Follow these steps to ensure that you receive recruitment emails from San Bernardino County Human Resources.

- 1. Open Gmail
- 2. Click on the settings icon



3. Click on settings



4. Click on filters and blocked addresses



5. Click on create a new filter

			– 0 ×
(C) M https://mail.google.c	om/mail/u/0/?tab=wm#settings/filters	→	P · 公 亞 ②
M Settings - zacpalomino@g ×	2		
File Edit View Favorites Tools	Help		
😑 🎽 Gmail			III • 2
+ Compose	Settings		• •
and an and a second	General Labels Inbox Accounts and Import Filters and Blocked Addresses Forwarding and POP/IMAP Add-ons Chat	Advanced Offline Themes	
Inbox .	The following filters are applied to all incoming mail:		~
* Starred	Select: All, None		0
Shoozed	Export Delete		
 Sent 	Create a new miter import mers		
Drafts	The following email addresses are blocked. Messages from these addresses will appear in Spam:		
📅 Trash	You currently have no blocked addresses.		
✓ More	Select: All, None Unblock selected addresses		
🔍 Zac -			
	Cre	ate a new filter	
int chats now one	nan di kana di		
5			
		ASSALL STORE	9:49 AM
U Type here to search			R ⁴ ^ 🖿 🦟 🕸 8/22/2018 😨

6. Copy & paste or type in (@hr.sbcounty.gov OR @governmentjobs.com) in the "From" section and click create filter

			- 0 ×
M https://mail.google.com/mail/u/0/?tab=wm#si	ettings/filters	- 🗎 O	Search 🔎 🕈 🏠 💮 🤤
M Settings - zacpalomino@g × 📑			
File Edit View Favorites Tools Help			
😑 🔀 Gmail 🔍 Search mail			III O 🕢
From @hr.s	sbcounty.gov OR @governmentjobs.com	Settings	• •
То		/IMAP Add-ons Chat Advanced Offline	Themes
Inbox Subject			
* Starred Has the words	From	Obs abasuntu sau OD O sauarmantiaba sam	0
Snoozed Doesn't have	From	@nr.sbcounty.gov OR @governmentjobs.com	
South Size	or then	MD -	
Drafts		MD	
Trash	Don't include chats		
✓ More		Create filter Search	
2ac - +			
	Create filter		
			AND THE REAL PROPERTY OF
Hert Chats Praid Disposition Review		Sinc (Frage Brogen Benge	na na na serie na ser Serie na serie
	The second se		
Type here to search	1 0 🖬 🤗 🚿		x ^R ∧ ∋ / d× 9×41 AM 8/22/2018 ₹ 2

7. Check "Never send it to spam" and "Always mark it as important" and click create filter



8. Done