



Office of Homeless Services  
560 E. Hospitality Lane, Suite 200 • San Bernardino, CA 92408-0044  
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**Agenda: Regular Meeting of the  
Continuum of Care Grant Review Committee**

**Meeting date, time, and place**  
Date: **August 10, 2023**  
Time: **11:00 am – 12:30 pm**  
Place: **Program Development Division (Conference Room B)  
825 E. Hospitality Lane, San Bernardino, CA 92415**

**Satellite location: Twentynine Palms Library  
6078 Adobe Rd, Twentynine Palms, CA 92277**

**Note: Committee members must attend the meeting in person. Please remember to SILENCE your phones.**

<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=mdaa44dae87f9cd6ec1d0b75d2de89623>

- Access #: 1-408-418-9388 • Access Code: 2498 250 8780  
Password: 5b9bYmteS6G (24982508780 from phones and video systems)

**Note: Do NOT place this call on hold should you get another call. Hang up and then rejoin the meeting.**

Time 11:00 am

**Call to Order** Chair or Designee will call the meeting to order

**Invocation/  
Pledge** Chair or Designee will lead the Invocation and Pledge of Allegiance 11:00 – 11:05 am

**Introductions** Chair or Designee will lead the Introductions of the Grant Review Committee Members and Staff

**Agenda Items:** The following items are presented for informational, consent, and discussion purposes.

<b>Public Comment</b>	Open to the public for comments. Members of the public wishing to address the GRC Committee will need to submit <i>Public Comment Request form</i> , prior to the time the Chair calls for public comment. The Chair will call on you in the order the requests are received. Once your name has been called, please proceed to the microphone, or unmute yourself and you will then have up to 3 minutes to speak.
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Item No.	Consent	
1	Approve Minutes of the July 25, 2023, Grant Review Committee (GRC) Meeting – Zazette Scott, Chair	<i>Pages 2-7</i> 11:05 – 11:10 am
Item No.	Discussion/Action Item	
2	CoC Competition Renewal Rubric and Ranking – Scott Neeri, Office of Homeless Services; Tom Hernandez, Office of Homeless Services; Christy Hamilton, Urban Initiatives	11:10 am – 12:15 pm
3	Approve August 15, 2023, for the next GRC meeting. – Zazette Scott, Chair	12:15 – 12:20 pm
Committee Roundtable		
	Open to comments by the Committee Members	12:20 – 12:30 pm
Adjournment		12:30 pm

**Next Grant  
Review  
Committee  
Meeting**

**Tuesday, August 15, 2023**  
**11:00 am – 12:00 pm**  
**Address: Human Services Program Integrity Division – Mountain View Room**  
**1111 East Mill Street, 2<sup>nd</sup> Floor - San Bernardino, CA 92408**

*Mission Statement*  
 The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.



**Minutes for San Bernardino County  
Homeless Partnership  
Continuum of Care (CoC) Grant Review Committee (GRC) Meeting**  
July 25, 2023  
11:00 a.m. – 12:00 p.m.  
In Person

**Minutes Recorded and Transcribed by Joy Woodard (Secretary), Office of Homeless Services**

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	ZaZette Scott, Chair	The meeting was called to order at 11:16 a.m.
Introductions	ZaZette Scott, Chair	ZaZette Scott took GRC Board Member roll call. Members of the public are not introduced
GRC Members Present		<ul style="list-style-type: none"> <li>The following GRC members were present for the meeting: Astrid Johnson, Damon Alexander, Daniel Belew, Zazette Scott</li> <li>Mike Jones arrived late at 11:22am</li> <li>Absent: Erika Lewis-Huntley, Stevevonna Evans, Shonnie Perry</li> </ul>
PUBLIC COMMENTS	PRESENTER	ACTION/OUTCOME
	ZaZette Scott, Chair	No Public Comments.
CONSENT	PRESENTER	ACTION/OUTCOME
Approve Minutes of the July 17, 2023, GRC Meeting	ZaZette Scott, Chair	<p>The Chair requested a motion to be made for the consent calendar portion of the agenda.</p> <p>Mike Jones made a motion to approve the consent calendar and was second by Damon Alexander.</p> <p>The Chair opened consent item for discussion.</p> <ul style="list-style-type: none"> <li>A roll call vote was taken. 5 members were in favor: Daniel Belew, Astrid Johnson, Damon Alexander, Mike Jones, ZaZette Scott.</li> <li>0 members were opposed.</li> <li>Absent: Erika Lewis-Huntley, Stevevonna Evans, Shonnie Perry</li> </ul> <p>Motion was approved.</p> <p>Chair closed consent portion of the calendar for discussion.</p>
DISCUSSION/ ACTION	PRESENTER	

ITEM		
<p>Approve the Renewal Letter of Intent (LOI) and LOI Scoring Guidelines</p>	<p>Zazette Scott, Chair</p>	<p>The Chair recognized Scott Neeri from Community Revitalization to present the Continuum of Care Grant Review Committee Meeting discussion items overview.</p> <p>Scott Neeri- Explained the LOI and LOI scoring guidelines, project rating factors, the DV Bonus project scoring criteria and guidelines, HUD's and CoC threshold requirements, the new reallocation and bonus projects scoring criteria and guideline, and release of request for applications (RFA)</p> <p>The Chair opened item #2 for discussion.</p> <ul style="list-style-type: none"> <li>• Mike Jones – Asked if the renewal projects are automatically scored.</li> <li>• Christy Hamilton – Stated that with the renewal projects, if the LOI is approved, it will ask the agency to self-report the information and the Office of Homeless Services and Urban Initiatives will verify the information with HUD and the agency's annual performance reports. Mrs. Hamilton stated that if there is a discrepancy OHS will reach out to the agency.</li> <li>• Mike Jones- Asked if it covers the system performance measure with the outcomes and participation in CES.</li> <li>• Christy Hamilton- Stated the HMIS provides the system performance measure reports to OHS and Urban Initiatives and they will work together to note the results/scores of System Performance Measures on the renewal rubric. Mrs. Hamilton informed that the committee would have the opportunity to review the responses/scores and ask questions.</li> <li>• Nicole Murray- Asked if the allocate funds that are by line items decreases or increases within the grant, will the agency's scoring be affected by it.</li> <li>• Christy Hamilton- Stated that if the agency received HUD's approval to transfer budgeted line items, then the agency can do that. Mrs. Hamilton stated HUD sent out the Grant Inventory Worksheet (GIW) and if the agency approves it then that is what the funds would be applied for. Mrs. Hamilton stated that there is a certain percentage of 10% that allows the agency to change some line items, but the total amount the agency is applying for must be the same.</li> <li>• Tom Hernandez- Stated that since the agency has already submitted the GIW which was approved by HUD for the annual renewal demand they do want to change that. Mr. Hernandez informed the agency that they should submit what HUD already approved and once the agency hears from HUD if they are going to get funded for the renewals, then approach HUD and make those changes. Mr. Hernandez stated HUD will not allow agencies to make those changes if you are providing leasing cost or rental assistance, but they may allow changes in supportive services or operation cost.</li> <li>• Christy Hamilton- Recommended sticking with what is in the GIW. Mrs. Hamilton stated the agency will not get penalized if they move some things that are within statutory or regulations, but they would need to know the budgeted information that was filled out on the LOI.</li> </ul> <p>The Chair closed the item for discussion.</p> <p>The Chair requested a motion to be made to approve the Renewal Letter of Intent (LOI) and LOI Scoring Guidelines.</p> <p>Damon Alexander made a motion to approve item #2 and was second by Mike Jones.</p>

		<ul style="list-style-type: none"> <li>• A roll call vote was taken. 5 members were in favor: Daniel Belew, Astrid Johnson, Damon Alexander, Mike Jones, ZaZette Scott.</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis-Huntley, Stevevonna Evans, Shonnie Perry</li> </ul> <p>Motion was approved.</p> <p>Chair closed item # 2 for discussion.</p>
<p>Approve the Scoring Guidelines for the CoC Bonus and Domestic Violence (DV) Bonus Projects for the CoC Grant Application</p>	<p>Zazette Scott, Chair</p>	<p>The Chair requested a motion to be made to Approve the Scoring Guidelines for the CoC Bonus and Domestic Violence (DV) Bonus Projects for the CoC Grant Application.</p> <p>Mike Jones made a motion to approve item #3 and was second by Damon Alexander.</p> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 5 members were in favor: Daniel Belew, Astrid Johnson, Damon Alexander, Mike Jones, ZaZette Scott.</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis-Huntley, Stevevonna Evans, Shonnie Perry</li> </ul> <p>Motion was approved.</p> <p>Chair closed item #3 for discussion.</p>
<p>Approve the CoC Bonus and DV Bonus Projects' Local Announcement- Request for Applications for new Bonus and DV Bonus Projects and the release date for the Application.</p>	<p>Zazette Scott, Chair</p>	<p>The Chair requested a motion to be made to Approve the CoC Bonus and DV Bonus Projects' Local Announcement- Request for Applications for new Bonus and DV Bonus Projects and the release date for the Application.</p> <p>Damon Alexander made a motion to approve item #4 and was second by Mike Jones.</p> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 5 members were in favor: Daniel Belew, Astrid Johnson, Damon Alexander, Mike Jones, ZaZette Scott.</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis-Huntley, Stevevonna Evans, Shonnie Perry</li> </ul> <p>Motion was approved.</p>

		Chair closed item #4 for discussion.
Approve the 2023 CoC Renewal Rubric	Zazette Scott, Chair	<p>The Chair requested a motion to be made to Approve the 2023 CoC Renewal Rubric.</p> <p>Mike Jones made a motion to approve item #5 and was second by Damon Alexander.</p> <ul style="list-style-type: none"> <li>• A roll call vote was taken. 5 members were in favor: Daniel Belew, Astrid Johnson, Damon Alexander, Mike Jones, ZaZette Scott.</li> <li>• 0 members were opposed.</li> <li>• Absent: Erika Lewis-Huntley, Steevonna Evans, Shonnie Perry</li> </ul> <p>Motion was approved.</p> <p>Chair closed item #5 for discussion.</p>
<b>COUNCIL ROUNDTABLE</b>	<b>PRESENTER</b>	
		<p>The Chair opened the floor for comment to the GRC.</p> <p>Discussion ensued:</p> <ul style="list-style-type: none"> <li>• ZaZette Scott – Thanked Scott Neeri, OHS, Christy from Urban Initiatives, and Tom Hernandez. Mrs. Scott stated she is from Foothills Aids Projects and that working with the GRC is one of the highlights of her career in homelessness. Mrs. Scott stated she tries to do more each year because this is her legacy, and this is what she wants to be known for.</li> <li>• Mike Jones – Stated the HOPE team is busy and he appreciates the opportunity to be on the GRC.</li> <li>• ZaZette Scott- Mentioned that last week it was announced that the HOPE team housed their 3,000<sup>th</sup> individual.</li> <li>• Damon Alexander – Stated that the City of San Bernardino is continuing to move forward with its unsheltered program in the city. Mr. Alexander thanked the county for partnering with the city on every avenue. Mr. Alexander thanked Tom Hernandez and Carrie Harmon. Mr. Alexander informed that the City of San Bernardino has 36 percent of the unsheltered in the county and has an aggressive unsheltered program moving forward right now. Mr. Alexander stated he would love for his Deputy Director Cassandra Searcy to discuss the plan in motion for the City of San Bernardino.</li> <li>• Daniel Belew – Stated he started a new veteran homelessness program. Mr. Belew stated he is an active-duty Marine stationed in Twentynine Palms and has been in the service for 23 years and will be retiring next year. Mr. Belew stated he is making some headway and found some unique funding opportunities to be able to do some things that haven't been done before. Mr. Belew stated that if anyone would like to discuss the unique pieces of his program, then he is available. Mr. Belew is trying to set a foundation for this before he retires and does it full time.</li> <li>• Astrid Johnson – Stated she is running into clients that are saying there is no unsubsidized housing and was</li> </ul>

		<p>wondering if this was happening to anyone else.</p> <ul style="list-style-type: none"> <li>• Carrie Harmon- Stated the Housing Authority reached their budget authority with the Emergency Vouchers before they hit their voucher limit. Mrs. Harmon informed that there will not be any more vouchers available.</li> <li>• Astrid Johnson – Asked what can be done about veterans with vouchers.</li> <li>• Carrie Harmon- Stated the veteran vouchers are totally separate and those vouchers are available for eligible veterans issued with collaboration with Loma Linda VA.</li> </ul>
Adjournment		Being no further business, the meeting was adjourned at 12:06 p.m.
Next Meeting		<p>The next GRC meeting will be held as follows:</p> <p style="text-align: center;"><b><u>GRC Meeting (Regular) In Person</u></b>  <b><u>Thursday, August 10, 2023</u></b>  <b><u>11:00 am – 12:00 pm</u></b>  <b><u>Program Development Division (Conference Room B)</u></b>  <b><u>825 E. Hospitality Lane, San Bernardino, CA 92415</u></b></p>

**Attendees on July 17, 2023, • Grant Review Committee – In-Person**

LAST NAME	FIRST NAME	ORGANIZATION	EMAIL
Alexander	Damon	City of San Bernardino Rep- Central Valley Region	Alexander_Da@sbcity.org
Belew	Daniel	Nonprofit (Rescue+ Residence) & Veteran with Lived Experience	Daniel.belew@rescueresidence.org
Hamilton	Christy	Urban Initiatives	hamiltonchristy317@gmail.com
Harmon	Carrie	Community Housing & Development	Carrie.harmon@cdh.sbcounty.gov
Johnson	Astrid	Morongo Basin ARCH	skyviewfarm29@gmail.com
Jones	Mike	San Bernardino County H.O.P.E Team	mjones@sbcisd.org
Meggs	Robin	Molina Health Care	robin.meggs@molinahealthcare.com
Neeri	Scott	Community Revitalization	Scott.neeri@cao.sbcounty.gov
Scott	ZaZette	Foothill Aids Project	zazette45@gmail.com
Stevens	Kristin	Office of Homeless Services	Kristin.stevens@hss.sbcounty.gov
Woodard	Joy	Office of Homeless Services	Joy.woodard@hss.sbcounty.gov

\*Please note we do not take attendance of members of the public that joined via tele-conference