

**SAN BERNARDINO COUNTY WORKFORCE DEVELOPMENT BOARD**  
**General Board Meeting**  
**Workforce Development Administration**  
**290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415**

**WEDNESDAY, FEBRUARY 22, 2023**

**MEETING MINUTES**

**ATTENDANCE:**

<b>Members</b>				<b>Staff to WDB</b>	
	<b>Present</b>		<b>Present</b>		<b>Present</b>
Will Sterling <i>(Chair)</i>	X	Scott Kuethen		Devra Bell	X
Orlando Acevedo		Louie Lopez	X	Brad Gates	X
Cinnamon Alvarez	X	Robert Loeun			
Ricardo Cisneros		Dale Marsden	X		
Phil Cothran	X	Lina Montes		<b>WDD Staff</b>	
Jimmy Elrod		Henry Shannon	X	Fred Burks	X
Mike Gallo		Shannon Shannon	X	Curtis Compton	X
Cheri Greenlee		Jonathan Weldy	X	Mariann Johnson	X
Lowell King	X				

**OPENING**

- 1) **Chair Call Meeting to Order** at 8:37 AM
- 2) **Pledge of Allegiance** – Shannon Shannon led the pledge
- 3) **Introductions** - The Chair led introductions around the room
- 4) **Success Stories**
  - **AJCC:** Claudia Haro introduced Damon Bridges, who discussed his family and life challenges. He decided to join an orientation regarding WIOA and the services offered. He joined the Electrical/Mechanical program at the Chaffey InTech Center in June of 2021. He went to class 5 days a week from 8:00-5:00 and then continued to work full time after school. He graduated in November of 2021 and was hired as an apprentice in December of 2021, with a promotion to follow soon after. His goal is to mentor Youth.
  - **Business Services:** Keven Eldridge introduced Charmayne from Spectrum Communications who provided background regarding their hiring events they host. They had five candidates in the month of November and they love helping people.
  - **Youth:** Mariann introduced Veronica Jordan from Chino Valley Unified School District and congratulated her for their 15 years of service as a Youth provider. Ms. Jordan then introduced Destiny Cruz, who provided her background. She was previously a high school dropout, who was raising her three little brothers by the time she was 21. She later

decided to obtain her diploma and went to Ms. Jordan for guidance and was able to complete the requirements. She then wanted to go into real estate has now obtained 3 certifications, thanks to the assistance from Chino Valley Unified School District and their staff.

## **PUBLIC COMMENT**

### **5) Comments from the General Public in Attendance**

There were no public comment cards presented at the meeting

## **CONSENT AGENDA**

### **6) Approval of Minutes from the December 7, 2022 Workforce Development Board General Meeting**

The Chair requested a motion to approve the consent agenda. Louie Lopez motioned; Henry Shannon seconded the motion. All in favor, none opposed. Motion passed.

## **PRESENTATION**

### **7) LAUNCH Apprenticeship Network**

Charles Henkels led the presentation. He noted LAUNCH was funded by the community colleges and discussed several topics including stats of their registered apprentices; regional systems; intermediary structure; advancing apprenticeships in California; LAUNCH consultants; the VIP apprenticeship experience; apprenticeship models; and partnership models.

## **DISCUSSION**

### **8) Approval of Workforce Innovation and Opportunity Act San Bernardino County Local Plan and Inland Empire Regional Plan 2-Year Modification for Plan Years 2021-2024**

Bradley Gates provided an overview of the item and noted it was posted for 30 days for comments and no negative comments were received. The Chair requested a motion to approve the item. Louie Lopez made a motion; Lowell King seconded the motion. All in favor, none opposed. Motion passed.

## **REPORTS/INFORMATION**

### **9) Committee Updates**

- Executive Board: Bradley Gates provided an overview of the fiscal reports, noting the budget workshop will be held on 3/22/23. He also provided legislative updates, including some forthcoming position changes. He discussed the CWA Day at the Capitol event that will occur March 7-9 in Sacramento and will provide updates on those visits at the next meeting. He also noted the upcoming trip to Washington D.C. for legislative visits, which will include some Board members and the County's legislative analyst.
- EDBR Committee: Cinnamon Alvarez reported on the Economic Recovery Business Services Outreach Support Project; Job Fairs and Hiring Event news and the WDB Business Services Dashboard.

- Special Populations Committee: Jonathan Weldy reported on the two presentations that were made at the last meeting, including one on sub-minimum wage by Robert Loeun and the other about forklift training programs by Terrance Stone. Lastly, he discussed the \$250k grant from the Department of Labor for the Disability Navigator program.
- Youth: Shannon Shannon discussed January being National Mentoring Month and the presentation that was received by the Children's Network Mentoring Task Force. She also reported on the presentations from the Career Online High program the County Library offers for free. Next, she reported on the mid-year letters that were sent to all Youth providers; the Youth provider meeting; the Road Trip Nation contract; and a presentation from Workforce SBCSS, formerly the Alliance for Education.

### **10) County Report**

Bradley Gates reported on an upcoming DMV visit in Fontana to discuss truck training and partnerships to help individuals get their licenses. He also discussed the mini retreat for the Board in May; pending grant applications and the upcoming budget workshop on 3/22.

### **11) Chair Report**

Will Sterling reported on the Legislative Ad Hoc Committee that will meet to provide a framework of topics to discuss with legislators in Sacramento and Washington D.C. One specific topic of interest is the Brown Act requirements and the interest of future meetings being conducted with a virtual option, to allow for more participation. Lastly, he reported on the retirement of Ken Boshart from the Board.

### **ADJOURNMENT**

The Chair requested a motion to adjourn the meeting. Shannon Shannon motioned; Cinnamon Alvarez seconded the motion.

The meeting adjourned at 10:35 am

The next Workforce Development Board General Meeting is scheduled for Wednesday, March 22, 2023, at 8:30 am, located at the WDD Administrative Office, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.



---

Devra Bell, WDB Secretary