

WORKFORCE DEVELOPMENT BOARD EXECUTIVE BOARD MEETING

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, NOVEMBER 18, 2020, 8:00 A.M. – 9:30 A.M.

MEETING MINUTES

ATTENDANCE:

Members	Present
Phil Cothran (Chair)	X
William Sterling (1 st Vice Chair)	X
B.J. Patterson (2 nd Vice Chair)	
Cinnamon Alvarez	X
Mike Gallo	
Anita Tuckerman	X
Jonathan Weldy	X
Joseph Williams	X
WDB Staff	Present
Devra Bell	X
Marlena Sessions	X

OPENING

- 1) **Call Meeting to Order** - The Chair called meeting to order at 8:01 AM.
- 2) **Pledge of Allegiance** – Phil Cothran led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda (Roll Call Vote)** –The Chair called for a motion to adopt the agenda. Will Sterling motioned; Anita Tuckerman seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent

Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Absent
Cinnamon Alvarez: Aye
Mike Gallo: Absent
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

5) Approval of Minutes from September 23, 2020 Executive Board Meeting (Roll Call Vote)

The Chair called for a motion to approve the Minutes from the September 23, 2020 Executive Board meeting. Anita Tuckerman motioned; Jonathan Weldy seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Absent
Cinnamon Alvarez: Aye
Anita Tuckerman: Aye
Mike Gallo: Absent
Jonathan Weldy: Aye
Joseph Williams: Aye

Consent

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

6) Comments from the General Public - There were no public comment cards presented.

DISCUSSION

7) Approve Selection of Regional and Local Plan Writer

Marlena Sessions and Mariann Johnson provided an overview of the item. The directive was provided by the Economic Development Department (EDD) and we were only provided five months to complete this process, as the plan is due by April 30, 2021. The same scope of work was provided and sent out and three submitted plans to us. Interviews were conducted and Riverside also conducted interviews. A recommendation was made to choose MAP Advising, as they are local in California and have experience with local and regional plan information. A discussion ensued about setting up an infrastructure establishing goals, so an assessment can be made of the progress made over the next four years. The Board members expressed the desire to drive this process and they were encouraged to attend the stakeholders meetings, as well. Due to the timing of this item coming to the Board, the Executive Board is being asked to approve this item, which will be ratified at the General Board meeting on December 16, 2020.

The Chair requested a motion to approve the selection of the Regional and Local Plan Writer. Joseph Williams made a motion; Cinnamon Alvarez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Absent
Cinnamon Alvarez: Aye
Anita Tuckerman: Aye
Mike Gallo: Absent
Jonathan Weldy: Aye
Joseph Williams: Aye

Consent

Without further comment or objection, motion carried by unanimous vote.

WORKSHOP

8) Asset Map – Data Point Discussion

Mariann Johnson led the discussion and reviewed information in a PowerPoint presentation. This included data sources; data feasibility; low barriers to obtain; moderate barriers to obtain; high barriers to obtain and data not available.

A discussion ensued about the specific data sources that are currently being paid for by our current funding, which included Chmura and Dun & Bradstreet data. Also discussed was determining who will be the target audience for this information and who will manage the data. At the next meeting, there will be a discussion about the user acceptance testing results and who will use the system.

REPORTS AND INFORMATION

9) Committee Updates

- Jonathan Weldy, Chair of the Special Populations Committee, noted that his next meeting would follow the Executive Board meeting.
- B.J. Patterson, Chair of the Youth Committee, was not in attendance and did not provide an update.
- Anita Tuckerman, Chair of the EDBR Committee, has a meeting later in the day.

10) County Report

Marlena Sessions reported on the upcoming re-procurement of the One Stop Operator contract that will cover the next four years. She also reported on her work with the various county departments and partnerships she has developed to work on the various grants that are available. The grant information will be added to her Friday reports. Ms. Sessions also met with the fire chief that handles the fire camp program, who works with formerly justice involved individuals to train them for potential permanent positions. Lastly, she reported on the efforts of staff to reach out to businesses that had previously received \$2,500 grants, so an additional \$2,500 could be offered, for a total of \$5,000. A discussion ensued about who has the purview of the dollars/grants received outside of WIOA.

11) Chairman's Report

The Chair had nothing additional to report at this time.

ADJOURNMENT

The Chair called for a motion to adjourn. Cinnamon Alvarez motioned; Will Sterling seconded the motion. None opposed; motion carried.

Meeting adjourned 9:29 AM

The next WDB Executive Board Committee meeting is currently scheduled for December 16, 2020 at 8:00 AM to be held via Zoom Conference.



Devra Bell – WDB Secretary