

WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

WEDNESDAY, JANUARY 12, 2022 AT 12:30 PM – 2:00 PM

THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO THE PROVISIONS OF AB 361

At this time due to the COVID 19 public health emergency and pursuant to the provisions of AB 361, the Workforce Development Board (Board) is holding Board and Committee meetings via teleconference to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Topic: WDB Youth Committee Meeting
Time: Jan 12, 2022 12:30 PM Pacific Time (US and Canada)

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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE**

AGENDA

WEDNESDAY, JANUARY 12, 2022 AT 12:30PM-2:00PM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

CONSENT AGENDA

- 4) Approve Minutes from October 13, 2021 Youth Committee Meeting

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

DISCUSSION

- 6) Approve Youth Committee Goals for 2022

REPORTS AND INFORMATION

- 7) Youth Dashboard

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: January 12, 2022

ITEM: (4)

SUBJECT: Approve Minutes from October 13, 2021 Youth Committee Meeting

PRESENTED BY: Bradley Gates, Interim Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from October 13, 2021 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, OCTOBER 13, 2021 – 10:30 AM – 11:30 AM

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
Lowell King	X
Dale Marsden	
Tremaine Mitchell	X
Sandra Sisco	X
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Brad Gates	X

OPENING

- 1) **Acting Chair called meeting to order** at 10:30 AM
- 2) **Pledge of Allegiance** – Jonathan Weldy led the Pledge of Allegiance.
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENTS

4) Comments from the General Public in Attendance

Judy Takano made a public comment regarding the Youth RFP that will be coming out in early 2022.

CONSENT AGENDA

5) Approve Minutes from August 11, 2021 Youth Committee Meeting

The Chair requested a motion to approve the consent agenda. Lowell King motioned; Jonathan Weldy seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Ken Boshart: Aye
Andre Bossieux: Aye
Phil Cothran: Aye
Lowell King: Aye

Dale Marsden: Absent

Tremaine Mitchell: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

PRESENTATION

6) Year in Review

Mariann Johnson provided an overview of the Committee's goals and accomplishments, which included: goal of increasing Foster Youth engagement; decreasing unemployment rate of high school graduates by 20%; and increasing opportunities for Justice Involved Youth. She also discussed the next steps for the Youth program, which included continuing to roll out direct entry into the CalJOBS system; developing a policy manual and the new contracts for the upcoming Youth RFP.

7) Youth Refresh

The Chair introduced Robert Sainz, who discussed the AJCC Refresh updates, which included demographics and statistics of the Youth that we could serve. He also introduced Gregory Burks, who discussed internal administration recommendations, based on information that was obtained through interviews they conducted.

ADJOURNMENT

Chair called for a motion to adjourn. Lowell King motioned; Jonathan Weldy seconded the motion. None opposed; motion carried.

Meeting adjourned at 11:10 AM

The next WDB Youth Committee meeting is scheduled for Wednesday, January 12, 2022 at 12:30 PM to be held at WDD Administration Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.

Devra Bell – WDB Secretary