



CALL AND NOTICE OF SPECIAL MEETING OF THE SAN BERNARDINO COUNTY HEAD START SHARED GOVERNANCE BOARD

Agenda

Thursday, February 23, 2017

2:00PM – 2:30PM

<http://hs.sbcounty.gov/psd>

JOSIE GONZALES, CHAIR
Fifth District Supervisor
SBC Board of Supervisors

TED ALEJANDRE, VICE-CHAIR
Superintendent
SBC Superintendent of Schools

MAXWELL OHIKHUARE
Health Officer
SBC Public Health

VERONICA KELLEY
Director
SBC Behavioral Health

KATHY TURNBULL
Children’s Network Officer
SBC Children’s Network

ERIKA THOMPSON
Head Start Policy Council Chair
Yucca Valley Head Start
SGB Representative

TIFFANY ROBY
Head Start Policy Council Member
Community Representative
SGB Representative

JAQUIE WASHINGTON
Head Start Policy Council Member
SB Boys and Girls Club Head Start
SGB Representative

NOTICE IS HEREBY GIVEN that the Chair of the Head Start Shared Governance Board has called for a **SPECIAL MEETING OF THE SHARED GOVERNANCE** to be held on **Thursday, February 23, 2017 at 2:00 PM** by teleconference at 866-852-6653 in Training Room A, First Floor, San Bernardino County Preschool Services Department, 662 S. Tippecanoe Avenue, San Bernardino, California.

Other teleconference meeting sites are available at the following locations:

| <u>Members</u> | <u>Agency</u> | <u>Location</u> |
|---------------------------|---|--|
| Supervisor Josie Gonzales | SBC Board of Supervisors, 5 th District SGB Chair | 385 North Arrowhead Avenue, San Bernardino, CA 92415 Magda Lawson Conference Room |
| Ted Alejandre | SBC Superintendent of Schools SGB Vice-Chair | 601 N. E Street, San Bernardino, CA 92415 |
| Maxwell Ohikhuare, MD | SBC Public Health | 351 N. Mountain View Avenue, San Bernardino, CA 92415 |
| Kathy Turnbull | SBC Children’s Network | 825 E. Hospitality Lane, 2 nd Floor, San Bernardino, CA 92415 |
| Veronica Kelley | SBC Behavioral Health | 303 E. Vanderbilt Way, San Bernardino, CA 92415 |
| Erika Thompson | SBC PSD Head Start Policy Council Chair | 662 South Tippecanoe Avenue, TRA San Bernardino, CA 92415 |
| Tiffany Roby | SBC PSD Head Start Policy Council | 662 South Tippecanoe Avenue, TRA San Bernardino, CA 92415 |
| Jacquie Washington | SBC PSD Head Start Policy Council | 662 South Tippecanoe Avenue, TRA San Bernardino, CA 92415 |

“Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call PSD staff (909) 383-2078 to request the service. This location is handicapped accessible.”

DISCUSSION CALENDAR

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|---|--------------------------------------|
| 1. CALL TO ORDER | Supervisor Josie Gonzales, Chair |
| 2. WELCOME AND INTRODUCTIONS | Supervisor Josie Gonzales, Chair |
| 3. DISCUSSION ITEMS | |
| 3.1 Approve 1303 Application for Major Renovation Project -Del Rosa Head Start | Cheryl Adams, Administrative Manager |
| 3.2 Approve Purchase of Shade Structure -Fontana Citrus Head Start | Cheryl Adams, Administrative Manager |
| 3.3 Approve Purchase of Shade Structure -Hesperia Kids & Care, Early Head Start – Child Care Partnership | Cheryl Adams, Administrative Manager |
| 4. PUBLIC COMMENT | Supervisor Josie Gonzales, Chair |
| 5. ADJOURNMENT | Supervisor Josie Gonzales, Chair |

*No other business shall be considered at this special meeting.



**Preschool Services
Administration**

Diana Alexander
Director

**Agenda Items for Shared Governance Board
Thursday, February 23, 2017**

3.1 Submission of 1303 Application

On December 1, 2016, the Department of Health and Human Services (DHSS) Administration for Children and Families (ACF) approved Amendment No. 2 of Award No. 09CH10016-02, which awarded supplemental funds to extend the duration of Head Start services. This award included funds for start-up activities in the amount of \$4,472,240 and approved minor renovations to the Del Rosa facility. An evaluation of the Del Rosa project conducted by the County's Project Management Division shows that the site is in need of major renovations, thus changing the scope of work from minor to major.

Per 45 CFR 1303.42 and 1303.44, all major renovations require the submission of a 1303 application. Therefore, Preschool Services Department (PSD) is requesting approval of the 1303 application for the renovation project needed to extend the duration of Head Start services for 112 children at the Del Rosa site. Approval of this request will allow PSD to relocate the learning center to the bakery and renovate the current learning center to house three additional classrooms and children's restrooms.

3.2 Purchase of Shade Structure – Fontana Citrus

Preschool Services Department is requesting permission to purchase a shade structure for the Fontana Citrus Head Start site for approximately \$20,000. The shade structure will be used to provide much needed cover for an area of the children's playground as required by California Community Care Licensing (CCL).

**3.3 Purchase of Shade Structure – Hesperia Kids & Care, Early Head Start –
Child Care Partnership**

Preschool Services Department is requesting approval to purchase a shade structure for the Hesperia Kids & Care, Early Head Start – Child Care Partnership site for approximately \$15,000. The shade structure is required to provide a much needed cover for an area of the children's playground as required by California Community Care Licensing (CCL).