

SAN BERNARDINO COUNTY WORKFORCE DEVELOPMENT BOARD
General Board Meeting
Thinkwise Credit Union
599 North E Street, 2nd Floor, San Bernardino, CA

WEDNESDAY, MAY 10, 2023

MEETING MINUTES

ATTENDANCE:

Members			
	Present		Present
Will Sterling <i>(Chair)</i>	X	Scott Kuethen	X
Orlando Acevedo	X	Louie Lopez	X
Cinnamon Alvarez	X	Robert Loeun	
Ricardo Cisneros		Dale Marsden	X
Phil Cothran	X	Lina Montes	
Jimmy Elrod		Henry Shannon	X
Mike Gallo		Shannon Shannon	X
Cheri Greenlee	X	Jonathan Weldy	
Lowell King	X		

Staff to WDB	
	Present
Devra Bell	X
Brad Gates	X
Sophie Curtis	X
WDD Staff	
Fred Burks	X
Curtis Compton	X
Mariann Johnson	X

OPENING

- 1) Chair Call Meeting to Order at 9:15 AM**

PUBLIC COMMENT

- 2) Comments from the General Public in Attendance**
 There were no public comment cards presented at the meeting

CONSENT AGENDA

- 3) Approval of Minutes from the March 23, 2023 Workforce Development Board General Meeting**

The Chair requested a motion to approve the consent agenda. Lowell King motioned; Louie Lopez seconded the motion. All in favor, none opposed. Motion passed.

DISCUSSION

4) Approval of PUMA Enrollments for Program Year 2023-2024

Bradley Gates provided an overview of the item to approve changes to the PUMA allocations. The Chair requested a motion to approve the item. Louie Lopez made a motion; Shannon Shannon seconded the motion. All in favor, none opposed. Motion passed.

5) WDB Member Training

The Chair provided an overview of the purpose for the mini-retreat and training. He introduced Bradley Gates, Director, who provided information on several topics, including: Precursors to WIOA; Purpose of WIOA; Five Titles of WIOA; Core programs under WIOA; Business Services; Title 1 Youth Services; Federal/State Administrations; Roles of the WDB Members/Workforce Development Board; WIOA Allocations; Budget and Procurement Processes; Legislative Advocacy; and Purposes of Committees. Mariann Johnson provided an overview of the Regional and Local Plan. Jolena Grider, Deputy County Counsel, provided training on Form 700 Conflict of Interest and Ethics. She discussed the requirements and procedures to satisfy both of these requirements. The Board Secretary, Devra Bell, reviewed the WDB Elections process; WDB Appointments and Reappointments; How to fill unexpected vacancies on the Board and the procedure for resigning from the Board.

6) WIOA Reauthorization

Bradley Gates discussed the status of the WIOA Reauthorization. WDB members noted it would be helpful if WARN notices included the contact individual of the person who was laid off, so we have access to assist them in finding a new job.

7) Economic Development Business Resource Committee Goals

Bradley Gates provided an overview of the current EDBR goals and their status. The following proposed goals were discussed:

- Provide a toolkit to build relationships with other chambers/city contacts
- Dashboard that includes our connections
- ROI Evaluation
- Develop statistics showing the percentage of WARN employees placed in new employment
- Upskill Leadership for succession planning
- Develop "On-the-Job" retention goals
- Increase hiring for individuals with barriers/justice involved

8) Youth Committee Goals

Mariann Johnson provided an overview of the current Youth Committee goals. The following proposed goals were discussed:

- Increase collaboration with Child and Family Services regarding Foster Youth
- Transportation: Vanpool
- Connect Business Services with Youth Providers
- Connect Youth Providers with AJCC's
- Help build capacity in leadership structures in schools to bridge youth to the youth
- MOU with County Schools to refer kids struggling, so we can help them.

9) Special Populations Committee Goals

Mariann Johnson provided an overview of the current Special Populations goals. The following proposed goals were discussed:

- Determine other industries for the Uniquely Abled Program
- Continue working with the Sheriff and Probation Departments
- Collect information about the number of individuals that are work ready
- Employer education for Special Populations and Businesses

10) Director Report

There were no additional reports made from the Director.

11) Chair Report

Will Sterling thanked everyone for taking the time to attend the training sessions and noted our next annual retreat will take place in the Spring of 2024.

ADJOURNMENT

The Chair requested a motion to adjourn the meeting. Cinnamon Alvarez motioned; Louie Lopez seconded the motion.

The meeting adjourned at 4:28 PM

The next Workforce Development Board General Meeting is scheduled for Wednesday, August 9, 2023, at 8:30 am, located at the WDD Administrative Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.



Devra Bell, WDB Secretary