order	Tom Hernandez	<ul style="list-style-type: none"> <li>The meeting was called to order at 10:10 a.m.</li> </ul>
Introductions	All	<ul style="list-style-type: none"> <li>Introductions were made by all Interagency Council on Homelessness (ICH) Grant Review Committee Members, Office of Homeless Services staff, lead agency in the San Bernardino Continuum of Care (CoC), and Joe Colletti, Chief Executive Officer of Institute for Urban Initiatives, and consultant to OHS</li> </ul>
DISCUSSION	PRESENTER	ACTION/OUTCOME
Overview	Tom Hernandez Christy Hamilton	<ul style="list-style-type: none"> <li>This meeting is to discuss the 2017 CoC Permanent Supportive Housing Bonus Applications as well as your decision made at the last Interagency Council On Homelessness (ICH) Grant Review Committee Meeting.</li> <li>On August 7, 2017 all of the applications were due by 11:59 p.m. to the Office of Homeless Services (OHS).</li> <li>The recommendations made here by all of you will be taken back to the full body of ICH on August 23, 2017 as a discussion item on the agenda.</li> <li>We received five applications: Time For Change Foundation, Step Up on Second, Mercy House, Victor Valley Family Resource Center, and Lighthouse Social Services.</li> <li>On August 8, 2017 OHS provided each of you a binder with copies of each application along with scoring instructions and scoring cards. The scoring guidelines were all based on HUD's priorities and scoring guidelines.</li> <li>All of the agencies were provided with a copy of the scoring guidelines so they knew what areas they were being scored. The guidelines were also posted on the San Bernardino County Homeless Partnership website.</li> </ul>
Observations	Joe Colletti	<ul style="list-style-type: none"> <li>As noted there were five applications that were submitted.</li> <li>Mercy House did not ask for the full amount of money that is available. If you were to split the bonus it would hurt the application. If you fund one project you are likely to receive a score of 74 and are likely to be funded. If you split it into two you would likely lose the funding for the second permanent housing bonus project.</li> <li>Victor Valley Family Resource Center asks for leasing and rental assistance and HUD does not allow agencies to apply for both.</li> </ul>

Scoring	PRESENTER	ACTION/OUTCOME
Scoring Discussion	Committee	<ul style="list-style-type: none"> <li>• Reviewer 1 scored the applications as follows:               <ul style="list-style-type: none"> <li>○ Step up – 98</li> <li>○ LightHouse – 94</li> <li>○ Mercy House – 78</li> <li>○ VVFRG – 79</li> <li>○ Time For Change – 87</li> </ul> </li> <li>• Reviewer 2 scored the applications as follows:               <ul style="list-style-type: none"> <li>○ Step up – 91</li> <li>○ LightHouse – 90</li> <li>○ Mercy House – 82</li> <li>○ VVFRG – 88</li> <li>○ Time For Change – 78</li> </ul> </li> <li>• Reviewer 3 scored the applications as follows:               <ul style="list-style-type: none"> <li>○ Step up – 95</li> <li>○ LightHouse – 95</li> <li>○ Mercy House – 80</li> <li>○ VVFRG – 75</li> <li>○ Time For Change – 80</li> </ul> </li> <li>• Reviewer 4 scored the applications as follows:               <ul style="list-style-type: none"> <li>○ Step up – 92</li> <li>○ LightHouse – 93</li> <li>○ Mercy House – 68</li> <li>○ VVFRG – 79</li> <li>○ Time For Change – 88</li> </ul> </li> <li>• Reviewer 5 Scored the applications as follows:               <ul style="list-style-type: none"> <li>○ Step up – 95</li> <li>○ LightHouse – 95</li> <li>○ Mercy House – 80</li> <li>○ VVFRG – 75</li> <li>○ Time For Change – 67</li> </ul> </li> <li>• Reviewer 6 scored the applications as follows:               <ul style="list-style-type: none"> <li>○ Step up – 97</li> <li>○ LightHouse – 90</li> <li>○ Mercy House – 65</li> <li>○ VVFRG – 74</li> <li>○ Time For Change – 82</li> </ul> </li> <li>• The average score for each application is as follows:               <ul style="list-style-type: none"> <li>○ Step up – 94.7</li> <li>○ LightHouse – 92.8</li> <li>○ Mercy House – 75.5</li> </ul> </li> </ul>

- VVFR - 78.3
- Time For Change - 80.3
- Reviewer 7 made a motion to recommend Step Up for the bonus and to place them at the bottom of the Tier 2 list. Reviewer 1 seconded the motion. All were in favor, no one opposed or abstained. The motion was carried.

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Attendees at August 15, 2017 • Interagency Council on Homelessness – Grant Review Committee				
BROADNEX	EDWIN	VA Loma Linda	909-825-7084	Edwin.broadnax@va.gov
COLETTI	JOE	Urban Initiatives	213-446-6700	JoeColletti@Urban-Initiatives.org
EDWARDS	AMY	DBH-OHS	909-386-3765	AEdwards@dbh.sbcounty.gov
FREEMAN	SHANIKQUA	Community Development and Housing	909-387-4327	Shanikqua.Freeman@cdh.sbcounty.gov
GAVIN	ERIC	City of Upland	909257-5208	egavin@opendoortech.com
HAMILTON	CHRISTY	Office of Homeless Services	909-386-8203	charnilton@dbh.sbcounty.gov
HERNANDEZ	TOM	Homeless Services Officer	909-386-8297	thernandez@dbh.sbcounty.gov
JONES	MIKE	SBCSD - HOPE	909-387-3682	mjones@sbcpsd.org
OSBORNE	RAY	Executive Director - HomeAid Inland Empire	951-686-0628	ray@homeaidie.org
PAXTON	KENT	BOS 4 <sup>th</sup> District	909-387-4565	Kent.paxton@bos.sbcounty.gov