

# WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, OCTOBER 11, 2023 AT 10:00 AM – 11:00 AM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

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#### **Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** *"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."*

## AGENDA

### **OPENING**

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

### **PUBLIC COMMENT**

- 4) Comments from the General Public in Attendance

### **CONSENT AGENDA**

- 5) Approval of Minutes from July 12, 2023 Youth Committee Meeting

### **PRESENTATION**

- 6) Youth Branding

### **DISCUSSION**

- 7) Workplan for the Youth Committee for the Period July 1, 2023 through June 30, 2024

### **REPORTS AND INFORMATION**

- 8) Youth Dashboard
- 9) Directors Report

### **ADJOURNMENT**

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**San Bernardino County  
Workforce Development Board  
Youth Committee  
Agenda Item**

**MEETING DATE:** October 11, 2023

**ITEM:** (5)

**SUBJECT:** Approve Minutes from July 12, 2023 Youth Committee Meeting

**PRESENTED BY:** Bradley Gates, Director  
Workforce Development Department (WDD)

**CONSENT**   X                        **DISCUSSION** \_\_\_\_\_                      **INFORMATION** \_\_\_\_\_

**RECOMMENDATION:** Approve Minutes from July 12, 2023 Youth Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
YOUTH COMMITTEE MEETING**

**WEDNESDAY, JULY 12, 2023 – 10:00 AM – 11:00 AM**

**MINUTES**

**Attendees:**

<b>Members</b>	<b>Present</b>
Shannon Shannon (Chair)	X
*Andre Bossieux	X
Phil Cothran	
*Shellie Dansby	X
*Jayson Jones	X
Lowell King	
Dale Marsden	
*Tremaine Mitchell	X
*Eve Valdez	X
*Terrance Stone	X
Jonathan Weldy	X
*Jeany Zepeda	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Brad Gates	X
Mariann Johnson	X

**OPENING**

- 1) **Chair called meeting to order** at 10:01 AM
- 2) **Pledge of Allegiance** – Jonathan Weldy led the Pledge of Allegiance.
- 3) **Introductions** – The Chair led the introductions around the room.

**PUBLIC COMMENTS**

- 4) **Comments from the General Public in Attendance** - No public comment cards were presented.

**CONSENT AGENDA**

**5) Approve Minutes from April 12, 2023 Youth Committee Meeting**

The Chair requested a motion to approve the consent agenda. Terrance Stone motioned; Jonathan Weldy seconded the motion. None opposed. Motion approved.

**PRESENTATION**

**6) San Bernardino County Superintendent of Schools**

Carol Tsushima, Administrator for the San Bernardino County Superintendent of Schools, led the presentation. She reviewed their website and reported on the free resources that are available to help find a career path. Several areas were discussed, including: Career Exploration Activities for Adults; Skills activities; Inland Empire programs; LMI infographics; games; Educators/Curriculums; Grant Technical Assistance; Student Events; WBL Collaborative; and a list of partners.

**DISCUSSION**

**7) Approve Goals for the Youth Committee for the Period July 1, 2023 through June 30, 2024**

The Chair introduced Mariann Johnson, who provided an overview of the proposed goals. The first goal was to increase collaboration with Child and Family Services to connect Foster Youth. Next, the committee discussed developing transportation strategies, including collaboration efforts between high schools and the county Fleet Department; providing classes for Foster Youth on insurance (how to obtain and budget); how to use driving services, such as Uber and potentially having Youth providers assist with funding for cars. The next goal was to collaborate with County Schools in the referral process. Lastly, they discussed ensuring that at least 50% of the Youth are in training/work experience in our 7 targeted industry sectors.

The Chair requested a motion to approve. Lowell King motioned; Andre Bossieux seconded the motion. All in favor, none opposed. Motion carried.

**REPORTS AND INFORMATION**

**8) Youth Dashboard**

Mariann Johnson reviewed updated information on the Youth Dashboard.

**9) Director's Report**

Bradley Gates reported on the County receiving 160 NACo Awards, 8 of which were from Workforce Development.

**ADJOURNMENT**

The Chair called for a motion to adjourn. Tremaine Mitchell motioned; Jonathan Weldy seconded the motion. None opposed; motion carried.

Meeting adjourned at 11:12 AM

The next WDB Youth Committee meeting is scheduled for Wednesday, October 11, 2023 at 10:00 AM to be held at WDD Administration Office, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.

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Devra Bell – WDB Secretary