

**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE BOARD MEETING**

“Pursuant to the Governor’s Executive Order N-29-20, the Committee meeting was held via teleconference and a publicly noticed location was provided for public observation and comment.”

WEDNESDAY, JUNE 17, 2020, 8:00 A.M. – 9:00 A.M.

MEETING MINUTES

ATTENDANCE:

Members	Present
Phil Cothran (Chair)	X
William Sterling (1 st Vice Chair)	X
B.J. Patterson (2 nd Vice Chair)	X
Cinnamon Alvarez	X
Mike Gallo	X
Anita Tuckerman	X
Jonathan Weldy	X
Joseph Williams	X
WDB Staff	Present
Devra Bell	X
Sandy Harmsen	X

OPENING

- 1) **Call Meeting to Order** - The Chair called meeting to order at 8:04 a.m.
- 2) **Introductions** – The Board Secretary took roll call attendance.
- 3) **Adoption of Agenda (Roll Call Vote)** –The Chair called for a motion to adopt the agenda. Joseph Williams motioned; Mike Gallo seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent
Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye
Cinnamon Alvarez: Aye
Mike Gallo: Aye
Anita Tuckerman: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

REVIEW AND APPROVAL OF MEETING MINUTES

4) Approval of Minutes from April 29, 2020 Executive Board Meeting (Roll Call Vote)

The Chair called for a motion to approve the Minutes from the April 29, 2020 Executive Board meeting. Will Sterling motioned; B.J. Patterson seconded the motion.

Pursuant to Government Code section 54953 (b)(2), a roll call vote was called as follows:

Consent
Phil Cothran, Chair: Aye
Will Sterling, 1st Vice Chair: Aye
B.J. Patterson, 2nd Vice Chair: Aye

Cinnamon Alvarez: Aye
Anita Tuckerman: Aye
Mike Gallo: Aye
Jonathan Weldy: Aye
Joseph Williams: Aye

Without further comment or objection, motion carried by unanimous vote.

PUBLIC COMMENT

5) **Comments from the General Public** - There were no public comment cards presented.

WORKSHOP

6) Asset Mapping Update

Sandy Harmsen led the discussion. She reminded the Board that we had paid an upfront cost to establish the system and prior to the COVID pandemic, we had been working to establish partnerships with others. Our share of the cost to keep this system going is \$60,000, but we have been granted an extension at no charge, through September 30, 2020. A request was made to circulate a one page summation of the Asset Map testing to the Board members at the appropriate time.

7) Labor Market Intelligence Update

The Chair introduced Henry Nickel, who led the workshop. Mr. Nickel discussed the employment impact of COVID-19, including the current rate of layoffs; the impacts on the Inland Empire region, including San Bernardino; and also discussed various index models, including by industry sector and occupations. A discussion ensued about the status of the beta testing of the data and costs associated with maintaining this data.

8) WDB Meeting Calendar

This item was postponed, due to time constraints and will be discussed during the WDB General Board meeting on June 17, 2020.

REPORTS AND INFORMATION

9) Committee Updates

This item was postponed, due to time constraints and will be discussed during the WDB General Board meeting on June 17, 2020.

10) County Update

Sandy Harmsen updated the Executive Board on the progress of staff returning to the offices, which will occur over the next couple of weeks. Currently, customers are being seen at the AJCC offices on an appointment basis only. Ms. Harmsen also provided an update on the status of hiring a new Director for Workforce Development. Joseph Williams provided legislative updates from the State and Angela Gardner provided her One Stop Operator updates.

11) Chairman's Update

No additional information to report from the Chair.

ADJOURNMENT

The Chair called for a motion to adjourn. B.J. Patterson motioned; Jonathan Weldy seconded the motion. None opposed; motion carried.

Meeting adjourned 9:02 a.m.

The next WDB Executive Board Committee meeting is currently scheduled for July 15, 2020 at 8:00 a.m. to be held via Zoom Conference.



Devra Bell – WDB Secretary