

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Department Administration Office
Workforce Development Board Conference Room
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, NOVEMBER 14, 2018 at 12:45 P.M.

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

12:45 P.M. CONVENE MEETING OF THE WORKFORCE DEVELOPMENT SPECIAL POPULATIONS COMMITTEE

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Adoption of Agenda
- 4) Introductions

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from September 12, 2018 Special Populations Committee Meeting

PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

WORKSHOP

- 7) Prison to Employment (P2E)

REPORTS AND INFORMATION

- 8) Special Populations Committee Program Year 2018-19 Strategic Action Goals Report
- 9) Member Announcements
- 10) County Report

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

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**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, SEPTEMBER 12, 2018 12:45 p.m.

MINUTES

Attendance:

Members	Present
Anita Tuckerman (Chair)	X
*Beth Burt	
*Stephanie Congdon	X
Phil Cothran	
*Douglas Fazekas	X
*Tamica Fouts- Rachal	X
Cherilyn Greenlee	
*Yukiko Long	X
*Audrey Mathews	X
Tony Myrell	
*Pauline Pina	X
*Jessica Rodriguez	X
William Sterling	X

**Public Members*

Members	Present
* Vince Toms	X
Jonathan Weldy	X
Joseph Williams	
Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	X
WDD Staff	Present
Fred Burks	X
Michael Ector	X
Mariann Johnson	X
Stephanie Murillo	X
Miguel McQueen	X

OPENING

- 1) **Chair called meeting to order** at 12:45 p.m.
- 2) **Pledge of Allegiance** - Pledge was led by Jessica Rodriguez.
- 3) **Adoption of Agenda** - Chair called for a motion to adopt the agenda. Vince Toms motioned; Stephanie Congdon seconded. None opposed. Motion carried.
- 4) **Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from the May 30, 2018 Special Populations Committee Meeting**
The Chair called for a motion to approve the minutes. Will Sterling motioned; Tamica Fouts-Rachal seconded. None opposed. Motion carried.

PUBLIC COMMENT

- 6) **Comments from the General Public in Attendance**
No public comments were submitted.

PRESENTATION

7) Prison to Employment Initiative

Stephanie Murillo led the presentation. The Prison to Employment (P2E) initiative would provide improved employment outcomes for the reentry population to help reduce recidivism. State grants would provide up to \$37 million in general funds over a three year period and would be distributed in 3 ways; Regional Planning Grants, Regional Implementation Grants and Regional Supportive Services and Earn and Learn Grants. San Bernardino County would work with Riverside County on this initiative and the amount of funds that will come to our counties will be determined towards the end of September, 2018.

Ms. Murillo discussed the challenges of the formerly incarcerated, from both the local jails as well as the State prison system. Some of those challenges include obtaining housing and finding employment once released from the Judicial system. There are many partners that are working with us on this initiative to assist with these challenges.

The planning phase will begin in the fall of 2018, with the implantation phase beginning in early summer of 2019. A discussion ensued about growing the partner lists and how this initiative is ties into the Special Populations Committee and one of their goals.

REPORTS AND INFORMATION

8) Special Populations Committee Program Year 2018-19 Strategic Action Goals Report

Miguel McQueen provided updates. He noted that on the recent State Workforce Board call, it was noted that the Governor's office is looking at over \$100 million of funding, some of which may be used for Special Populations (i.e., disabled, autism, prison to employment). As a region, we feed up to the next level and the Committee needs to be balanced to help with this focus.

Anita Tuckerman reported on the progress of obtaining additional members for the Committee that would represent re-entry, seniors, veterans and the homeless. She will be speaking with these individuals and decisions will be made in the near future, so they can be added to the Committee.

9) Member Announcements

Jessica Rodriguez announced a Workforce Conference in Ontario called "Tapping the Talents of Unique Populations", which is an all day, free event. It will be held on Sept. 19th from 8:30-5:00. There will be peer to peer learning and a mixer will be held in the evening. Stephanie Congdon provided two handouts to the Committee members and Tamica Fouts-Rachal advised the Committee that there would be a workshop in Oakland on Sept. 25th called "Normalizing Workplace Accommodation through Tools, Techniques and Technologies". A brief discussion ensued about the adding training and funding to the Department of Rehabilitation when possible. Miguel McQueen also reported on the keynote speaker from the CWA Meeting of the Minds Conference the prior week. Rodney Peete spoke about having an autistic child and the challenges encountered when having a child with a disability.

10) County Report

Miguel McQueen introduced Michael Ector, who provided updates on the upcoming job fairs. The first will be held on Sept. 26th at the Ontario Convention Center and the second will be on October 11th at the Victorville County Fairgrounds.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned. Douglas Fazekas seconded the motion. None opposed; Motion carried.

Meeting ended at 1:42 p.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, November 14, 2018 at 12:45 p.m. and will be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.

Devra Bell, WDB Secretary