



2022 COC SUPPLEMENTAL NOFO TO
ADDRESS UNSHELTERED
HOMELESSNESS
Technical Assistance Package
Part II
PROJECT LEVEL APPLICATION REVIEW

This document is Part II of the 2022 Unsheltered NOFO Technical
Support Series

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PROJECT – LEVEL APPLICATION AND SUBMISSION INFORMATION

The Special CoC Unsheltered NOFO requires the local Continuum of Care (CoC) to review, score and rank-order all project applications requesting funds under this opportunity.

HUD requires the CoC to evaluate each application using objective data in several areas:

- Applicant and Project Eligibility Threshold Criteria
- Statutory and Regulatory Criteria
- Organizational Capacity and Performance
- Project Quality Criteria
- Responsiveness to the CoC Plan
- Project Design
- Fiscal Management and Cost Effectiveness

EVALUATION of PROJECT-LEVEL APPLICATIONS

Eligibility Threshold Criteria

In order to be considered for funding, Project Applicants and potential subrecipients must meet the eligibility requirements of the CoC Program (24 CFR part 578) and provide evidence of eligibility required in the application. The project cannot be funded if these basic criteria are not met.

Applicant Eligibility Threshold Criteria

Each applicant organization and subrecipient organizations must:

- Be a legal entity eligible to receive funds (e.g. 501-c3, unit of government, recognized Tribal entity)
- Have an active System of Award Management (SAMs) account
- Provide their organizational Unique Entity Identifier (UEI)
- Meet Statutory and Regulatory Requirements in 24 CFR part 578
- Agree to comply with a series of Federal Assurances and Policy Requirements¹
- Not have delinquent outstanding Federal debt
- Not be debarred or suspended from doing business with the Federal government
- Have filed ethical standards/Code of Conduct compliant with 2CFR part 200 with HUD
- Not have outstanding Civil Rights, Fair Housing, or determination of cause findings or charges
- Demonstrated sufficient fiscal organization and management capacity to effectively administer federal funds to carry out the project

Project Eligibility Threshold Criteria

HUD reviews all projects to determine if they meet the following eligibility threshold requirements

¹ Listed on page 39 of the NOFO

on a pass/fail basis. If HUD determines that the applicable standards are not met for a project, the project will be rejected.

- Participate in the approved CoC Homeless Management of Information System (HMIS), or in the comparable Data System for Domestic Violence providers identified by the CoC
- Demonstrate operational integrity with the Housing First model of project implementation
- Propose to serve eligible participants, defined as homeless under paragraph 1 or 4 of the HUD definition of homelessness, and as described in Section II.B. 4 of the NOFO
- Demonstrate Fiscal Management and Cost Effectiveness Capacity
- Propose only activities identified as eligible in the NOFO
 - CoC Planning Projects
 - Maximum of 3% to be used over a 3-year grant term
 - Permanent Supportive Housing (PSH)
 - Rapid-rehousing (RRH)
 - Joint Transitional and Rapid Rehousing (TH- PH-RRH)
 - Supportive Services Only
 - HMIS
- Provide a Certificate of Consistency with the local Consolidated Plan

Project Evaluation - Past Performance

Although all projects proposed in the Unsheltered NOFO must be new, HUD will consider a project applicant's past performance when evaluating the project proposal. These items should be reflected in the local project review process.

HUD's review includes but is not limited to:

- the ability to account for funds in compliance with applicable reporting and recordkeeping requirements
- timely use of funds received from HUD (project startup, a minimum of quarterly drawdowns), full expenditure of fund
- timely submission and quality of reports submitted to HUD;
- meeting program requirements
- meeting performance targets as established in the grant agreement
- the project applicant's organizational capacity, including staffing structures and capabilities
- timely completion of activities and receipt and expenditure of promised matching funds
- the number of persons served or targeted for assistance
- promoting self-sufficiency and economic independence
- producing positive outcomes and results

HUD may reduce scores based on the past performance review. Wherever possible, HUD will obtain past performance information and if this review results in an adverse funding related to integrity of performance, HUD reserves the right to take any of the remedies necessary.

Project Quality Threshold

In addition to project administration and management factors, HUD considers project quality and past performance outcomes. HUD reviews all project applications to determine if they meet the project quality threshold requirements. If awarded, a recipient is required to meet all the criteria listed in the criteria column for its component. Additionally, the housing and services proposed must be appropriate to the needs of the program participants and the community.

Rating Factor for New Project Types	Points Available	Criteria
Permanent Supportive Housing or Rapid Rehousing		Minimum 4 points needed
New permanent housing projects must receive at least 4 out of the 5 points.	1	The type of housing proposed, including the number and configuration of units, fit the needs of the program participants; best practices
	1	The supportive services offered to program participants ensures successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
	1	Project has a specific plan for ensuring program participants are individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meet the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
	1	Participants obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, housing that meets accessibility related needs, additional assistance to ensure retention of permanent housing).
	1	The project is consistent with the plan described in CoC Unsheltered NOFO to Section VII.B.4 (Helps to achieve the Plan's m goals
Joint TH and PH-RRH		
Joint TH and PH-RRH component project applications must receive at least 4 out of 6 points available for this project type. Projects that do not	1	The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., ensuring a range of bedroom sizes to assist various family sizes.)

receive at least 4 points will be rejected.	1	Project provides enough RRH assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a <u>budget that:</u> 2x funding for rapid rehousing compared with TH portion, 2x as many PH-RRH units at a point in time as TH units, or by demonstrating the budget and units are appropriate for the population being served.
	1	Supportive services offered to program participants ensures successful retention or help to obtain permanent housing, including all supportive services regardless of funding source. (data-driven)
	1	Project has a specific plan for ensuring program participants obtain the mainstream benefits: health social services employment programs Medicare, Medicaid SSI, Food Stamps, local Workforce partnership early childhood education.
	1	Program participants obtain and remain in permanent housing, services to support: <ul style="list-style-type: none"> • transportation to needed services • safety planning • case management • housing that meets accessibility needs, • assistance to ensure retention of permanent housing
	1	Project is consistent with the plan described by the CoC in response to Section VII.B.4
SSO- Coordinated Entry		

New SSO-Coordinated Entry project applications must receive at least 2 out of the 4 points	1	The centralized or coordinated assessment system is <ul style="list-style-type: none"> easily available/reachable for all persons accessible for persons with disabilities
	1	Strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area.
	1	There is a standardized assessment process.
	1	Ensures participants referrals match the description
Supportive Services Only (not including SSO projects for Coordinated Entry)		
SSO project applications must receive 4 out of 6 points.	1	<ul style="list-style-type: none"> Strategy for providing supportive services to those with the highest service needs including those with histories of unsheltered homelessness who do not traditionally engage with supportive services
	1	Participants obtain and maintain permanent housing in a manner that fits their needs.
	1	Project has a specific plan for ensuring program participants are individually assisted to obtain the benefits of mainstream health, social services, and employment programs for which they are eligible meet the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).

	2	The project will participate in coordinated entry.
	1	The proposed project is consistent with the plan described by the CoC
HMIS		
HMIS project applications must receive at least 3 out of the 4 points available.	1	How the HMIS funds that is consistent with the CoC's funding strategy for the HMIS and furthers the CoC's HMIS implementation.
	1	HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards.
	1	HMIS de-duplicates client records.
	1	The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners.
CoC Planning – Collaborative Applicants Only		
CoC planning projects, submitted Collaborative Applicant, must receive at least 3 out of the 5 points.	1	CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies.

	1	CoC-wide planning committees, subcommittees, or workgroups to address homeless needs in the CoC's geographic area that recommends and sets policy priorities for the CoC. (Note: NOFO requires 3 persons with lived experience involved in the priority and approval process.)
	2	The proposed planning activities that will be carried out by the CoC with grant funds are compliant with the provisions of 24 CFR 578.7.
	1	The funds requested improves the CoC's ability to evaluate the outcome of both CoC and ESG-funded projects.

Project Quality Assessment Capacity, Timeliness, and Performance Standards.

To be considered as meeting project quality threshold, all projects must meet all the criteria listed below. These items should be included in our work plan.

- (1) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s)
- (2) Timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings
- (3) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85.

HUD reserves the right to reduce or reject a project application from the project applicant for the reasons listed below. These would be addressed in HUD monitoring reports and should be included in the project review:

- (a) outstanding obligation to HUD in arrears or no payment schedule
- (b) audit finding(s) for which a response is overdue or unsatisfactory
- (c) history of inadequate financial management accounting practices
- (d) evidence of untimely expenditures on prior award
- (e) history of other major capacity issues that have significantly affected the operation of the project and its performance
- (f) history of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly
- (g) history of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

II. Responsiveness to the CoC Plan

The Unsheltered NOFO centers on persons with severe service needs and leverages housing and health care resources outside the CoC and ESG programs.

In addition to the factors discussed above, Project Review points should assess and express in measurable terms:

Item	Criteria	Notes
Housing Partnership	50% of units or vouchers are from non-CoC / Non-ESG funds	Written Agreement _____ Number of units _____ Number from external resource _____ %
Health Collaboration	Health Care commitments from non-CoC /ESG resources 50% of the value of the HUD request	Written Agreement _____ Total request \$ _____ Value of Health Care \$ _____ %
Participants	Focus on participants with severe service needs	
Outreach	Literally homeless, in areas not previously served, encampments	
Underserved Groups	Strategy to increased service to underserved/ over represented groups (minority, ethnicity, LBGTQ, Seniors)	% of group in general community (Census) _____ % proposed to be served _____
Collaboration for Underserved Groups	Non-traditional partners with expertise / lived experience	
Representation of Persons with Lived Experience	Project includes PLE in decision-making; agency proposed to hire PLE	
Alignment with Plan	Proposal will help accomplish the objectives in the comprehensive plan	Check existing Plans for synergy/ resources (HHAP3, MHSA)
Use of CES and HMIS	Mandatory, HMIS includes 'first-touch' like outreach contact	
Project Performance Goals and Proposed Cost Effectiveness	Compares cost to HUD with Project number and projected percentage of persons entering and retaining PSH, RRH	HUD Cost _____ Number to be served _____ Proposed % gaining permanent housing _____ Cost per placement _____

III. E-SNAPS APPLICATION NOTES

An updated Review Points Summary will be provided after the Project Level application is available *in e-snaps*.