

**ACTION MINUTES OF THE  
LOCAL AGENCY FORMATION COMMISSION  
FOR SAN BERNARDINO COUNTY**

**REGULAR MEETING**

**9:00 A.M.**

**JANUARY 18, 2023**

**PRESENT:**

**COMMISSIONERS:**

**Regular Member**

Joe Baca  
James Bagley, Chair  
Dr. Kimberly Cox  
Phill Dupper  
Steven Farrell  
Curt Hagman

**Alternate Member**

Rick Denison  
Jim Harvey  
Kevin Kenley

**STAFF:**

Samuel Martinez, Executive Officer  
Paula de Sousa, Legal Counsel  
Michael Tuerpe, Senior Analyst  
Art Pastor, Analyst  
Angela Schell, Commission Clerk

**ABSENT:**

**COMMISSIONERS:**

**Regular Member**

Acquanetta Warren, Vice Chair

**Alternate Member**

Dawn Rowe

**CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION –  
9:05 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL**

**ANNOUNCEMENT OF CONTRIBUTIONS**

**CONSENT ITEMS:**

*Commissioner Hagman arrives at the dais at 9:07 A.M.*

**1. Approval of Minutes for Regular Meeting of December 21, 2022**

**2. Approval of Executive Officer's Expense Report**

Recommendation: Approve the Executive Office's Expense for Procurement Card Purchases from November 23, 2022 to December 22, 2022.

**3. Ratify Payments as Reconciled for the Month of November 2022 and Note Revenue Receipts**

Recommendation: Ratify payments as reconciled for the month of November 2022 and note revenue receipts for the same period.

**4. Consent Items Deferred for Discussion (None)**

*Commissioner Denison moves the approval of the Consent Items. Second by Commissioner Dupper. The motion passes with the following roll call vote:*

*Ayes: Bagley, Cox, Denison, Dupper, Farrell, and Hagman.  
Noes: None.  
Abstain: None.  
Absent: Baca and Warren (Denison voting in her stead).*

**DISCUSSION ITEMS:**

*Commissioner Baca arrives at the dais at 9:21 A.M.*

**5. Presentation by the San Bernardino Valley Water Conservation District on the Groundwater Sustainability Council and Expanded Recharge**

*Chair Bagley notes for the record that Commissioner Baca has joined the Commission.*

*Presenter from San Bernardino Valley Water Conservation District:  
Betsy Miller, General Manager*

**6. Review and Accept Audit Report for Fiscal Year Ended June 30, 2022**

*Recommendation: Staff recommends that the Commission receive and file the materials submitted by Davis Farr LLP related to the Commission's audit for Fiscal Year 2021/22.*

*Presenter from Davis Farr LLP:  
Jonathan Foster, Partner*

*No action was taken by the Commission, Chair Bagley states the item is to receive and file.*

**7. Presentation by the San Bernardino County Employees' Retirement Association**

*Presenter from the San Bernardino County Employees' Retirement Association:  
Amy McInery, Chief Financial Officer*

*No action was taken by the Commission, Chair Bagley states the item is to receive and file.*

**8. Mid-Year Budget Review for Fiscal Year 2022-23**

*Recommendation: Staff Recommends that the Commission note receipt of this report and file.*

*No action was taken by the Commission, Chair Bagley states the item is to receive and file.*

**INFORMATION ITEMS:**

**9. Ad-Hoc Committee Assignments Related to Strategic Plan**

After staff presentation and Commission discussion, Chair Bagley indicates that recommendations/direction on specific strategies will funnel through the Admin Committee first and will then be provided to the entire Commission for consideration.

*Chair Bagley states the item is to receive and file.*

**10. Legislative Update Oral Report**

Executive Officer Samuel Martinez states that there is no legislative update and will have it at the next meeting.

**11. Executive Officer's Report**

Executive Officer Samuel Martinez states that the new LAFCO calendar for 2023 identifies that the Commission will be dark in February and December. He states that the proposed calendar may change later. He indicates that the CALAFCO Annual Conference in October is again on the same week of the Commission's meeting and that the Commission would likely cancel that meeting in October. He then states that the new CKH Guide is now available via the link provided in the staff report and the updated Brown Act is also being provided courtesy of BB&K. Mr. Martinez concludes his report acknowledging that the Commission received the President's Special Acknowledgement Award from SDRMA, which recognizes that the Commission has no paid claims for the last five consecutive years.

**12. Commissioner Comments**

There is none.

**13. Comments from the Public**

There is none.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 10:45 A.M.**

ATTEST:

  
ANGELA SCHELL, Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION

  
JIM BAGLEY, Chair