

WORKFORCE DEVELOPMENT BOARD SPECIAL POPULATIONS COMMITTEE MEETING

WEDNESDAY, JANUARY 12, 2022 AT 10:30 AM – 12:00 PM

THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO THE PROVISIONS OF AB 361

At this time due to the COVID 19 public health emergency and pursuant to the provisions of AB 361, the Workforce Development Board (Board) is holding Board and Committee meetings via teleconference to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Topic: WDB Special Populations Committee Meeting
Time: Jan 12, 2022 10:30 AM Pacific Time (US and Canada)

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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or **by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.**

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE**

AGENDA

WEDNESDAY, JANUARY 12, 2022 AT 10:30AM-12:00PM

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Introductions

CONSENT AGENDA

- 4) Approve Minutes from October 13, 2021 Special Populations Committee Meeting

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

DISCUSSION

- 6) Approve Special Populations Committee Goals for 2022

REPORTS AND INFORMATION

- 7) Prison to Employment Update

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

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**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: January 12, 2022

ITEM: (4)

SUBJECT: Approve Minutes from October 13, 2021 Special Populations Committee Meeting

PRESENTED BY: Bradley Gates, Interim Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from October 13, 2021 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, OCTOBER 13, 2021 – 9:30 AM – 10:30 AM

MINUTES

Attendance:

Members	Present	Staff to WDB	Present
Jonathan Weldy (Chair)	X	Devra Bell	X
Cinnamon Alvarez	X	Brad Gates	X
*Stephani Congdon	X		
*Russell Degnan	X		
*Dan Flores			
Lowell King	X		
Scott Kuethen			
*Yukiko Long	X		
Louie Lopez	X		
*Clint Miller	X		
*Deborah Napier	X		
*Pauline Pina			
*Jessica Rodriguez	X		
*Terrance Stone	X		
*Linda Titus	X		

**Public Members*

OPENING

- 1) **Chair called meeting to order** at 9:31 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance** – No Public Comments

CONSENT AGENDA (Roll Call Vote)

5) Approve Minutes from August 11, 2021 Special Populations Committee Meeting

The Chair called for a motion to approve the consent agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Russell Degnan: Aye
Dan Flores: Absent
Lowell King: Aye
Scott Kuethen: Absent

Yukiko Long: Aye
Louie Lopez: Aye
Clint Miller: Aye
Deborah Napier: Aye
Pauline Pina: Absent
Jessica Rodriguez: Aye
Terrance Stone: Aye
Linda Titus: Aye

Without further comment or objection, motion carried by unanimous vote.

REPORTS AND INFORMATION

6) Year in Review

Mariann Johnson provided an overview of the accomplishments and next steps for this committee, which included: Facilitation of collaborative funding and partnership opportunities; development of a business engagement strategy that results in employment and work experience opportunities for all special populations; identification of any legislative or policy priorities that impact special populations and employment; and the improvements of AJCC access and delivery of services for adults with Intellectual/Developmental Disabilities. A discussion ensued about the toolkit that was developed; legislative bills/policies that may assist this committee's goals; and training that can help staff work with individuals with disabilities.

ADJOURNMENT

Chair called for a motion to adjourn. Cinnamon Alvarez motioned; Yuki Long seconded the motion. None opposed; Motion carried.

Meeting adjourned at 10:26 AM

The next WDB Special Populations meeting is scheduled for Wednesday, January 12, 2022 at 10:30 AM and will be held at the WDD Administration Office, 290 North D Street, 6th Floor, San Bernardino, CA 92415.

Devra Bell, WDB Secretary