

WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JANUARY 11, 2023 AT 12:30 PM – 2:00 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

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Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** "When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."

AGENDA

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

PUBLIC COMMENT

- 4) Comments from the General Public in Attendance

CONSENT AGENDA

- 5) Approval of Minutes from October 12, 2022 Youth Committee Meeting

PRESENTATION

- 6) Children's Network Mentoring Taskforce – *Presented by: Doreen Ivery*
- 7) Career Online High School Diploma Program – *Presented by: Lauren Lane*

REPORTS AND INFORMATION

- 8) Youth Committee Goals
- 9) Youth Dashboard

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

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**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: January 11, 2023

ITEM: (5)

SUBJECT: Approve Minutes from October 12, 2022 Youth Committee Meeting

PRESENTED BY: Bradley Gates, Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from October 12, 2022 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

WEDNESDAY, OCTOBER 12, 2022 – 12:30 PM – 2:00 PM

MINUTES

Attendees:

Members	Present
Shannon Shannon (Chair)	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	
*Shellie Dansby	X
Jimmy Elrod	X
Lowell King	
Dale Marsden	
*Tremaine Mitchell	X
Jonathan Weldy	X

Staff to WDB	Present
Devra Bell	X
Brad Gates	X
Mariann Johnson	X

**Public Members*

OPENING

- 1) **Chair called meeting to order** at 12:30 PM
- 2) **Pledge of Allegiance** – Shannon Shannon led the Pledge of Allegiance.
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENTS

- 4) **Comments from the General Public in Attendance** - No public comment cards were presented.

CONSENT AGENDA

- 5) **Approve Minutes from October 12, 2022 Youth Committee Meeting**

The Chair requested a motion to approve the consent agenda. Tremaine Mitchell motioned; Jonathan Weldy seconded the motion. None opposed. Motion approved.

PRESENTATION

- 6) **Recognition of Outgoing Youth Provider: Career Institute**

The Chair congratulated Judy Takano at Career Institute for their 25 years of service as a Youth provider.

WORKSHOP:

- 7) **Victor Valley Transit Authority Microlink Transport Program**

The Chair introduced Chris Akerman, Marketing Manager from the Victor Valley Transit Authority (VVTA), who provided an overview of their agency and the areas they cover in the High Desert region. He reviewed the services available, which include: Fixed route bus service; ADA paratransit

service; service through the I-15 freeway; Vanpool; Brokerage Service; Lifeline service Needles, CA; Ft. Irwin commuter service; and Big River & Trona, CA Senior Center programs. Next, he discussed how the VVTA will operate Micro Link. There are 3 vans that hold 8 passengers each (including wheelchair accessibility and bicycle holders). The service is designed to assist passengers that live too far from a bus stop and Micro Link will pick them up from their location and take them to the nearest bus station. The price for each ride is \$4.00, which also pays for their bus ride, once they are dropped off at the nearest bus stop location. There are currently 3 zones established that cover the high desert area, with a 4th zone coming soon. Future marketing events will occur to bring this service to the attention of the community. The committee members discussed if this service could be used to take students to their job, which can be done if the job location is located within the zone where the ride was initiated. Mr. Akerman reported on the future expansion efforts they would like to initiate for this pilot program, so the hours and locations can be increased.

REPORTS AND INFORMATION

8) Review Youth Committee Goals

Mariann Johnson led the discussion and noted there are new Youth providers that started a month ago, replacing the 6 youth providers who transitioned out. The rollout of a Youth provider training with a new handbook. Updated MOU with Children and Family Services (CFS) to have an improved referral service with Foster Services. Any foster child who ages out will now be referred to us with their verification. Bradley Gates discussed a brand-new MOU created with child support services, which is non-financial. We will accept children who have parents who are not employed and cannot pay child support. Referrals will come to us directly from Child Support Services. We are working on a solution to connect with these children directly or through their case worker.

9) Youth Dashboard

Mariann Johnson reported on the current number which are not where we want them. She reviewed information showing demographics/services provided and Youth training services information. The information is provided on a monthly basis and can be found on the Workforce Development website, under "Youth" and then "Youth Dashboard".

10) County Report

Mariann Johnson provided the updates.

- Notice from EDD about new requirements (Stevens amendment) for all materials, which requires a federal funding disclosure. Website page is updated and active. We will update the funding when we get new or additional funding and will share with our providers.
- Grants: State, received Regional Equity Recovery Partnership grant (RERP) with community colleges. We have many projects through that \$1.2 million and we will be the lead. Contracts are being put into place and will start on 12/1/22.
- There will be a regional plan stakeholder meeting on 10/18 and they will be reviewing goals and suggestions. About 100 people signed up for the morning session and 50 for the afternoon sessions. Regional plan is due on 3/31/23. Will post for 30 days (beginning of Jan to beginning of Feb).
- The website refresh is now live. The information was standardized and has good information to share with businesses.
- Brad Gates and Curtis Compton are attending the Youth College and Career Fair with Supervisor Baca today.

ADJOURNMENT

Chair called for a motion to adjourn. Jimmy Elrod motioned; Andre Bossieux seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:54 PM

The next WDB Youth Committee meeting is scheduled for Wednesday, January 11, 2023 at 12:30 PM to be held at WDD Administration Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.

Devra Bell – WDB Secretary