SAN BERNARDINO COUNTY

Office of Homeless Services

Application Workshop

Housing and Homelessness Incentive Program

Continuum of Care

RFA OHS 24–05

Thursday, November 7, 2024

www.SBCounty.gov

Housekeeping

- **RFA CONTACT**

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- **PLEASE REMAIN MUTED DURING THE PRESENTATION**

- **QUESTIONS**
  - Questions will be answered at the end of the presentation. Please submit questions via the chat.
  - Deadline for submission of written questions is **Wednesday, November 13, 2024 by 5:00 P.M.** (Local Time). Questions are to be submitted to the RFA Contact. Please copy HomelessRFP@hss.sbcounty.gov.

Agenda

- Background
- Investment Areas
- Application Timeline
- Application Instructions
- Application Submission
- Requirements
- Package
- Contract Requirements
- Questions

Background

- Housing and Homelessness Incentive Program (HHIP) Overview
  - Managed Care Plan (MCP)
  - Development of the HHIP Investment Plan
  - Ultimate Goal:

    "Improve health outcomes and access to whole-person care services by addressing housing insecurity and instability as social determinants of health."
  - Funding Available

Investment Areas

Investment Area	Description	Funding
CoC Support	Strengthen housing-related infrastructure and increase the workforce (i.e., administrative costs, employee retention, certifications/trainings, PITC of Members determined as homeless, etc.).	$1,000,000
CoC Collaboration and Partnerships	Support the increase in the number of housing-related service providers in the County. Examples of these providers will include, but are not limited to, those who can provide vital services like interim housing, rental assistance, supportive housing, outreach, and prevention/diversion. Emphasis is placed on providers who can share housing-related consumer data within the County HMIS and with health plans servicing the County.	$2,000,000
Disparities and Equity Services Support	Enhance support for addressing disparities and equity in housing related services, including but not limited to outreach, coordination, and permanent supportive housing solutions. Examples of these providers would be those who provide direct housing services to vulnerable and/or marginalized populations who are experiencing or at risk of experiencing homelessness	$1,000,000

Investment Areas

Investment Area	Description	Funding
Street Medicine Support	Support infrastructure to coordinate and meet Member health and housing needs in connection with street medicine teams providing healthcare for unsheltered homeless individuals. Alternative street medicine services may include are homeless, transportation to appointments, telehealth in the field, and/or health services provided at crisis and interim housing sites	$1,000,000
Permanent Supportive Housing	Support the development and infrastructure of capital projects that are either in progress or nearing completion to support and expand housing capacity throughout all districts in San Bernardino County. Emphasis is placed on capital improvement projects that have established strategies for sustainable housing for populations who are homeless and/or at risk of experiencing homelessness.	$5,000,000

Application Instructions

- Carefully read the entire RFA and attached documents
- Follow the instructions in Section VI - Application Submission (pages 11 -14)
- Answer all questions – incomplete Applications will **not** be accepted
- Application Description (VI.B.9) – *Be as detailed as possible*

Application Timeline

DEADLINE FOR SUBMISSION OF QUESTIONS

- Wednesday, November 13, 2024 by 5:00 PM (Local Time)

DEADLINE FOR SUBMISSION OF APPLICATIONS

- Monday, December 4, 2024 by 5:00 PM (Local Time)
  Late submissions will not be accepted.

RECOMMENDATIONS TO THE INTERAGENCY COUNCIL ON HOMELESSNESS BOARD

- January 2025

TENTATIVE CONTRACT AWARD

- February 2025

Application Submission

APPLICATIONS ARE TO BE SUBMITTED VIA EMAIL TO HOMELESSRFP@HSS.SBCOUNTY.GOV

- The email subject line should read “HHIP CoC RFA Application Submission” followed by the proposed Project’s name.

  Example: HHIP CoC RFA Submission - <Project Name>

- By submitting electronically, Applicant acknowledges electronic signature is legally binding.

Application Package

- Cover Page/Checklist **with AUTHORIZED SIGNATURE**
  (Attachment A)
- Statements of Certification
  (Attachment B)
- Licenses, Permits, and/or Certifications
  (Attachment C)
- Certification Regarding Debarment or Suspension
  (Attachment D)
- Project Budget Worksheet
  (Attachment E)
- Employment of Former County Officials
  (Attachment G)

Application Package

- Exceptions to RFA
  (Attachment H)
- Public Records Act Exemptions
  (Attachment I)
- Insurance and Indemnification
  (Attachment J)
- Campaign Contribution Disclosure
  (Attachment K)
- Project Application
  (Attachment L)
- Financials
  (Two Years)

California Public Records Act

- All information submitted is subject to disclosure under the provisions of the California Public Records Act.
- Any information provided in the Application Package that is deemed "Confidential" should be indicated on Attachment I.
  - Attachment I – Public Records Act Exemptions: Please indicate what portion of the application is confidential and include citation supporting legal authority to support the exemption.
- The County will use reasonable means to ensure that such information is safeguarded but will not be held liable for inadvertent disclosure of information.

Note: Do not include personal information.

Contract Requirements

- Compliance with County Policy (page 17)
- Nondisclosure (page 20)
- Indemnification and Insurance (pages 24-37)
- Right to Monitor and Audit (pages 27-29)

Indemnification and Insurance, (pages 28-32)

Type of Insurance	Limits	Aggregate
Worker's Compensation	$250,000	
General Liability	$1,000,000/occurrence	$2,000,000 aggregate
Automobile Liability	$1,000,000/occurrence	$2,000,000 aggregate If transporting clients
Directors and Officers Insurance (Nonprofit Org.)	$1,000,000	
Professional Liability and/or Errors & Omissions	$1,000,000/occurrence	$2,000,000 aggregate
Abuse/Molestation	$1,000,000/occurrence	$2,000,000 aggregate

Proof of insurance required by Contract start date

Questions?