

**SAN BERNARDINO COUNTY  
JUVENILE JUSTICE COORDINATING COUNCIL  
(JJCC)**

Tuesday January 21, 2014  
2:00 P.M.  
Probation Administration  
175 West Fifth St., 4<sup>th</sup> Floor Room 401  
San Bernardino, CA 92415

**AGENDA**

- |              |                                                                  |                   |
|--------------|------------------------------------------------------------------|-------------------|
| <b>I.</b>    | <b>WELCOME &amp; INTRODUCTIONS</b>                               | Chief Scray Brown |
| <b>II.</b>   | <b>REVIEW &amp; APPROVE MINUTES – (October 22, 2013 Meeting)</b> | Chief Scray Brown |
| <b>III.</b>  | <b>Financial Report</b>                                          | Luciano Perez     |
| <b>IV.</b>   | <b>Counseling and Tutor update</b>                               | Luciano Perez     |
| <b>V.</b>    | <b>School Probation Officers</b>                                 | Luciano Perez     |
| <b>VI.</b>   | <b>HAP</b>                                                       | Luciano Perez     |
| <b>VII.</b>  | <b>L.E.T. UPDATE</b>                                             | William Lee       |
| <b>VIII.</b> | <b>Roundtable</b>                                                | Luciano Perez     |
| <b>IX.</b>   | <b>Public Comments</b>                                           | Luciano Perez     |

**The next JJCC Meeting will be held:  
Tuesday, April 22, 2014  
Meeting Time: 2:00pm  
Probation Administration  
175 West Fifth St., 4<sup>th</sup> Floor Room 401  
San Bernardino, CA 92415**

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL**

**October 22, 2013**

**PRESENT: Attendees Roster on file**

**NEXT MEETING: January 28, 2014 at 2:00 pm**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Luciano Perez, DDII (909) 387-5918**

**Location: Probation Administration**

**175 West Fifth St., 4<sup>th</sup> Floor Room 401**

TOPIC	DISCUSSION	ACTION
<b>Introductions &amp; Opening Remarks</b>	<p>Division Director II Luciano Perez called the meeting to order at 2:03pm. Director Perez addressed the distribution list for the JJCC meetings. He will review it with his secretary to ensure all necessary and or required attendees are on the list.</p>	
<b>Review &amp; Approval of Minutes</b>	<p>A motion to approve the minutes for July 23, 2013 submitted by Amy Cousineau and seconded by Wes Krause; Amy Cousineau made a motion to amend Page 2 to read “Baby Shaking Prevention”. Earl Smith seconded the motion to amend. Minutes approved by all unanimously.</p>	
<b>Financial Report</b>	<p>Luciano Perez handed the floor to Bobbi Byington-Rourke for the financial report. She provided three handouts, the first handout was the 2012-2013 annual report. It provided an overview of expenditures and revenue for fiscal year 12/13. Expenditures show that we over spent by \$245,713, which was expected. The annual report for FY12/13 was submitted and approved by the State.</p> <p>The second handout contained revision requests to the 2013-2014 budget. The 1<sup>st</sup> revision requested was to reduce the amount allocated to the HAP program by two (2) probation officer positions in order to fund one (1) Supervising Probation Officer and a vehicle to the school probation officer program. In addition, approval was requested to purchase bus passes and incentive cards for the youth attending our enrichment services classes for FY13/14 by \$12,985 and an allocation of an additional \$12,000 for additional active shooter training which will increase the FY13/14 budget \$24,985. Motion to approve budget revisions made by Jennifer Canaday and seconded by William Lee. Motion approved unanimously.</p> <p>The last handout, 1<sup>st</sup> Quarter report for FY 13/14 reflects the expenditures for the first three months of the fiscal year. Bobbi stated that the under spending is normal for this part of the year and will increase after September when the school year gets underway.</p> <p>Bobbi reviewed the new allocation process from the State. The State has changed the schedule of payments and may change them again at the beginning of the year. We are now receiving payments monthly as opposed to quarterly. We are expecting 5.8 million from the state for this coming fiscal year but are not sure how they will allocate it.</p>	

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT**

Page 2

April 23, 2013

TOPIC	DISCUSSION	ACTION
<b>Counseling &amp; Tutoring Update</b>	<p><b>Counseling:</b> Current counseling contracts will expire February 28, 2014. New contracts will be effective March 1, 2014 and will expire February 28, 2017. We are currently in the middle of an RFQ to obtain new counseling contracts. Counseling services in the Morongo Basin area are being provided by Lutheran Social Services since Morongo Basin Mental Health Services went out of business in July.</p> <p><b>Tutoring:</b> New RFP was completed in July 2013. Tutoring contracts will expire June 2016. We have increased the number of tutoring providers from 3 to 7. The new tutors will help service the local areas better and include in home services.</p>	
<b>School Probation Officers</b>	<p>The School Probation Officer Unit is completely staffed. However, with the increase of positions another supervising probation officer is requested.</p>	
<b>HAP</b>	<p>HAP population has reported a growth, while population in the juvenile halls is at an all time low.</p>	
<b>L.E.T Update</b>	<p>William Lee said that spending is low due to it being summer however, SARB hearings are increasing now that school has begun. Mr. Lee also announced that the District Attorney's office has collaborated with West End Schools to create a program called "Youth Court" in which rather than report each behavior problem to the DA, peers can decide how to handle these misbehaviors amongst themselves. Program to be considered for the Central area pending success of the West End Youth Court.</p>	<p><b>William Lee will report progress of the Youth Court program.</b></p>
<b>Roundtable</b>	<p>Earl Smith stated that the Victor Valley Union School District needs assistance to get the program going.</p>	

TOPIC	DISCUSSION	ACTION
<b>Next Meeting</b>	<p>Amy Cousineau: Children’s Network Conference was a success with an attendance of 500 people. She stated that one of the Keynote Speakers at the conference, focused on Child Abuse Prevention. He brought an idea about working with kids who are truant and their younger siblings at home, targeting prevention efforts towards the younger siblings. She discussed this with the Executive Director of First Five and with the presiding judge, and are interested on pursuing this prospect. She feels that vendors will be interested in a program that targets prevention efforts on younger siblings but feels that if Probation considers investing in the program the other vendors will be very interested. Deputy Chief Holly Benton stated that School PO’s could assist by identifying families that need help. Amy asked Probation to consider this idea.</p> <p>Jennifer Canady: MAP (Making Attendance a Priority) is a program in which the Public Defender collaborated with San Bernardino City Schools to identify SARB clients that have truancy issues. A referral is made with the Public Defender and if the client is willing to work with them, a Social Service Practitioner will go in and assess the whole family. They are currently trying to get it started in the High Desert. The target is the Middle Schools-where they can be the most influential. This program is funded through DBH</p> <p>Mr. Smith expressed that the School PO’s assigned to the County Schools are doing a great job as well as all the School PO’s in the High Desert. Amy Cousineau added that she attended a conference for the California Wellness Foundation Plan in San Francisco, where a speaker by the name of Jennifer Rodriguez, the Executive Director from the Youth Law Center, was speaking on their partnership with San Bernardino County Probation on the Parenting program (Baby Elmo) in the detention centers. She stated how successful the program is and what a great job Probation is doing.</p> <p>Meeting Adjourned at 2:37pm. The next meeting scheduled for January 28, 2014.</p>	