

**WORKFORCE DEVELOPMENT BOARD
ECONOMIC DEVELOPMENT BUSINESS SERVICES COMMITTEE**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, OCTOBER 13, 2021 – 8:30 AM – 9:30 AM

MINUTES

Attendance:

Members	Present
Cinnamon Alvarez (Chair)	X
Orlando Acevedo	X
Phil Cothran	X
*Willie Ellison	X
Jimmy Elrod	
Mike Gallo	
*Peggi Hazlett	X
Lina Montes	
B.J. Patterson	X
Shannon Shannon	X
*Reginald Webb	X
*Public Members	

STAFF TO WDB	Present
Devra Bell	X
Brad Gates	X

OPENING:

- 1) **The Chair called meeting to order** at 8:31 AM
- 2) **Pledge of Allegiance:** Shannon Shannon led the Pledge of Allegiance
- 3) **Introductions:** The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 5) **Comments from the General Public in Attendance** – No public comments made.

CONSENT AGENDA:

- 4) **Approval of Minutes from the August 11, 2021 Economic Development and Business Resources (EDBR) Committee Meeting**

The Chair requested a motion to approve the minutes from the August 11, 2021 meeting. Peggi Hazlett motioned; Shannon Shannon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Cinnamon Alvarez, Chair: Aye
Orlando Acevedo: Aye
Phil Cothran: Aye
Willie Ellison: Aye
Jimmy Elrod: Absent
Mike Gallo: Absent

Peggi Hazlett: Aye
Lina Montes: Absent
B.J. Patterson: Aye
Shannon Shannon: Aye
Reginald Webb: Aye

DISCUSSION:

6) Authorize Agreement with Victor Valley College for Incumbent Worker Training

Mariann Johnson provided an overview of the item. The fire academy training is over 2 weeks and the individual will receive a certificate upon completion. The total cost of the training is \$3,300, \$1,500 of which would be provided by the college and the remainder by the Workforce Development Board. A discussion ensued regarding upskill training and the benefits to the existing fire staff to complete the training. Also discussed were the costs and whether other agencies could help contribute or if there could be grants in the future to help offset the costs. The committee agreed to cap the training at \$50,000 total, and a maximum of \$1,500 per person.

With the limits noted above, the Chair requested a motion to approve, which those changes. Phil Cothran motioned; Shannon Shannon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Cinnamon Alvarez, Chair: Aye
Orlando Acevedo: Aye
Phil Cothran: Aye
Willie Ellison: Aye
Jimmy Elrod: Absent
Mike Gallo: Absent
Peggi Hazlett: Aye
Lina Montes: Absent
B.J. Patterson: Aye
Shannon Shannon: Aye
Reginald Webb: Aye

7) High Quality Jobs – Policy Discussion

Mariann Johnson provided an overview and asked that the committee create a policy at the next meeting to define what would make a “high quality job”. The Chair requested a motion to approve. Peggi Hazlett motioned; Orlando Acevedo seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Cinnamon Alvarez, Chair: Aye
Orlando Acevedo: Aye
Phil Cothran: Aye
Willie Ellison: Aye
Jimmy Elrod: Absent
Mike Gallo: Absent
Peggi Hazlett: Aye
Lina Montes: Absent
B.J. Patterson: Aye
Shannon Shannon: Aye
Reginald Webb: Aye

PRESENTATION

8) Year in Review

Brad Gates and Curtis Compton reviewed a PowerPoint with the committee members. Mr. Gates discussed the committee's accomplishments and next steps, which included: collaboration with chambers; identifying industry organizations in target sectors; collaboration with industry associations to identify emerging industries; and the assessment of services provided to the business community and the evaluation of any enhancements, expansions or improvements that should be made. Mr. Compton discussed the recruitments that occurred throughout the year, as well as the rapid response services that have been provided.

REPORTS AND INFORMATION

9) Manufacturing Day

Cinnamon Alvarez noted that October is Manufacturing month and she reported on her radio interview through NextGen Partnership. Ms. Alvarez also discussed "California Competes" and encourage the committee members to get this information out to our businesses. Curtis Compton reported on 3 consulting projects that are occurring with our manufacturing consultants.

ADJOURNMENT

The Chair requested a motion to adjourn. Phil Cothran motioned. B.J. Patterson seconded. None opposed; motion carried.

Meeting adjourned at 9:29 AM

The next WDB Economic Development and Business Resource Committee meeting is scheduled for Wednesday, January 12, 2022 at 8:30 AM and will be held at the WDD Administration Office, located at 290 North D Street, 6th Floor, San Bernardino, CA 92415.



Devra Bell, WDB Secretary