

**SAN BERNARDINO COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL
(JJCC)**

Tuesday July 23, 2013
2:00 P.M.

Probation Administration
175 West Fifth St., 4th Floor Room 401
San Bernardino, CA 92415

AGENDA

I.	WELCOME & INTRODUCTIONS	Chief Scray Brown
II.	REVIEW & APPROVE MINUTES – (April 23, 2013 Meeting)	Chief Scray Brown
III.	Financial Report	Luciano Perez
IV.	Counseling and Tutor update	Luciano Perez
V.	School Probation Officers	Luciano Perez
VI.	HAP	Luciano Perez
VII.	L.E.T. UPDATE	William Lee
VIII.	Roundtable	Luciano Perez
IX.	Public Comments	Luciano Perez

The next JJCC Meeting will be held:
Tuesday, October 22, 2013
Meeting Time: 2:00pm
Probation Administration
175 West Fifth St., 4th Floor Room 401
San Bernardino, CA 92415

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL**
April 23, 2013

PRESENT: Attendees Roster on file

NEXT MEETING: July 23, 2013 at 2:00 pm

CHAIR: Chief Michelle Scray Brown (909) 387-5693

COORDINATOR: Luciano Perez, DDII (909) 387-5918

Location: Probation Administration

175 West Fifth St., 4th Floor Room 401

TOPIC	DISCUSSION	ACTION
Introductions & Opening Remarks	Chief Scray Brown called the meeting to order at 2:05pm. Chief Scray Brown announced the retirement of District Attorney Karen Bell effective June 2013. Karen will be retiring after 37.5 years of service with San Bernardino County.	
Review & Approval of Minutes	A motion to approve the minutes for January 22, 2013 was submitted by Amy Cousineau and seconded by Terri Franklin, minutes were approved.	
Financial Report	<p>Luciano Perez advised the group two financial reports were provided at sign in; one being this year's budget and next year's budget to review. The floor was then given to Bobbi Byington-Rourke to review the numbers.</p> <p>Bobbi Byington-Rourke covered this year and next year's budget sheets. The first sheet reviewed was current year's financial report through the third quarter March 31, 2013. We are currently at 60%, therefore we are under spent mostly due to the school programs taking a little longer to establish all PO's in place. We estimate to come in at about 88% of our original proposed budget for this year which is good due to revenue coming in shorter than expected.</p> <p>The 2013/2014 budget has no major changes in staffing and programs funded. The only changes are the current allocation in the way payments are made. We have no idea how payments will be made but if we run short we still have the FY 12/13 rollover to help cover shortages.</p> <p>Motion to approve current year to date budget was submitted by Karen Bell and seconded by Terry Franklin.</p> <p>Motion to approve the 2013/ 2014 budget was submitted by Phyllis Morris and seconded by Karen Bell.</p>	

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TOPIC	DISCUSSION	ACTION
Counseling & Tutoring Update	<p>Counseling: Current counseling contracts expire February 2014. We anticipate putting out an RFP in July 2013 to obtain counseling contracts. New contracts go into effect March 2014.</p> <p>Tutoring: We are in the middle of the RFP process. We had seven providers respond to the RFP and will be granting contracts to all seven providers. This will cover the entire county and allow us to have local providers conducting the tutoring. We currently have Professional Tutors of America who send tutors all over our county but they are actually from Orange County. We wanted to establish local tutoring companies that are close to our schools and neighborhoods for easy access. Those contracts will be effective July 1, 2013 and expire June 30, 2016; they will be three year contracts.</p> <p>The DRC's had contracts approved in July 2012 and will be effective until June 2015. Morongo Basin Mental Health is going out of business effective June 30, 2013. We anticipate Lutheran Social Services to take over as they listed the Morongo Valley as part of their contract.</p>	
School Probation Officers	<p>We are still trying to fill last two PO positions which are with Victor Valley School District; we should have them filled in next couple months. Once these positions are filled next year's budget will be complete.</p> <p>Randy Elphick commented about the great collaboration between the PO's and County Schools. They appreciate the support having them on campus talking to staff and students. Perez announced there are new afterschool programs' being put in place to challenge minors. PO presence during testing helped them reach 95% attendance goal so that schools do not get dinged by state. Also principals and teachers are more involved going out knocking on doors of students who missed school. Principal Smith from the High Desert goes out with the PO daily to knock on the doors of kids who missed school.</p>	
HAP	<p>The HAP program is growing; this program keeps low level offenders out of the halls and keeps them from being exposed to harder criminals. Randy Elphic asked if minors are allowed to attend school when on HAP. Mr. Perez advised when minors are on HAP they are able to lead normal lives and should still be attending school and work or other activities or</p>	

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TOPIC	DISCUSSION	ACTION
L.E.T Update	<p>they can be violated. Minors turn in a schedule of daily activities and are monitored via GPS system.</p> <p>The three lawyers involved in truancy program continue to do what they do. They continue to try and find ways to assist schools. They connect with Child Welfare and Attendance, Probation Officers, teachers and anyone else to try and help. They are promoting The Parent Project to help dysfunctional families function so that everyone understands what to do and how to do it. Agnes has been on a roll and was recently recognized for her hard work by the Black Correctional Officers Association and City Schools for her outstanding work with the truancy program. During slower seasons they will focus on helping out in juvenile court. The DA's office is willing to prosecute parents to convince people this is a crime; not sending your child to school. If children do not attend school they will not do well in society. The truancy team is busy and anxious to provide that service to schools, Parent Project is being included in the SARB contract and has received positive feedback from parents who have attended.</p>	
Roundtable	<p>Chief Scray Brown commented that in reviewing the annual report with Mr. Perez we believe that some of the data may not make sense. We believe the issue may lie in the way the data is being reported by staff and tracking, we will be taking steps to correct the reporting or lack of as this is doing the department a disservice.</p> <p>The Child Abuse Awards Ceremony was very beautiful and well put together. This is very meaningful and Probation supports CFS efforts.</p> <p>Mr. Perez announced that in order to vote on this council, members need to complete the ethics training on line and provide Mr. Perez with a certification. Certifications are good for 2 years.</p>	
Next Meeting	Meeting Adjourned at 2:30pm. The next meeting will be held July 23, 2013	