



FIRE PROTECTION DISTRICT

**FIRE PROTECTION DISTRICT  
SUMMARY**

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Fund Balance</u>	<u>Staffing</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT	630				
ADMINISTRATION	633	21,949,404	21,949,404	0	222
MOUNTAIN REGIONAL SERVICE ZONE	637	22,318,801	19,779,418	2,539,383	97
NORTH DESERT REGIONAL SERVICE ZONE	640	52,592,044	51,210,419	1,381,625	227
SOUTH DESERT REGIONAL SERVICE ZONE	644	20,392,479	19,097,336	1,295,143	80
VALLEY REGIONAL SERVICE ZONE	648	99,814,141	96,378,554	3,435,587	330
COMMUNITY FACILITIES DISTRICT 2002-2	653	0	0	0	0
HAZARDOUS MATERIALS	654	8,432,768	8,460,022	(27,254)	46
HOUSEHOLD HAZARDOUS WASTE	657	3,268,250	3,323,865	(55,615)	34
OFFICE OF EMERGENCY SERVICES	660	2,366,416	2,364,578	1,838	16
CAL OES GRANT PROGRAMS	663	5,626,126	5,627,823	(1,697)	0
TOTAL SPECIAL REVENUE FUNDS		<u>236,760,429</u>	<u>228,191,419</u>	<u>8,569,010</u>	<u>1,052</u>

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Fund Balance</u>	<u>Staffing</u>
TERM BENEFITS AND CAPITAL REPLACEMENT SET-ASIDES	665	14,983,877	1,802,100	13,181,777	0



# SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

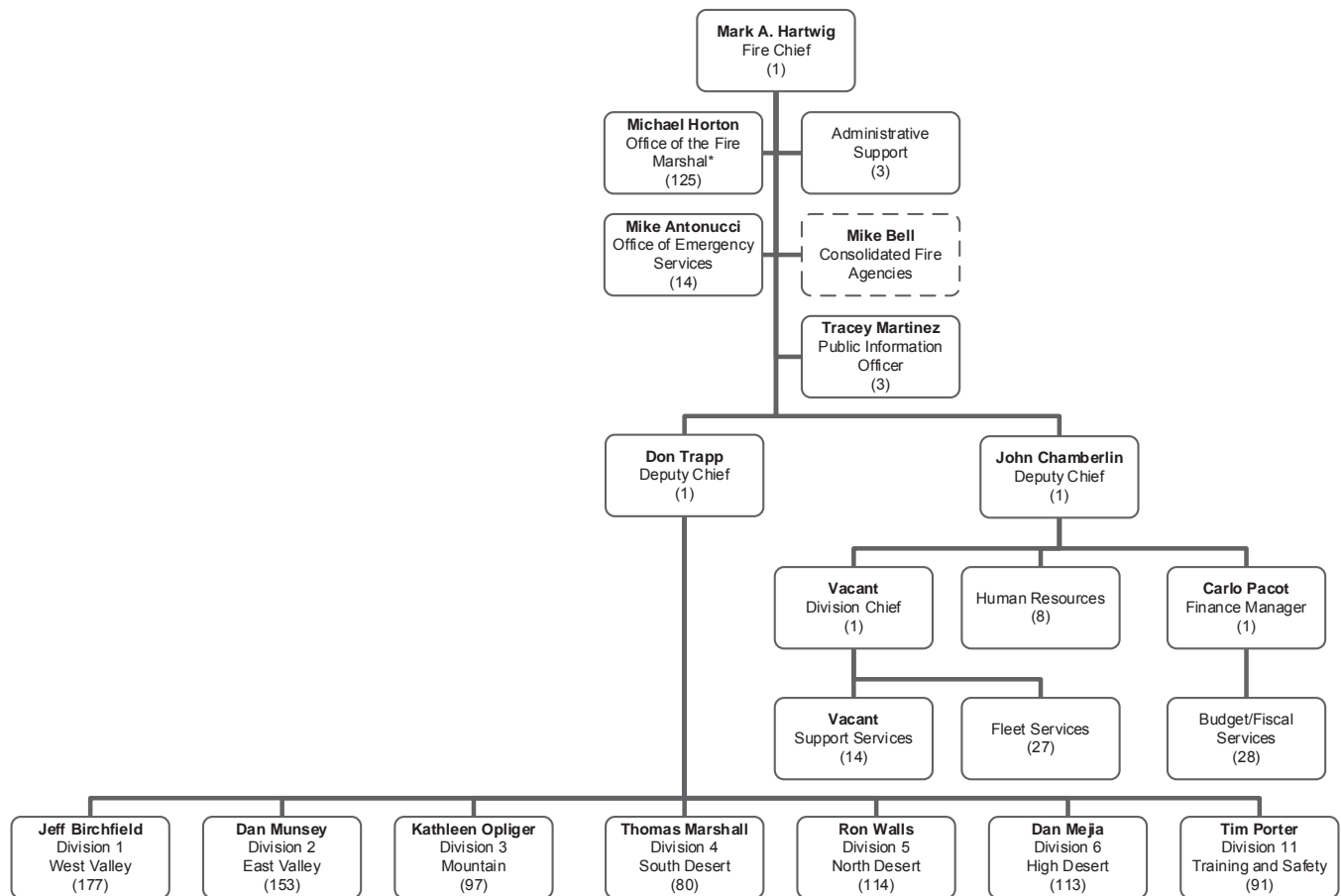
## Mark A. Hartwig

### DEPARTMENT MISSION STATEMENT

*San Bernardino County Fire is a community based all-risk emergency services organization dedicated to the health and well-being of the citizens of San Bernardino County through a balance of regionalized services delivery and accountability to the local community supported by centralized management and services.*



### ORGANIZATIONAL CHART



\*Note: Office of the Fire Marshal also includes the Hazardous Materials Division and Household Hazardous Waste Division.



## 2017-18 SUMMARY OF BUDGET UNITS

2017-18						
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b><u>Special Revenue Funds</u></b>						
Fire Administration	21,949,404	21,949,404		0		222
Mountain Regional Service Zone	22,318,801	19,779,418		2,539,383		97
North Desert Regional Service Zone	52,592,044	51,210,419		1,381,625		227
South Desert Regional Service Zone	20,392,479	19,097,336		1,295,143		80
Valley Regional Service Zone	99,814,141	96,378,554		3,435,587		330
Community Facilities District 2002-2	0	0		0		0
Hazardous Materials	8,432,768	8,460,022		(27,254)		46
Household Hazardous Waste	3,268,250	3,323,865		(55,615)		34
Office of Emergency Services	2,366,416	2,364,578		1,838		16
Cal OES Grant Programs	5,626,126	5,627,823		(1,697)		0
Total Special Revenue Funds	236,760,429	228,191,419	0	8,569,010	0	1,052
<b>Total - All Funds</b>	<b>236,760,429</b>	<b>228,191,419</b>	<b>0</b>	<b>8,569,010</b>	<b>0</b>	<b>1,052</b>

## 2016-17 MAJOR ACCOMPLISHMENTS

- Incurred additional fire and emergency medical services responsibilities as a result of the following annexations:
  - City of San Bernardino Fire Department consisting of 10 fire stations.
  - City of Needles Fire Department with one fire station.
  - Twentynine Palms Fire Power Authority with one fire station.
- Provided interim ambulance service in the Baker area.



## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		Measure	2015-16 Actual	2016-17 Target	2016-17 Actual	2017-18 Target
OBJECTIVE	Invest County resources in ways which create more ongoing revenue to reinvest in maintaining and improving services.	Percentage decrease in delinquent accounts for all fees billed.	10%	30%	N/A	30%
STRATEGY	Implement electronic payment options for customers to help reduce delinquent bills.					
COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		Measure	2015-16 Actual	2016-17 Target	2016-17 Actual	2017-18 Target
OBJECTIVE	Implement information management best-practices that will fully utilize available technology, unify platforms and move toward a standardized enterprise approach.	Ambulance billing collection rate.	31%	34%	29%	34%
STRATEGY	Implement electronic patient care reporting and ambulance billing using electronic tablets, web based software, and support from ICEMA to improve collection rate.					
COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		Measure	2015-16 Actual	2016-17 Target	2016-17 Actual	2017-18 Target
OBJECTIVE	Invest County resources in ways which create more ongoing revenue to reinvest in maintaining and improving services.	Ambulance revenues as a percentage of total ambulance operations costs.	46%	38%	45%	38%
STRATEGY	Participate in Federally funded Ground Emergency Medical Transport (GEMT) cost reimbursement program.					
STRATEGY	Fully implement billing of First Responder Fee.					
STRATEGY	Contract with Medi-Cal managed care providers to participate in Federal Medicaid fund reimbursements for ambulance transports through Intergovernmental Transfer (IGT) funding mechanism.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2015-16 Actual	2016-17 Target	2016-17 Actual	2017-18 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage reduction in the number of hospital readmissions to ARMC for Medicare patients.	N/A	30%	N/A	30%
STRATEGY	In collaboration and partnership with the Arrowhead Regional Medical Center (ARMC), implemented a pilot community paramedic program to reduce hospital readmissions.					



## Fire Administration

### DESCRIPTION OF MAJOR SERVICES

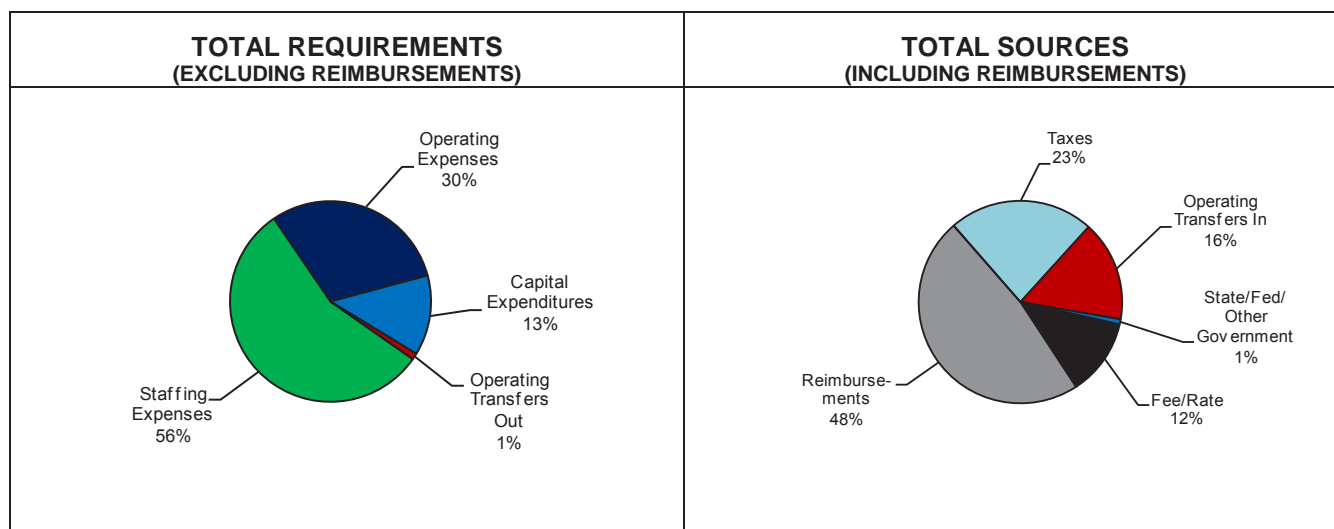
The San Bernardino County Fire Protection District (County Fire), covers 19,278 square miles and serves more than 60 communities/cities, including the City of Upland following its annexation, City of Needles, City of San Bernardino, City of Grand Terrace and the Town of Yucca Valley, within four Regional Service Zones (Mountain, North Desert, South Desert and Valley). Additionally, County Fire provides contractual fire protection services to four cities: Adelanto, Victorville, Hesperia, and Fontana's independent fire protection district. County Fire responds to approximately 84,000 calls for service per year.

#### Budget at a Glance

Total Requirements (Excl. Reimb.)	\$42,059,012
Total Sources (Incl. Reimb.)	\$42,059,012
Use of/ (Contribution to) Fund Balance	\$0
Total Staff	222

County Fire is an all-risk fire department providing emergency mitigation and management for fire suppression, emergency medical services (paramedic and non-paramedic), ambulance services, hazardous materials (HAZMAT) response, arson investigation, technical rescue including water borne, flooding and mudslide, winter rescue operations, hazard abatement, and terrorism/weapons of mass destruction. Services and specialized programs include helicopter rescue, dozer, fire/hazard abatement hand crews, air transport, and honor guard. As part of disaster preparation, response, and mitigation, the Office of Emergency Services provides support and assistance to the 24 cities and towns, as well as all the unincorporated portions of the County. The field functions are supported by a County-wide management system that includes organizational business practices, human resources, financial and accounting services, vehicles services and support, and equipment warehousing and distribution. County Fire also provides for the management of community safety services such as fire prevention, building construction plans and permits, household hazardous waste, local oversight and collection program for hazardous materials, HAZMAT facility inspections, planning and engineering, and public education and outreach.

### 2017-18 ADOPTED BUDGET





## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: San Bernardino County Fire Protection District - Administration

BUDGET UNIT: FPD 106  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	14,872,004	12,716,504	16,510,848	20,764,825	19,381,707	23,456,590	2,691,765
Operating Expenses	7,465,290	7,715,361	7,965,651	13,886,244	13,790,766	12,755,578	(1,130,666)
Capital Expenditures	3,899,289	5,989,224	4,184,617	6,302,082	5,102,738	5,429,600	(872,482)
Total Exp Authority	26,236,583	26,421,089	28,661,116	40,953,151	38,275,211	41,641,768	688,617
Reimbursements	(13,405,762)	(9,409,285)	(10,489,381)	(12,192,375)	(11,527,310)	(20,109,608)	(7,917,233)
Total Appropriation	12,830,821	17,011,804	18,171,735	28,760,776	26,747,901	21,532,160	(7,228,616)
Operating Transfers Out	162,814	100,000	110,613	133,181	133,181	417,244	284,063
Total Requirements	12,993,635	17,111,804	18,282,348	28,893,957	26,881,082	21,949,404	(6,944,553)
<b>Sources</b>							
Taxes	7,018,044	7,569,500	7,590,112	9,179,385	8,850,282	9,705,447	526,062
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	780,033	1,207,338	307,256	336,902	128,662	339,109	2,207
Fee/Rate	1,294,570	1,564,331	2,086,336	3,818,772	2,827,182	5,081,358	1,262,586
Other Revenue	931,612	758,733	208,491	115,216	201,437	71,600	(43,616)
Total Revenue	10,024,259	11,099,902	10,192,195	13,450,275	12,007,563	15,197,514	1,747,239
Operating Transfers In	3,662,848	4,789,839	3,026,062	15,017,682	14,110,840	6,751,890	(8,265,792)
Total Financing Sources	13,687,107	15,889,741	13,218,257	28,467,957	26,118,403	21,949,404	(6,518,553)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(693,472)	1,222,063	5,064,091	426,000	762,679	0	(426,000)
Available Reserves				1,270,626		1,145,749	(124,877)
Total Fund Balance				1,696,626		1,145,749	(550,877)
Budgeted Staffing*	135	146	191	214	214	222	8

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$21.9 million include the following:

- Staffing Expenses of \$23.5 million for 222 budgeted positions to provide administrative, finance, fire prevention, training, and other services for County Fire.
- Operating Expenses of \$12.8 million to fund various services primarily related to hazard abatement, fire prevention, airborne search and rescue, training, equipment and maintenance, warehouse, vehicles, specialized programs and communication services.
- Capital Expenditures of \$5.4 million reflect County Fire's agency-wide replacement plan for vehicles, engines, apparatus, and other major equipment purchases.
- Reimbursements of \$20.1 million reflect transfers in from County Fire's Regional Service Zones, Office of the Fire Marshal, and the Office of Emergency Services to fund capital expenditures, vehicle services, fire prevention services, uniform purchases, training and administrative services.

Sources of \$21.9 million include the following:

- Property Taxes of \$9.7 million.
- Operating Transfers In of \$6.8 million (\$5.5 million from the County General Fund to assist with Inmate Hand Crew Program vehicle replacement and various program costs; \$1.3 million from County Fire set-asides for capital projects and other one-time costs).
- Revenue of \$2.9 million from fees and permits related to fire prevention services.
- Contract revenue of \$1.5 million from REACH (an air medical transport provider) to offset the cost of County Fire staff providing air medical services resulting from annexation of the City of Upland's fire services.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$6.9 million, which includes these significant changes:

- \$2.7 million increase in Staffing Expenses due to negotiated MOU increases and the net addition of eight budgeted positions as detailed in the Staffing Changes and Operational Impact section.
- Decreases of \$1.1 million and \$872,482 in Operating Expenses and Capital Expenditures, respectively, primarily due to significant costs in prior year for the replacement of Self Contained Breathing Apparatus (SCBA).
- \$7.9 million increase in Reimbursements primarily due to transfers from County Fire's Regional Service Zones to assist with the cost of replacing vehicles and apparatus.

Sources are decreasing by \$6.5 million, which includes these significant changes:

- \$8.3 million decrease in Operating Transfers In, primarily from County Fire reserves for SCBA purchases and vehicle replacement in 2016-17.
- \$1.3 million increase in Fee/Rate revenue resulting from the REACH (air transport) contract.

## ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance for 2017-18.

## 2017-18 POSITION SUMMARY\*

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
Administration	4	0	0	0	4	0	4
Administrative Support/PIO	6	1	-1	0	6	1	5
Human Resources	9	0	-1	0	8	1	7
Budget and Fiscal Services	24	3	0	0	27	0	27
Support Services	14	0	0	0	14	0	14
Office of the Fire Marshal: Fire Prevention	42	3	0	0	45	0	45
Fleet Services	27	0	0	0	27	0	27
Training and Safety	88	4	-1	0	91	24	67
Total	214	11	-3	0	222	26	196

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$23.5 million fund 222 budgeted positions of which 196 are regular positions and 26 are limited term positions. This budget reflects a net increase of 8 positions (addition of 11, deletion of 3) as follows:

### Additions

- 3 EMS Flight Paramedics to provide medical air transport services as part of the REACH Helicopter Program acquired through annexation of the City of Upland's fire services.
- 3 positions (2 Fire Prevention Officers and 1 Fire Prevention Specialist) to facilitate community safety, education/prevention, citation, and licensing services resulting from the City of Upland annexation.
- 3 positions (2 Fiscal Specialists and 1 Accounts Representative) in order to support the increased ambulance billing, collections, and fiscal duties. The cost of these positions will be offset by fee revenue.
- 1 Office Assistant III to assist with the dissemination of information and clerical workload in the Public Information Office (PIO) and Human Resources Division, respectively.





- 1 Contract Wildland Program Coordinator to assist County Fire with continued efforts to develop its wildland capabilities.

Deletions

- 3 vacant limited term positions (1 Contract Course Instructor and 2 Public Service Employees) are deleted with no impact on department operations.



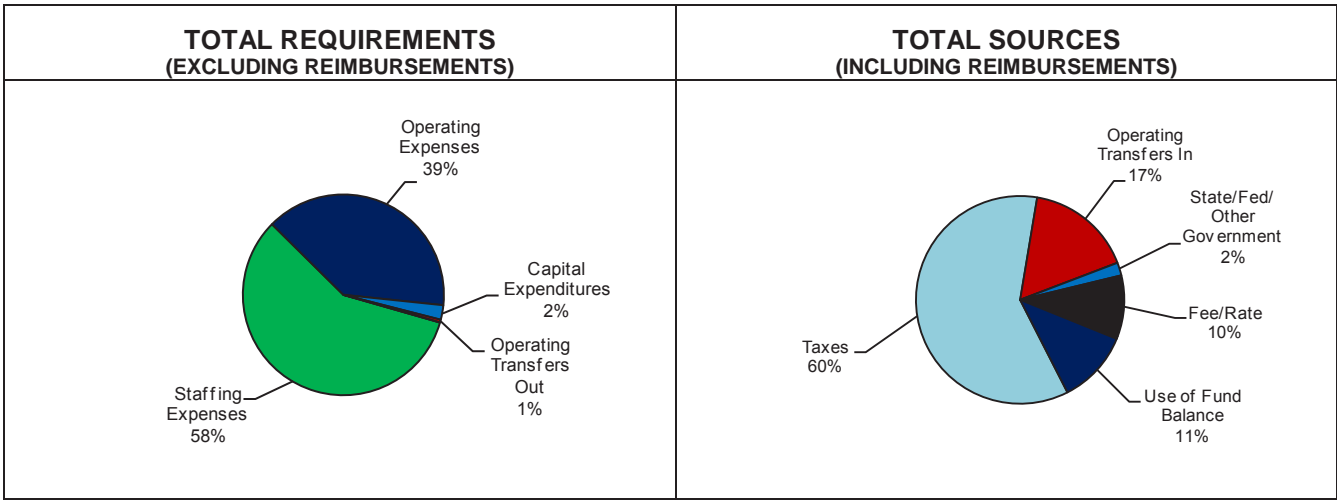
# Mountain Regional Service Zone

## DESCRIPTION OF MAJOR SERVICES

The Mountain Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection services to the areas of Angelus Oaks (Station #98), Fawnskin (Station #96), Forest Falls (Station #99), Green Valley Lake (Station #95), Lake Arrowhead (Stations #91, #92, #93 and #94) and Crest Forest (#24, #25, #26, #28, #29 and #30). Also, ambulance transport services are provided to the Lake Arrowhead community from Stations #91, #92 and #94. Additionally, within the Mountain Regional Service Zone are two voter approved special tax paramedic service zones that provide services to the mountain communities.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$22,341,936
Total Sources (Incl. Reimb.)	\$19,802,553
Use of/ (Contribution to) Fund Balance	\$2,539,383
Total Staff	97

## 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: Mountain Regional Service Zone

BUDGET UNIT: FMZ 600  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	9,648,611	10,733,541	11,297,287	12,912,006	12,517,548	12,951,904	39,898
Operating Expenses	3,781,209	4,566,419	3,697,173	5,134,889	4,142,175	8,766,208	3,631,319
Capital Expenditures	407,823	20,911	129,983	773,820	277,364	523,099	(250,721)
Total Exp Authority	13,837,643	15,320,871	15,124,443	18,820,715	16,937,087	22,241,211	3,420,496
Reimbursements	(72,685)	(290,509)	(2,563)	0	0	(23,135)	(23,135)
Total Appropriation	13,764,958	15,030,362	15,121,880	18,820,715	16,937,087	22,218,076	3,397,361
Operating Transfers Out	201,511	10,000	54,449	163,216	163,216	100,725	(62,491)
Total Requirements	13,966,469	15,040,362	15,176,329	18,983,931	17,100,303	22,318,801	3,334,870
<b>Sources</b>							
Taxes	8,539,167	8,694,440	12,623,175	13,008,381	12,977,528	13,432,412	424,031
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	232,962	257,113	335,125	555,271	503,808	448,882	(106,389)
Fee/Rate	5,394,277	5,561,117	2,113,390	1,892,070	2,357,029	2,129,346	237,276
Other Revenue	161,232	47,041	427,381	44,281	141,787	66,422	22,141
Total Revenue	14,327,638	14,559,711	15,499,071	15,500,003	15,980,152	16,077,062	577,059
Operating Transfers In	621,518	182,361	206,288	2,878,001	1,521,391	3,702,356	824,355
Total Financing Sources	14,949,156	14,742,072	15,705,359	18,378,004	17,501,543	19,779,418	1,401,414
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(982,687)	298,290	(529,030)	605,927	(401,240)	2,539,383	1,933,456
Available Reserves				2,569,715		1,070,324	(1,499,391)
Total Fund Balance				3,175,642		3,609,707	434,065
Budgeted Staffing*	92	96	97	103	103	97	(6)

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$22.3 million include the following:

- Staffing Expenses of \$13.0 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$8.8 million for operations of 14 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.
- Capital Expenditures of \$523,099 for various improvement projects and equipment purchases.

Sources of \$19.8 million include the following:

- Property Taxes of \$13.4 million.
- Fee/Rate revenue of \$2.1 million from ambulance services and special taxes.
- Operating Transfers In of \$3.7 million (\$1.3 million is from County Fire set-asides for capital improvements and \$2.4 million from the County General Fund to assist with operational costs of this regional service zone).

Within the Mountain Regional Service Zone are two Paramedic Service Zones (PM-1 Lake Arrowhead and PM-4 Crestline) that are funded by voter approved special taxes. The details of each service zone follows:

**Service Zone PM-1 Lake Arrowhead** is funded by a voter approved special tax authorized by the Board of Supervisors in September 1986 (originally under CSA 70 Zone PM-1). Service Zone PM-1 provides supplemental funding to support paramedic services to the community of Lake Arrowhead and is funded by a voter approved special tax (originally \$10 per parcel, but was increased to the not to exceed amount of \$17 per parcel through



voter approval in June 1991). For 2017-18, \$270,673 of revenue is budgeted from this special tax. Services are provided through Fire Stations #91, #92 and #94.

**Service Zone PM-4 Crestline** special tax was approved by the voters on May 21, 1991, and imposed by the Board of Directors in May 1992 (formerly PM-A with Crest Forest Fire Protection District before annexation). Service Zone PM-4 provides supplemental funding to support paramedic services to the communities in and around Crestline and is funded by a voter approved per parcel tax of \$24.50 (Undeveloped Parcel), \$39.50 (Individual Dwelling Unit) and \$45.00 (Commercial Unit). This special tax does not include an inflation factor or cost of living increase. For 2017-18, \$475,398 of revenue is budgeted from this special tax. Services are provided through Fire Stations #25 and #26.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$3.3 million primarily due to increased transfers to County Fire-Administration for vehicle replacement, as well as to the County's Capital Improvement Program for various capital projects.

Sources are increasing by \$1.4 million, which includes these significant changes:

- \$424,031 increase in property tax revenue, which represents a 3.3% increase from the prior year actual amount.
- \$824,355 increase in Operating Transfers In primarily due to an increased allocation from the County General Fund to assist with operational costs.

## ANALYSIS OF FUND BALANCE

This budget reflects the Use of Fund Balance of \$2.5 million for vehicle replacement purchases and station repairs/improvements, resulting in \$1.1 million of available reserves for 2017-18.

## 2017-18 POSITION SUMMARY\*

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
Mountain Regional Service Zone	103	3	-9	0	97	17	80
Total	103	3	-9	0	97	17	80

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$13.0 million fund 97 budgeted positions of which 80 are regular positions and 17 are limited term positions. Budgeted staffing for 2017-18 is decreasing by a net 6 positions (addition of 3, deletion of 9) as follows:

- Addition of 3 Firefighter Paramedics at Fire Station #96 (Fawnskin) in order to have 3 members on a fire engine to respond to calls more effectively and improve the overall safety of the responders.
- Deletion of 9 Paid Call Firefighter positions. Since these limited term positions have remained vacant, their deletions should have no impact on operations.



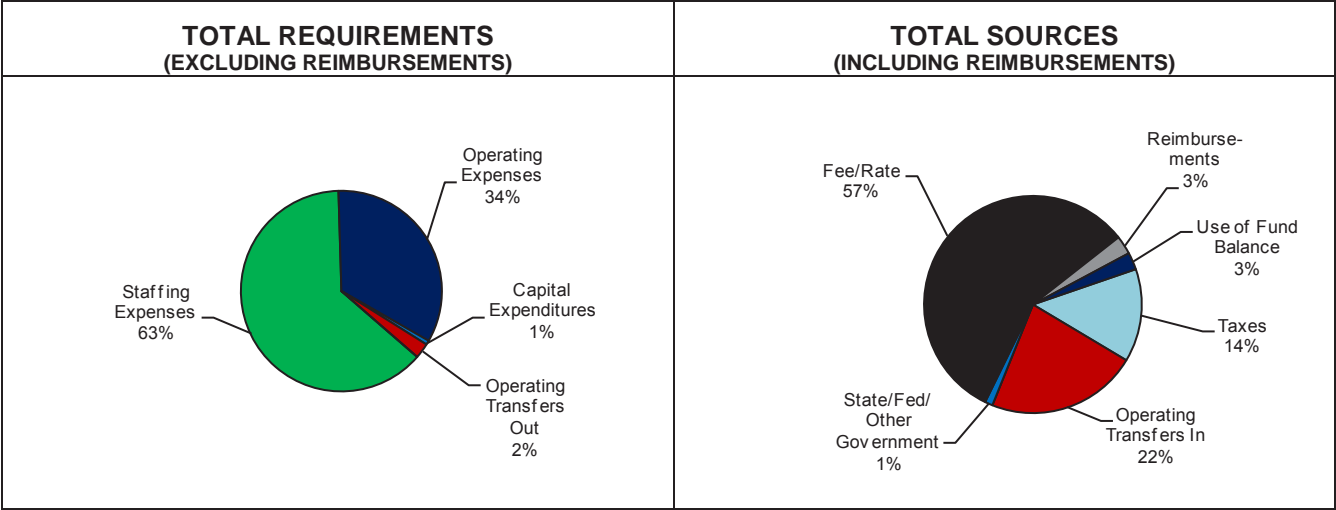
## North Desert Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The North Desert Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission resolution 2997. This regional service zone provides fire protection and paramedic services to the areas of Spring Valley Lake (Station #22), Summit Valley (Station #48), Lucerne Valley (Station #8), Lucerne Valley – East (Station #7), Silver Lakes (Station #4), Phelan (Station #10), Wrightwood (Station #14), Pinon Hills (Station #13), El Mirage (Station #11), Baldy Mesa (Station #16), Mt. View Acres (Station #37), Harvard (Station #52), Baker (Station #53), Hinkley (Station #56) and Searles Valley (Station #57). Fire protection services are also provided to the cities of Adelanto (Station #322), Victorville (Stations #311, #312, #313, #314 and #319) and the Hesperia Fire Protection District (Stations #302, #304 and #305) through service contracts. Ambulance transport services are provided in Lucerne Valley, Searles Valley, Baker and Wrightwood. Additionally, within the North Desert Regional Service Zone are four voter approved special tax fire protection zones, which provide services to the communities of Red Mountain, Windy Acres, El Mirage, and Helendale/Silver Lakes.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$54,094,905
Total Sources (Incl. Reimb.)	\$52,713,280
Use of/ (Contribution to) Fund Balance	\$1,381,625
Total Staff	227

### 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: North Desert Regional Service Zone

BUDGET UNIT: FNZ 590, SLR 201  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	29,559,293	33,274,943	31,936,436	33,542,810	33,024,233	34,158,387	615,577
Operating Expenses	11,397,506	11,052,010	12,638,693	14,245,748	13,428,865	18,241,449	3,995,701
Capital Expenditures	<u>47,502</u>	<u>18,520</u>	<u>165,692</u>	<u>285,418</u>	<u>175,573</u>	<u>368,800</u>	<u>83,382</u>
Total Exp Authority	41,004,301	44,345,473	44,740,821	48,073,976	46,628,671	52,768,636	4,694,660
Reimbursements	<u>(641,969)</u>	<u>(1,344,610)</u>	<u>(1,408,624)</u>	<u>(1,412,070)</u>	<u>(1,433,195)</u>	<u>(1,502,861)</u>	<u>(90,791)</u>
Total Appropriation	40,362,332	43,000,863	43,332,197	46,661,906	45,195,476	51,265,775	4,603,869
Operating Transfers Out	<u>146,241</u>	<u>20,000</u>	<u>108,898</u>	<u>1,294,272</u>	<u>1,294,215</u>	<u>1,326,269</u>	<u>31,997</u>
Total Requirements	40,508,573	43,020,863	43,441,095	47,956,178	46,489,691	52,592,044	4,635,866
<b>Sources</b>							
Taxes	6,195,657	6,497,885	6,873,142	7,249,494	7,310,962	7,498,466	248,972
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	314,471	294,961	485,417	793,430	717,688	622,613	(170,817)
Fee/Rate	28,823,764	29,369,414	29,064,344	29,553,918	29,875,744	30,813,042	1,259,124
Other Revenue	<u>160,822</u>	<u>194,964</u>	<u>110,930</u>	<u>96,509</u>	<u>119,738</u>	<u>106,470</u>	<u>9,961</u>
Total Revenue	35,494,714	36,357,224	36,533,833	37,693,351	38,024,132	39,040,591	1,347,240
Operating Transfers In	<u>6,125,129</u>	<u>7,226,943</u>	<u>4,452,010</u>	<u>10,162,827</u>	<u>9,678,662</u>	<u>12,169,828</u>	<u>2,007,001</u>
Total Financing Sources	41,619,843	43,584,167	40,985,843	47,856,178	47,702,794	51,210,419	3,354,241
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(1,111,270)	(563,304)	2,455,252	100,000	(1,213,103)	1,381,625	1,281,625
Available Reserves				<u>1,106,939</u>		<u>1,038,417</u>	<u>(68,522)</u>
Total Fund Balance				1,206,939		2,420,042	1,213,103
Budgeted Staffing*	275	284	237	230	230	227	(3)

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$52.6 million include the following:

- Staffing Expenses of \$34.2 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$18.2 million for operations of 24 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.
- Operating Transfers Out of \$1.3 million reflect \$1.1 million of special taxes transferred from Service Zone FP-5 (Helendale/Silver Lakes) to the North Desert Regional Service Zone's operating fund.

Sources of \$51.2 million include the following:

- Property Taxes of \$7.5 million.
- Fee/Rate revenue of \$30.8 million from fire protection contracts, ambulance services and special taxes.
- Operating Transfers In of \$12.2 million (\$10.6 million from the County General Fund to support operational costs of this regional service zone; \$1.1 million from Service Zone FP-5 special taxes; and \$449,000 from County Fire set-asides for various capital improvements and equipment purchases).

Within the North Desert Regional Service Zone, there are four Fire Protection Service Zones (Service Zones); FP-1 Red Mountain, FP-2 Windy Acres, FP-3 El Mirage, and FP-5 Helendale/Silver Lakes which are funded by voter approved special taxes. Details of each service zone follows:





**Service Zone FP-1 Red Mountain** special tax was originally authorized by the Board of Supervisors in December 1964 (originally under CSA 30 Zone FP-1). Service Zone FP-1 provides fire protection services to the community of Red Mountain. These services are funded by a special tax not to exceed \$332 per parcel as approved by the voters in May 1985. The current special tax rate is \$186.86. For 2017-18, \$12,569 of revenue is budgeted from this special tax. In addition, County Fire receives a General Fund allocation of \$397,572 to provide fire protection services to this service zone through a contract with the Kern County Fire Department.

**Service Zone FP-2 Windy Acres** special tax was originally authorized in January 1985 by the Board of Supervisors (originally under CSA 70 Zone FP-2). Service Zone FP-2 provides fire protection services to the community of Windy Acres. These services are funded by a special tax not to exceed \$407 per parcel as approved by the voters in May 1985. The current special tax rate is \$87.42 per parcel. For 2017-18, \$9,735 of revenue is budgeted from this special tax. In addition, County Fire receives a General Fund allocation of \$397,573 to provide fire protection services to this service zone through a contract with the Kern County Fire Department.

**Service Zone FP-3 El Mirage** special tax was originally authorized by the Board of Supervisors in March 1987 (originally under CSA 38 N Zone FP-3). Service Zone FP-3 provides fire protection services to the community of El Mirage. These services are funded by a special tax of \$9.00 per parcel with no annual inflationary rate as approved by the voters in July 1987. For 2017-18, \$33,994 of revenue is budgeted from this special tax. Services are provided through Fire Stations #11 and #322.

**Service Zone FP-5 Helendale/Silver Lakes** special tax was originally authorized by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). Service Zone FP-5 provides for fire protection and paramedic staffing services to the community of Helendale/Silver Lakes. These services are funded by a special tax originally of \$117 per parcel that includes an annual cost of living increase of up to 3% as approved by the voters in August 2006. The special tax rate is now \$152.68 per parcel. For 2017-18, \$1.1 million of revenue is budgeted from this special tax. Services are provided through Fire Station #4.

Within the North Desert Regional Service Zone, San Bernardino County Fire Protection provides contract services to the cities of Adelanto, Victorville and the Hesperia Fire Protection District.

	2017-18			
	Requirements	Sources	Fund Balance	Staffing
<b><u>Contract Entity</u></b>				
City of Adelanto	2,408,052	2,408,052	0	9
City of Victorville	14,970,086	14,970,086	0	58
Hesperia Fire Protection District	10,530,863	10,530,863	0	54
Total Contracts	27,909,001	27,909,001	0	121

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$4.6 million, which includes these significant changes:

- \$1.4 million for increased costs of providing fire protection services for the contract cities.
- \$883,775 to provide ambulance service in the Baker area.
- \$810,000 to County Fire-Administration for the replacement of vehicles.
- \$719,866 for increased insurance costs.
- \$317,105 of additional CONFIRE charges
- \$240,828 in additional costs for major station repairs.



Sources are increasing \$3.4 million, which includes these significant changes:

- \$1.3 million increase in Fee/Rate revenue primarily from contract cities for providing fire protection services.
- \$2.0 million increase in Operating Transfers In primarily due to an increased County General Fund allocation to this regional service zone to assist with operational costs and ambulance service in Baker area.

## ANALYSIS OF FUND BALANCE

This budget reflects the Use of Fund Balance of \$1.4 million for vehicle replacement purchases and station repairs/improvements, resulting in \$1.0 million of available reserves for 2017-18.

## 2017-18 POSITION SUMMARY\*

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
North Desert Regional Service Zone	230	3	-6	0	227	11	216
Total	230	3	-6	0	227	11	216

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$34.2 million fund 227 budgeted positions of which 216 are regular positions and 11 are limited term positions. Budgeted staffing is decreased by a net 3 positions (addition of 3, deletion of 6) as follows:

- Addition of 3 Firefighter Paramedics at Fire Station #53 (Baker) in order to have 3 members on a fire engine to respond to calls more effectively and improve the overall safety of the responders.
- Deletion of 6 Paid Call Firefighter positions. Since these limited term positions have remained vacant, their deletions should have no impact on operations.



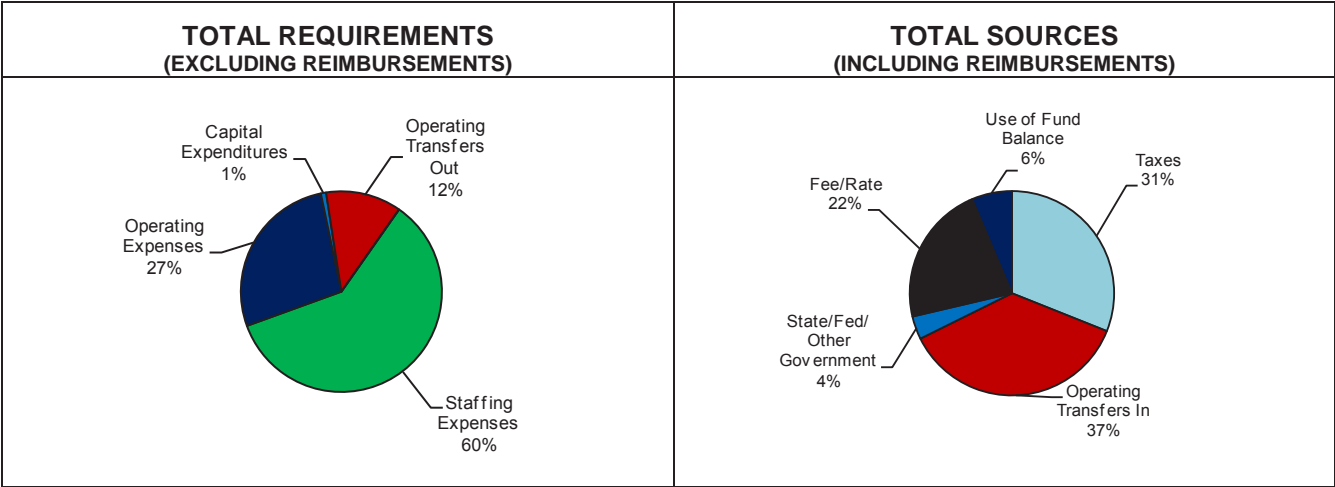
## South Desert Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The South Desert Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection and paramedic services to the areas of Big River (Station #17), Black Meadow Landing (Station #55), Havasu Landing (Station #18), Johnson Valley (Station #43), Joshua Tree (Station #36), Landers (Station #19), Panorama Heights (Station #35), Parker Strip (Station #21), Pioneertown (Station #38), Yucca Mesa (Station #42), Yucca Valley (Station #41), Wonder Valley (Station #45), Needles (Stations #32) and the City of Twentynine Palms (Station #44). Ambulance transport services are provided to Havasu Lake and Yucca Valley. Additionally, within the South Desert Regional Service Zone are four voter approved special tax fire protection zones that provide additional funding for services to Wonder Valley, Havasu Lake, Needles and Twentynine Palms.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$20,392,479
Total Sources (Incl. Reimb.)	\$19,097,336
Use of/ (Contribution to) Fund Balance	\$1,295,143
Total Staff	80

### 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: South Desert Regional Service Zone

BUDGET UNIT: FSZ 610, FND 610, FTP 610  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	7,023,786	8,044,448	9,129,497	11,870,428	11,474,871	12,181,389	310,961
Operating Expenses	3,197,153	2,622,983	2,946,893	4,456,726	3,319,962	5,558,256	1,101,530
Capital Expenditures	174,363	145,750	289,510	141,300	58,893	172,700	31,400
Total Exp Authority	10,395,302	10,813,181	12,365,900	16,468,454	14,853,726	17,912,345	1,443,891
Reimbursements	(63,995)	(223,605)	(199,373)	(294,014)	0	0	294,014
Total Appropriation	10,331,307	10,589,576	12,166,527	16,174,440	14,853,726	17,912,345	1,737,905
Operating Transfers Out	162,071	10,000	54,449	2,784,771	2,398,778	2,480,134	(304,637)
Total Requirements	10,493,378	10,599,576	12,220,976	18,959,211	17,252,504	20,392,479	1,433,268
<b>Sources</b>							
Taxes	5,685,317	5,678,316	5,783,467	6,327,502	6,193,217	6,330,196	2,694
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	213,243	126,283	507,959	978,259	806,801	745,532	(232,727)
Fee/Rate	3,099,605	2,366,346	2,611,215	4,483,902	4,709,651	4,443,683	(40,219)
Other Revenue	96,262	109,884	89,215	103,068	114,207	106,766	3,698
Total Revenue	9,094,427	8,280,829	8,991,856	11,892,731	11,823,876	11,626,177	(266,554)
Operating Transfers In	3,746,648	3,321,755	1,152,109	6,796,480	6,538,987	7,471,159	674,679
Total Financing Sources	12,841,075	11,602,584	10,143,965	18,689,211	18,362,863	19,097,336	408,125
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(2,347,697)	(1,003,008)	2,077,011	270,000	(1,110,359)	1,295,143	1,025,143
Available Reserves				2,083,423		2,168,809	85,386
Total Fund Balance				2,353,423		3,463,952	1,110,529
Budgeted Staffing*	93	99	82	84	84	80	(4)

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$20.4 million include the following:

- Staffing Expenses of \$12.2 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$5.6 million for operations of 13 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.
- Operating Transfers Out of \$2.5 million reflects special taxes transferred from Service Zone FP-5 - Twentynine Palms (\$2.1 million) and Service Zone FP-5 – Needles (\$328,785) to the South Desert Regional Service Zone's operating fund.

Sources of \$19.1 million include the following:

- Property Taxes of \$6.3 million.
- Fee/Rate revenue of \$4.4 million from ambulance services and special assessments.
- Operating Transfers In of \$7.5 million (\$5.0 million from the County General Fund to assist with operational costs of this regional service zone; \$2.4 million from Service Zone FP-5 special taxes; \$66,500 from County Fire set-asides for a capital improvement project).

There are four Fire Protection Service Zones (Service Zones) within the South Desert Regional Service Zone: FP-4 Wonder Valley, FP-6 Havasu Lake, FP-5 Needles and FP-5 Twentynine Palms that are funded by voter approved special taxes. Details of each service zone follows:



**Service Zone FP-4 Wonder Valley** special tax was originally authorized by the Board of Supervisors on June 7, 2005 (originally under CSA 70 M Zone FP-4). Service Zone FP-4 provides fire protection services to the community of Wonder Valley. These services are funded by a special tax of \$30 per parcel with an annual 1.5% cost of living increase. The current special tax rate is \$34.82 per parcel. For 2017-18, \$165,569 of revenue is budgeted from this special tax. Services had previously been provided through Fire Station #45. However, this fire station will be closing due to lack of funding and future services will be provided by the nearest available fire station.

**Service Zone FP-5 Needles** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3206, Needles was annexed into County Fire's South Desert Regional Service Zone. The annexation included a special tax for funding of fire protection and emergency medical response services within Needles. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The current special tax rate for FP-5 is \$152.68 per parcel. For 2017-18, \$328,785 of revenue is budgeted from this special tax. Services are provided through Fire Station #32.

**Service Zone FP-5 Twentynine Palms** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3200, Twentynine Palms was annexed into County Fire's South Desert Regional Service Zone. The annexation included a special tax for funding of fire protection and emergency medical response services within Twentynine Palms. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The current special tax rate for FP-5 is \$152.68. For 2017-18, \$2.1 million of revenue is budgeted from this special tax. Services are provided through Fire Station #44.

**Service Zone FP-6 Havasu Lake** special tax was originally authorized by the Board of Directors of the San Bernardino County Fire Protection District in February 2009. Service Zone FP-6 provides fire protection services to the community of Havasu Lake. These services are funded by a special tax of \$113.49 per parcel with a maximum annual cost of living increase of 3% as approved by the voters in May 2009. The current special tax rate is \$139.59 per parcel. For 2017-18, \$189,144 of revenue is budgeted from this special tax. Services are provided through Fire Station #18.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$1.4 million, which includes a \$1.1 million increase in Operating Expenses for transfers to County Fire-Administration for the replacement of vehicles.

Sources are increasing by \$408,125, which includes these significant changes:

- \$674,679 increase in Operating Transfers In primarily due to an additional \$940,653 from the County General Fund to assist with operational costs.
- \$232,727 decrease in State/Federal/Other Government revenue due to less funding for the Intergovernmental Transfer (IGT) program that provides funding for Medi-Cal Managed Care costs.

## ANALYSIS OF FUND BALANCE

This budget reflects the Use of Fund Balance of \$1.3 million for vehicle replacement purchases and station repairs/improvements, resulting in \$2.2 million of available reserves for 2017-18.



**2017-18 POSITION SUMMARY\***

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
South Desert Regional Service Zone	84	0	-4	0	80	5	75
Total	84	0	-4	0	80	5	75

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$12.2 million fund 80 budgeted positions of which 75 are regular positions and 5 are limited term positions. Budgeted staffing is decreased by 4 positions as follows:

- Deletion of 4 Paid Call Firefighter positions. Since these limited term positions have remained vacant, their deletions should have no impact on operations.





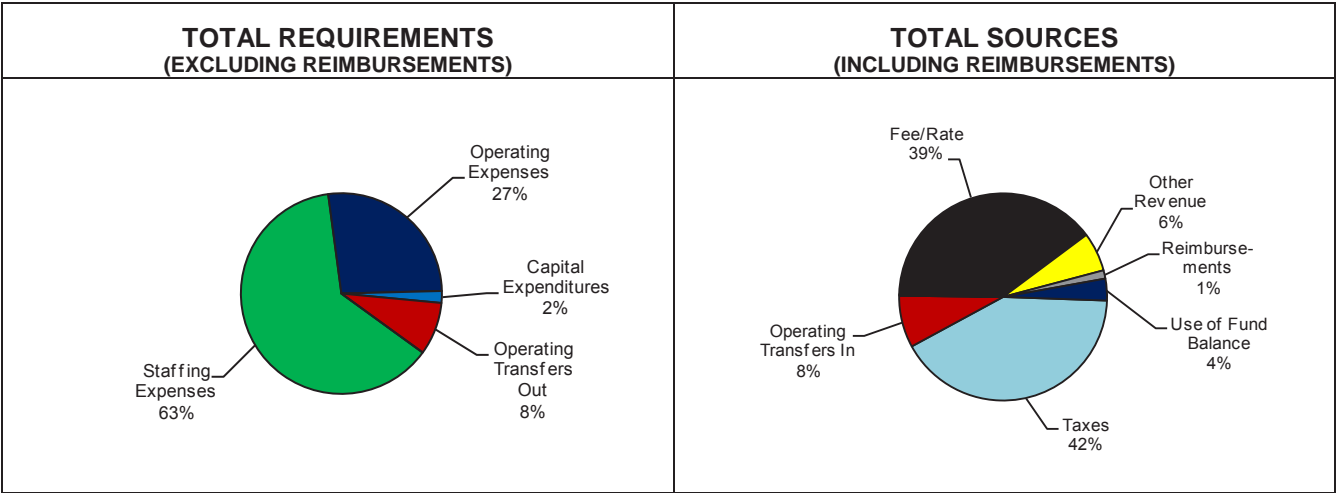
## Valley Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The Valley Regional Service Zone was formed through a reorganization process effective July 1, 2008, per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection and paramedic services to the unincorporated areas of Colton, Devore (Station #2), San Antonio Heights (Station #12), Lytle Creek (Station #20), Mt Baldy (Station #200), Muscoy (Station #75), Bloomington (Station #76), Grand Terrace (Station #23), Mentone (Station #9), Oak Glen (Station #555), Little Mountain, Highland and multiple fire stations within the City of San Bernardino (Stations #221, #222, #224, #225, #226, #227, #228, #229, #231, #232 and #233). Fire protection services are also provided to the Fontana Fire Protection District (Stations #71, #72, #73, #74, #77, #78 and #79) through a service contract. Effective 2017-18, the Valley Regional Service Zone will begin providing fire protection services to the City of Upland as a result of annexation (Stations #161, #163 and #164). Additionally, the Valley Regional Service Zone includes two voter approved special tax paramedic service zones for the unincorporated areas of Highland and Yucaipa; two voter approved special tax fire protection service zones for the Cities of San Bernardino and Upland; and two Community Facilities Districts that levy special taxes to fund fire protection services in the City of San Bernardino and Fontana Fire Protection District.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$101,130,370
Total Sources (Incl. Reimb.)	\$97,694,783
Use of / (Contribution to) Fund Balance	\$3,435,587
Total Staff	330

### 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino Fire Protection District  
FUND: Valley Regional Service Zone

BUDGET UNIT: FVZ 580, FSB 580, FCD 580, SFE 106  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	24,634,852	28,797,694	30,372,419	53,845,187	53,497,729	63,607,044	9,761,857
Operating Expenses	7,545,046	7,382,862	9,007,340	20,317,301	15,402,887	27,001,441	6,684,140
Capital Expenditures	318,157	345,947	17,900	1,137,920	477,025	1,929,175	791,255
Total Exp Authority	32,498,055	36,526,503	39,397,659	75,300,408	69,377,641	92,537,660	17,237,252
Reimbursements	(283,036)	(824,987)	(1,147,656)	(1,295,006)	(1,295,006)	(1,316,229)	(21,223)
Total Appropriation	32,215,019	35,701,516	38,250,003	74,005,402	68,082,635	91,221,431	17,216,029
Operating Transfers Out	870,156	10,000	49,143	8,537,716	7,655,736	8,592,710	54,994
Total Requirements	33,085,175	35,711,516	38,299,146	82,543,118	75,738,371	99,814,141	17,271,023
<b>Sources</b>							
Taxes	9,270,346	9,765,198	10,317,932	30,629,183	36,104,464	41,991,072	11,361,889
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	343,966	317,286	85,023	288,033	211,031	219,472	(68,561)
Fee/Rate	21,226,397	24,171,516	25,046,156	35,060,130	35,291,667	39,807,839	4,747,709
Other Revenue	932,467	92,181	83,454	6,111,955	233,351	6,149,032	37,077
Total Revenue	31,773,176	34,346,181	35,532,565	72,089,301	71,840,513	88,167,415	16,078,114
Operating Transfers In	3,348,452	3,776,405	229,367	8,680,664	7,883,747	8,211,139	(469,525)
Total Financing Sources	35,121,628	38,122,586	35,761,932	80,769,965	79,724,260	96,378,554	15,608,589
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(2,036,453)	(2,411,070)	2,537,214	1,773,153	(3,985,889)	3,435,587	1,662,434
Available Reserves				2,147,865		4,488,417	2,340,552
Total Fund Balance				3,921,018		7,924,004	4,002,986
Budgeted Staffing*	177	191	170	293	293	330	37

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$99.8 million include the following:

- Staffing Expenses of \$63.6 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$27.0 million for operations of 30 fire stations including facility costs, equipment, vehicle services, and various other services/supplies. Included in this amount is \$6.1 million for the replacement and relocation of Fire Station #2 in the Devore area. The new facility will be staffed by personnel relocated from the existing Fire Station #2.
- Capital Expenditures of \$1.9 million for various improvement projects and equipment purchases.
- Operating Transfers Out of \$8.6 million primarily reflects special taxes transferred from Service Zone FP-5 – San Bernardino (\$7.0 million) and Community Facilities District 1033 - San Bernardino (\$855,323) to the Valley Regional Service Zone's operating fund.

Sources of \$96.4 million include the following:

- Property Taxes of \$42.0 million.
- Fee/Rate revenue of \$39.8 million from the Fontana Fire Protection District contract and special taxes.
- Other Revenue of \$6.1 million represents proceeds of bonds issued by Community Facilities District 2006-1 (Lytle Creek North) to fund the replacement and relocation of Fire Station No. 2 in the Devore area. Due to proximity of the Rosena Ranch development, the existing fire station location and size are insufficient for the service area.
- Operating Transfers In of \$8.2 million (\$7.0 million of special taxes from Service Zone FP-5; \$855,323 of special taxes from Community Facilities District 1033; and \$355,816 from County Fire set-asides for capital projects and termination benefits).



Within the Valley Regional Service Zone are two Paramedic Service Zones (PM-2 Highland and PM-3 Yucaipa); two Fire Protection Service Zones (FP-5 City of San Bernardino and FP-5 City of Upland); and two Community Facilities Districts (CFD 1033 – City of San Bernardino and CFD 2002-2 – Fontana Fire Protection District) that are funded by voter approved special taxes. The following is more detail of these Service Zones and Community Facilities Districts:

**Service Zone PM-2 Highland** special tax was originally authorized by the Board of Supervisors in July 1985 (originally under CSA 38 L Zone PM-2). Service Zone PM-2 provides paramedic services to the unincorporated area of Highland and the unincorporated area of San Bernardino. These services are funded by a voter approved special tax not to exceed \$19 per residential unit and \$38 per commercial unit, with no approved annual inflationary rate increase. For 2017-18, \$111,651 of revenue is budgeted from this special tax.

**Service Zone PM-3 Yucaipa** special tax was authorized by the Board of Supervisors in December 1986 (originally under CSA 38 M Zone PM-3) and the City of Yucaipa detached from the service zone in July 1999. Service Zone PM-3 provides paramedic services to the unincorporated area of Yucaipa through a contract with the City of Yucaipa. Services are funded by a voter-approved special tax not to exceed \$24 per residential unit and \$35 per commercial unit with no annual inflationary increase. For 2017-18, \$9,484 of revenue is budgeted from this special tax.

**Service Zone FP-5 San Bernardino** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3198, the City of San Bernardino's Fire Department was annexed into County Fire's Valley Regional Service Zone. The annexation included a special tax to fund fire protection and emergency medical response services within the City of San Bernardino. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The current special tax rate for FP-5 is \$152.68 per parcel. For 2017-18, \$7.6 million of revenue is budgeted from this special tax. Services are provided through Fire Stations #221, #222, #224, #225, #226, #227, #228, #229, #231, #232 and #233.

**Service Zone FP-5 Upland** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). Approval of the City of Upland's reorganization will include annexation into Service Zone FP-5, which includes a special tax for funding fire protection and emergency medical response services. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The current special tax rate for FP-5 is \$152.68 per parcel. For 2017-18, \$3.1 million of revenue is budgeted from this special tax. Services will be provided through Fire Stations #161, #163 and #164.

**Community Facilities District (CFD) 1033 City of San Bernardino.** In 2004, CFD 1033 was formed by the City of San Bernardino to provide funding for fire protection services in the City's Verdemon area through special taxes assessed on commercial parcels with the CFD. The administration of CFD 1033 was transferred from the City of San Bernardino to County Fire by issuance of the Certificate of Compliance for LAFCO 3198 in June 2016. For 2017-18, \$855,323 of revenue is budgeted from special taxes generated within this CFD. Services are provided through Fire Station #232.

**Community Facilities District (CFD) 2002-2 Fontana Fire Protection District.** The County of San Bernardino Board of Supervisors formed CFD 2002-2 (Central Valley Fire Protection District-Fire Protection Services) in August 2002 to ensure a financing mechanism to provide fire protection services within the boundaries of the area formerly known as Central Valley Fire Protection District, which is now part of the Fontana Fire Protection District as a result of the County Fire Reorganization LAFCO 3000 on July 1, 2008. This CFD authorizes a special tax levy each year in the approximate amount of \$565 per developed acre on new non-residential development within CFD 2002-2. For 2017-18, \$305,000 of revenue is budgeted from special taxes generated within this CFD.



Within the Valley Regional Service Zone, County Fire provides contract fire suppression, emergency medical response, and emergency management services to the Fontana Fire Protection District.

	2017-18			
	Requirements	Sources	Fund Balance	Staffing
<b><u>Contract Entity</u></b>				
City of Fontana	27,703,980	27,703,980	0	105

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$17.3 million, which includes these significant changes:

- \$9.8 million increase in Staffing Expenses primarily due to the addition of 43 new positions (40 resulting from annexation of the City of Upland's fire services and three positions for an enhanced staffing level at Station #12 - San Antonio Heights). Also included in this increase are additional costs for negotiated MOU increases.
- \$6.7 million increase in Operating Expenses primarily for the following:
  - \$2.2 million of transfers to the County's Capital Improvement Program for various repair/improvement projects at several fire stations.
  - \$2.2 million of additional costs for providing fire protection services for the Fontana Fire Protection District.
  - \$1.6 million in operating costs, excluding staffing and equipment purchases, for the addition of three fire stations resulting from the City of Upland annexation.
  - \$677,561 for increased insurance costs.
  - \$450,000 to County Fire-Administration for the replacement of vehicles.

Sources are increasing by \$15.6 million, which includes these significant changes:

- \$11.4 million increase in property tax revenue due to the City of Upland annexation, 4% increase in assessed valuation, additional RDA pass-through funds, and the 2016-17 estimated allocation of property taxes being greater than anticipated.
- \$4.8 million increase in Fee/Rate revenue primarily for the following:
  - \$3.1 million in special taxes (Service Zone FP-5) from the City of Upland annexation.
  - \$2.2 million increase in contract revenue from the City of Fontana.
  - \$419,479 decrease in revenue from the First Responder fee.

## ANALYSIS OF FUND BALANCE

This budget includes the Use of Fund Balance of \$3.4 million for vehicle replacement purchases and station repairs/improvements, resulting in \$4.5 million of available reserves for 2017-18. In order to avoid further decreases in Fund Balance, County Fire must identify new ongoing revenue sources for future vehicle replacement and station improvement projects.

## 2017-18 POSITION SUMMARY\*

Division	2016-17	Adds	Deletes	Re-Orgs	2017-18	Limited	Regular
	Final Staffing				Adopted		
Valley Regional Service Zone	293	43	-6	0	330	0	330
Total	293	43	-6	0	330	0	330

\*Detailed classification listing available in Appendix D.



## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$63.6 million fund 330 regular budgeted positions. Budgeted staffing is increasing by a net 37 positions (addition of 43, deletion of 6) as follows:

- Addition of 40 positions due to annexation of the City of Upland's fire services:
  - 3 Battalions Chiefs
  - 12 Captains
  - 12 Engineers
  - 12 Firefighter Paramedics
  - 1 Office Assistant III
- Addition of 3 Firefighter Paramedics at Fire Station #12 (San Antonio Heights) to increase the level of staff safety and enhance service for the public.
- Deletion of 6 Paid Call Firefighter positions. Since these limited term positions have remained vacant, their deletions should have no impact on operations.



## Community Facilities District 2002-2

### DESCRIPTION OF MAJOR SERVICES

The County of San Bernardino Board of Supervisors formed Community Facilities District (CFD) 2002-2 (Central Valley Fire Protection District-Fire Protection Services) on August 6, 2002, to ensure a financing mechanism to provide fire protection services within the boundaries of the area formerly known as Central Valley Fire Protection District, which is now part of the Fontana Fire Protection District as a result of the County Fire Reorganization LAFCO 3000 on July 1, 2008. The CFD authorizes a special tax levy each year in the approximate amount of \$565 per developed acre on new non-residential development within CFD 2002-2.

#### Budget at a Glance

Total Requirements (Excl. Reimb.)	\$0
Total Sources (Incl. Reimb.)	\$0
Use of/ (Contribution to) Fund Balance	\$0
Total Staff	0

### 2017-18 ADOPTED BUDGET

TOTAL REQUIREMENTS (EXCLUDING REIMBURSEMENTS)	TOTAL SOURCES (INCLUDING REIMBURSEMENTS)
Requirements for this budget unit are included in the Valley Regional Service Zone	Sources for this budget unit are included in the Valley Regional Service Zone

### BUDGET CHANGES AND OPERATIONAL IMPACT

Commencing in 2017-18, Requirements and Sources for CFD 2002-2 are included in the Valley Regional Service Zone budget pages. For comparative purposes, amounts prior to 2017-18 are also included in the Valley Regional Service Zone.





# Hazardous Materials

## DESCRIPTION OF MAJOR SERVICES

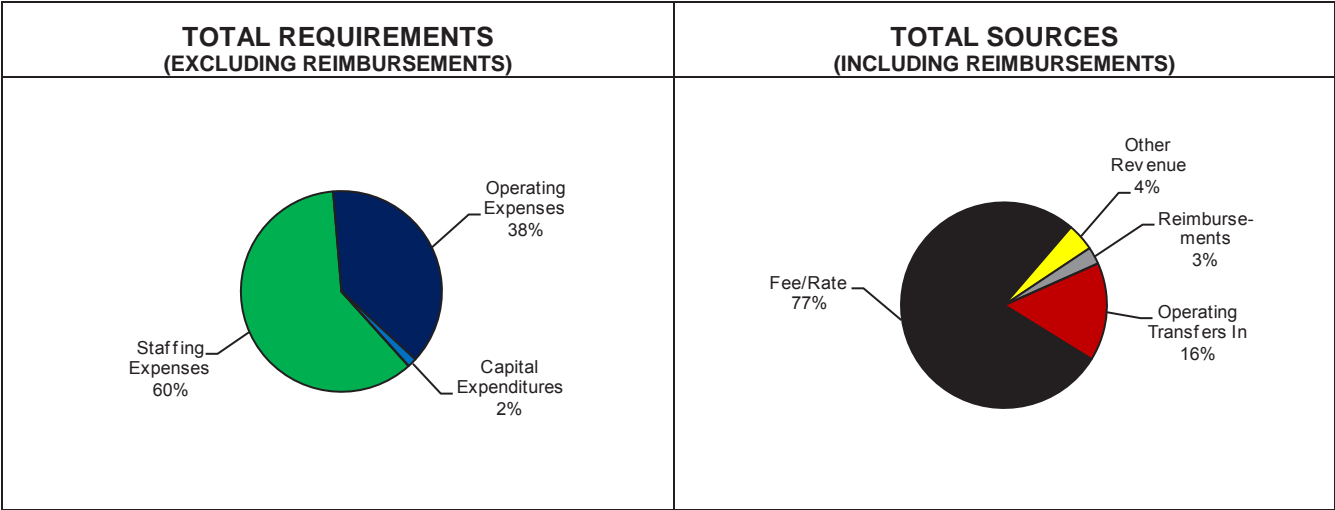
County Fire is an all-risk department that provides for the oversight and regulation, pursuant to California Health and Safety Code requirements, of hazardous materials and wastes for businesses located within the County of San Bernardino. These businesses reside in incorporated cities and unincorporated areas within the County. The Hazardous Materials (HazMat) Division functions to protect the health and safety of the public and the environment of the County of San Bernardino by assuring that regulated businesses are properly managing, handling, and storing hazardous materials.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$8,667,853
Total Sources (Incl. Reimb.)	\$8,695,107
Use of/ (Contribution to) Fund Balance	(\$27,254)
Total Staff	46

The HazMat Division operates several programs that provide services through inspection, emergency response, site remediation, enforcement, and hazardous waste management services including:

- The Certified Unified Program Agency (CUPA) implements six elements as one integrated program that inspects approximately 7,500 facilities annually to ensure the proper management of hazardous materials and wastes.
- The Underground Storage Tank (UST) Program focuses on annual hazardous materials inspections, including the construction, removal, operation, and monitoring of about 800 underground storage systems. As a result of annual inspections, infractions have led to the investigation and enforcement of non-compliant systems, which contributes in the efforts of removing potential contaminants and protecting ground water.
- The Hazardous Materials Response Team (HMRT) provides emergency response activities to, and investigation of, releases or threat of release of hazardous materials. This 24/7 HMRT responds to all types of hazardous material releases from businesses, residents, pipelines, tanker trucks and rail cars, special events, and illegal activities. The HMRT program coordinates with the County of San Bernardino District Attorney's Office in order to prosecute environmental offenders.
- Environmental Crimes Task Force coordinates all investigatory activity.

## 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Hazardous Materials

BUDGET UNIT: FHZ 107  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	4,651,340	4,212,681	4,214,906	5,212,740	4,999,310	5,230,312	17,572
Operating Expenses	1,768,806	2,022,474	2,257,717	3,047,248	2,375,911	3,308,541	261,293
Capital Expenditures	237,122	0	324,241	63,132	(103,540)	129,000	65,868
Total Exp Authority	6,657,268	6,235,155	6,796,864	8,323,120	7,271,681	8,667,853	344,733
Reimbursements	(203,695)	(257,634)	(206,660)	(355,845)	(352,442)	(235,085)	120,760
Total Appropriation	6,453,573	5,977,521	6,590,204	7,967,275	6,919,239	8,432,768	465,493
Operating Transfers Out	361,792	361,792	0	272,434	115,262	0	(272,434)
Total Requirements	6,815,365	6,339,313	6,590,204	8,239,709	7,034,501	8,432,768	193,059
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	96,783	(5,327)	0	0	0	0	0
Fee/Rate	6,344,508	6,746,864	6,580,161	6,751,891	6,814,081	6,734,440	(17,451)
Other Revenue	312,740	357,007	386,014	324,225	382,811	377,354	53,129
Total Revenue	6,754,031	7,098,544	6,966,175	7,076,116	7,196,892	7,111,794	35,678
Operating Transfers In	72,561	106,182	73,158	1,163,593	35,573	1,348,228	184,635
Total Financing Sources	6,826,592	7,204,726	7,039,333	8,239,709	7,232,465	8,460,022	220,313
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(11,227)	(865,413)	(449,129)	0	(197,964)	(27,254)	(27,254)
Available Reserves				3,199,887		3,425,220	225,333
Total Fund Balance				3,199,887		3,397,966	198,079
Budgeted Staffing*	49	43	47	46	46	46	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$8.4 million include Staffing Expenses of \$5.2 million to provide support, oversight, and regulation of all commercial hazardous materials and wastes within the County. Additionally, Operating Expenses of \$3.3 million represent costs for facilities, insurances, vehicle replacements, CONFIRE charges, professional services related to the digitized imaging system project, and various services/supplies.

Sources of \$8.5 million include Fee/Rate revenue of \$6.7 million from health fees, CUPA permit and inspection fees, and emergency response fees. In addition, Operating Transfers In of \$1.3 million are budgeted from County Fire set-asides primarily to fund the digitized imaging system project.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Major changes in Requirements include:

- \$261,293 increase in Operating Expenses primarily for a consultant to conduct a fee study and increased insurance costs.
- \$272,434 decrease in Operating Transfers Out as there are no planned transfers to County Fire set-asides in 2017-18 for future vehicle/equipment replacement.

Sources include an increase of \$184,635 in Operating Transfers In primarily due to transfers from County Fire set-asides for the cost of a fee study consultant and vehicle replacement.



ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance for 2017-18.

2017-18 POSITION SUMMARY\*

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
Hazardous Materials	46	0	0	0	46	1	45
Total	46	0	0	0	46	1	45

\*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$5.2 million fund 46 budgeted positions, of which 45 are regular positions and 1 is limited term. There is no change in budgeted staffing.



## Household Hazardous Waste

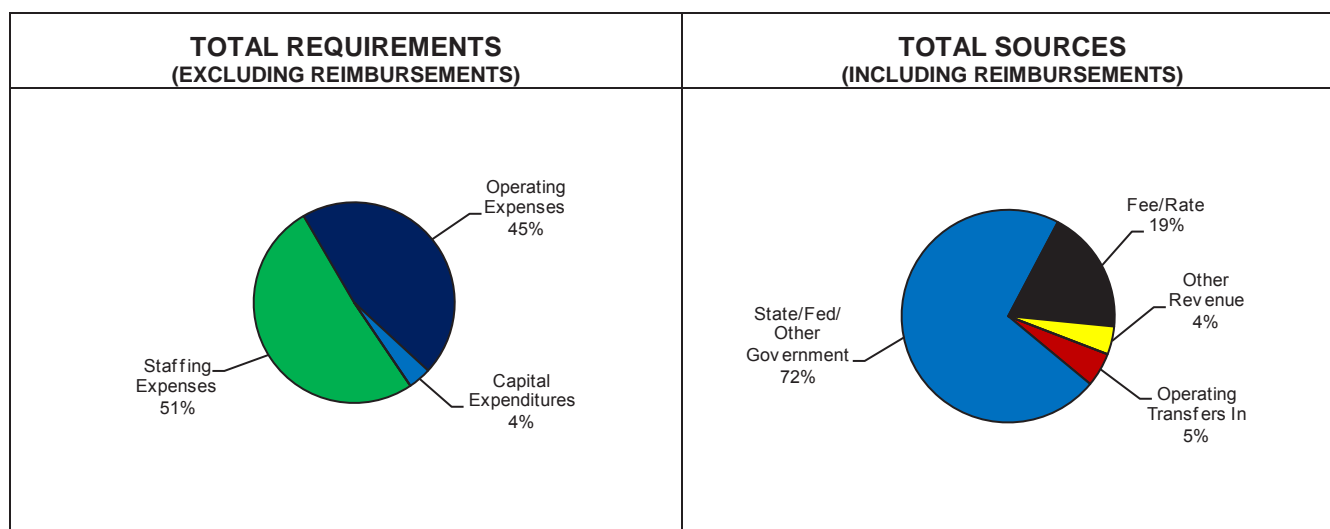
### DESCRIPTION OF MAJOR SERVICES

County Fire is an all-risk Department that provides a nationally recognized award-winning Household Hazardous Waste (HHW) program for the management of hazardous waste generated by the communities in San Bernardino County. The program provides full service activities that include the collection, packaging, transportation, re-use, recycling, and ultimately environmentally safe disposal of hazardous waste. The program manages approximately four million pounds of hazardous waste mostly comprised of used paint, used oil, batteries, electronics, pesticides and other household chemicals that cannot be disposed of in the drain or at municipal landfills. The HHW program also conducts public education and activities geared to reducing or eliminating the negative impact of these hazardous wastes on public health and the environment. HHW contracts with every city and town in the County, except the City of Fontana who operates their own program, to make these services available to every county resident and small business.

#### Budget at a Glance

Total Requirements (Excl. Reimb.)	\$3,268,250
Total Sources (Incl. Reimb.)	\$3,323,865
Use of/ (Contribution to) Fund Balance	(\$55,615)
Total Staff	34

### 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Household Hazardous Waste

BUDGET UNIT: FHH 107  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	1,391,478	1,408,448	1,451,358	1,653,812	1,544,360	1,668,623	14,811
Operating Expenses	1,390,506	1,471,947	1,477,947	1,553,501	1,472,401	1,478,627	(74,874)
Capital Expenditures	<u>128,786</u>	<u>106,592</u>	<u>83,661</u>	<u>106,000</u>	<u>36,844</u>	<u>121,000</u>	<u>15,000</u>
Total Exp Authority	2,910,770	2,986,987	3,012,966	3,313,313	3,053,605	3,268,250	(45,063)
Reimbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Appropriation	2,910,770	2,986,987	3,012,966	3,313,313	3,053,605	3,268,250	(45,063)
Operating Transfers Out	<u>75,079</u>	<u>122,742</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	2,985,849	3,109,729	3,012,966	3,313,313	3,053,605	3,268,250	(45,063)
<b>Sources</b>							
Taxes	4,507	11,801	11,625	0	11,058	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	2,301,070	2,440,978	2,232,478	2,287,449	2,229,029	2,382,947	95,498
Fee/Rate	627,206	581,298	743,222	567,509	757,336	626,384	58,875
Other Revenue	<u>187,207</u>	<u>176,530</u>	<u>158,576</u>	<u>174,799</u>	<u>159,220</u>	<u>141,968</u>	<u>(32,831)</u>
Total Revenue	3,119,990	3,210,607	3,145,901	3,029,757	3,156,643	3,151,299	121,542
Operating Transfers In	<u>500</u>	<u>36,470</u>	<u>231</u>	<u>283,556</u>	<u>20,384</u>	<u>172,566</u>	<u>(110,990)</u>
Total Financing Sources	3,120,490	3,247,077	3,146,132	3,313,313	3,177,027	3,323,865	10,552
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(134,641)	(137,348)	(133,166)	0	(123,422)	(55,615)	(55,615)
Available Reserves				<u>1,021,293</u>		<u>1,200,338</u>	<u>179,045</u>
Total Fund Balance				1,021,293		1,144,723	123,430
Budgeted Staffing*	33	33	34	35	35	34	(1)

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$3.3 million include Staffing Expenses of \$1.7 million to provide full service activities for the collection, packaging, transportation, re-use, recycling, and environmentally safe disposal of HHW. Additionally, Operating Expenses of \$1.5 million represent costs for the operations and administrative support to fulfill contracts with 23 of the 24 cities and towns within the County, which ensures that these services are available to virtually all residents within the County.

Sources of \$3.3 million include State/Federal/Other Government revenue of \$2.4 million (\$2.1 million from participating contract cities and \$300,000 in state grants) and Fee/Rate revenue of \$626,384 (\$516,384 in special assessment taxes and \$110,000 from fees for various services provided).

## BUDGET CHANGES AND OPERATIONAL IMPACT

There are no overall significant changes in Requirements or Sources.

## ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance.



**2017-18 POSITION SUMMARY\***

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
Household Hazardous Waste	35	0	-1	0	34	14	20
Total	35	0	-1	0	34	14	20

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$1.7 million fund 34 budgeted positions of which 20 are regular positions and 14 are limited term positions.

Budgeted staffing is decreased by 1 position due to the deletion of a vacant Environmental Technician III position. Deleting this vacant position will have no impact on operations.





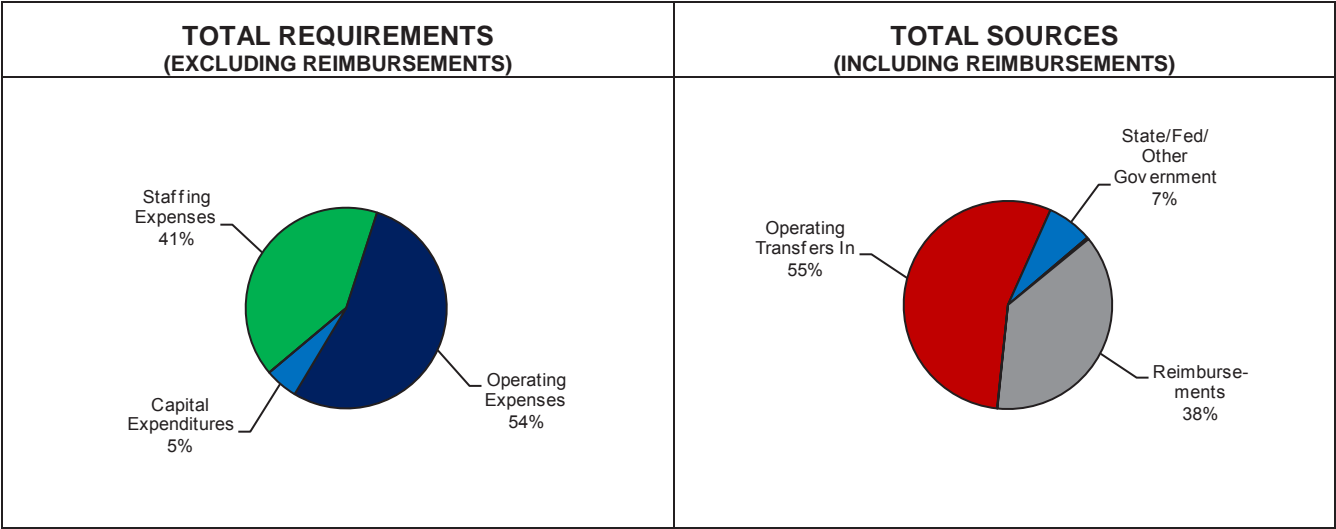
## Office of Emergency Services

### DESCRIPTION OF MAJOR SERVICES

County Fire is an all-risk Department providing emergency management and disaster planning and coordination throughout the County through its Office of Emergency Services (OES). OES functions as the lead agency for the San Bernardino County Operational Area (OA). While County OES does not directly manage field operations, it ensures the coordination of disaster response and recovery efforts through day-to-day program management, and is instrumental in coordination during a disaster or emergency. As part of disaster preparation, response, and mitigation, OES specifically provides support and assistance to all 24 cities and towns, as well as all the unincorporated portions of the County. OES operates as the single point of contact for the California Office of Emergency Services (Cal OES) for all County activities. OES manages numerous grants totaling millions of dollars such as the Homeland Security Grant Program (HSGP), the Emergency Management Performance Grant (EMPG), and Urban Areas Security Initiative (UASI), amongst many others. OES is also responsible for developing and implementing numerous County-wide plans such as the Hazard Mitigation Plan, the Mass Care and Shelter Plan, and the Catastrophic Recovery Plan. OES also coordinates various task forces and boards such as the County’s Flood Area Safety Taskforce.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$3,788,197
Total Sources (Incl. Reimb.)	\$3,786,359
Use of/ (Contribution to) Fund Balance	\$1,838
Total Staff	16

### 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: Office of Emergency Services

BUDGET UNIT: FES 108  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	1,340,296	1,561,777	1,683,286	1,843,721	1,783,022	1,556,296	(287,425)
Operating Expenses	1,386,984	1,738,651	1,276,958	2,771,994	2,251,814	2,030,901	(741,093)
Capital Expenditures	<u>77,448</u>	<u>0</u>	<u>249,926</u>	<u>109,311</u>	<u>106,676</u>	<u>201,000</u>	<u>91,689</u>
Total Exp Authority	2,804,728	3,300,428	3,210,170	4,725,026	4,141,512	3,788,197	(936,829)
Reimbursements	<u>(709,700)</u>	<u>(937,190)</u>	<u>(581,270)</u>	<u>(1,586,369)</u>	<u>(932,194)</u>	<u>(1,421,781)</u>	<u>164,588</u>
Total Appropriation	2,095,028	2,363,238	2,628,900	3,138,657	3,209,318	2,366,416	(772,241)
Operating Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	2,095,028	2,363,238	2,628,900	3,138,657	3,209,318	2,366,416	(772,241)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	634,929	795,368	403,554	1,009,515	875,626	268,222	(741,293)
Fee/Rate	105,000	55,000	71,335	55,000	10,668	0	(55,000)
Other Revenue	<u>6,858</u>	<u>30,114</u>	<u>9,720</u>	<u>46,251</u>	<u>47,856</u>	<u>11,668</u>	<u>(34,583)</u>
Total Revenue	746,787	880,482	484,609	1,110,766	934,150	279,890	(830,876)
Operating Transfers In	<u>1,259,195</u>	<u>1,617,184</u>	<u>1,903,391</u>	<u>1,922,271</u>	<u>1,922,271</u>	<u>2,084,688</u>	<u>162,417</u>
Total Financing Sources	2,005,982	2,497,666	2,388,000	3,033,037	2,856,421	2,364,578	(668,459)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	89,046	(134,428)	240,900	105,620	352,897	1,838	(103,782)
Available Reserves				<u>249,385</u>		<u>269</u>	<u>(249,116)</u>
Total Fund Balance				355,005		2,107	(352,898)
Budgeted Staffing*	17	19	20	19	19	16	(3)

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$2.4 million include the following:

- Staffing Expenses of \$1.6 million to provide emergency management and disaster planning/coordination throughout the San Bernardino Operational Area.
- Operating Expenses of \$2.0 million for costs to support and assist 24 cities and towns within the County, as well as all the unincorporated portions of the County. Also included are operating costs for two facilities, COWCAP charges, professional services, grant related expenses, and various services/supplies.

These expenses are partially offset by Reimbursements of \$1.4 million from the Cal OES Grant Programs budget unit (\$1.1 million) and the Valley Regional Service Zone for the cost of two Emergency Services Officers assigned exclusively to the Cities of Upland and Fontana (\$289,681).

Sources of \$2.4 million primarily represent a \$2.1 million allocation from the County General Fund to assist with operational costs of OES. Also included is \$228,984 in grant funds from the Urban Areas Security Initiative.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Significant changes in Requirements include:

- \$287,425 decrease in Staffing Expenses due to a net decrease of 3 positions.
- \$741,093 decrease in Operating Expenses primarily due to the following:
  - Eliminating the pass-through of EMPG funds to cities/towns from this budget unit.
  - Significantly curtailing OES operations at the High Desert Government Center.
  - Less purchases of inventoriable equipment.
- \$91,689 increase in Capital Expenses for grant-funded vehicle/equipment purchases.

Sources are decreasing by \$668,459 primarily because funding from the EMPG is no longer included as revenue in this budget unit.

## ANALYSIS OF FUND BALANCE

This budget includes the Use of Fund Balance of \$1,838 for one-time costs.

### 2017-18 POSITION SUMMARY\*

Division	2016-17 Final Staffing	Adds	Deletes	Re-Orgs	2017-18 Adopted	Limited	Regular
Office of Emergency Services	12	4	-4	2	14	0	14
Budget and Fiscal Services	4	0	-2	0	2	0	2
OES - High Desert Government Center	3	0	-1	-2	0	0	0
Total	19	4	-7	0	16	0	16

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$1.6 million fund 16 budgeted regular positions. Budgeted staffing for 2017-18 is decreased by a net 3 positions (addition of 4, deletion of 7) as follows:

- Addition of 1 Emergency Services Supervisor is needed to reduce the current span of control and manage the volunteer program.
- Addition of 2 Emergency Services Officers (funded by and used exclusively for the Cities of Upland and Fontana) for a variety of functions including disaster preparedness training/exercises and emergency management services.
- Addition of 1 Computerized Mapping Analyst previously assigned to CONFIRE. This position manages the County's reverse 9-1-1 systems (TENS) and performs other GIS based functions. Operationally, this position will be more effective within OES as it is a coordinating role often used during EOC activations.
- Deletion of 7 positions (5 Emergency Services Officers, 1 Staff Analyst II and 1 Accounting Technician) due to funding limitations. The loss of these positions will have a significant impact on operations. Services will no longer be maintained at current levels as a result of these deletions. Of the 7 positions deleted, 5 are filled and 2 are vacant. Per the 2017-18 Budget Workshop, these deletions were placed on hold until the first quarter of 2017-18 when the financial situation of the County is more certain, and it is determined that no other sources are available to fund these positions.



## Cal OES Grant Programs

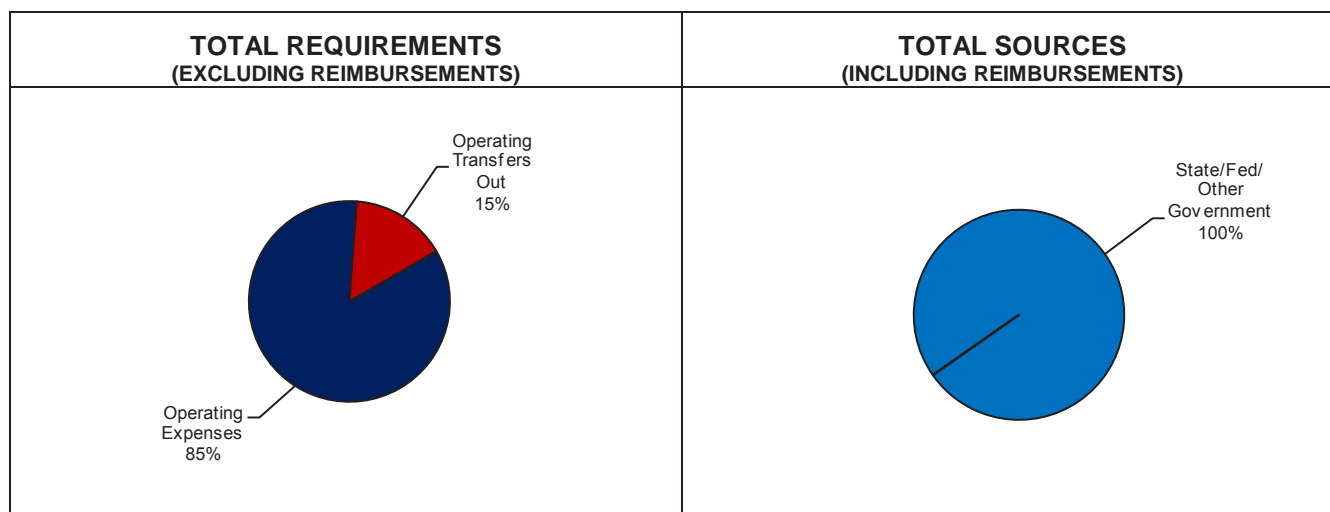
### DESCRIPTION OF MAJOR SERVICES

The California Governor's Office of Emergency Services (CalOES) operates in accordance with the provisions of the Governor's Reorganization Plan No. 2 (Government Code Section 8585 (a)(1)), dated May 3, 2012. Since 1999, County Fire Office of Emergency Services (County OES) has received grant funds through CalOES from the Federal Emergency Management Agency (FEMA) for terrorism risk capability assessments and eligible equipment for Emergency First Responders. The Homeland Security Grant Program (HSGP) is one tool amongst a comprehensive set of federal measures administered by CalOES to help strengthen the state against risks associated with potential terrorist attacks. The Emergency Management Performance Grant (EMPG) provides funding to assist with preparing for all hazards. CalOES has annually approved and awarded these grants to County Fire OES. San Bernardino County, through the oversight of County Fire, continues to implement the federal grant's objectives and strategies of effectively preparing for incident situations and responding to catastrophic events.

#### Budget at a Glance

Total Requirements (Excl. Reimb.)	\$5,626,126
Total Sources (Incl. Reimb.)	\$5,627,823
Use of/ (Contribution to) Fund Balance	(\$1,697)
Total Staff	0

### 2017-18 ADOPTED BUDGET



## ANALYSIS OF 2017-18 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Cal OES Grant Programs

BUDGET UNIT: SME 108  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	(A) <u>2016-17</u>	<u>2016-17</u>	(B) <u>2017-18</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	1,776,500	1,506,927	1,232,457	3,392,786	676,806	4,755,236	1,362,450
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	1,776,500	1,506,927	1,232,457	3,392,786	676,806	4,755,236	1,362,450
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	1,776,500	1,506,927	1,232,457	3,392,786	676,806	4,755,236	1,362,450
Operating Transfers Out	1,234,049	717,990	583,090	999,606	550,198	870,890	(128,716)
Total Requirements	3,010,549	2,224,917	1,815,547	4,392,392	1,227,004	5,626,126	1,233,734
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	2,846,944	2,280,496	1,827,529	4,390,392	1,442,664	5,626,126	1,235,734
Fee/Rate	0	990	0	0	0	0	0
Other Revenue	1,275	1,296	(911)	2,000	1,993	1,697	(303)
Total Revenue	2,848,219	2,282,782	1,826,618	4,392,392	1,444,657	5,627,823	1,235,431
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	2,848,219	2,282,782	1,826,618	4,392,392	1,444,657	5,627,823	1,235,431
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	162,330	(57,865)	(11,071)	0	(217,653)	(1,697)	(1,697)
Available Reserves				119,385		338,735	219,350
Total Fund Balance				119,385		337,038	217,653
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2017-18 ADOPTED BUDGET

Requirements of \$5.6 million include Operating Expenses of \$4.8 million that primarily represent transfers to other County Fire budget units and sub-recipients (cities/towns) of the HSGP and EMPG. Operating Transfers Out of \$870,890 are primarily reimbursements to the following participating County entities: Sheriff/Coroner/Public Administrator, Department of Public Health, Inland Counties Emergency Medical Agency (ICEMA), and other County departments for grant expenditures related to terrorism risk capability assessments, planning, and eligible equipment purchases.

Sources of \$5.6 million represent grant funding from FEMA, through CalOES, for the HSGP and EMPG.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements and Sources are each increasing by \$1.2 million due to additional HSGP funds budgeted for 2017-18 (\$670,324) and EMPG funds that are now deposited into this budget unit (\$565,410).

## ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



## San Bernardino County Fire Protection District (SBCFPD) Set-Asides for 2017-18

Description	Fund(s)	Requirements	Sources	Fund Balance		
				Use of / (Contribution to) Fund Balance	Available Reserves	Total Fund Balance
<b>Termination Benefits</b>	FTR	295,816	54,608	241,208	6,291,430	6,532,638
<b>General:</b>						
SBCFPD - General	FAR, CRE	9,769,663	1,090,784	8,678,879	4,148,919	12,827,798
Mountain Regional Service Zone	FMR	1,262,670	14,779	1,247,891	135,338	1,383,229
North Desert Regional Service Zone	FNR	449,000	27,087	421,913	2,280,121 *	2,702,034
South Desert Regional Service Zone	FSR	66,500	4,174	62,326	219,223	281,549
Valley Regional Service Zone	FVR	60,000	523,758	(463,758)	662,284 **	198,526
<b>Hazmat:</b>						
General	FHR	2,787,000	66,008	2,720,992	1,406,755	4,127,747
CUPA Statewide Penalties	FKE	293,228	18,342	274,886	2,046,586	2,321,472
CUPA Admin Penalties	FKF	0	202	(202)	25,110	24,908
Statewide Tank Penalties	FKT	0	2,358	(2,358)	513,982	511,624
<b>Total Set-Asides</b>		<b>14,983,877</b>	<b>1,802,100</b>	<b>13,181,777</b>	<b>17,729,748</b>	<b>30,911,525</b>

Set-Asides are available to fund specific capital projects (including SBCFPD's new administration building), purchase of new/replacement vehicles and equipment, future capital needs, costs incurred for employee termination benefits, and other one-time uses.

\* Included in the \$2.3 million of available reserves for the North Desert Regional Service Zone is \$1.8 million received from various solar companies specifically earmarked for SBCFPD capital costs resulting from development of solar projects in this regional service zone.

\*\* Included in the \$662,284 of available reserves for the Valley Regional Service Zone is \$493,068 specifically earmarked for Upland vehicle/station replacement and major capital improvement programs resulting from annexation of the City's Fire Department.

