

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

AGENDA

WEDNESDAY, JULY 15, 2020 AT 9:30 AM – 11:00 AM

OPENING

- 1) Call Meeting to Order
- 2) Introductions
- 3) Adoption of Agenda (Roll Call Vote)

REVIEW AND APPROVAL OF MEETING MINUTES (Roll Call Vote)

- 4) Approve Minutes from June 17, 2020 Special Populations Committee Meeting

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

WORKSHOP

- 6) Prison to Employment
 - Operation New Hope – *Update provided by Russell Degnan*
 - Goodwill Industries – *Update provided by Jessica Rodriguez*
- 7) Goodwill Industries – *Presenter: Jessica Rodriguez*
- 8) Hope Through Housing Foundation – *Presenter: Gregory Bradford*
- 9) Department of Rehabilitation – *Windmill Presentation*
- 10) Social Enterprise Business & Employment

REPORTS AND INFORMATION

- 11) County Report
- 12) Special Populations Future Calendar Dates

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

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WORKFORCE DEVELOPMENT BOARD COMMITTEE MEETINGS

WEDNESDAY, JULY 15, 2020

SPECIAL POPULATIONS COMMITTEE:	9:30 AM – 11:00 AM
YOUTH COMMITTEE MEETING:	11:00 AM – 12:30 PM
ECONOMIC DEVELOPMENT & BUSINESS RESOURCE COMMITTEE:	1:00 PM – 2:30 PM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

Workforce Development San Bernardino County is inviting you to a scheduled Zoom meeting.

(1) You are strongly encouraged to observe the online video conferenced meetings at:

Join Zoom Meeting

<https://us02web.zoom.us/j/84559636807?pwd=eWJLWHNud0dLTm9HZ1ZF5Zz09>

Meeting ID: 845 5963 6807

Password: 407280

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/keI0AW8TJq>

These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: July 15, 2020

ITEM: (4)

SUBJECT: Approve Minutes from June 17, 2020 Special Populations
Committee Meeting

PRESENTED BY: Sandra Harmsen, Interim Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from June 17, 2020 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, JUNE 17, 2020 - 9:00 a.m.

MINUTES

Attendance:

Members	Present	Staff to WDB	Present
Jonathan Weldy (Chair)	X	Devra Bell	X
*Stephani Congdon	X	Sandy Harmsen	X
Phil Cothran	X	WDD Staff	Present
*Tamica Fouts-Rachal		Monique Amis	X
Cherilyn Greenlee	X	Fred Burks	X
*Yukiko Long	X	Curtis Compton	X
*Audrey Mathews		Darren Cook	X
B.J. Patterson	X		
*Pauline Pina			
*Jessica Rodriguez	X		
William Sterling	X		
Anita Tuckerman	X		

**Public Members*

OPENING

- 1) Chair called meeting to order at 9:07 a.m.
- 2) Introductions – The Board Secretary took roll call attendance.
- 3) Adoption of Agenda (Roll Call Vote) - Chair called for a motion to adopt the agenda. Will Sterling motioned; Jessica Rodriguez seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
 Stephani Congdon: Aye
 Phil Cothran: Aye
 Tamica Fouts-Rachal: Absent
 Cherilyn Greenlee: Aye
 Yukiko Long: Absent
 Audrey Mathews: Absent
 B.J. Patterson: Aye
 Pauline Pina: Absent
 Jessica Rodriguez: Aye
 William Sterling: Aye
 Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approval of Minutes from May 13, 2020 Special Populations Committee Meeting (Roll Call Vote)

The Chair called for a motion to approve the minutes. Jessica Rodriguez motioned; Anita Tuckerman seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Jonathan Weldy, Chair: Aye
Stephani Congdon: Aye
Phil Cothran: Aye
Tamica Fouts-Rachal: Absent
Cherilyn Greenlee: Aye
Yukiko Long: Absent
Audrey Mathews: Absent
B.J. Patterson: Aye
Pauline Pina: Absent
Jessica Rodriguez: Aye
William Sterling: Aye
Anita Tuckerman: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) Comments from the General Public in Attendance

No public comments were submitted.

WORKSHOP

6) Operation New Hope

The Chair introduced Russell Degnon from Operation New Hope, who provided an overview of their program study, holistic model, services and support provided, case management data and their "road map to success" process. A discussion ensued regarding their general services and how the Workforce Development Board can assist them in the future.

7) Defy Ventures

The Chair introduced Andrew Glazer from Defy Ventures, who provided information regarding their program, which is to cut recidivism in half, by providing services to those with a criminal background to help give them opportunities to learn new skills both inside and outside of prison. A discussion ensued about how to get employers engaged in this process and the need to raise money and partner with organizations in the community, who may be able to provide training classes and support to the program.

8) Prison to Employment (P2E)

Fred Burks provided an update on the Prison to Employment initiative and noted the following items: All P2E providers were trained on entering data into our Case Management system; technical assistance is being provided to providers on a bi-weekly basis; and as of June 1, 2020, P2E providers were allowed to start enrolling participants. Workforce Development Department staff is in the process of being trained and will be ready to start seeing participants by appointment only, beginning the week of June 29, 2020.

9) Public Relations Discussion

The Chair reiterated the need for success stories and asked that they be submitted to the Board Secretary for review and compilation.

10) Social Enterprise Business & Employment

The Chair followed up on the workshop dates and information regarding social enterprise, which was circulated to the committee members. He requested that everyone review the dates and sign up for these workshops. Through social enterprising, we may be able to obtain additional funding for our programs.

REPORTS AND INFORMATION

11) County Report

Sandy Harmsen provided staffing updates and information regarding the AJCC offices, indicating that the State doesn't plan to return to the offices until approximately August 1, 2020. Staff is currently assisting customers by appointment only. The open Director position is going through the County process and we hope to have an announcement in the near future.

12) Special Populations Future Calendar Dates

The Chair noted that the next three meetings of the Special Populations Committee will be July 15th, August 12th and September 23rd. At a future meeting, the Chair hopes to schedule some offsite meetings and perhaps visit one of the AJCC offices.

ADJOURNMENT

Chair called for a motion to adjourn. Yukiko Long motioned. Anita Tuckerman seconded the motion. None opposed; Motion carried.

Meeting ended at 10:21 a.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, July 15, 2020 at 9:30 a.m. and will be held via Zoom Conference.

Devra Bell, WDB Secretary