

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, SEPTEMBER 23, 2020 – 9:30 AM – 11:00 AM

MINUTES

Attendance:

Members	Present
Jonathan Weldy (Chair)	X
Cinnamon Alvarez	X
*Stephani Congdon	X
Phil Cothran	X
Russell Degnan	X
*Tamica Fouts- Rachal	
Cherilyn Greenlee	X
Lowell King	X
*Yukiko Long	X
Scott Kuethen	X
*Audrey Mathews	
*Pauline Pina	
*Jessica Rodriguez	X
Anita Tuckerman	X

Staff to WDB	Present
Devra Bell	X
Marlena Sessions	X

OPENING

**Public Members*

- 1) **Chair called meeting to order** at 9:31 AM
- 2) **Pledge of Allegiance** – Lowell King led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda (Roll Call Vote)** - Chair called for a motion to adopt the agenda. Lowell King motioned; Russell Degnan seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Russell Degnan: Aye
Tamica Fouts-Rachal: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye
Yukiko Long: Aye
Audrey Mathews: Absent
Pauline Pina: Absent
Jessica Rodriguez: Aye
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

5) Approval of Minutes from August 19, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Stephani Congdon motioned; Lowell King seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Cinnamon Alvarez: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Russell Degnan: Aye
Tamica Fouts-Rachal: Absent
Cherilyn Greenlee: Aye
Lowell King: Aye
Scott Kuethen: Aye
Yukiko Long: Aye
Audrey Mathews: Absent
Pauline Pina: Absent
Jessica Rodriguez: Aye
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

6) Comments from the General Public in Attendance - No public comments were submitted.

WORKSHOP

7) Windmills Training

Yukiko Long provided an update on the recent Etiquette training, which teaches individuals how to work with those that may have disabilities. Out of the 110 people that registered, 58 called in and participated in the training. Additional trainings will be forthcoming.

8) Veterans Services & Suicide Awareness

In honor of September being "Suicide Awareness Month", Michelle Martinez, U.S. Air Force Veteran and Peer Support Specialist from the VA Loma Linda Healthcare System attended the meeting. She provided an overview of the services provided to Veterans and discussed the challenges of getting the Veteran community to connect and take advantage of the services available. Efforts will be made to connect Ms. Martinez to our AJCC offices, to provide information that can be shared with our customers.

10) Asset Mapping Update – This item was moved to the position ahead of Prison to Employment. Henry Nickel provided an update regarding the procurement changes required to extend the contract for the Asset Mapping software. A meeting to discuss this project will be scheduled for October.

9) Prison to Employment Updates (P2E)

Mariann Johnson provided program updates for those firms participating in the P2E program, including Operation New Hope, Goodwill, San Bernardino Community College District and the AJCC offices. She updated the members on the various goals, including: number of the customers served, number of customers that we are working with and the number of enrolled customers.

Ms. Johnson also reported on the status of interviews for the contact staff being hired and reviewed the budget information for the program. A discussion ensued about the work responsibilities of those contract staff members and if there will be other facilities that may be able to utilize these services. Lastly, members asked questions about the funding for this program, training available and whether there will be continued funding down the road, which will be determined at the State level. A success story was shared by an individual that worked with Operation New Hope and became successful after leaving the justice system.

11) AJCC Access Update

The Chair reported on the progress of the AJCC Ad Hoc Committee's work with the AJCC offices to develop a flowchart of responsibilities.

12) Autism Society Program

The Chair postponed this item, due to time constraints.

13) Special Populations Committee – Member Goals

The Chair postponed this item, due to time constraints.

REPORTS AND INFORMATION

14) Special Populations Future Calendar Dates

The Chair noted that the next meeting of the Special Populations Committee has been scheduled for October 14 at 9:30 am.

ADJOURNMENT

Chair called for a motion to adjourn. Lowell King motioned. Anita Tuckerman seconded the motion. None opposed; Motion carried.

Meeting ended at 10:59 AM

The next meeting of the Special Populations Committee is scheduled for Wednesday, October 14, 2020 at 9:30 AM and will be held via Zoom Conference.



Devra Bell, WDB Secretary