

**WORKFORCE DEVELOPMENT BOARD**  
**SPECIAL POPULATIONS COMMITTEE MEETING**  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, JANUARY 11, 2023 AT 10:30 AM – 12:00 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce) However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

**Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** *"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."*

**AGENDA**

**OPENING**

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

**PUBLIC COMMENT**

- 4) Comments from the General Public in Attendance

**CONSENT AGENDA**

- 5) Approval of Minutes from October 12, 2022 Special Populations Committee Meeting

**PRESENTATION**

- 6) State of California Sub Minimum Wage Law - *Presented by: Robert Louen*
- 7) Young Visionaries – *Presented by: Terrance Stone*

**REPORTS AND INFORMATION**

- 8) Special Populations Committee Goals

**ADJOURNMENT**

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In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Special Populations Committee  
Agenda Item**

**MEETING DATE:** January 11, 2023

**ITEM:** (5)

**SUBJECT:** Approve Minutes from October 12, 2022 Special Populations Committee Meeting

**PRESENTED BY:** Bradley Gates, Director  
Workforce Development Department (WDD)

**CONSENT**   X                        **DISCUSSION**                             **INFORMATION**       

**RECOMMENDATION:** Approve Minutes from October 12, 2022 Special Populations Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

**WEDNESDAY, OCTOBER 12, 2022 – 10:30 AM – 12:00 PM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
*Russell Degnan	X
*Dan Flores	X
Lowell King	X
Scott Kuethen	X
*Yukiko Long	X
Louie Lopez	
*Clint Miller	
*Deborah Napier	X
*Pauline Pina	X
*Jessica Rodriguez	
Shannon Shannon	X
*Terrance Stone	X
*Linda Titus	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Brad Gates	X
Mariann Johnson	X

**OPENING**

- 1) **Chair called meeting to order** at 10:31 AM
- 2) **Pledge of Allegiance** – Jonathan Weldy led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance

**PUBLIC COMMENT**

- 4) **Comments from the General Public in Attendance** – No Public Comments

**CONSENT AGENDA**

**5) Approve Minutes from July 13, 2022, Special Populations Committee Meeting**

The Chair called for a motion to approve the consent agenda. Lowell King motioned; Russell Degnan seconded the motion. All in favor; motion passed.

## **PRESENTATION**

### **6) You Science Outcomes**

Mariann Johnson led the presentation and provided outcomes, which included 143 invitations were sent and 88 individuals took the assessment. She reviewed data that was broken down by aptitude fit. A discussion ensued about the benefits of using these assessments for future career pathway projects.

### **7) Expungement Fair Outcomes.**

Mariann Johnson noted they were unable to obtain updated outcomes, so the item will be pushed to the next meeting. Dan Flores said they had attended the same expungement fair and there were positive outcomes.

## **DISCUSSION**

### **8) Review Workplan for Special Populations Committee Goals**

Mariann Johnson led the discussion. She reviewed the 2023 goals. As a result of a discussion at the retreat that was focused on equity, we now have a baseline report to review, so the committee can establish what resources can be utilized to meet the goals. The members discussed the data and how to best track trends and outcomes.

## **REPORTS AND INFORMATION**

### **9) Data Report on Special Populations**

Mariann Johnson reviewed data for Adult and Dislocated Worker, which was broken out by Employment Barrier (Levels of literacy; Ex-offenders, homeless individuals, Long-term unemployed >27 weeks; Low income individuals; Individuals with disabilities and Older individuals. This data covered PY20-21 and PY21-22 and reflected employment status/percentages, as well as the median earnings for these individuals.

### **10) County Report**

Mariann Johnson provided the updates.

- Notice from EDD about new requirements (Stevens amendment) for all materials, which requires a federal funding disclosure. Website page is updated and active. We will update the funding when we get new or additional funding and will share with our providers.
- Grants: State, received Regional Equity Recovery Partnership grant (RERP) with community colleges. We have many projects through that \$1.2 million and we will be the lead. Contracts are being put into place and will start on 12/1/22.
- There will be a regional plan stakeholder meeting on 10/18 and they will be reviewing goals and suggestions. About 100 people signed up for the morning session and 50 for the afternoon sessions. Regional plan is due on 3/31/23. Will post for 30 days (beginning of Jan to beginning of Feb).
- The website refresh is now live. The information was standardized and has good information to share with businesses.
- Brad Gates and Curtis Compton are attending the Youth College and Career Fair with Supervisor Baca today.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Stephani Congdon motioned; Scott Kuethen seconded the motion. None opposed; Motion carried.

Meeting adjourned at 11:57 AM

The next WDB Special Populations meeting is scheduled for Wednesday, January 11, 2023 at 10:30 AM and will be held at the WDD Administration Office, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.

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Devra Bell, WDB Secretary