

WORKFORCE DEVELOPMENT BOARD GENERAL & COMMITTEE MEETINGS

WEDNESDAY, JUNE 17, 2020

SPECIAL POPULATIONS COMMITTEE MEETING: 9:00 AM – 10:30 AM
YOUTH COMMITTEE MEETING: 10:30 AM – 12:00 PM
GENERAL BOARD MEETING: 12:00 PM – 2:00 PM

THESE MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

At this time, the Workforce Development Board (Board) is continuing to hold Board and Committee meetings to conduct essential business. Members of the public are encouraged to watch and participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Bernardino County Public Health Officer:

(1) You are strongly encouraged to observe the online video conferenced meetings at:

Topic: WDB Meetings
Time: Jun 17, 2020 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/81824176276?pwd=RWpDdjZVUXB6dTczWWtEeFZ4VEZWUT09>

Meeting ID: 818 2417 6276
Password: 666366

Dial by your location
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These agendas contains a brief description of each item of business to be considered at today's meetings. In accordance with the Brown Act, these meeting agendas are posted at least 72 hours prior to the regularly scheduled meetings on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agendas, their supporting documents and all writings received by the Board related to these items are public records and available for review on the website or by emailing the Executive Secretary to the Board at Devra.Bell@wdd.sbcounty.gov prior to, or after, the meetings.

The agendas and their supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agendas may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar. Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction.

To address the Board regarding an item that is on the agendas, please email the Executive Secretary to the Board prior to the meeting at Devra.Bell@wdd.sbcounty.gov. Up to three minutes of the comments will be read into the record by the Executive Secretary to the Board.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agendas relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE MEETING

AGENDA

WEDNESDAY, JUNE 17, 2020 AT 10:30 AM – 12:00 PM

OPENING

- 1) Call Meeting to Order
- 2) Introductions
- 3) Adoption of Agenda (Roll Call Vote)

REVIEW AND APPROVAL OF MEETING MINUTES

- 4) Approve Minutes from May 13, 2020 Youth Committee Meeting (Roll Call Vote)

PUBLIC COMMENT

- 5) Comments from the General Public in Attendance

WORKSHOP

- 6) Youth Provider Updates
 - Career Institute – *Presenters: Judy Takano, Thalia Garibay and Georgia Burckel*
 - Youth Action Project – *Presenter: Marisa Miley*
 - Goodwill Industries of Southern California – *Presenter: Elizabeth Hulse*
- 7) Foster Youth Updates

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: June 17, 2020

ITEM: (4)

SUBJECT: Approve Minutes from May 13, 2020 Youth Committee Meeting

PRESENTED BY: Sandra Harmsen, Interim Director
Workforce Development Department (WDD)

CONSENT X **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from May 13, 2020 Youth Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, MAY 13, 2020 - 12:30 p.m.

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	
*Fernando Olivarez	X
William Sterling	X
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
WDD Staff	Present
Monique Amis	X
Fred Burks	X
Curtis Compton	X
Darren Cook	X

OPENING

- 1) **Acting Chair called meeting to order** at 12:31 p.m.
- 2) **Introductions** – The Board Secretary took roll call attendance.
- 3) **Adoption of Agenda** – The Chair called for a motion to adopt the agenda. Will Sterling; Audrey Mathews seconded.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
 Ken Boshart: Aye
 Andre Bossieux: Aye
 Phil Cothran: Aye
 Lowell King: Aye
 Dale Marsden: Aye
 Audrey Mathews: Absent
 Fernando Olivarez: Aye
 Will Sterling: Aye
 Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approve Minutes from the January 8, 2020 Youth Committee Meeting

The Chair requested a motion to approve the minutes from the January 8, 2020 Youth Committee Meeting. Will Sterling motioned; Dale Marsden seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

B.J. Patterson, Chair: Aye
Ken Boshart: Aye
Andre Bossieux: Aye
Phil Cothran: Aye
Lowell King: Aye
Dale Marsden: Aye
Audrey Mathews: Absent
Fernando Olivarez: Aye
Will Sterling: Aye
Jonathan Weldy: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENTS

5) Comments from the General Public in Attendance

There were no Public Comment cards presented.

DISCUSSION

6) Changes to GenerationGo! Updates

B.J. Patterson, Chair, reported on changes to the GenerationGo! program, which has currently been placed on hold. He reported on the importance of obtaining additional non-WIOA funding and the need for additional staff to help support this program.

7) Linking Foster Programs

The Chair informed the committee members that we need to find ways to track the foster children's progress with various organizations in the County and this will be a top priority for the committee going forward. Future discussions will occur on this topic.

8) Manufacturing Businesses Involvement with Internship Programs

The Chair requested that the committee identify past challenges in connecting manufacturing businesses with our internship programs, so we can connect youth to those opportunities. Some of the current challenges include requirements by OSHA and the legalities of having those younger than 18 years old work with machinery at the businesses. In addition, due to the current increase in unemployment due to the COVID-19, there will be additional challenges in getting the youth into internships, as the adult population may also be unemployed and will require assistance with employment.

WORKSHOP

9) Youth Programs Post-COVID

The Chair started the workshop discussing how we will assist youths post COVID. Many are challenged with the technology that may be required, as they do not all have computers or access to Zoom meetings. A discussion ensued regarding how to provide support to those youth that are unable to connect to businesses via technology. Mr. Patterson requested feedback from the various youth providers that attended the call, to provide options they have made available for the youth in their respective programs. Many providers have devices available for use by the youth, as well as providing information to them via You Tube, to assist with various training needs. The committee next discussed the challenges that may be encountered when the offices and schools reopen in the near future. They discussed possibly enrolling the youth as early as possible, while trying to identify those youth that are also part of the foster system. Due to challenges with confidentiality from the school districts, these youth are not always identified as part of that system.

The committee next discussed the importance of combining the efforts of Child and Family Services (CFS) with those students that are part of the Independent Living Program (ILP), but there have been challenges with getting CFS to respond to requests for support. A suggestion was made to potentially have attendees from both the Special Populations Committee join the Youth Committee meetings, to join their efforts to assist some of the youth that may have barriers that overlap. The Chair requested that the next Youth Committee meeting be conducted following the Special Populations Committee meeting.

ADJOURNMENT

Chair called for a motion to adjourn. Lowell King motioned; Andre Bossieux seconded the motion. None opposed; motion carried.

Meeting adjourned at 1:37 p.m.

The next meeting of the Youth Committee is scheduled for Wednesday, June 17, 2020 at 10:30 a.m. and will be held via Zoom Conference.

Devra Bell – WDB Secretary