

## WORKFORCE DEVELOPMENT BOARD SPECIAL POPULATIONS COMMITTEE MEETING

WEDNESDAY, APRIL 20, 2022 AT 10:30 AM – 12:00 PM

***At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business pursuant to California Government Code section 54953(e). Members of the public are encouraged to watch and participate electronically.***

Topic: Special Populations Committee Meeting  
Time: Apr 20, 2022 10:30 AM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/85025029591?pwd=T0N3NXJmOXdxS2lFNml4TDlnNnlHZz09>

Meeting ID: 850 2502 9591  
Passcode: 458620  
One tap mobile  
+16699006833,,85025029591#,,,,\*458620# US (San Jose)

Dial by your location  
+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/85025029591?pwd=T0N3NXJmOXdxS2lFNml4TDlnNnlHZz09>

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda are posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Committee related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at [Devra.Bell@wdd.sbcounty.gov](mailto:Devra.Bell@wdd.sbcounty.gov) prior to, or after, the meetings.**

The agenda and its supporting documents can be viewed online at [www.sbcounty.gov/workforce](http://www.sbcounty.gov/workforce) However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Committee directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Committee on any item on the agenda and on any matter that is within the Committee's jurisdiction.

To address the Committee regarding an item that is on the agenda, please "Raise Hand" in the Zoom meeting as follows:

- To raise your hand in Zoom's desktop app, click the "Reactions" button and then select "Raise Hand" button.
- In the mobile app, you can raise your hand by tapping your phone screen; click on the "More" button and then select the "Raise Hand" button
- If you later change your mind about raising your hand, you can lower it by clicking "Lower Hand."

After raising your hand, the Executive Secretary to the Committee will unmute your account and you will have up to three minutes to address the Committee.

### **Conflict of Interest Advisement**

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

*"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Committee's consideration of the Agenda item."*

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE**

**AGENDA**

WEDNESDAY, APRIL 20, 2022 AT 10:30AM-12:00PM

**OPENING**

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

**PUBLIC COMMENT**

- 4) Comments from the General Public in Attendance

**CONSENT AGENDA**

- 5) Approval of Minutes from January 12, 2022 Special Populations Committee Meeting

**PRESENTATION**

- 6) San Bernardino County Hiring Process – *Presented by: Diane Rundles, Director*

**WORKSHOP**

- 7) Review Workplan for Special Populations Committee Goals

**REPORTS AND INFORMATION**

- 8) Prison to Employment Update
- 9) Federal Earmarks

**ADJOURNMENT**

---

---

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Committee less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California 92415, or during this meeting.

The Committee meeting is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee meeting. The Board Secretary's telephone number is (909) 387-9862. California Relay Service 711.

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County  
Workforce Development Board  
Special Populations Committee  
Agenda Item**

**MEETING DATE:** April 20, 2022

**ITEM:** (5)

**SUBJECT:** Approve Minutes from January 12, 2022 Special Populations Committee Meeting

**PRESENTED BY:** Bradley Gates, Director  
Workforce Development Department (WDD)

**CONSENT**   X                      **DISCUSSION**                           **INFORMATION**       

**RECOMMENDATION:** Approve Minutes from January 12, 2022 Special Populations Committee Meeting

**BACKGROUND:** See attached minutes

**WORKFORCE DEVELOPMENT BOARD  
SPECIAL POPULATIONS COMMITTEE MEETING**

*“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”*

**WEDNESDAY, JANUARY 12, 2022 – 10:30 AM – 12:00 PM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>	<b>Staff to WDB</b>	<b>Present</b>
Jonathan Weldy (Chair)	X	Devra Bell	X
Cinnamon Alvarez	X	Brad Gates	X
*Stephani Congdon	X		
*Russell Degnan	X		
*Dan Flores			
Lowell King	X		
Scott Kuethen	X		
*Yukiko Long	X		
Louie Lopez	X		
*Clint Miller	X		
*Deborah Napier			
*Pauline Pina	X		
*Jessica Rodriguez	X		
*Terrance Stone	X		
*Linda Titus	X		

*\*Public Members*

**OPENING**

- 1) **Chair called meeting to order** at 10:32 AM
- 2) **Pledge of Allegiance** – Jonathan Weldy led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

**PUBLIC COMMENT**

- 4) **Comments from the General Public in Attendance** – No Public Comments

**CONSENT AGENDA (Roll Call Vote)**

**5) Approve Minutes from October 13, 2021 Special Populations Committee Meeting**

The Chair called for a motion to approve the consent agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

- Jonathan Weldy, Chair: Aye
- Cinnamon Alvarez: Aye
- Stephani Congdon: Aye
- Russell Degnan: Aye
- Dan Flores: Absent
- Lowell King: Aye
- Scott Kuethen: Aye

Yukiko Long: Aye  
Louie Lopez: Aye  
Clint Miller: Aye  
Deborah Napier: Absent  
Pauline Pina: Aye  
Jessica Rodriguez: Aye  
Terrance Stone: Aye  
Linda Titus: Aye

Without further comment or objection, motion carried by unanimous vote.

## **DISCUSSION**

### **6) Approve Special Populations Committee Goals for 2022**

Mariann Johnson reviewed the goals with the committee members:

- 1. Identify and apply for collaborative funding opportunities.** Ms. Johnson noted this goal was measured the prior year based on letters of support. Several members requested to obtain and track the numbers, which will be included in the subsequent workplan that will be developed. Also discussed was the collaboration with other entities to help obtain additional grant funding.
- 2. Identify priorities that impact special populations and employment; develop strategy for pursuing change as needed.** Ms. Johnson noted that transportation is the #1 barrier for individuals to participate in training. Discussions have occurred between colleges, partners and the County's Fleet Department to work together to help fix vehicles, so these individuals have transportation to get to their training and jobs. Also discussed was the need to identify legislature that might impact funding for the special populations.
- 3. Develop Business Services model that encourages and supports employers in the hiring of special populations.** Recently, there has been several convenings with Business Services and strong participation at joint hiring events (such as Uniquely Abled). Expansion to other populations is needed and possibly introducing training in welding and HVAC would be good trades to offer. The members discussed training employers to work with the senior population, perhaps through a collaboration with the Department of Aging and Adult Services (DAAS) and the County's training center. Success stories were also mentioned and how important it is to get these out into the media, to highlight our services and successes.

The Chair called for a motion to approve the committee goals. Stephani Congdon motioned; Cinnamon Alvarez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye  
Cinnamon Alvarez: Aye  
Stephani Congdon: Aye  
Russell Degnan: Aye  
Dan Flores: Absent  
Lowell King: Aye  
Scott Kuethen: Aye  
Yukiko Long: Aye  
Louie Lopez: Aye

Clint Miller: Aye  
Deborah Napier: Absent  
Pauline Pina: Aye  
Jessica Rodriguez: Aye  
Terrance Stone: Aye  
Linda Titus: Aye

Without further comment or objection, motion carried by unanimous vote.

## **REPORTS AND INFORMATION**

### **7) Prison to Employment Update**

Mariann Johnson provided the updates and noted the Prison to Employment (P2E) funding will end on March 31, 2022. Funding made it back into P2E at the State, but it has not been passed down to the local level yet. Ms. Johnson also reported on the enrollment numbers for the past quarter and they are on the rise and this population will continue to be served, even with the temporary gap in funding.

## **ADJOURNMENT**

Chair called for a motion to adjourn. Stephani Congdon motioned; Russell Degnan seconded the motion. None opposed; Motion carried.

Meeting adjourned at 11:59 AM

The next WDB Special Populations meeting is scheduled for Wednesday, April 20, 2022 at 10:30 AM and will be held at the WDD Administration Office, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, CA 92415.

---

Devra Bell, WDB Secretary