

# WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, JULY 13, 2022 AT 12:30 PM – 2:00 PM

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce). However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

## Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:** *"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."*

## AGENDA

### OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

### PUBLIC COMMENT

- 4) Comments from the General Public in Attendance

### CONSENT AGENDA

- 5) Approval of Minutes from April 20, 2022 Youth Committee Meeting

### PRESENTATION

- 6) Recognition of Outgoing Youth Providers
  - Apple Valley USD
  - Building a Generation
  - Career Institute
  - CRY ROP
  - Goodwill
  - Hesperia USD

### WORKSHOP

- 7) Road Trip Nation

### DISCUSSION

- 8) County Legislative Platform

# **WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING**

## **AGENDA**

WEDNESDAY, JULY 13, 2022 AT 12:30 PM – 2:00 PM

### **REPORTS AND INFORMATION**

- 9) Workplan for Youth Committee Goals
- 10) Youth Dashboard

### **ADJOURNMENT**

---

---

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Youth Committee  
Agenda Item**

**MEETING DATE:** July 13, 2022

**ITEM:** (5)

**SUBJECT:** Approve Minutes from April 20, 2022 Youth Committee Meeting

**PRESENTED BY:** Bradley Gates, Director  
Workforce Development Department (WDD)

**CONSENT**   X                        **DISCUSSION**                             **INFORMATION**       

**RECOMMENDATION:** Approve Minutes from April 20, 2022 Youth Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
YOUTH COMMITTEE MEETING**

*“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”*

**WEDNESDAY, APRIL 20, 2022 – 12:30 PM – 2:00 PM**

**MINUTES**

**Attendees:**

<b>Members</b>	<b>Present</b>
Shannon	X
Shannon (Chair)	
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
Lowell King	X
Dale Marsden	X
Tremaine Mitchell	X
Jonathan Weldy	X
*Leticia Williams	X

*\*Public Members*

<b>Staff to WDB</b>	<b>Present</b>
Devra Bell	X
Brad Gates	X
Mariann Johnson	X

**OPENING**

- 1) **Chair called meeting to order** at 12:30 PM
- 2) **Pledge of Allegiance** – Dale Marsden led the Pledge of Allegiance.
- 3) **Introductions** – The Board Secretary took roll call attendance.

**PUBLIC COMMENTS**

- 4) **Comments from the General Public in Attendance** - No public comment cards were presented.

**CONSENT AGENDA**

- 5) **Approve Minutes from January 12, 2022 Youth Committee Meeting**

The Chair requested a motion to approve the consent agenda. Dale Marsden motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Shannon Shannon, Chair: Aye  
Ken Boshart: Aye  
Andre Bossieux: Present  
Phil Cothran: Aye  
Lowell King: Aye  
Dale Marsden: Aye  
Tremaine Mitchell: Aye

Jonathan Weldy: Aye  
Leticia Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

## **DISCUSSION**

**6) Approve the recommendation of the Youth Ad Hoc Committee for Workforce Innovation and Opportunity Act Youth Program to recommend contract awards to the Workforce Development Board to the following service providers, in the aggregate amount not to exceed \$15,028,497, for the period of June 15, 2022 through June 30, 2025, with the option to renew up to two (2) additional three (3) year terms:**

- (1) California Association Health & Education Linked Professions**
- (2) Chino Valley Unified School District**
- (3) El Proyecto del Barrio, Inc.**
- (4) Equus Workforce Solutions**
- (5) First Institute Training and Management, Inc.**
- (6) Hawkeye Properties and Workforce Innovation, Inc.**
- (7) Operation New Hope**
- (8) Youth Action Project, Inc.**

Mariann Johnson provided an overview of the item. The Chair requested a motion to approve the consent agenda. Lowell King motioned; Andre Bossieux seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Shannon Shannon, Chair: Aye  
Ken Boshart: Aye  
Andre Bossieux: Aye  
Phil Cothran: Aye  
Lowell King: Aye  
Dale Marsden: Aye  
Tremaine Mitchell: Recused  
Jonathan Weldy: Aye  
Leticia Williams: Recused

Without further comment or objection, motion carried by unanimous vote.

## **7) Approval of Youth Policies Addressing Work Experiences, Incentive Payments and Apprenticeship Goals**

Mariann Johnson provided an overview of the item, which included work experience of 120 hours; incentive policies tied to WIOA performance requirements (maximum of \$500/year); and apprenticeship goals. The members discussed the work experience and whether the Youth would be compensated. Ms. Johnson noted the wages are in the process of being standardized and the Youth would need to complete a certain number of hours. The Chair requested a motion to approve the consent agenda. Dale Marsden motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Shannon Shannon, Chair: Aye  
Ken Boshart: Aye  
Andre Bossieux: Aye  
Phil Cothran: Aye  
Lowell King: Aye  
Dale Marsden: Aye  
Tremaine Mitchell: Recused  
Jonathan Weldy: Aye  
Leticia Williams: Recused

Without further comment or objection, motion carried by unanimous vote.

## **WORKSHOP**

### **8) Review Workplan for Youth Committee Goals**

Mariann Johnson reviewed the workplan that was developed to reach the goals previously approved by the committee members. There are 5 goals, with activities that will support the achievement of those goals. These activities will be measured and the committee members will receive a report out at future meetings.

## **REPORTS AND INFORMATION**

### **9) Youth Dashboard**

Mariann Johnson provided updates and noted the dashboard can be found on the website and is updated quarterly. She reviewed the information as of March 31, 2022. She noted the providers will be working together to share ideas on how to work with certain barriers.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Tremaine Mitchell motioned; Dale Marsden seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:06 PM

The next WDB Youth Committee meeting is scheduled for Wednesday, July 13, 2022 at 12:30 PM to be held at WDD Administration Office, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.

---

Devra Bell – WDB Secretary