

**WORKFORCE DEVELOPMENT BOARD  
ECONOMIC DEVELOPMENT BUSINESS SERVICES COMMITTEE**

*“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”*

**WEDNESDAY, AUGUST 11, 2021 – 8:30 AM – 9:30 AM**

**MINUTES**

**Attendance:**

<b>Members</b>	<b>Present</b>
Cinnamon Alvarez (Chair)	
Orlando Acevedo	X
Phil Cothran	X
*Willie Ellison	
Jimmy Elrod	X
Mike Gallo	
*Peggi Hazlett	X
Lina Montes	X
B.J. Patterson	
Shannon Shannon	X
*Reginald Webb	
*Public Members	

<b>STAFF TO WDB</b>	<b>Present</b>
Devra Bell	X
Marlena Sessions	
Brad Gates	X

**OPENING:**

Orlando Acevedo was the Acting Chair for this meeting, due to the absence of the Chair, Cinnamon Alvarez.

- 1) **The Acting Chair called meeting to order** at 8:34 AM
- 2) **Pledge of Allegiance** – Jonathan Weldy led the Pledge of Allegiance
- 3) **Introductions** – The Acting Chair introduced new members to the committee: Willie Ellison and Reginald Webb. The Board Secretary took roll call attendance.

**CONSENT AGENDA:**

- 4) **Approval of Minutes from the May 12, 2021 Economic Development and Business Resources (EDBR) Committee Meeting**

The Chair requested a motion to approve the minutes from the May 12, 2021 meeting. Peggi Hazlett motioned; Lina Montes seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Cinnamon Alvarez, Chair: Absent  
Orlando Acevedo: Aye  
Phil Cothran: Aye  
Willie Ellison: Absent  
Jimmy Elrod: Aye  
Mike Gallo: Absent

Peggi Hazlett: Aye  
Lina Montes: Aye  
B.J. Patterson: Absent  
Shannon Shannon: Aye  
Reginald Webb: Absent

## **PUBLIC COMMENT**

5) **Comments from the General Public in Attendance** – No public comment cards provided.

## **DISCUSSION:**

**6) Recommend Funding for Business Services Outreach Support to the Chino Valley Chamber of Commerce, Greater Ontario Business Council, Greater High Desert Chamber of Commerce, Greater Ontario Chamber of Commerce, IE CEEM and Redlands Chamber of Commerce.**

Brad Gates provided an overview of the item. A discussion ensued regarding the number of businesses these chambers represent and if the chambers could service businesses outside of these specific areas. The start date of these contracts would be October 1, 2021-September 30, 2022. The Acting Chair requested a motion to approve. Lina Montes made a motion; Jimmy Elrod seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Cinnamon Alvarez, Chair: Absent  
Orlando Acevedo: Aye  
Phil Cothran: Abstained  
Willie Ellison: Absent  
Jimmy Elrod: Aye  
Mike Gallo: Absent  
Peggi Hazlett: Abstained  
Lina Montes: Aye  
B.J. Patterson: Absent  
Shannon Shannon: Abstained  
Reginald Webb: Absent

## **PRESENTATION:**

**7) San Bernardino Community College District**

Mariann Johnson introduced Ynez Canela, Administrator, Local Business Outreach Measure CC. Ms. Canela introduced herself and played a video. She reviewed their service area; discussed the local participation tracking; the various teams at the college; and various project lists. Members discussed the need for a pipeline of trained individuals in the future.

## **REPORTS AND INFORMATION**

### **8) Update on Victor Valley College Cohort Project**

Mariann Johnson reported the program started the prior week and there are 9 students participating. The training will continue for an additional two weeks, at which time, interviews will take place to obtain a new job.

### **9) Update on Regional Manufacturing Sector Work**

Mariann Johnson noted that two action teams came up with goals for this group. She also reported on the connection made with the Manufacturers Council in the Inland Empire, so efforts of these groups will not be duplicated. Our communications team, the 20/20 Network, will assist with the marketing of these regional manufacturing efforts.

### **10) EDBR Goals Work Plan Review**

Curtis Compton reviewed the list of goals for the EDBR Committee and reported on the progress. A discussion ensued regarding the search for a Healthcare individual to help represent that sector. One of the committee members had a recommendation for a possible candidate to fill that opening.

### **11) EDBR Dashboard**

Curtis Compton shared that we are one of few boards that allocate WIOA funding to Business Services. He reviewed data that is currently available on the dashboard, which includes On-the-Job (OJT) Training; the breakdown of the 89 participating businesses; training & hiring events; layoff aversion activities; and rapid response information.

## **ADJOURNMENT**

The Acting Chair requested a motion to adjourn. Peggi Hazlett motioned. Jimmy Elrod seconded. None opposed; motion carried.

Meeting adjourned at 9:31 AM

The next WDB Economic Development and Business Resource Committee meeting is scheduled for Wednesday, October 13, 2021 at 8:30 AM and will be held via Zoom Conference.



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Devra Bell, WDB Secretary