



# INLAND COUNTIES EMERGENCY MEDICAL AGENCY POLICY AND PROTOCOL MANUAL

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Page 1 of 3

## EMT-P STUDENT FIELD INTERNSHIP REQUIREMENTS

### I. PURPOSE

To define the requirements for an Emergency Medical Technician - Paramedic (EMT-P) student intern to obtain a field internship in the ICEMA region.

**NOTE:** ICEMA approved preceptors are available to all training programs. ALS service providers may not reserve preceptors for specific training programs.

### II. PRECEPTOR ELIGIBILITY

In order for an EMT-P preceptor to maintain a current preceptor status, the EMT-P must precept at least one (1) student within the 2-year period following the completion of the ICEMA approved preceptor training workshop. If the EMT-P preceptor does not precept a student within that two (2) year time frame, they will need to re-take an ICEMA approved workshop or they will be removed from the approved preceptor roster. Continual preceptorship of at least one (1) student in the subsequent two (2) year cycles will maintain current preceptor status without requiring attendance at another ICEMA approved preceptor training workshop.

### III. EMT-P STUDENT INTERN ELIGIBILITY

- To be eligible for an EMT-P student field internship within the ICEMA region, an EMT-P student intern must:
  - Be currently enrolled in and have successfully completed the didactic and clinical rotations of an approved EMT-P training program.
  - Possess a valid American Heart Association BLS Healthcare Provider, American Red Cross BLS Healthcare Provider card or equivalent.
  - Possess a valid American Heart Association Advanced Cardiac Life Support (ACLS) card.
  - Be currently certified as an EMT, a California AEMT, or be registered as an EMT-Intermediate with the NREMT.
  - Have completed their hospital clinical shifts within the previous 90 days.

**NOTE:** CPR, ACLS, and EMT certification must be maintained throughout all phases of training.

### IV. PROCEDURE

#### **ICEMA Approved EMT-P Training Program Student Intern**

- The Program Director or clinical coordinator must submit the following documentation for each student interning in the ICEMA region:
  - The name of the qualified ICEMA preceptor and the name of the student they are assigned to. The program director or clinical coordinator must inform ICEMA of any changes in the assigned preceptor and/or ALS provider hosting the internship.

- A letter verifying the training program administered an exam on ICEMA's policies and protocols and that the student successfully passed the exam.
- The completed ICEMA Course Completion Record showing the date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).
- Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.
- Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent. Online course is acceptable with written documentation of skills portion.
- Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.

**Out-of-Region EMT-P Training Program Student Intern**

- The Program Director or clinical coordinator must submit the following documentation for each student interning in the ICEMA region:
  - A copy of the signed agreement between the training program and the approved ALS service provider hosting the internship.
  - The name of the qualified ICEMA preceptor and the name of the student they are assigned to. The program director or clinical coordinator must inform ICEMA of any changes in the assigned preceptor and/or ALS service provider hosting the internship.
  - The completed ICEMA Course Completion Record showing the date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).
  - Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.
  - Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent. Online course is acceptable with written documentation of skills portion.
  - Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.
  - Evidence of an orientation to the ICEMA region, including policies and procedures.
- After ICEMA has approved all documents, the EMT-P student intern must schedule and pass the ICEMA EMT-P accreditation written examination with a minimum score of 80 percent (80%).

- A candidate who fails to pass the ICEMA EMT-P accreditation written examination on the first attempt will be required to re-take the exam with a minimum passing score of 85 percent (85%).
- Notification of the examination results shall be provided to the program director of the EMT-P training program.
- An out-of-region EMT-P student intern may not begin internship prior to successfully passing the ICEMA written examination.