

**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE BOARD MEETING**
Workforce Development Department Administration Office
Executive Conference Room
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, MARCH 1, 2023 8:30 AM – 9:30 AM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regular meeting on the Workforce Development Board website, on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415, and outside the meeting space. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

8:30 AM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT EXECUTIVE BOARD

OPENING

- 1) Call Meeting to Order
- 2) Introductions

CONSENT AGENDA

- 3) Approval of Minutes from September 14, 2022 Executive Board Meeting

PUBLIC COMMENT

- 4) Comments from the General Public in Attendance

DISCUSSION

- 5) Strategies for Day at the Capitol and NAWB Forum 23 Conference
- 6) Mini-Retreat

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Executive Board
Agenda Item**

MEETING DATE: March 1, 2023

ITEM: (3)

SUBJECT: Approve Minutes from September 14, 2022 Executive Board Meeting

PRESENTED BY: Bradley Gates, Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from September 14, 2022 Executive Board Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE BOARD MEETING
Lake Arrowhead Resort and Spa
27984 Highway 189, Lake Arrowhead, CA 92352**

WEDNESDAY, SEPTEMBER 14, 2022, 1:00 PM – 5:00 PM

MEETING MINUTES

ATTENDANCE:

Members	Present
Phil Cothran (Chair)	X
William Sterling (Vice Chair)	X
Cinnamon Alvarez	X
Scott Kuethen	X
Shannon Shannon	X
Jonathan Weldy	X
WDB Staff	Present
Devra Bell	X
Fred Burks	X
Curtis Compton	X
Bradley Gates	X
Mariann Johnson	X

OPENING

- 1) **Call Meeting to Order** - The Chair called meeting to order at 1:29 PM
- 2) **Introductions** – The Chair welcomed everyone to the start of the retreat.

PUBLIC COMMENT

- 3) **Comments from the General Public** - There were no public comment cards presented.

CONSENT AGENDA

4) Approval of Minutes from June 15, 2022 Executive Board Meeting

The Chair requested a motion to approve the consent calendar. Will Sterling made a motion; Cinnamon Alvarez seconded the motion. All approved, motion passed.

PRESENTATION

5) WIOA Reauthorization

Bradley Gates provided the background when the reauthorization occurred from the Workforce Innovation Act (WIA) to the Workforce Innovation and Opportunity Act (WIOA). The members discussed the need to prioritize the need of our local areas and get that messaging to the legislators. Also discussed was ensuring the local workforce boards maintain control of their respective region vs. seeing the state move to one workforce board.

The members reviewed areas in the current WIOA to determine if there were any items they would want changed or updated. Those topics discussed included performance accountability; establishment of one-stop-delivery systems; identification of eligible provider of training services; use of funds for youth workforce investment activities; summer and year-round employment for youth; use of funds for employment and training activities; technical assistant; evaluation and research; national dislocated worker grants; community college and industry partnership grants; reentry employment opportunities; sectoral employment; and prohibition of National Database Management.

6) Business Services Outreach Support

Bradley Gates reported on WDD's efforts to reach more businesses with our services, via the Chamber pilot program. He provided data covering the period Oct 2021-August 2022 and noted the pilot started off slow but improved in the last few months. A discussion ensued regarding the employers and chambers and how they collaborated to find job seekers and match them to the employers.

7) WIOA Fiscal Reports

Bradley Gates provided the fiscal reports to the members.

8) Strategic Direction of the Board

This item was covered during the discussion for item 5.

ADJOURNMENT

The Chair called for a motion to adjourn. Will Sterling motioned; Scott Kuethen seconded the motion.

Meeting adjourned at 5:47 PM

The next WDB Executive Board meeting is currently scheduled for March 1, 2023 at 8:30 AM at San Bernardino County Administration Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.

Devra Bell – WDB Secretary