

SAN BERNARDINO COUNTY WORKFORCE DEVELOPMENT BOARD
Strategic Planning Retreat
Lake Arrowhead Resort and Spa
27984 Highway 189
Lake Arrowhead, CA 92352

WEDNESDAY, MAY 8, 2024 – FRIDAY, MAY 10, 2024

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. It will also be posted at the site of this meeting located at the Lake Arrowhead Resort and Spa at 27984 Hwy 189, Lake Arrowhead, CA 92352. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at <http://.sbcounty.gov/workforce>. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** *"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."*

EXECUTIVE BOARD

AGENDA

THURSDAY, MAY 9, 2024 AT 3:00 PM - 5:00 PM
Lakeview Terrace Room

OPENING

- 1) Call Meeting to Order
- 2) Introductions

PUBLIC COMMENT

- 3) Comments from the General Public in Attendance

CONSENT

- 4) Approve Minutes from the February 14, 2024 Executive Board Meeting

DISCUSSION

- 5) General Board Debrief

CLOSE MEETING

EXECUTIVE BOARD

AGENDA

FRIDAY, MAY 10, 2024 AT 8:30 AM – 2:00 PM
Lakeview Terrace Room

OPENING

- 1) Reconvene Meeting

PUBLIC COMMENT

- 2) Comments from the General Public in Attendance

DISCUSSION

- 3) Committee Meetings/Guidelines
- 4) Update Mission Statement
- 5) WIOA Reauthorization

CLOSING REMARKS

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Executive Secretary II at least three (3) business days prior to the Board meeting. The Executive Secretary's telephone number is (909) 387-9886 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Executive Board
Agenda Item**

MEETING DATE: May 9, 2024

ITEM: (4)

SUBJECT: Approve Minutes from February 14, 2024 Executive Board Meeting

PRESENTED BY: Bradley Gates, Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from February 14, 2024 Executive Board Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE BOARD MEETING
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, CA 92415**

WEDNESDAY, FEBRUARY 14, 2024, 10:30 AM – 12:00 PM

MEETING MINUTES

ATTENDANCE:

Members	Present
William Sterling (Chair)	X
Cinnamon Alvarez	X
Phil Cothran	
Scott Kuethen	X
Shannon Shannon	X
Jonathan Weldy	X
WDB Staff	Present
Devra Bell	X
Bradley Gates	X

OPENING

- 1) **Call Meeting to Order** - The Chair called meeting to order at 10:50 AM.
- 2) **Introductions** – The Chair started introductions around the room.

PUBLIC COMMENT

- 3) **Comments from the General Public** - There were no public comment cards presented.

CONSENT AGENDA

4) Approval of Minutes from December 6, 2023 Executive Board Meeting

The Chair requested a motion to approve the consent calendar. Cinnamon Alvarez made a motion; Scott Kuethen seconded the motion. All approved, motion passed.

DISCUSSION

5) Legislative Update

Megan Kidwell, CAO Legislative Analyst, led the discussion. She reported ON working with lobbyists to set up meetings with legislators for visits in March to Sacramento and Washington D.C. She also noted that January 31st was the last day for two-year bills to pass and anything left from last year's session is no longer viable and must be reintroduced. February 16 is the last day for bills to be introduced and Legislative Affairs is monitoring new bills. Lastly, she provided updates on state budget cuts on healthcare workforce and Federal legislation HR 6655, a Stronger Workforce for America Act.

6) WIOA Reauthorization

Fred Burks provided an update on the outreach that is being conducted. He reported that the WIOA Reauthorization is expected to pass the house and will then go to the Senate. Some areas of concern are related to proposed increases to training requirements; the State retaining an additional 10% of our funding; and the Governor potentially breaking up local areas. Strategies going forward would include having conversations with the Senate/House and collaborate with Riverside for messaging.

7) Return on Investment Study

Bradley Gates provided an update on the Return-on-Investment reports, which are in the final stages of revision. Performance measures are being added to the dashboard and if any of the Board members have information they would like to see on the report, they are to advise Mr. Gates.

REPORTS AND INFORMATION

8) Workforce Compass Update

Lucas Levine led the update and reported on their portal for employers, who can post jobs and individuals can look for jobs. He reported on their vision for San Bernardino County. Their focus would be to expand our reach; drive engagement and tap into talent pipeline; deepen connectivity to partners/programs. Their next step is to maximize success in Phase 2 by building and strengthening employer relationships and outreach to prospective candidates.

9) Directors Report

The Director had nothing to report.

10) Chair Report

The Chair reported on the upcoming retirement of the Board Secretary in June, 2024.

ADJOURNMENT

The Chair called for a motion to adjourn. Shannon Shannon motioned; Cinnamon Alvarez seconded the motion. All in favor. Motion carried.

Meeting adjourned at 11:58 AM

The next WDB Executive Board Committee meeting is currently scheduled for May 9, 2024 at 3:00 PM at the Lake Arrowhead Resort and Spa, 27984 Hwy 189, Lake Arrowhead, CA 92352

Devra Bell – WDB Secretary