

WORKFORCE DEVELOPMENT BOARD EXECUTIVE BOARD MEETING

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, SEPTEMBER 23 2020, 8:00 A.M. – 9:30 A.M.

MEETING MINUTES

ATTENDANCE:

Members	Present
Phil Cothran (Chair)	X
William Sterling (1 st Vice Chair)	X
B.J. Patterson (2 nd Vice Chair)	X
Cinnamon Alvarez	X
Mike Gallo	
Anita Tuckerman	X
Jonathan Weldy	X
Joseph Williams	X
WDB Staff	Present
Devra Bell	X
Marlena Sessions	X

OPENING

- 1) **Call Meeting to Order** - The Chair called meeting to order at 8:03 a.m.
- 2) **Pledge of Allegiance** – Will Sterling led the Pledge of Allegiance
- 3) **Introductions** – The Board Secretary took roll call attendance.
- 4) **Adoption of Agenda (Roll Call Vote)** –The Chair called for a motion to adopt the agenda. Will Sterling motioned; B.J. Patterson seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent

Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye
Cinnamon Alvarez: Aye
Mike Gallo: Absent
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

5) Approval of Minutes from September 2, 2020 Executive Board Meeting (Roll Call Vote)

The Chair called for a motion to approve the Minutes from the September 2, 2020 Executive Board meeting. B.J. Patterson motioned; Will Sterling seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent
Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye
Cinnamon Alvarez: Aye
Anita Tuckerman: Abstain
Mike Gallo: Absent
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

6) **Comments from the General Public** - There were no public comment cards presented.

DISCUSSION

7) Approval of Second Amendment to the Contract for Community Asset Mapping Operations and Maintenance with ICF Incorporated to Extend Term

The Chair, Phil Cothran, introduced Marlana Sessions & Henry Nickel, who provided an overview of the item, which extends the contract at no cost. Mr. Nickel discussed the need to extend the contract, due to a new policy in the County, which requires Board of Supervisors approval of the contract. A discussion ensued about the need to review ongoing costs and who will have access to the data. A meeting will be scheduled to discuss this topic in more detail. The Chair requested a motion to approve; Joseph Williams motioned; B.J. Patterson seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent
Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye
Cinnamon Alvarez: Aye
Anita Tuckerman: No
Mike Gallo: Absent
Jonathan Weldy: No
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

PRESENTATION

8) AJCC Dashboard Demonstration

Phil Cothran introduced Clarissa Jimenez, who gave a demonstration of the new AJCC Dashboard. A discussion ensued regarding pipelines, long term tracking and number of people are served. As this dashboard is a draft, additional information can be compiled and provided to the Board.

REPORTS AND INFORMATION

9) Committee Updates

- Jonathan Weldy, Chair of the Special Populations Committee, noted that Michelle Martinez from the VA, will be making a presentation regarding Suicide Awareness and services available to Veterans. He also reported on the progress with the One Stops offices and how the committee is working with care providers to provide services.

- B.J. Patterson, Chair of the Youth Committee, noted that the presentations from the Youth Providers would be completed at the next meeting and how the sharing of information between all of these providers has been helpful during COVID. He will also reported on the next steps for the committee, which includes ways to engage the youth and foster youth and connect them to our services. Lastly, Mr. Patterson reported that he attended the mobile welding training, along with Phil Cothran and spoke to the students about the program.
- Anita Tuckerman, Chair of the EDBR Committee, discussed the completion of the High Desert Training Center the current training underway. A presentation by Victor Valley College will be conducted at the meeting. She also reported on the need to diversify the committee to include members of additional sectors.
- Scott Kuethen, Chair of the AJCC Ad Hoc Committee, discussed his progress on developing a mission statement for the committee and his work to recruit members to assist him in these efforts. He will be working with the AJCC offices to help gather information to help define goals for the committee.

10) County Report

Marlena Sessions thanked Monique Amis for her support as the Interim Assistant Director of the Workforce Development Department. She also introduced Andi Cannon, Administrative Supervisor II and Trent Wiebe, Administrative Supervisor I, to the Board. Additional topics reported were board orientations, the receipt of our monitoring report and thanked everyone for their hard work.

11) Chairman's Report

The Chair noted his appreciation for the weekly updates that are provided by the Director, Marlena Sessions every Friday. Cinnamon Alvarez reported on the meeting that took place with Anita Tuckerman to discuss the manufacturing industry and how these efforts may be rolled in the EDBR committee at some point in the future.

ADJOURNMENT

The Chair called for a motion to adjourn. B.J. Patterson motioned; Anita Tuckerman seconded the motion. None opposed; motion carried.

Meeting adjourned 9:24 AM

The next WDB Executive Board Committee meeting is currently scheduled for November 18, 2020 at 8:00 a.m. to be held via Zoom Conference.



Devra Bell – WDB Secretary