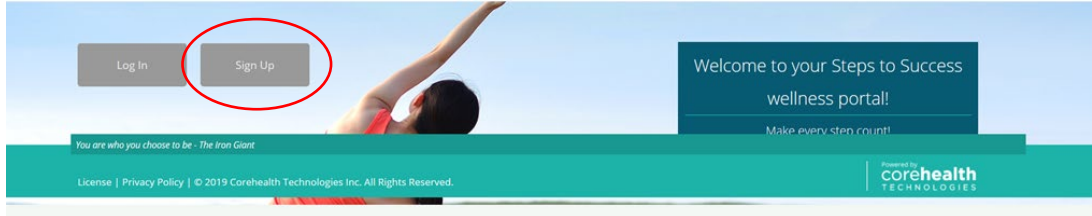
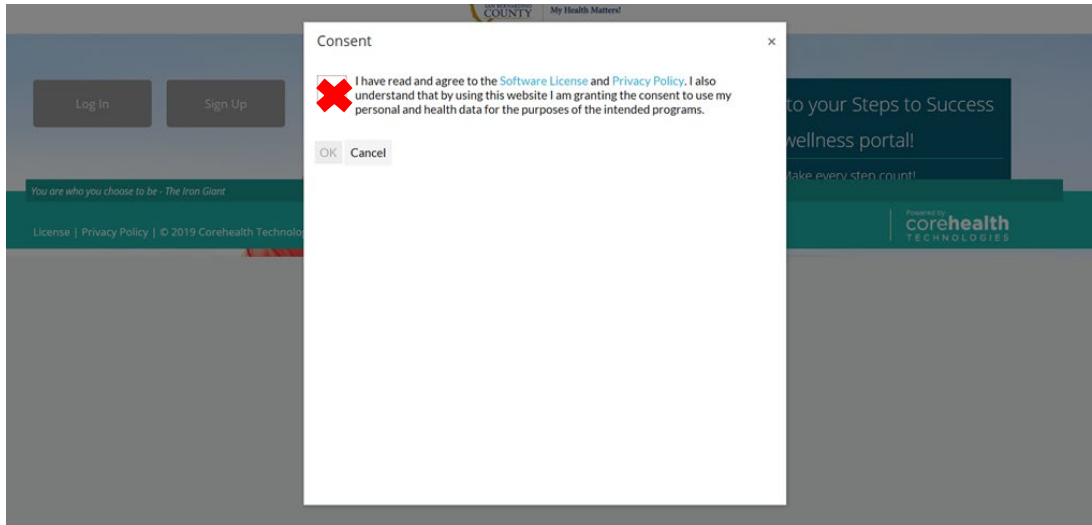
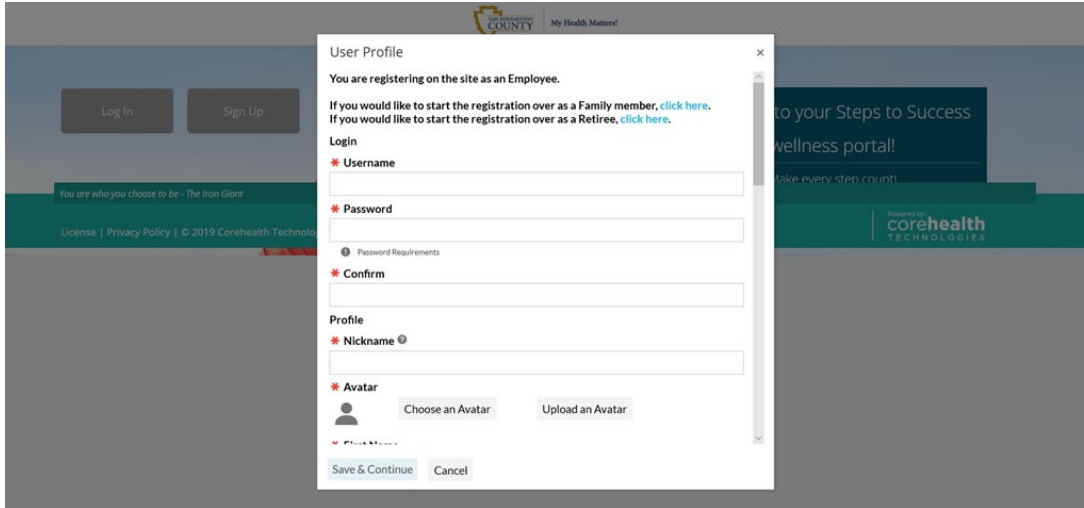
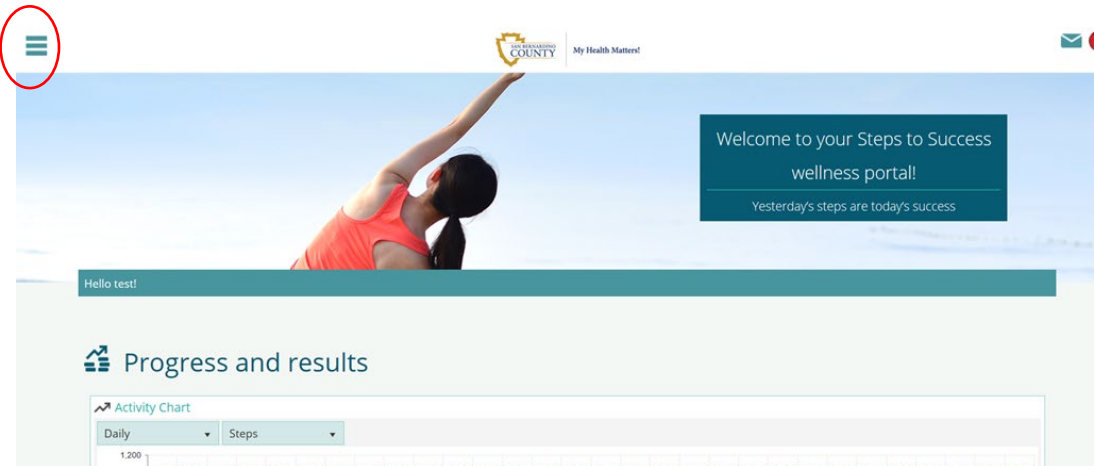




How to register for Steps to Success and Wellness Events

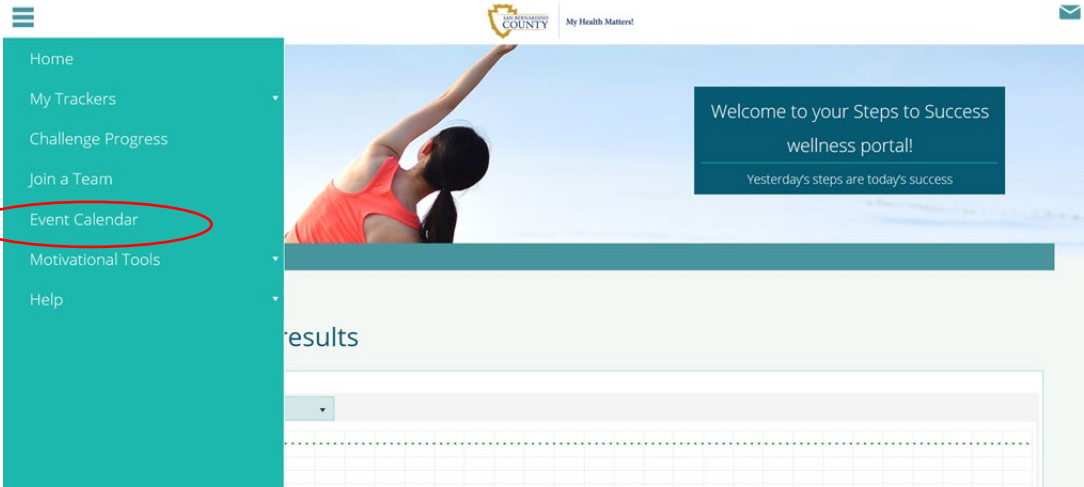
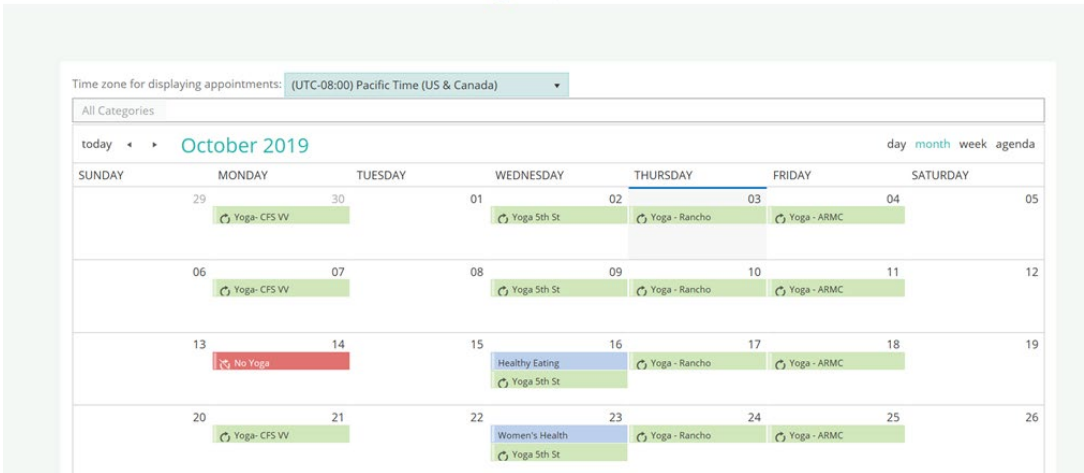
Step	Action
1.	Create a Steps to Success Account Profile Go to https://www.healthycommunity.ca/sbhr/default.aspx
2.	Click 'Sign Up' 
3.	Consent to "Software License and Privacy Policy" 

How to register for Steps to Success and Wellness Events

Step	Action
4.	<p>Complete and Save all the required fields on the 'User Profile'</p> 
5.	<p>Select the 3 bars on the top left on the page</p> 

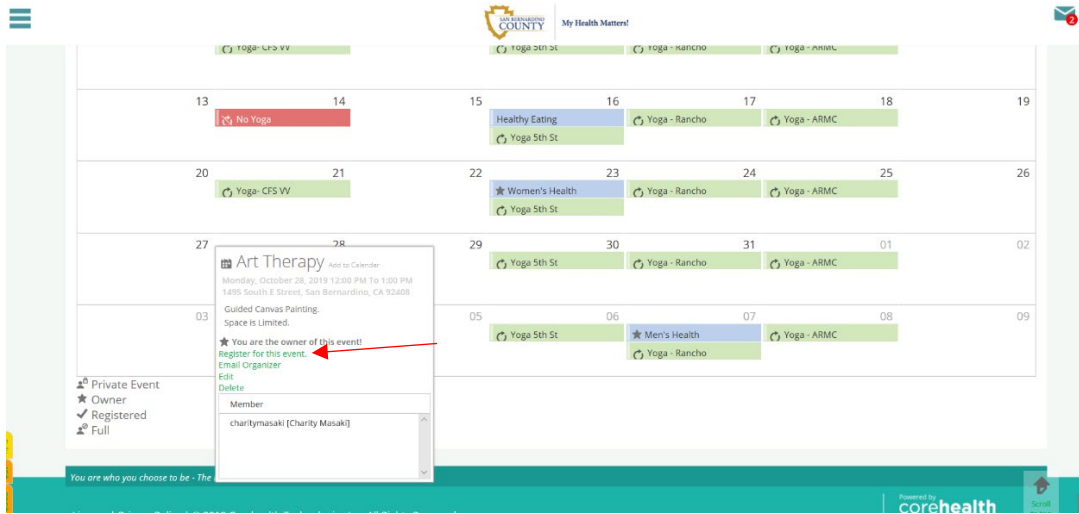
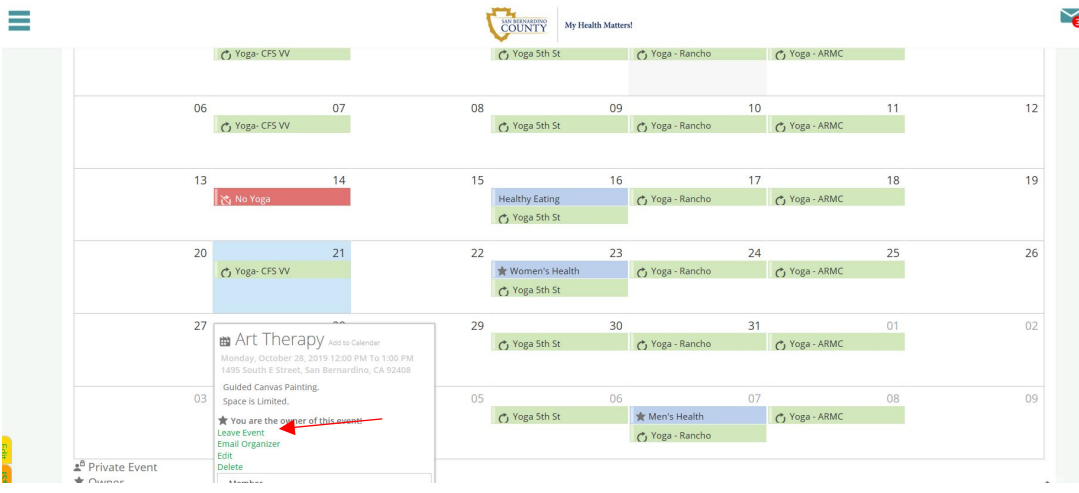


How to register for Steps to Success and Wellness Events

Step	Action
6.	<p data-bbox="727 348 1024 384">Click 'Event Calendar'</p>  <p>The screenshot shows the wellness portal home page. A teal sidebar menu is open on the left, listing: Home, My Trackers, Challenge Progress, Join a Team, Event Calendar (circled in red), Motivational Tools, and Help. The main content area features a header with the San Bernardino County logo and 'My Health Matters!' text. Below the header is a banner image of a woman in a red tank top with her arm raised, and a dark teal box with the text: 'Welcome to your Steps to Success wellness portal! Yesterday's steps are today's success'. Below the banner, the word 'results' is partially visible.</p>
7.	<p data-bbox="570 947 1182 982">Select the event you would like to register for</p>  <p>The screenshot displays the event calendar for October 2019. At the top, it shows the time zone as '(UTC-08:00) Pacific Time (US & Canada)'. Below this is a navigation bar with 'today', 'October 2019', and options for 'day', 'month', 'week', and 'agenda'. The calendar grid shows events for each day of the month. Events include 'Yoga - CFS VV' on Mondays (29, 06, 20), 'Yoga - 5th St' on Wednesdays (01, 08, 15, 22), 'Yoga - Rancho' on Thursdays (02, 09, 16, 23), and 'Yoga - ARMC' on Fridays (03, 10, 17, 24). There is also a 'No Yoga' event on Monday, October 14th, and a 'Women's Health' event on Wednesday, October 22nd.</p>



How to register for Steps to Success and Wellness Events

Step	Action
8.	<p data-bbox="683 348 1068 390">Click 'Register for this event'</p>  <p>The screenshot shows a calendar interface with a grid of dates from 13 to 09. A dialog box for 'Art Therapy' is open, displaying event details: 'Monday, October 28, 2019 12:00 PM To 1:00 PM', '1495 South E Street, San Bernardino, CA 92408', and 'Guided Canvas Painting. Space is Limited.' The dialog box includes a 'Register for this event' button, which is highlighted with a red arrow. Other options in the dialog include 'Email Organizer', 'Edit', and 'Delete'. A list of roles is shown below, with 'Member' selected and 'charitymasaki (Charity Masaki)' listed as the member.</p>
9.	<p data-bbox="358 989 1393 1031">To unregister for an event simply click the event again and click 'leave event'</p>  <p>The screenshot shows the same calendar interface. A dialog box for 'Art Therapy' is open, displaying the same event details as in step 8. The 'Leave Event' button is highlighted with a red arrow. Other options in the dialog include 'Email Organizer', 'Edit', and 'Delete'. The role 'Member' is still selected.</p>