

**WORKFORCE DEVELOPMENT BOARD
GENERAL BOARD MEETING**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT.**

WEDNESDAY, APRIL 14, 2021, 9:00 AM - 11:00 AM

MEETING MINUTES

ATTENDANCE:

Members				Staff to WDB	
	Present		Present		Present
Phil Cothran (<i>Chair</i>)	X	Lowell King	X	Devra Bell	X
Will Sterling (<i>Vice-Chair</i>)	X	Scott Kuethen	X	Robert Messinger	X
B.J. Patterson (<i>Second Vice-Chair</i>)	X	Louie Lopez	X	Marlena Sessions	X
Orlando Acevedo	X	Robert Loewn	X		
Cinnamon Alvarez	X	Dale Marsden	X		
Ken Boshart	X	Lina Montes	X		
Ricardo Cisneros	X	Henry Shannon	X		
Jimmy Elrod	X	Shannon Shannon	X		
Mike Gallo		Jonathan Weldy	X		
Cherilyn Greenlee	X				

OPENING

- 1) **Chair Call Meeting to Order** at 9:04 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.

PUBLIC COMMENT

- 4) **Comments from the General Public in Attendance**
There were no public comment cards presented.

CONSENT AGENDA (Roll Call Vote)

5) Approval of Minutes from February 17, 2021 General Board Meeting

The Chair provided asked for any discussion regarding the consent agenda. With no discussion, he requested a motion to approve the consent agenda. Lowell King motioned; Jimmy Elrod seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Aye
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Aye
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye
Louie Lopez: Aye
Robert Loeun: Aye
Dale Marsden: Absent
Lina Montes: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

DISCUSSION ITEMS

6) Approval of the Workforce Innovation and Opportunity Act San Bernardino County Local Plan and Inland Empire Regional Plan for Program Years 2021-2024.

Mariann Johnson provided an overview of the item. The Chair requested a motion to approve the item. Will Sterling motioned; Henry Shannon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Aye
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Aye
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye

Louie Lopez: Aye
Robert Loeun: Aye
Dale Marsden: Absent
Lina Montes: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

7) Approval of the Workforce Development Board Budget FY 21/22

Brad Gates provided an overview of the item. The Chair requested a motion to approve. B.J. Patterson motioned; Lina Montes seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Aye
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Aye
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye
Louie Lopez: Aye
Robert Loeun: Aye
Dale Marsden: Absent
Lina Montes: Aye
B.J. Patterson: Aye
Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

8) Approve the Recommendation of the Youth Committee, to approve Amendment No. 1 to the following contracts, increasing the total aggregate contract amount by \$3,800,000, from \$13,548,500 to \$17,348,500 for academic enhancement, employment skills, and training services for eligible youth participants under the Workforce Innovation and Opportunity Act (WIOA), and extend the contract period by one year from June 15, 2018 through June 30, 2022:

- 1. Apple Valley Unified School District**
- 2. California Association of Health & Education Linked Professions**
- 3. Career Institute**
- 4. Chino Valley Unified School District**
- 5. Colton Redlands Yucaipa Regional Occupational Program**

- 6. El Proyecto
- 7. First Institute Training and Management Inc.
- 8. Goodwill Industries Southern California
- 9. Hesperia Unified School District
- 10. Pathways Management, Inc.
- 11. Youth Action Project

Brad Gates provided an overview of the item. He noted that the Youth provide in Needles, CA did not request a renewal of their contract, so eleven providers remain. An Youth RFP has been released to look for a provider in the Needles area and this information will come before the board at a future meeting. The Chair requested a motion to approve. B.J. Patterson motioned; Will Sterling seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

- Phil Cothran, Chair: Aye
- Orlando Acevedo: Aye
- Cinnamon Alvarez: Aye
- Kenneth Boshart: Aye
- Ricardo Cisneros: Aye
- Jimmy Elrod: Aye
- 1 Mike Gallo: Absent
- 1 Cherilyn Greenlee: Aye
- 1 Lowell King: Abstain
- 1 Scott Kuethen: Aye
- 1 Louie Lopez: Aye
- 1 Robert Loeun: Aye
- 1 Dale Marsden: Absent
- Lina Montes: Aye
- B.J. Patterson: Aye
- Henry Shannon: Aye
- Shannon Shannon: Aye
- Will Sterling: Aye
- Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

- 9) **Approval of Amendment No. 3 to the Memorandum of Understanding with Riverside County for the Workforce Innovation and Opportunity Act Inland Empire Regional Planning Unit to extend the original term by five years from April 3, 2018 through June 30, 2026, and to delegate certain authorities to the Workforce Development Department Director.**

Mariann Johnson provided an overview of the item. The amendment was postponed to appear in front the Board of Supervisor from the date 4/20/21 to 5/4/21. A discussion ensued regarding the additional funding and how it will be used. Ms. Johnson noted that the additional funding will be handled with a service agreement and the contracts will still come to the Board for approval. The funding will be in across an 18 month cycle. The Chair requested a motion to approve. Cinnamon Alvarez motioned; Henry Shannon seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Orlando Acevedo: Aye
Cinnamon Alvarez: Aye
Kenneth Boshart: Aye
Ricardo Cisneros: Aye
Jimmy Elrod: Aye
Mike Gallo: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye
Louie Lopez: Aye
Robert Loeun: Aye
Dale Marsden: Absent
Lina Montes: Absent
B.J. Patterson: Aye
Henry Shannon: Aye
Shannon Shannon: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

PRESENTATION

10) Labor Market Information

Marlena Sessions provided an overview and introduced Adam Fowler, Director of Research, University of California, Riverside, School of Business Center for Economic Forecast and Development. Mr. Fowler discussed the Local (San Bernardino) and Regional (Inland Empire) goals; pandemic challenges; industry strengths, which included Construction and Manufacturing; labor force statistics and recommendations going forward.

A discussion ensued regarding warehouse machinery and the costs of running the electric machines. Also discussed was the future of remote work for the general workforce and how commercial properties may be affected by that trend. Mr. Fowler discussed the film and digital media jobs and how hub and spoke models are starting to appear. He suggested the Inland Empire may see trends toward that industry in the future.

REPORTS AND INFORMATION

11) Committee Updates

- EDBR Committee: Cinnamon Alvarez reported on the additional of a fourth goal for her committee. She also noted that four new members were added to the committee and complimented Curtis Compton on his presentation to the committee members regarding services offered by the Business Services team.
- Finance Committee: Will Sterling reported on the Budget Workshop that was conducted on 3/17 and that budget was approved. He noted that and cost/benefit analysis is being done by EMSI, so a Return on Investment report can be created.

- **Special Populations:** Jonathan Weldy reported on the completion of the committee's work plan for 20/21. He would like to take on transportation challenges encountered by those populations the committee serves and help connect these individuals with services at the AJCC offices.
- **Youth Committee:** B.J. Patterson reported on the committee's goal of increasing our engagement by the youth in the community. He noted the Youth unemployment numbers are staggering and there is a lot of work to do to improve these statistics. He thanked the Board for extending the Youth contracts.
- **AJCC Ad Hoc Committee:** Scott Kuethen reported on the last meeting on March 4th, where the committee solidified 4 core goals. They are focused on learning how the AJCC offices operate and using the dashboard to help measure their successes. The AJCC annual certifications will be conducted May 25-26 at each of the AJCC offices.

12) Committee Goals

Mariann Johnson reviewed a chart of goals that compared the Board goals vs. Regional/Local Plan goals, so we can ensure the efforts of the committees stay in alignment with our regional goals.

13) East Valley AJCC Office Updates

Fred Burks provided an update on the new East Valley AJCC office, which included sharing a floor plan of the new facility.

14) County Report

Marlena Sessions provided several county updates, which included the large number of RFP's that have recently ended. An additional meeting will be added on May 19th to approve these items. She also discussed that we applied for support for our work with people with disabilities in the AJCC's. Next, Ms. Sessions reported on the Equity Element Jobs and Economy Group, which includes four external individuals participating. We are looking to ask these four individuals to participate in one of committees. Lastly, she reported on the annual strategic planning retreat in July, which will focus on the items requested from the recent survey sent to the Board members.

15) Chairman's Update

The Chair reported on his desire to work more closely with our Labor representatives, as they have very good training programs, and this could help our recovery and jobs for our county.

ADJOURNMENT

The Chair called for a motion to adjourn. B.J. Patterson motioned; Dale Marsden seconded the motion. None opposed. Motion carried.

The meeting adjourned at 11:02 AM

The next meeting of the General Board is scheduled for May 19, 2021, 8:00 AM via Zoom Conference.



Devra Bell, WDB Secretary