

SAN BERNARDINO COUNTY FIRE DEPARTMENT OPERATIONS DIRECTIVES



2435 DEPARTMENT BALL CAP STANDARD

I. SCOPE

The following Department ball cap descriptions apply to all ranks and positions within County Fire.

II. POLICY

Two styles of Department ball caps have been approved. For ease of reference and ordering, they can be referred to as a "Department Standard" and "Station" ball cap.

A. DEPARTMENT STANDARD BALL CAP

1. Hat will be Dark Navy or Midnight Navy in color, Chief Officers – Black
2. Flexfit or hook and loop velcro closure
3. 6 Panel, cotton, cotton blend or wool blend construction
4. Hat will have the Department approved design on the front center of hat. Outline and lettering on Chief Officers shall be gold.



5. Approved option:
 - a. First initial with last name in capital letters on back center of hat in silver 3/8" Helvetica font. No other marking allowed.

NOTE: Uniform Committee and Department Warehouse will retain Department Logo Specifications

B. STATION BALL CAP

The Station cap is an alternative hat that may be worn in lieu of the Department standard ball cap at the station designated on the front of the hat. In an instance where personnel are not working at the station designated on the front of the station hat, then personnel must wear the Department standard ball cap. Hat standards will be as follows:

1. Hat will be Dark Navy or Midnight Navy in color
2. Flexfit or hook and loop Velcro closure
3. 6 Panel, cotton, cotton blend or athletic mesh construction
4. One Department approved design has been approved for the station hat.
 - a. Hat will have the Department-approved design on the front center of hat (see example picture below).
 - b. Design elements will include at a minimum: San Bernardino County Fire and station or unit number.
 - c. Approved unit designators may be placed on side of station or unit number. One word may be placed on each side and must be centered against station or unit number.
 - 1) Approved Unit / Assignment Designators:
 - a) (Medic)Engine, (Medic)Truck, (Tiller)Truck, Brush Engine, (Technical) Rescue, (Medic) Squad, Brush Patrol, HazMat, Crew, Training or any combination of the above may be used as unit designators in station hat design, as long as the unit(s) or assignment match the station that is designated on the front of hat.
 - b) Battalion or Division
5. Approved option: First initial with last name in capital letters on back center of hat in silver 3/8" Helvetica font. No other marking allowed.
6. Department Warehouse will not stock the station hat. The station hat may be ordered from a department approved vendor.
7. Logo Specifications will be retained by Uniform Committee and Department Warehouse

C. WEARING OF DEPARTMENT APPROVED HAT(S)

Wearing of the department hat will always be in a professional manner. Department hat shall fit properly around the head without any abnormal distortions or excessive gaps. Hat shall be worn bill forward, straight on the head so that the band of the hat creates a straight line around the head and a parallel line with the ground. No hair will be visible on the forehead beneath the cap. No abnormal or professional creases or bends will be made to the bill of the hat.

**STATION #
OR UNIT #**



**UNIT
DESIGNATOR**

**UNIT
DESIGNATOR**