

**WORKFORCE DEVELOPMENT BOARD
GENERAL BOARD MEETING**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT.**

WEDNESDAY, MAY 19, 2021, 8:00 AM - 9:00 AM

MEETING MINUTES

ATTENDANCE:

Members				Staff to WDB	
	Present		Present		Present
Phil Cothran (<i>Chair</i>)	X	Lowell King	X	Devra Bell	X
Will Sterling (<i>Vice-Chair</i>)	X	Scott Kuethen		Sophie Akins	X
B.J. Patterson (<i>Second Vice-Chair</i>)	X	Louie Lopez	X	Marlena Sessions	X
Orlando Acevedo		Robert Loeun	X	Brad Gates	X
Cinnamon Alvarez	X	Dale Marsden			
Ken Boshart	X	Lina Montes	X		
Ricardo Cisneros	X	Henry Shannon	X		
Jimmy Elrod	X	Shannon Shannon	X		
Mike Gallo	X	Jonathan Weldy	X		
Cherilyn Greenlee					

OPENING

- 1) **Chair Call Meeting to Order** at 8:01 AM
- 2) **Pledge of Allegiance** – Cinnamon Alvarez led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance**
There were no public comment cards presented.

CONSENT AGENDA (Roll Call Vote)

5) Approval of Minutes from April 14, 2021 General Board Meeting

The Chair provided asked for any discussion regarding the consent agenda. With no discussion, he requested a motion to approve the consent agenda. B.J. Patterson motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Absent
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Absent
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Absent
Lowell King: Aye
Scott Kuethen: Absent
Louie Lopez: Aye
Robert Loen: Aye
Dale Marsden: Absent
Lina Montes: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

DISCUSSION ITEMS

- 6) Approve the following Workforce Innovation and Opportunity Act Youth Program Contracts, in the total aggregate amount not to exceed \$309,127, for a contract term of July 1, 2021, through June 30, 2022, with the option to renew up to two program cycles.**
- a) **Building A Generation**
 - b) **First Institute Training and Management, Inc.**

Brad Gates provided an overview of the item. We received 4 proposals from providers looking to service the Needles area. A discussion ensued about the need to cover this area, as well as support of the San Bernardino area, which will require additional assistance, due to the area serviced. Also discussed was the need for a full procurement of all providers next year and Mr. Robert Sainz was hired to help determine the best way to expand our reach of Youth next year.

The Chair requested a motion to approve. Cinnamon Alvarez motioned; Lina Montes seconded the motion. The Board Secretary took a roll call vote.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Absent
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Absent
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Absent
Lowell King: Aye
Scott Kuethen: Absent
Louie Lopez: Aye
Robert Loeun: Aye
Dale Marsden: Absent
Lina Montes: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

7) Approve Professional Communication and Media Coordination Services Contract with the 20/20 Network, LLC in an amount not to exceed \$360,000, for a term of three years beginning July 1, 2021, through June 30, 2024, with two (2) one-year options to extend.

Brad Gates provided an overview of the item. A discussion ensued regarding the scope of work and if there will be flexibility to revise that scope, based on future needs and the direction of the Board, which was affirmative.

The Chair requested a motion to approve. Will Sterling motioned; B.J. Patterson seconded the motion. The Board Secretary took a roll call vote.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Absent
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Aye
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Absent
Lowell King: Aye
Scott Kuethen: Absent
Louie Lopez: Aye
Robert Loeun: Aye
Dale Marsden: Absent
Lina Montes: Aye
B.J. Patterson: Aye

Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

ADJOURNMENT

The Chair called for a motion to adjourn. B.J. Patterson motioned; Lina Montes seconded the motion. None opposed. Motion carried.

The meeting adjourned at 8:25 AM

The next meeting of the General Board is scheduled for July 25, 2021, 8:00 AM at the Lake Arrowhead Resort and Spa, 27984 CA-189, Lake Arrowhead, CA 92352.



Devra Bell, WDB Secretary