

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, NOVEMBER 14, 2018 10:15 a.m.

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
John Andrews	
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	X
Tony Myrell	X
Jon Novack	X
*Fernando Olivarez	X
William Sterling	X
*Hassan Webb	X
Jonathan Weldy	

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	X
WDD Staff	Present
Fred Burks	X
Michael Ector	X
Miguel McQueen	X
Mariann Johnson	X

OPENING

- 1) Chair called meeting to order at 10:22 a.m.**
- 2) Pledge of Allegiance** led by Phil Cothran
- 3) Adoption of Agenda**
Chair called for a motion to adopt the agenda. Lowell King motioned; Will Sterling seconded. None opposed, motion carried.
- 4) Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from the September 12, 2018 Youth Committee Meeting**
Chair called for a motion to approve the minutes. Tony Myrell motioned; Dale Marsden seconded. None opposed, motion carried.

PUBLIC COMMENTS

- 6) Comments from the General Public in Attendance**
There were no Public Comment cards presented.

NOTE - The Workshop and Presentation were reversed from their original order on the agenda, therefore, the GenerationGo! Presentation occurred first, followed by the Workshop for Youth Program Capacity Building.

PRESENTATION

8) GenerationGo! Presentation

Mariann Johnson led the presentation. The revised video of the Career Pathways program was shown to the Youth Committee members. A discussion ensued about the steps taken once a student shows interest in doing an internship from their chosen Career Pathway. Ms. Johnson explained that the student is given an interest card and once they are placed with an employer, those students will be monitored and evaluated. This would include site visits to the business the student is working,

and those students will subsequently receive a grade, based on their progress. Ken Boshart asked how the employer could obtain an intern for the program and Ms. Johnson stated that a Business Services Representative would work with the business to get a student placed. The next round of interns will be placed during the week of February 11, 2019.

WORKSHOP

7) Youth Program Capacity Building

Miguel McQueen led the discussion and introduced Clarissa Jimenez to discuss some of the statistical data surrounding the Youth performance standards. Mr. McQueen followed up that discussion with a workshop to discuss how we can better build capacity down the road. A discussion ensued about the costs per student and our methods for tracking the number of placements vs. dollars spent. Mr. McQueen reported on the importance of having a good partnership with the school districts and tracking those students that will be graduating soon, so they are aware of our services. Additional suggestions were made to reduce costs of facility related expenses, to allow for more dollars being allocated to the students' training.

REPORTS AND INFORMATION

9) Member Announcements

Dale Marsden complimented Mariann Johnson on her successful recent presentations. Dr. Marsden also requested consideration to have some of our Youth members attend the Department of Labor discussion at the National Association of Workforce Board meetings in March, 2019. He also invited any member of Youth Committee to join him on trips to Sacramento, to discuss our mission.

10) County Report

Miguel McQueen gave an update regarding the Y4 event and advised the Committee members that our previous event organizer is no longer in business. We are looking at possible replacements for this event and will then secure a contract, which could take 4-5 months to get through the procurement process.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned and Ken Boshart seconded the motion. None opposed; motion carried.

Meeting adjourned at 11:18 a.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, January 9, 2019 at 10:15 a.m. to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.



Devra Bell – WDB Secretary