

WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, APRIL 12, 2023 AT 11:30 AM – 12:30 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** "When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."

AGENDA

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

PUBLIC COMMENT

- 4) Comments from the General Public in Attendance

CONSENT AGENDA

- 5) Approval of Minutes from January 11, 2023 Youth Committee Meeting

PRESENTATION

- 6) Rock'n Our Disabilities – *Presented by: Dana Hernandez*

DISCUSSION

- 7) Approval of PUMA Enrollments for Program Year 2023-2024

REPORTS AND INFORMATION

- 8) Youth Dashboard

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: April 12, 2023

ITEM: (5)

SUBJECT: Approve Minutes from January 11, 2023 Youth Committee Meeting

PRESENTED BY: Bradley Gates, Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from January 11, 2023 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

WEDNESDAY, JANUARY 11, 2023 – 12:30 PM – 2:00 PM

MINUTES

Attendees:

Members	Present
Shannon Shannon (Chair)	X
Ken Boshart	
*Andre Bossieux	X
Phil Cothran	
*Shellie Dansby	X
Jimmy Elrod	
Lowell King	X
Dale Marsden	
*Tremaine Mitchell	X
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Brad Gates	X
Mariann Johnson	X

OPENING

- 1) **Chair called meeting to order** at 12:31 PM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance.
- 3) **Introductions** – The Chair led the introductions around the room.

PUBLIC COMMENTS

- 4) **Comments from the General Public in Attendance** - No public comment cards were presented.

CONSENT AGENDA

5) Approve Minutes from October 12, 2022 Youth Committee Meeting

The Chair requested a motion to approve the consent agenda. Lowell King motioned; Andre Bossieux seconded the motion. None opposed. Motion approved.

PRESENTATION

6) Children’s Network Mentoring Taskforce

Doreen Ivery, Mentoring Resource Specialist at Children’s Network, led the presentation. She discussed the Mission and Vision statement of the San Bernardino County Children’s Network; partnerships/collaboration; mentor recruitment and resource development. She reported on the upcoming First Mentoring Summit that will take place on 1/17; their task force meeting that will be held on 1/18 and the mentoring task force lunch on 1/23. Ms. Ivery noted there are over 10,000 Youth in Foster Care in San Bernardino County and more approximately 117,000 Youth without a mentor. She suggested connecting with each of the Youth providers to collaborate. The committee members discussed how to get more mentors and connecting with other County departments.

7) Career Online High School Diploma Program

Mariann Johnson introduced Lauren Lane, Librarian I, with the San Bernardino County Library, provided the background of the Career Online High School, founded in early 2010 and accredited as the world's first online private school district in February, 2011. The online high school diploma and career certification program is available through the San Bernardino County Library and offered to adults at least 19 years old. There are many certificated programs available and programs last 18 months, but may be completed earlier, depending on previous credits that may have been completed by the individual. Ms. Lane also discussed Literacy Services available from the Library and their need for Literacy tutors.

REPORTS AND INFORMATION

8) Review Youth Committee Goals

Mariann Johnson provided updates for the Youth Committee goals and noted these would be realigned to the fiscal year reporting going forward.

9) Youth Dashboard

Mariann Johnson reviewed the dashboard updates and reported on a new section that was added to provide information regarding "Activities and Outcomes".

ADJOURNMENT

Chair called for a motion to adjourn. Lowell King motioned; Shellie Dansby seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:51 PM

The next WDB Youth Committee meeting is scheduled for Wednesday, April 12, 2023 at 11:30 AM to be held at WDD Administration Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.

Devra Bell – WDB Secretary

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: April 12, 2023

ITEM: (7)

SUBJECT: PUMA Enrollments for Program Year 2023-204

PRESENTED BY: Bradley Gates, Director
Workforce Development Department

CONSENT _____ **DISCUSSION** X **INFORMATION** _____

RECOMMENDATION: Approve the recommendation of the Youth Ad Hoc Committee for Workforce Innovation and Opportunity Act (WIOA) Youth Program to amend PUMA (Public Use Microdata Area) Enrollment Provider Goals for Program Year 2023-2024 for the following PUMAs:

- Chino and Chino Hills
- Upland and Montclair
- Rancho Cucamonga

BACKGROUND: The Workforce Development Board's (WDB) WIOA youth program provides academic enhancement, employment skills, and occupational training services to eligible youth participants in San Bernardino County. Contracted youth service providers are selected through competitive bid and serve youth on a two-year program cycle. While a youth is in their first year of a program cycle, the contractors provide youth with occupational training, work experience, counseling, tutoring and supportive services to place the youth in employment or higher education. While a youth is in the second year of a program cycle, the contractors provide the youth with follow up services to ensure success utilizing the skills obtained during the prior year.

On May 11, 2022, the WDB approved the PUMA (geographical areas assigned by the Census) enrollment goals for each youth provider. Further, the approval set these as the annual requirement for each provider for the length of the contract cycle, which dates from July 1, 2022 through June 30, 2025.

A Youth Ad Hoc Committee of the WDB convened on April 3, 2023, to review data related to the current performance of WIOA youth providers and approved PUMA enrollment goals for Program Year 2023-2024. These goals will remain intact for the remainder of the contract cycle should further developments not arise. The Ad Hoc Committee approved the following PUMA enrollments and youth provider goals:

Public Use Microdata Area (PUMA)	PUMA Enrollments	Youth Provider	Enrollment Goal
#1 Big Bear City, Big Bear Lake, Crestline, Lake Arrowhead, Running Springs, and Wrightwood	89	California Association Health & Education Linked Professions	39
		Arbor E&T, LLC dba Equus Workforce Solutions	50
#2 San Bernardino and Muscoy	258	El Proyecto del Barrio, Inc.	86
		Youth Action Project, Inc.	86
		Operation New Hope	86
#3 Victorville and Adelanto	158	California Association Health & Education Linked Professions	158
#4 Rialto and Bloomington	105	Youth Action Project, Inc.	50
		El Proyecto del Barrio, Inc.	55

Public Use Microdata Area (PUMA)	PUMA Enrollments	Youth Provider	Enrollment Goal
#5 Hesperia, Apple Valley and Lucerne Valley	129	California Association Health & Education Linked Professions	129
#6 Twentynine Palms, Barstow, Needles, Yermo, Joshua Tree, Newberry Springs and Yucca Valley	108	First Institute Training and Management, Inc.	108
#7 Fontana	180	Arbor E&T, LLC dba Equus Workforce Solutions	90
		First Institute Training and Management, Inc.	90
#8 Ontario	111	Arbor E&T, LLC dba Equus Workforce Solutions	97
		Hawkeye Properties and Workforce Innovation, Inc.	14
#9 Colton, Loma Linda, and Grand Terrace	62	Arbor E&T, LLC dba Equus Workforce Solutions	31
		El Proyecto del Barrio, Inc.	31
#10 Redlands, Yucaipa, Mentone, and Highland	74	Arbor E&T, LLC dba Equus Workforce Solutions	74
#11 Chino and Chino Hills	86	Hawkeye Properties and Workforce Innovation, Inc.	86
#12 Upland, Montclair, and Rancho Cucamonga	143	Operation New Hope	59
		Hawkeye Properties and Workforce Innovation, Inc.	84
	1,503		1,503

With the Youth Committee's approval, this item will be submitted to the WDB on May 10, 2023. Should new Census data be made available and/or additional developments surface between the Youth Committee's approval of this item and the WDB meeting, the table above will be updated accordingly to reflect those changes and be presented to the WDB.