

**WORKFORCE DEVELOPMENT BOARD**  
**SPECIAL POPULATIONS COMMITTEE MEETING**  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, JULY 12, 2023 AT 11:30 AM – 12:30 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce). However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

**Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** *"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."*

**AGENDA**

**OPENING**

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

**PUBLIC COMMENT**

- 4) Comments from the General Public in Attendance

**CONSENT AGENDA**

- 5) Approval of Minutes from April 12, 2023 Special Populations Committee Meeting

**PRESENTATION**

- 6) Disability Navigator Grant

**DISCUSSION**

- 7) Approve Goals for the Special Populations Committee for the Period July 1, 2023 through June 30, 2024

**REPORTS AND INFORMATION**

- 8) Directors Report

**ADJOURNMENT**

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In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Special Populations Committee  
Agenda Item**

**MEETING DATE:** July 12, 2023

**ITEM:** (5)

**SUBJECT:** Approve Minutes from April 12, 2023 Special Populations Committee Meeting

**PRESENTED BY:** Bradley Gates, Director  
Workforce Development Department (WDD)

**CONSENT**   X                        **DISCUSSION**                             **INFORMATION**       

**RECOMMENDATION:** Approve Minutes from April 12, 2023 Special Populations Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

**WEDNESDAY, April 12, 2023 – 10:00 AM – 11:00 PM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
*Russell Degnan	X
*Dan Flores	
Lowell King	
Scott Kuethen	
*Yukiko Long	X
Louie Lopez	X
*Clint Miller	X
*Deborah Napier	X
*Pauline Pina	
*Jessica Rodriguez	
Shannon Shannon	X
*Terrance Stone	X
*Linda Titus	

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Brad Gates	X
Mariann Johnson	X

**OPENING**

- 1) **Chair called meeting to order** at 10:05 AM
- 2) **Pledge of Allegiance** – Louie Lopez led the Pledge of Allegiance
- 3) **Introductions** – The Chair led the introductions.

**PUBLIC COMMENT**

- 4) **Comments from the General Public in Attendance** – No Public Comments

**CONSENT AGENDA**

**5) Approve Minutes from January 11, 2023, Special Populations Committee Meeting**

The Chair called for a motion to approve the consent agenda. Louie Lopez motioned; Cinnamon Alvarez seconded the motion. All in favor. Motion passed.

## **PRESENTATION**

### **6) Expungement Services**

Thomas Sone, Public Defender, led the presentation and provided information on Criminal Record Clearing. He discussed the number of individuals they have helped and the events that take place to provide services. Also reviewed were the types of relief that can be offered to justice involved individuals who are looking to clear their record, which include Dismissals and Certificates of Rehabilitation. Mr. Sone went into further detail regarding eligibility for obtaining the Certificates of Rehabilitation, which included: applying in county of residence; must be free from custody for at least 7 years; must have been a CA resident for 5 consecutive years before filing the petition; must not be on probation or parole; and must pass a background check. Lastly, Mr. Sone discussed PC1203.4, which is the penal code that covers criminal record expungement, which if granted, the post-conviction relief allows individuals to be released from all disabilities stemming from the conviction. The Public Defenders office will be taking their record clearing efforts on the road, to increase accessibility and service to the community.

## **REPORTS AND INFORMATION**

### **7) Special Populations Goals**

Mariann Johnson provided updates of the current goals of the Special Populations Committee and noted that goals for next fiscal year will be discussed during the retreat in May. She also reported on the letters of support that have been sent during this period; business grant workshop that was put together with the head of the Department of Rehabilitation; SBC PathBuilder program; expansion of the Uniquely Abled program; community funding requests; employer toolkit and Prison 2 Employment contract. The members discussed the need for various worksites to assist individuals with obtaining work experience.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Louie Lopez motioned; Stephanie Congdon seconded the motion. None opposed; Motion carried.

Meeting adjourned at 10:59 AM

The next WDB Special Populations meeting is scheduled for Wednesday, July 12, 2023 at 11:30 AM and will be held at the WDD Administration Office, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.

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Devra Bell, WDB Secretary

**San Bernardino County  
Workforce Development Board  
Special Populations Committee  
Agenda Item**

**MEETING DATE:** July 12, 2023

**ITEM:** (7)

**SUBJECT:** Approve Goals for the Special Populations Committee for the Period  
July 1, 2023 through June 30, 2024

**PRESENTED BY:** Bradley Gates, Director  
Workforce Development Department (WDD)

**CONSENT** \_\_\_\_\_ **DISCUSSION**   X   **INFORMATION** \_\_\_\_\_

**RECOMMENDATION:** Approve Goals for the Special Populations Committee for the Period July 1, 2023  
through June 30, 2024